

2026 - 2027



BUDGET  
INFORMATION



OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699  
 ROBERT J. CHATFIELD, MAYOR  
 758-4461  
 WWW.TOWNOFPROSPECT.COM

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# Probate Court

Estimated  
Budget 2026  
FY 2026      \$ 76,018.00

Town Code	PROBATE RATIO as of FY 2024	FY 2026	Probate Ratio As of FY 2022	One Year of 5 Year Amortization of Moving Cost	Total Estimate FY 2026
6 Beacon Falls	14.01%	\$ 10,651.64	10.60%	\$ 6,821.33	\$ 17,472.97
81 Middlebury	23.74%	\$ 18,049.65	13.40%	\$ 8,623.19	\$ 26,672.85
88 Naugatuck	39.99%	\$ 30,401.73	58.90%	\$ 37,903.45	\$ 68,305.17
115 Prospect	22.25%	\$ 16,914.98	17.10%	\$ 11,004.23	\$ 27,919.21
<b>TOTAL</b>	<b>100.00%</b>	<b>\$ 76,018.00</b>		<b>\$ 64,352.20</b>	

\$ 321,761.00

Equalized Ratio Based on FY 2024 Equalized Grand List the latest numbers available through OPM.

Town Code	FY 2024 Equalized Grand List	Proration
6 Beacon Falls	1,171,644,863	14.012%
81 Middlebury	1,985,402,475	23.744%
88 Naugatuck	3,344,090,187	39.993%
115 Prospect	1,860,592,598	22.251%
	8,361,730,123	



**PROSPECT ZONING BOARD OF APPEALS**  
**36 CENTER STREET**  
**PROSPECT, CONNECTICUT 06712-1899**

March 3, 2025

Honorable Mayor Robert J. Chatfield  
 Town of Prospect  
 36 Center Street  
 Prospect, CT 06712

**Re: Zoning Board of Appeals Proposed Budget for Fiscal Year 2026-2027**

Dear Mayor Chatfield:

The Zoning Board of Appeals is proposing the budget for the 2026-2027 Fiscal Year as shown below:

**Zoning Board of Appeals Proposed 2025-2026 Budget**

<u>Item</u>	<u>2025-2026</u> <u>ADOPTED</u>	<u>2026-2027</u> <u>PROPOSED</u>
5100-00 Meeting Clerk	\$ 1,800.00	\$ 1,800.00
5100-02 Training Materials	\$ 425.00	800.00*
5100-03 Conferences	<u>\$ 200.00</u>	<u>\$ 200.00</u>
	\$2,425.00	\$2,800.00

- The Board has requested an increase in training funds due to the cost of required training for Board members to attend per the CT General Statutes.) \*
- (The Zoning Board of Appeals voted on their budget at their January 28, 2026 meeting)

Sincerely,  
*Carl Graveline*  
 Carl Graveline, Chairman  
 Zoning Board of Appeals



OFFICE OF THE REGISTRARS OF VOTERS • PROSPECT, CONNECTICUT 06712-1699

*Katherine S. Blinstrubas • Marianne Byrne*

Town Office Building  
36 Center Street  
(203) 758-4461  
prospectelections@gmail.com

**January 15, 2026**

**Mayor Robert Chatfield**

Town of Prospect  
36 Center Street  
Prospect, CT 06712

Dear Mayor Chatfield,

Please find enclosed the Elections and Registrars' proposed budget for fiscal year 2026–2027.

This proposed budget includes several significant changes. First, it aligns the salaries of the Registrars with those of other similarly certified elected officials in the Town of Prospect, ensuring consistency and equity across comparable positions.

Additionally, the budget reflects anticipated cost increases for tabulator maintenance, as well as planning expenses associated with conducting August primary elections during the upcoming fiscal year.

We believe these adjustments are necessary to maintain the integrity, efficiency, and readiness of our election operations. Thank you for your consideration of this proposed budget. We would be pleased to provide any additional information or clarification as needed.

Respectfully submitted,

**Katherine S. Blinstrubas**  
Registrar of Voters

**Marianne Byrne**  
Registrar of Voters

Submitted by:  
Katherine S Blinstrubas Marianne Byrne

**Registrars of Voters Budget  
2026-2027**

submitted 01/12/2026

Item	Description	2023-2024 Adopted	2024-2025 Adopted	2025-2026 Adopted	2026-2027	Difference*
5150-00	Salaries	\$ 32,122.00	\$ 38,000.00	\$ 38,000.00	\$ 78,353.50	\$ 40,353.50
5150-01	Workers & Deputies	\$ 38,000.00	\$ 38,000.00	\$ 50,000.00	\$ 50,000.00	\$ -
5150-02	Supplies	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00	\$ 4,000.00	\$ 1,000.00
5150-03	Tabulators and programming	\$ 4,850.00	\$ 4,000.00	\$ 4,100.00	\$ 6,000.00	\$ 1,900.00
5150-04	Food for Elections	\$ 2,500.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
5150-06	Voter Canvas	\$ 300.00	\$ 350.00	\$ 250.00	\$ 150.00	\$ (50.00)
5150-07	Conference & Training	\$ 2,200.00	\$ 2,300.00	\$ 3,000.00	\$ 4,000.00	\$ 1,000.00
		<b>\$ 81,972.00</b>	<b>\$ 83,878.10</b>	<b>\$ 100,350.00</b>	<b>\$ 144,503.50</b>	<b>\$ 44,153.50</b>

5700-02	Official Ballots/ Provisional Ballots/SDR/E V	\$ 4,500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
						Does not include Absentee ballots

To: Mayor Robert Chatfield and Town Council  
From: Office of the Registrar of Voters  
Date: January 12, 2026

**Subject: Revised Salary Adjustment Proposal for the Registrar of Voters**

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**I. Purpose**

The purpose of this proposal is to establish a fair and equitable salary for the Registrar of Voters that reflects the professional, technical, and legal responsibilities of the position and aligns compensation with other elected and certified town officials. This revision incorporates updated benchmark salaries and a cost-of-living adjustment to ensure ongoing parity.

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**II. Comparative Analysis (Benchmark Positions)**

This proposal uses the **Town Clerk and Tax Collector** as benchmark positions based on shared characteristics:

- **Elected Status:** All positions are filled through public election
- **Certification:** All positions require and maintain professional certification
- **Work Schedule:** 30 hours per week for 52 weeks (1,560 hours annually)

**Current Compensation of Benchmark Positions:**

- Town Clerk: **\$72,310.00**
- Tax Collector: **\$67,310.00**

**Average Benchmark Salary:**

$$(\$72,310 + \$67,310) \div 2 = \$69,810.00$$

**Average Benchmark Hourly Rate:**

$$\$69,810 \div 1,560 \text{ \ hours} = \$44.75 \text{ per hour}$$

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### III. Cost-of-Living Adjustment

To reflect inflationary pressures and maintain real wage parity, a **3% cost-of-living adjustment (COLA)** is applied to the benchmark hourly rate:

$$\$44.75 \times 1.03 = \$46.09 \text{ per hour (adjusted)}$$

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### IV. Current Registrar of Voters Compensation

- **Current Salary:** \$19,000.00 per year each (\$38,000.00 combined)
  - **Benefits:** None (part-time position)
  - **Staffing:** Two Registrars of Voters
  - **Annual Hours Worked:** Approximately **700–1,000 hours per Registrar**, depending on the election cycle
- 

### V. Proposed Salary Structure (With COLA Applied)

Using the adjusted hourly rate of **\$46.09**, the following pro-rated salary tiers are proposed:

<b>Annual Hours Worked</b>	<b>Proposed Annual Salary</b>	<b>Basis</b>
700 hours	\$32,263.00	$\$46.09 \times 700$
800 hours	\$36,872.00	$\$46.09 \times 800$
900 hours	\$41,481.00	$\$46.09 \times 900$
1,000 hours	\$46,090.00	$\$46.09 \times 1,000$

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### VI. Average Difference Analysis

The **average proposed Registrar salary** across these tiers is:

$$(\$32,263 + \$36,872 + \$41,481 + \$46,090) \div 4 = \$39,176.50$$

Compared to the current salary of \$19,000.00, this represents an **average annual increase of \$20,176.50 each**, reflecting:

- Compensation tied directly to hours worked
- Certification and statutory responsibilities equivalent to other elected officials
- Increased workload related to election security, compliance, technology, and training
- Application of a reasonable cost-of-living adjustment

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## VII. Conclusion

The Registrar of Voters position has evolved into a highly technical and statute and compliance-driven role critical to the integrity of the electoral process. Basing compensation on the **average salary of the Town Clerk and Tax Collector**, adjusted for cost of living and actual hours worked, ensures equity, transparency, and long-term sustainability while maintaining consistency with established compensation practices for elected officials.



OFFICE OF THE ASSESSOR • TOWN OF PROSPECT, CT 06712  
 36 CENTER STREET • (203) 758-4461

**FEBRUARY 1, 2026**

**ROBERT J. CHATFIELD, MAYOR**

**TOWN COUNCIL**

**TOWN OF PROSPECT**

**I AM PROVIDING YOU WITH THE NET GRAND LIST TOTALS BEFORE THE BOARD OF ASSESSMENT APPEAL ADJUSTMENTS. THE OCTOBER 1, 2025 GRAND LIST IS \$16,631,463 HIGHER THAN LAST YEAR, AN INCREASE OF 1.0%. If no change in the mill rate this would generate \$425,266 in tax dollars**

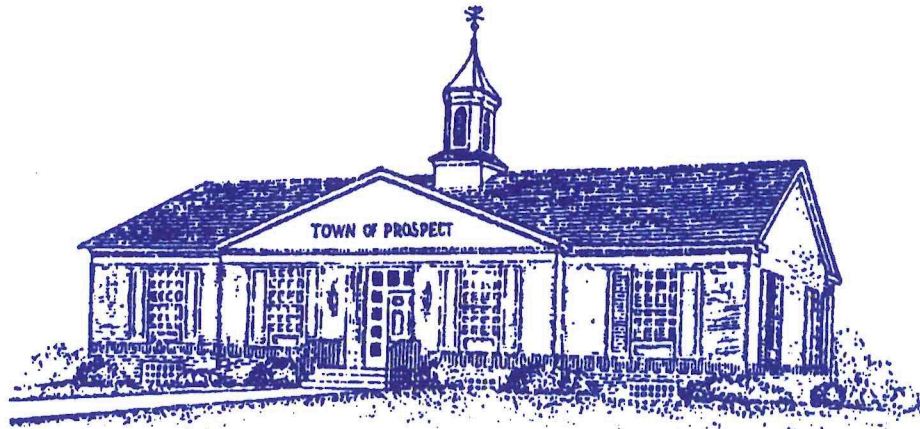
**GRAND LIST – COMPARATIVE BREAKDOWN TOTALS**

	<b>OCTOBER 1, 2025</b>	<b>OCTOBER 1, 2024</b>	<b>CHANGE</b>	<b>% CHG</b>
<b>REAL ESTATE</b>	<b>\$1,073,999,580</b>	<b>\$1,071,318,330</b>	<b>\$2,681,250</b>	<b>.001%</b>
<b>PERSONAL PROPERTY</b>	<b>\$ 42,731,367</b>	<b>\$ 41,676,496</b>	<b>\$1,054,871</b>	<b>2.0%</b>
<b>MOTOR VEHICLE</b>	<b>\$118,750,772</b>	<b>\$105,855,430</b>	<b>12,895,342</b>	<b>12.0%</b>
<b>TOTALS</b>	<b>\$1,235,481,719</b>	<b>\$1,218,850,256</b>	<b>\$16,631,463</b>	<b>1.0%</b>

**RESPECTFULLY,**

**BETSY QUIST, CCMA II**

**ASSESSOR**



OFFICE OF THE ASSESSOR • TOWN OF PROSPECT, CT 06712  
 36 CENTER STREET • (203) 758-4461

**NET TOP TEN TAXPAYERS FOR THE TOWN OF PROSPECT LEVY YEAR 2025**

<b>REAL ESTATE</b>	<b>ASSESSMENT</b>	<b># ACCOUNTS</b>
COMREF CONNECTICUT MOB LLC	10,501,540	1
GELOSO ENTERPRISES LLC	7,415,520	1
PAULMAR ASSOCIATES LIMITED PARTNERSHIP	4,743,830	8
26 WATERBURY ASSOC LLC	3,636,710	1
MOBILE HOOME PARKS INC	2,808,190	8
43 CANDEE LLC	2,744,980	6
CARLISLE EPS HOLDING LLC	2,324,910	1
38 INDUSTRIAL LLC	1,872,360	1
INDUSTRIAL STORAGE LLC	1,799,140	1
WATER PROS LLC	1,564,850	3
<b>TOTAL</b>	<b>39,412,030</b>	<b>31</b>

<b>PERSONAL PROPERTY</b>	<b>ASSESSMENT</b>	<b># ACCOUNTS</b>
CONNECTICUT LIGHT & POWER CO	10,697,470	1
YANKEE GAS SERVICES CO	7,995,680	1
THE CONNECTICUT WATER CO	3,235,750	1
CARLISLE EPS HOLDINGS LLC	1,875,000	1
MCALLEN CONSTRUCTION INC	1,077,700	1
PROSPECT DIAGNOSTIC IMAGING LLC	711,520	1
ROBERT KNIGHT JR	639,510	1
COMCAST OF CT/GA/MA/NH/NY/NC/VA/VT/LLC	614,100	1
HOMETOWN PIZZA OF PROSPECT INC	502,350	1
VERIZON WIRELESS	488,090	3
<b>TOTAL</b>	<b>27,837,170</b>	<b>12</b>

**RESPECTFULLY SUBMITTED: BETSY QUIST, CCMA II, ASSESSOR**



OFFICE OF THE ASSESSOR • TOWN OF PROSPECT, CT 06712  
 36 CENTER STREET • (203) 758-4461

**NET TOP TEN TAXPAYERS FOR THE TOWN OF PROSPECT LEVY YEAR 2025**

<b><u>MOTOR VEHICLE</u></b>	<b><u>ASSESSMENT</u></b>	<b><u># ACCOUNTS</u></b>
ACAR LEASING LTD	2,421,430	95
HIGHLINE RIGGERS LLC	2,295,870	28
HYUNDAI LEASE TILTING TRUST	1,376,140	66
TOYOTA LEASE TRUST	1,058,420	48
ALL STAR TRANSPORTATION	922,300	36
MCALLEN CONSTRUCTION	919,020	46
HONDA LEASE TRUST	894,400	38
JP MORGAN CHASE BANK NA	749,080	40
JHD CORPORATION	731,120	17
DEPENDABLE ENERGY INCORPORATED	709,720	22
<b>TOTAL</b>	<b>12,077,500</b>	<b>436</b>

**COMBINED**

<b><u>NET TOP TEN TAXPAYERS</u></b>	<b><u>ASSESSMENT</u></b>	<b><u># ACCOUNTS</u></b>
CONNECTICUT LIGHT & POWER CO	10,697,470	1 (P)
COMREF CONNECTICUT MOB LLC	10,501,540	1 (R)
YANKEE GAS SERVICES CO	7,995,680	1 (P)
GELOSO ENTERPRISES LLC	7,415,520	1 (R)
PAULMAR ASSOCIATES LIMITED PARTNERSHIP	4,743,830	8 (R)
THE CONNECTICUT WATER CO	3,865,710	3 (RP)
26 WATERBURY ASSOC LLC	3,636,710	1 (R)
CARLISLE EPS HOLDINGS LLC	2,871,310	1 (R)
MOBILE HOME PARKS IN	2,808,190	8(R)
43 CANDEE LLC	2,744,980	6 (R)
<b>TOTAL</b>	<b>57,280,840</b>	<b>32ACCTS</b>

**RESPECTFULLY SUBMITTED: BETSY QUIST, CCMA II, ASSESSOR**



TAX COLLECTOR'S OFFICE - TOWN OF PROSPECT, CT 06712

Dear Mayor Chatfield and Honorable Members of the Prospect Town Council:

I am writing to you to formally express my concern regarding the compensation levels of our municipal employees. While I appreciate the budget constraints the town faces, it has become evident that many of the workers who keep our community functioning are being paid wages that do not reflect their essential work or the rising cost of living.

It is discouraging to see that many public servants, who are vital to the day-to-day workings of our town, are struggling to make ends meet. When municipal workers are not paid a living wage, it leads to high turnover rates, creating a "revolving door" that ultimately costs the town more in training and lost experience, as seen in other municipalities. This very issue has been discussed multiple times at the council tables for several positions.

Furthermore, it is unfair to expect dedicated staff to provide high-quality services to our residents when they are not receiving a competitive wage, especially when compared to the value they bring to our community. If we are to be a successful and progressive town, we must invest in our employees. There have been employees working for the town for over 10 years and their salaries are not even over \$40,000. Employees should be compensated for the work they are required to do in their offices and not simply given the same salary from the previous employee that left the vacancy. Many employees are forced to seek second jobs to meet their basic needs due to their low salary rate.

I urge the Council to review the current pay scales for all municipal employees and to make adjustments to ensure they are paid a fair, living wage. Investing in our staff is an investment in the stability and quality of our town services.

I am aware that the approved salary increase per the union contracts is 3%, however, you will see in my budget submission request that I asked for more than that for my employees and I hope you will consider the request for all municipal employees.

I have included documentation from other towns throughout the state to compare the wages of Prospect compared to others. Prospect is and historically has been, significantly lower in pay scale when job categories have been addressed.

Thank you for your time, consideration and your commitment to our community.

Kind Regards,  
Megan Patchkofsky  
Tax Collector



Organization	Population	Position Title	Employee	SalaryRangeMin	SalaryRangeMax	ActualSalary
Town of Litchfield	8264	Administrative Assistant to the Tax Collector	Part-Time	\$ -	\$ -	\$ 48,464.00
Town of Manchester	58106	Assistant Collector of Revenue	Full-Time	\$ 65,906.00	\$ 84,528.66	
Town of Glastonbury	34754	Assistant Revenue Collector		\$ 66,331.20	\$ 82,908.80	
Town of Berlin	20610	Assistant Revenue Collector	Full-Time	\$ 67,059.20	\$ 77,521.60	\$ 68,092.29
Town of Newington	30685	Assistant Revenue Collector	Full-Time			\$ 77,625.00
Town of New Milford	27474	Assistant Tax Collector	Full-Time			\$ 61,073.00
Town of Redding	9309	Assistant Tax Collector	Full-Time			\$ 55,434.00
Town of Windsor Locks	12565	Assistant Tax Collector	Full-Time	\$ 1,441.70		
Town of Goshen	2914	Assistant Tax Collector	Part-Time			\$ 3,545.25
Town of Stratford	52734	Assistant Tax Collector	Full-Time	\$ 74,221.95	\$ 100,347.74	\$ 100,347.74
Town of Suffield	15814	Assistant Tax Collector		\$ 48,503.00	\$ 60,678.80	\$ 54,591.00
Town of Bethel	19372	Assistant Tax Collector	Full-Time			\$ 63,860.00
Town of Harwinton	5531	Assistant Tax Collector	Part-Time			\$ 30,000.00
Town of Essex	6612	Assistant Tax Collector	Full-Time	\$ 44,132.40	\$ 51,916.80	\$ 51,916.80
Town of Newtown	28152	Assistant Tax Collector	Full-Time	\$ 29.86	\$ 35.13	\$ 32.11
Town of Guilford	22413	Assistant Tax Collector	Full-Time			\$ 49,628.06
Town of Stafford	11881	Assistant Tax Collector				\$ 53,436.00
Town of Stafford	11881	Assistant Tax Collector				\$ 53,436.00
City of Danbury	83784	Assistant Tax Collector				\$ 83,993.00
Town of Old Lyme	7575	Assistant Tax Collector				
Town of Westbrook	6902	Assistant Tax Collector		\$ 30,935.00	\$ 47,034.00	\$ 43,025.00
Town of Union	846	Assistant Tax Collector				\$ 6,330.00
Town of East Windsor	11423	Assistant Tax Collector				\$ 60,624.00
Town of Ledyard	15121	Assistant to the Tax Collector		\$ 44,426.00	\$ 49,959.00	
Town of East Hampton	12874	Assistant To The Tax Collector - Tax Clerk		\$ 49,303.80	\$ 56,911.40	\$ 51,415.00
Town of South Windsor	25823	Collector of Revenue Clerk	Full-Time	\$ 45,000.00	\$ 53,000.00	\$ 53,300.00
Town of South Windsor	25823	Deputy Collector of Revenue	Full-Time			\$ 63,038.00
Town of Ellington	15795	Deputy Tax & Revenue Collector				\$ 64,480.00
Town of Bloomfield	20819	Deputy Tax Collector	Full-Time	\$ 67,493.00		\$ 84,372.00
Town of Groton (T)	40167	Deputy Tax Collector		\$ 64,584.00	\$ 74,193.60	
City of Waterbury	109307	Deputy Tax Collector				\$ 116,301.00
Town of Groton (T)	40167	Financial Assistant I		\$ 50,159.20	\$ 57,621.20	\$ 50,159.20
Town of Berlin	20610	Revenue Clerk	Full-Time	\$ 53,926.60	\$ 63,172.20	\$ 52,052.00
Town of Mansfield	25977	Revenue Clerk	Full-Time	\$ 46,337.00	\$ 58,585.00	\$ 53,125.00
Town of Glastonbury	34754	Revenue Clerk				
Town of Portland	9444	Revenue Collection Assistant	Full-Time	\$ 52,161.00	\$ 64,148.00	\$ 58,278.00
Town of Branford	28225	Tax Associate		\$ 54,982.00	\$ 65,338.00	

Town of Stratford	52734	Tax Cashier/Sr. Clerk Typist	Full-Time	\$	51,124.26	\$	63,907.42	\$	63,907.42
Town of Redding	9309	Tax Clerk	Full-Time					\$	50,725.00
Town of Bethel	19372	Tax Clerk	Full-Time					\$	54,563.00
Town of Guilford	22413	Tax Clerk	Full-Time					\$	40,131.00
Town of Chester	4316	Tax Clerk	Part-Time					\$	4,532.00
Town of Putnam	9416	Tax Clerk						\$	50,754.06
Town of Bloomfield	20819	Tax Clerk II	Full-Time	\$	58,357.00			\$	72,947.00
Town of Newtown	28152	Tax Clerk/Bookkeeper	Full-Time	\$	20.93	\$	24.00	\$	23.72
Town of Greenwch	62610	Tax Collection Clerk	Full-Time	\$	59,461.58	\$	82,113.67		
City of Bridgeport	147612	Tax Collector Clerk	Full-Time	\$	52,178.00	\$	60,316.00	\$	60,316.00
Town of Lebanon	7309	Tax Revenue Clerk	Part-Time					\$	20.91
Town of Prospect		Tax Clerk	Full-Time	\$	20,800.00	\$	26,000.00	\$	33,100.00
Town of Prospect		Assistant Tax Collector	Full-Time	\$	24,960.00	\$	43,680.00	\$	39,469.00

**FISCAL YEAR 2026-2027**

**TAX COLLECTOR**

**INCREASES**

**Line Item 5350-00 Tax Collector**

Full Time – Current Salary \$67,310.00

Requested Increase –\$5,000.00 – Past practice has increased a salary by \$5,000 once certification has been achieved. My certification will be official with the CCMC committee in May 2026

Total for Line Item Requested **\$72,310.00**

**Line Item 5350-01 Asst. Tax Collector**

Full Time – Current Salary \$39,469.00

Requested Increase - \$4,531.00 – The request in over the standard 3% increase to responsibly bring this salary current with the job requirements of the position.

Total for Line Item Requested **\$44,000.00**

**Line Item 5350-02 Tax Clerk FT1**

Full Time – Current Salary \$33,100.00

Request Increase - \$3,900 - The request in over the standard 3% increase to responsibly bring this salary current with the job requirements of the position.

Total for Line Item Requested **\$37,000.00**



**PROSPECT PLANNING & ZONING COMMISSION**

36 CENTER STREET  
 PROSPECT, CONNECTICUT 06712-1699

March 3, 2026

Honorable Mayor Robert J. Chatfield  
 Town Hall  
 36 Center Street  
 Prospect, CT 06712

Re: **Planning and Zoning Commission Budget for Fiscal Year 2026-2027**

Dear Mayor Chatfield:

The Planning & Zoning Commission is proposing the budget for the 2026-2027 Fiscal Year the same as the current budget as shown below:

**Planning & Zoning Commission Proposed 2026-2027 Budget**

Item	2025-2026 ADOPTED	2026-2027 PROPOSED
5600-00 Engineer	\$1,500.00	\$1,500.00
5600-01 Meeting Clerk	\$5,000.00	\$5,000.00
5600-02 Supplies	\$ 200.00	\$200.00
5600-03 Meetings & Seminars	\$ 675.00	\$ 675.00
TOTAL	\$7,375.00	\$7,375.00

(The Planning and Zoning Commission voted on their budget at the February 4, 2026, regular meeting)

Sincerely, Michael Dreher  
 Planning & Zoning Commission



OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699  
 ROBERT J. CHATFIELD, MAYOR  
 758-4461  
 WWW.TOWNOFPROSPECT.COM

**TOWN BUILDINGS CONTRACTED MAINTENANCE**  
**February 25, 2026**

**TOWN HALL:**

Fire Alarm System Service  
 Fire Extinguisher Service  
 Sliding Door Service Plan  
 Elevator Monthly Service  
 Generator Service  
 Telephone Service Plan  
 Rug Cleaning  
 Defibrillator Service (2)

**PUBLIC WORKS – (2 Buildings):**

Fire Extinguisher Service  
 Fire Alarm Service  
 Overhead Doors  
 Water Tanks Pumped Quarterly (2)  
 Generator Service (2)  
 Defibrillator Service (2)  
 Gas Pump Service (3)

**PROSPECT COMMUNITY CENTER:**

Fire Alarm Service  
 Fire Extinguisher Service  
 Elevator Monthly Service  
 Telephone Service Plan  
 Rug Cleaning  
 Sprinkler Service  
 Defibrillator Service (3)  
 Generator Service (1)  
 Food Bank  
 Kitchen Hood Services

**FIREHOUSE:**

Fire Alarm Service  
 Sprinkler Service  
 Generator Service  
 Oil & Water Tanks  
 Pumped Quarterly  
 Fire Extinguisher Services  
 Telephone Service Plan  
 Rug Cleaning  
 Overhead Doors Service  
 Defibrillator Service (Public Area)  
 Kitchen Hood Services

**SENIOR CENTER:**

Fire Extinguisher Service  
 Front Door Service  
 Fire Alarm  
 Telephone Service Plan  
 Rug Cleaning  
 Comcast  
 Elevator Service  
 Generator Service  
 Defibrillator Service (2)  
 Kitchen Hood Services

**CENTER SCHOOL:**

23 Center Street

**POLICE STATION:**

Generator Service  
 Fire Extinguisher Service  
 Rug Cleaning  
 Gas Pump Service  
 Defibrillator Service (1)

**CHAPEL HALL:**

Fire Extinguisher  
 Rug Cleaning  
 Defibrillator Service (1)

**HOTCHKISS HOUSE:**

Fire Alarm  
 Burglar Alarm

**MEETING PLACE:**

Fire Extinguisher Service  
 Smoke Alarms  
 Defibrillator Service (1)

**BRUNDAGE HOUSE:**

3 Center Street  
 Storage

All have furnace or air conditioner  
 All have septic systems to be pumped yearly  
 All but Public Works have public water  
 All have first aid kits  
 All have rubbish removal

*An Equal Opportunity Employer*



**Naugatuck Valley Council of Governments**  
**Estimated Preliminary Dues Schedule | January 16, 2026**  
**Fiscal Year 2026-2027**

City / Town	Municipal Dues FY 2027 [1]	Brownfield [2]	Household Hazardous Waste [3]	Capital Purchasing Program [4]	FEMA Natural Haz Mitigation [5]	Dues Total, Net	Change in Municipal Dues	% of FY 2027 Budget
Ansonia	11,410	1,000	1,227	500	-	14,137	332	0.25%
Beacon Falls	3,619	1,000	389	500	-	5,508	105	0.10%
Berlin	-	1,000	-	-	-	1,000	-	0.02%
Bethlehem	2,042	-	220	500	-	2,762	59	0.05%
Bristol	36,689	1,000	-	500	-	38,189	1,069	0.68%
Burlington	-	1,000	-	-	-	1,000	-	0.02%
Cheshire	17,329	1,000	-	500	-	18,829	505	0.33%
Derby	7,433	1,000	800	500	-	9,733	217	0.17%
Middlebury	4,568	1,000	491	500	-	6,559	133	0.12%
Naugatuck	19,010	1,000	2,045	500	-	22,555	554	0.40%
Newtown	-	1,000	-	-	-	1,000	-	0.02%
Oxford	7,663	-	824	500	-	8,987	223	0.16%
Plainville	-	1,000	-	-	-	1,000	-	0.02%
Plymouth	7,039	1,000	-	500	-	8,539	205	0.15%
Prospect	5,670	1,000	610	500	-	7,780	165	0.14%
Redding	-	1,000	-	-	-	1,000	-	0.02%
Seymour	10,101	1,000	1,087	500	-	12,688	294	0.22%
Shelton	24,649	1,000	-	500	-	26,149	718	0.46%
Southbury	11,989	1,000	1,290	500	-	14,779	349	0.26%
Southington	-	1,000	-	-	-	1,000	-	0.02%
Thomaston	4,488	1,000	483	500	-	6,471	131	0.11%
Torrington	-	1,000	-	-	-	1,000	-	0.02%
Waterbury	68,998	1,000	7,422	500	-	77,920	2,010	1.38%
Watertown	13,332	1,000	1,434	500	-	16,266	388	0.29%
Winchester	-	1,000	-	-	-	1,000	-	0.02%
Wolcott	9,736	1,000	1,047	500	-	12,283	284	0.22%
Woodbury	5,864	1,000	631	500	-	7,995	171	0.14%
<b>Total</b>	<b>\$ 271,629</b>	<b>\$ 25,000</b>	<b>\$ 20,000</b>	<b>\$ 9,500</b>	<b>\$ -</b>	<b>\$ 326,129</b>	<b>\$ 7,912</b>	<b>5.77%</b>

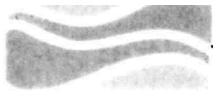
[1] Estimated 3% increase from FY 2026 Dues

[2] No Increase

[3] No Increase in overall Administrative Fee; Calculated based on membership population, Census 2020

[4] Current CAP Program members; Membership is optional

[5] FEMA Natural Hazard Mitigation is Match for FEMA Grant, to be billed in FY 2026 and FY 2028. Project



January 20, 2026

Mayor Robert Chatfield  
Prospect  
36 Center Street  
Prospect, CT 06716

Dear Mayor Chatfield:

For fiscal year 2027, the NVCOG Board anticipates it will adopt a budget in either May or June 2026, following the adoption of the state budget by the legislation.

The proposed increase to Municipal Dues for the FY 2026-2027 is 3% on the net amount collected from all 19 members. We hope to be able to eliminate this projected increase when we adopt our formal budget, following the finalization of the state budget. Ultimately, the proposed increase is intended to provide the match required to maintain status quo funding of state and federal planning subsidies to our towns and cities.

For budgeting purposes, attached is the Proposed Dues Schedule for FY 2027. It includes the annual Municipal Dues, Brownfields Dues, Household Hazardous Waste Admin. Fee, and the Capital Purchasing Program. In FY 2026, the Municipalities committed to provide a cash match to the FEMA Natural Hazard Mitigation Grant to be billed in FY 2026 and FY 2027, however, due to delays in the grant award the NVCOG Board elected to defer the 2<sup>nd</sup> half of the match, of \$2,632 per Municipality, to FY 2028.

As the representative to the NVCOG each municipal CEO makes the dues request to his or her respective municipality. However, should you require further information, explanation or clarification please contact me and we would be pleased to meet or appear at any town budget meeting to explain the request. We hope to maintain a balanced budget, so that we may continue to provide access to funding for local roads, sidewalks, bridges, and other qualifying highway infrastructure without leaving federal funds on the table.

Thank you for your continued support of NVCOG. We hope that you find that we serve your community well.

Best Wishes, Warmest Regards

*M. Szpryngel*

Michael Szpryngel  
Finance Director

D: b

Enc. – Preliminary FYE 2026-27 Dues Table

cc:



**INLAND WETLANDS COMMISSION**  
**36 CENTER STREET**  
**PROSPECT, CONNECTICUT 06712-1699**

March 3, 2026

Honorable Mayor Robert J. Chatfield  
 Town Hall  
 36 Center Street  
 Prospect, CT 06712

**Re: Inland Wetlands Commission Proposed Budget for 2026-2027**

Dear Mayor Chatfield:

The Inland Wetlands Commission is proposing their budget for the 2026-2027 Fiscal Year as follows:

**Inland Wetlands Commission Proposed 2026-2027 Budget**

		2025-2026	2026-2027
		<u>ADOPTED</u>	<u>PROPOSED</u>
6400-00	Meeting Clerk	\$3,000.00	\$3,000.00
6400-01	Supplies	\$ 100.00	\$ 100.00
6400-02	Conferences	\$ 500.00	\$ 500.00
6400-03	Engineering	\$ 750.00	\$ 750.00
Land Use Office		<u>\$ 0.0</u>	<u>\$ 15,600.00</u>
Inspector*		TOTAL \$ 4,350.00	\$ 19,950.00

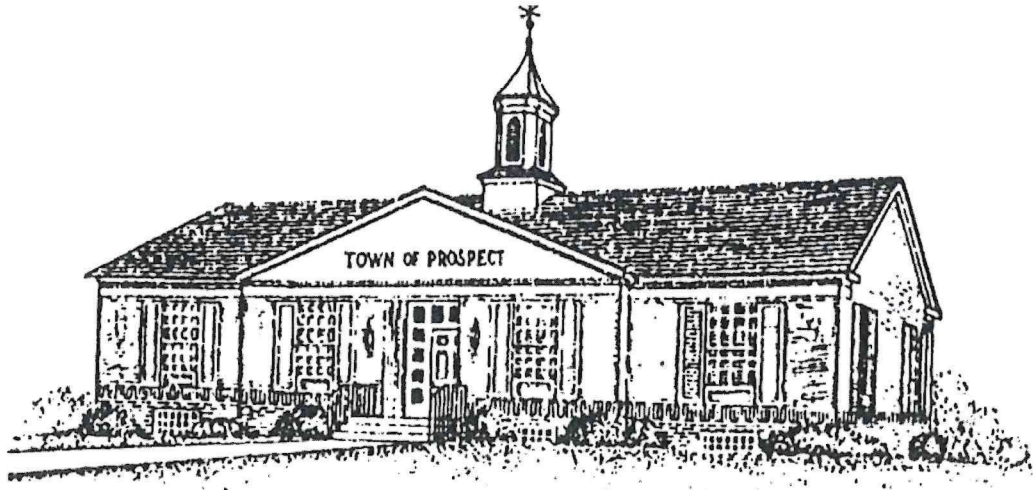
(The Inland Wetland Commission reviewed their budget at their January 12, 2026, Meeting)

- The IWC requested that the new inspector line item be placed in the budget\*

Sincerely,

*Lorraine Dixon*

Lorraine Dixon, Chairman  
 Inland Wetlands Commission



**LAND USE OFFICE - TOWN HALL**  
**36 CENTER STREET, PROSPECT, CT 06712**  
**203-758-4461**

March 3, 2026

Honorable Mayor Robert J. Chatfield  
 Town of Prospect  
 36 Center Street  
 Prospect, CT 06712

**Re: Land Use Inspector Proposed Budget for Fiscal Year 2026-2027**

Dear Mayor Chatfield:

The following is my proposed budget for the 2026-2027 Fiscal Year, which is shown below:

**Land Use Inspector Proposed 2026-2027 Budget**

<b><u>Item</u></b>	<b><u>2025-2026</u></b>	<b><u>2026-2027</u></b>
	<b><u>Adopted</u></b>	<b><u>Proposed</u></b>
6450-00 Land Use Inspector	\$ 63,942.00	\$ 65,860
6450-01 Car Expense	\$ 2,000.00	\$ 0.00
6450-02 Land Use Tech	\$ 37,106.00	\$ 38,219.00
6400-03 Professional Conferences	\$ 450.00	\$ 450.00
6450-04 GIS	\$ 7,000.00	\$ 7,000.00
6450-05 Zoning Regulation update	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>
<b>TOTAL</b>	<b>\$ 135,498.00</b>	<b>\$ 136,529.00</b>

Respectfully submitted,

Mary Barton  
 Land Use Inspector



**The Volunteer  
Fire Department of Prospect, Inc.**

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P.O. Box 7001, PROSPECT, CONNECTICUT 06712  
[info@prospectfire.org](mailto:info@prospectfire.org) 203-758-5445

January 12, 2026

Mayor Chatfield,

Attached you will find the FY2026-2027 budget requests for the Volunteer Fire Department of Prospect, Inc. The past few years, our Assistant Chief Dylan Sloss, our Treasurer Kyle Tournas, the department Finance Committee, and I have worked diligently to reduce our budget and/or keep it flat. I regret to inform you that this year we are requesting a 6% (\$32,089.00) increase to the PFD budget.

Please find below a summary of the proposed Fire Department budget and the rationale for each adjustment. Overall, this budget remains conservative and fiscally responsible, while addressing rising costs, compliance requirements, and critical member safety needs.

**Administration / Office (+\$1,529)**

This increase reflects a 3% cost-of-living adjustment for our administrative assistant, who provides essential day-to-day support to the department. It also includes a \$300 increase for membership awards, allowing us to better recognize our volunteers' dedication at the annual banquet, and a \$300 increase for office supplies due to inflation and higher operating costs.

**Apparatus Repairs & Maintenance (Flat)**

This line item remains unchanged due to the exceptional work of our two motor engineers, whose preventative maintenance efforts continue to keep the fleet reliable and costs under control.

**Building / Property Repairs & Maintenance (+\$2,000)**

The Town's cleaning contractor does not service our gym, locker rooms, or showers. To maintain proper hygiene and safety standards, we retained a separate cleaning service specifically for these areas, necessitating this increase.

**Fire Department Operations & Equipment (+\$1,800)**

This increase reflects unavoidable cost increases across several areas: ladder testing (+\$500), which is required annually; hose purchases (+\$500) to replace aging hose; new equipment purchases (+\$500) due to sharply rising equipment costs; and equipment repairs (+\$300) as repair expenses continue to escalate.

**Insurance (+\$2,000)**

Insurance costs have increased, and this line item also reflects the addition of an Employee Assistance Program (EAP) to support the mental health and well-being of our members.

**IT / Software (+\$1,000)**

Software costs increased following a transition to a new vendor. The new platform provides significantly improved incident reporting, data collection, and operational analytics, which benefits both departmental operations and Town-level reporting.



# The Volunteer Fire Department of Prospect, Inc.

P.O. Box 7001, PROSPECT, CONNECTICUT 06712  
[info@prospectfire.org](mailto:info@prospectfire.org) 203-758-5445

## PROSPECT BUDGET – FISCAL YEAR 2026-2027

2025 - 2026  
Adopted

2026 - 2027  
Proposed

Administration / Office	\$55,276.00
Apparatus Repairs & Maintenance - Motor Engineer	\$69,250.00
Building / Property Repairs & Maintenance	\$9,500.00
Emergency Medical Services	\$28,000.00
Fire Department Operations & Equipment	\$27,200.00
Insurance	\$53,000.00
IT, Software & Systems	\$14,000.00
Legal & Professional Services	\$5,000.00
Quarter Master Department	\$51,200.00
Radios & Communications	\$23,000.00
Safety Department	\$46,000.00
SCBA Department	\$44,000.00
Training Department	\$33,000.00
Total	\$458,426.00

Administration / Office	\$56,805.00
Apparatus Repairs & Maintenance - Motor Engineer	\$69,250.00
Building / Property Repairs & Maintenance	\$11,500.00
Emergency Medical Services	\$28,000.00
Fire Department Operations & Equipment	\$29,000.00
Insurance	\$55,000.00
IT, Software & Systems	\$15,000.00
Legal & Professional Services	\$5,000.00
Quarter Master Department	\$51,200.00
Radios & Communications	\$24,000.00
Safety Department	\$48,500.00
SCBA Department	\$57,000.00
Training Department	\$33,000.00
Total	\$483,255.00

### Fire Protection

Vol. Fire Dept.	\$458,426.00	\$483,255.00
Response Reimbursement	\$50,540.00	\$56,800.00
Building Improvements	\$5,000.00	\$5,000.00
<b>Total:</b>	<b>\$513,966.00</b>	<b>\$546,055.00</b>

**Legal / Professional (Flat)**

No increase requested; costs remain stable.

**Quartermaster (Flat)**

No increase requested; current funding levels remain adequate.

**Radios (+\$1,000)**

This increase allows for the purchase of one additional pager annually, ensuring we maintain adequate coverage as membership and equipment needs evolve.

**Safety (+\$2,500)**

This increase supports annual physicals for our members, which are essential for firefighter safety, readiness, and compliance with best practices.

**SCBA (+\$13,000)**

This increase is critical to our long-term capital replacement plan. The department must replace 30 SCBA units by 2030. Each SCBA costs approximately \$12,000. We have been proactively purchasing 2–3 units per year to spread out costs; however, to meet the 2030 replacement deadline and avoid a large one-time expenditure, this line item must be increased.

**Training (Flat)**

Training costs remain unchanged, as current funding continues to meet our operational needs.

**Response Reimbursement (+\$6,260)**

This increase reflects a modest adjustment to the annual response reimbursement stipends for the Chief and Assistant Chief, totaling \$1,260. The adjustment recognizes the expanding administrative workload, increased regulatory and compliance responsibilities, and the significant time commitment required of the department's leadership. This change helps ensure leadership continuity while remaining fiscally responsible and proportional to the duties performed. This increase also reflects the new requirement to hire support to enter all Fire Department incident and run data into NERIS, which is a State-mandated reporting system. This data entry was previously handled by the Fire Marshal's Office; however, the Town has determined that this responsibility will no longer fall under that office. To remain compliant with State reporting requirements and ensure timely and accurate submission of incident data, the department must now absorb this cost within its operating budget.

This proposed budget reflects careful planning, long-term foresight, and a commitment to maintaining safe, effective, and reliable emergency services for the Town while remaining mindful of overall fiscal impact.

We hope you will support our budget request, and we look forward to continue the great relationship with you and the town council.

Thank you and best regards,

Mike Guastaferrri  
Chief of the Department

Dylan Sloss  
Assistant Chief

Kyle Tournas  
Treasurer



93 West Main Street  
Clinton, CT 06413  
1-800-286-5700

January 30, 2026

Mr. Robert Chatfield  
Mayor  
Town of Prospect  
36 Center Street  
Prospect, CT 06712-1699

**Re: Municipal Budgeting Forecast for 2026/27 Fiscal Year**

Dear Mayor Bob:

Connecticut Water is committed to providing reliable, high-quality water service to 60 communities across the state. Our services support public health, economic development, and most importantly, public safety—ensuring we can deliver high-volume flows and hydrant access for fire protection in Prospect.

We are reaching out to offer guidance for your 2026/2027 fiscal year budget planning. Necessary and prudent investments in our infrastructure require us to raise our rates, but we are mindful of the impact that rate increases have on municipal budgets.

Our estimate for budgeting purposes is as follows:

- The current Water Revenue Adjustment (WRA) is estimated to be a 5.7% surcharge starting in April 2026
- The company expects a Water Infrastructure Conservation Adjustment (WICA) surcharge of 9.90% starting in April 2026
- The company expects a Water Quality and Treatment Adjustment (WQTA) surcharge of 0.53% starting in April 2026

The WQTA surcharge is newly instituted in 2026. This surcharge, established through legislation in 2025, allows for recovery of costs associated with treatment of emerging contaminants. Specifically, this surcharge funds treatment to remove per- and polyfluoroalkyl substances (PFAS) from the water supply.

Other changes in fire protection charges may occur based on factors like hydrant additions or additional water main installations. We maintain detailed GIS maps of the systems in your community, which is the basis for your town’s fire billing. Should you have any questions on your local infrastructure, we are available to discuss them with you. The attached summary details your updated estimated rates for the 2026/2027 fiscal year.

Please know any future adjustments are subject to their review and approval by PURA. We recognize the role Connecticut Water plays in ensuring the safety of your community and want to reassure you that we are committed to continuing to provide reliable service at the most reasonable cost. Should you have any questions or require further details as you prepare your budget, please do not hesitate to contact us. Please contact Gerry McDermott at (860) 664-6125 or [Gerald.McDermott@ctwater.com](mailto:Gerald.McDermott@ctwater.com).

Sincerely,  
David Peeling, P.E.

Vice President, Operations/Engineering  
/att



## Connecticut Water wins Best Drinking Water Taste Test

The Connecticut Section of the American Water Works Association named water from [Connecticut Water](#)'s William Stewart Treatment Facility in Naugatuck as the winner of Best Drinking Water Taste Test during the 10<sup>th</sup> annual Water Quality and Treatment Symposium Nov. 20, 2024. Seven water departments from across the state entered the competition, with the judges picking Connecticut Water's entry as the best tasting.

Capable of producing about 6 million gallons of treated drinking water per day, the Stewart facility serves about 10,000 Connecticut Water customers in Naugatuck, Beacon Falls, Bethany, Middlebury, Prospect and Waterbury. Water treated at the Stewart facility comes from a combination of reservoirs including Moody, Straitsville, Mulberry and Long Hill, which have been major sources of water for the Naugatuck area since 1888. Connecticut Water preserves more than 2,100 acres of land around the Naugatuck area reservoirs as open space to protect the water quality of our water sources.

The Connecticut Water team tests the water on more than 170 different water quality parameters to ensure the water flowing to customers meets all state and federal guidelines.





## Prospect Police Narratives

### Officers – 6700-00

LINE ITEM Officers: 6700-00 As the Town of Prospect has continued to grow, both in population and businesses, this increases the necessity for additional police services. The town officers investigate all cases, both motor vehicle and criminal. At the present time all Prospect Police Officers investigate all types of investigations. Statistics show that the Prospect Officers have approximately 98% of the towns call for service. At the present time, we have two (2) Sergeants, five (5) full time Officers and ten (10) part time Officers. All the Police Officers have an extensive amount of expertise in all aspects of police work. This is a major savings for the town of Prospect when you consider the experience that each town of Prospect Police Officer holds. It is in the town's best interest to stay competitive with officer's wages in other towns. This increase is also for the Tactical Shift/Case Management. Union Contract negotiations for the upcoming fiscal year is based on an increase of 3.0%.

### Resident Trooper Program – 6700-01

Res. Trooper: 6700-01 State mandated. At the current time the Town of Prospect is paying 50% for the Resident Trooper, as he is shared with the Town of Bethany.

### Fleet, Gas & Repairs: 6700-02

At the present time, the Prospect Police Department has a total of nine (9) cruisers, which includes: 1-PRO 2018 4X4 (K-9) 136,957 miles (Lap-top computer) 2-PRO 2023 4X4 15,736 miles (Lap-top computer) 22-PRO 2025 4X4 755 miles (Lap-top computer) 23-PRO 2017 4X4 107,634 miles (Lap-top computer) 27-PRO 2016 AWD 114,506 miles (Lap-top computer) 34-PRO 2022 AWD 29,326 miles (Lap-top computer) 36-PRO 2020 4x4 66,818 miles (Lap-top computer) 37-PRO 2022 AWD 54,184 miles (Lap-top computer) 39-PRO 2024 4x4 5,320 miles (Lap-top computer) 44-PRO 2008 AWD 50,613 miles (PACO VEH) Due to OSHA Police Standards, each vehicle is required to have oil changes every 5,000 (synthetic oil) miles and proper up-keep. Due to the urban roadways in this town, the vehicles experience more wear and tear than normal highway use. While the cruisers are assigned to an HCP job, the vehicles are idling for an average of 8 hrs., thus putting more strain on the vehicle itself. Vehicle maintenance is a necessity to have all cruisers in top working condition and to eliminate any liability to the town. Due to the unpredictable mechanical issues with Police cruisers and as the Police Department acquires new vehicles, which will replace the high mileage, high repair cost vehicles. Therefore \$65,000.00 is being requested for this line item for the 2026-2027 fiscal year.

#### Office Supplies/ Computers: 6700-03

The Prospect Police Department presently has eight (8) computers, (2) laptops, one (1) copier, four (4) printers and numerous other items that are used daily. These items need replacement parts/equipment and supplies to conduct professional services to the residents of the Town of Prospect. The Patrol Tracker is solely used for the department payroll and alarm billing. At the present time, the Prospect Police Department is on-line with the school video system and Hotchkiss Park. This allows the police department to view a live feed from each location in town. The instillation of the camera system to view each school is the direct result of the Sandy Hook incident and Public Act 13-3 Safe Schools. The new fingerprint computer system, which was funded by the ARPA funds is installed and fully operational.

#### Clerical Assistant PT2: 6700-04

The part time secretaries assist the Office Manager with all clerical work at the Prospect Police Department. Due to the increase of resident requests and needs. The increase of the Secretaries wages is a projection of their Union Contract negotiations for the upcoming fiscal year, based on an increase of 3.0%.

#### Training 6700-05

State mandated training must be attended by all Officers to Maintain their State Certification. This line item also covers the Range qualification twice a year and also any other required training mandated by POST standards. Due to the new Police Accountability Bill, Officers must be drug tested every three years, new hires must be tested during the hiring process. Psychological exams must be conducted during the new hire process along with every 5 years. In the last year the town has hired 3 new Officers, 8 officers need to have a psychological test in this coming fiscal year. House Bill 6004: Periodic Mental Health Wellness Checks will be required of each newly hired Officer every FIVE years. Officers who have been employed by the Town of Prospect for more than five years will need to submit to a Mental Health Wellness Check. Individual departments may determine the number of officers to participate in the wellness checks each year, ensuring that officers are screened every (5) years. (It is recommended that the departments cycle through their officers at a rate of 20% of their personnel each year, accomplishing a rolling (5) year cycle). All Police Officers as defined in CGS Sec. 7-294A (9) shall meet the recertification requirements established in Public Act 20 – 1 and maintain documentation as proof of successful fulfillment of these requirements. The cost for a phycological test at the present time is \$350.00 per Officer. House Bill 6004: Urinalysis drug test: Beginning with those police officers who have a certification expiration date of 6/30/2021 and every certification period

thereafter, all Police Officers as defined in CGS Sec. 7-294A (9) shall meet the recertification requirements established in Public Act 20 – 1 and maintain documentation as proof of successful fulfillment of these requirements. The cost for a Urinalysis drug test is \$195.00 per Officer. House Bill 6004: Police Badge and Name Tag Identification Requirement.

#### Vehicle (NEXGEN) Computer Supplies: 6700-06

At the present time, the Prospect Police Department is online with nine (9) laptop/vehicle computers and two (2) office computers which are computers for the Connecticut State Police, under the NEXGEN Program and NCIC Data. The use of this program by all officers will cost the Town of Prospect an estimated \$2,256.00 per year (last year numbers). At this time, I have not received a response from C.S.P. H.Q. regarding an increase in the cost for NEXGEN. This program is for Police Reports and Case Management only. This line item also includes repair, replacement, program updates and any other required maintenance in accordance with NEXGEN requirements.

#### Radios & Equip 6700-07

The Town of Prospect has purchased and is up to date with the new APCO P-25 Digital State Police Motorola style radios which have replaced the old State radios. If any State Police style radio is broken or lost, money from this line item would be needed for a replacement unit. This line item is also to purchase ammunition for yearly certification for duty weapons and AR15 rifles. This will also include the upkeep for the above-mentioned weapons. Under the new Bill No. 6004 “An Act Concerning Police Accountability”. The following areas under said Bill, will be a cost to the Town of Prospect: Body-Cam Axon (taser), the company that the body cameras were purchased from, has a four-year program for payment of 20 body worn cameras. Each year the Town would pay \$18,032.89 for four years. This will include evidence storage, license, body-cam, bay dock, magnet mount and USB cable. The Prospect Police is currently in the first year of the billing cycle contract. Dashboard Camera Axon (taser), is the company that the body cameras along with the Taser weapon system were purchased from. The town of Prospect will have to pay \$24,960.02 per year for five (5) years. TASER 7 Weapon system: At the present time the Prospect Police Dept. currently has twenty (20) Taser weapon systems that are issued to each individual Officer. Having Taser units individually assigned mandates complete transparency during any investigation related to the device/Officer and greater accountability. Initially the Taser was positioned in the Use of Force Matrix based solely on testing and guidance from Taser International. Since then, real world usages, court cases and officers’ deployments have escalated the device within the Matrix to just below a firearm.

Office Manager: 6700-08

The Office Managers duties continue to increase due to the growth of the Town, needs of the Department along with requests from town residents. The Office Manager is also responsible for overseeing two (2) part-time secretaries. The coordination of the Highway Construction Projects (HCP) within the town of Prospect, as well as HCP requested by the towns of Naugatuck, Beacon Falls, Bethany and Wolcott is coordinated by the Office Manager. Since the town of Prospect signed an Intermunicipal Agreement with the above-mentioned towns, this task is carried out on a day-to-day basis seven (7) days a week as well as on an emergency basis after hours. The increase of the Office Manager wages is a projection of the Union Contract negotiations for the upcoming fiscal year, based on an increase of 3.0%.

Lieutenant 6700-10

The Town of Prospect's contract with the C.S.P. specifically states that all administrative duties are the responsibility of the CEO of the town. The CEO of the Town of Prospect has notified the State Police that the Administrative Lt. is the assigned representative of the town of Prospect to deal with all State Police issues (investigations/administrative), along with the supervision of Prospect Police Sergeants, full time Officers, part-time Officers and civilian employees.

K-9 6700-11

This line item is in accordance with the Towns K-9 agreement. The line item requested is due to the increase in care of K-9, Veterinary Medical Insurance and equipment.



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DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION  
**FISCAL SERVICES**

1111 COUNTRY CLUB ROAD, MIDDLETOWN, CT 06457 • (860) 685-8110

February 5, 2026

Mr. Robert J. Chatfield - Mayor  
Town of Prospect  
Mayor - Town of Prospect  
Town Office Building  
36 Center Street  
Prospect, CT 06712-1699

Dear Mr. Chatfield:

Enclosed please find the **projection** of Resident Trooper costs (not including overtime) for **FY 2026/2027** based on the current Resident Trooper(s) assigned to your town.

Based on the contract we have included a 2.5% salary increase. Any other changes that may occur (such as increases in salaries, fringe benefits, replacements, promotions, transfers, addition, etc.) are not reflected in this **projection**. A breakdown of projected overhead costs is also included in a separate report.

The billing for FY 2026/2027 will be calculated based on actual costs and your town will be liable for any increase in costs which may occur.

If you have any questions, please call me at (860)685-8192.

Sincerely,

*Lisa D. Wells*

Lisa D. Wells  
Fiscal Administrative Supervisor

Enclosures  
cc: Resident Troopers Office

*1111 Country Club Road  
Middletown, CT 06457  
Phone: (860) 685-8000/Fax: (860) 685-8354  
An Affirmative Action/Equal Opportunity Employer*

TROOP I - BETHANY RESIDENT TROOPER PROJECTIONS FY 26-27 AT 85% AND 100%													
TROOPER NAME	EMPLOYEE #	TROOPER RANK	AI INCREASE	STEP	6/27/26-6/26/27	6/27/26-12/26/26	12/27/26-6/26/27	SALARY	(SEE ATTACHED) TOTAL OVERHEAD ITEMS	BASE SALARY PLUS TOTAL OVERHEAD ITEMS	2 TROOPERS AT 85.00% TOTAL	REMAINING TROOPERS AT 100.00% TOTAL	TOTAL PROJECTED AMOUNT
Bryan Piccirillo	377907	TFC	January	8	\$ -	\$ 30,995.25	\$ 30,995.25	\$ 61,990.50	\$ 37,133.72	\$ 99,124.22	\$ 84,255.59	\$ -	\$ 84,255.59
								\$ 61,990.50	\$ 37,133.72	\$ 99,124.22	\$ 84,255.59	\$ -	\$ 84,255.59
										SHARED TPR 50/50 SPLIT BETHANY			

S:DR-A/R-RESIDENT TROOPER-FY26 RESIDENT TROOPER PROJ. BACK-UP FY26-27 (85%)



February 27, 2026

Mayor Robert Chatfield  
Town of Prospect  
36 Center Street  
Prospect, CT 06712

**Subject: Insurance Budget Estimates for Fiscal Year 7/1/26 to 7/1/27**

Dear Mayor Chatfield:

The following are the budget estimates for the fiscal year for 7/1/26 to 7/1/27. These budget estimates reflect the projected payroll increase and estimated exposure changes. The budget estimates are as follows:

1. **Package** – This policy provides your Property, General Liability, Law Enforcement, Automobile, Public Official Liability, and Umbrella coverages. The current 7/1/25 to 7/1/26 policy premium is \$129,654. This will be 2<sup>nd</sup> year of a three-year CIRMA rate stabilization program with a guaranteed rate change of 3% for 2026-2027. The estimated Package policy renewal premium for 7/1/26 to 7/1/27 is \$133,543. **The additional Umbrella** coverage to a total of \$25,000,000 will increase by 15% to approximately \$6,300 for 26-27.
2. **Workers' Compensation** – The current 7/1/25 to 7/1/26 Workers Compensation policy premium is \$100,764. CIRMA has provided the Town with a maximum rate increase of 1.5% for 2026-2027. Based on the new rate increase and taking into consideration the projected payroll increase, the estimated Workers Compensation policy renewal premium for 7/1/26 to 7/1/27 would be \$102,275 unless there are material exposures changes which may require an additional premium Increase.
3. **CyberLiability** –The current 7/1/25 to 7/1/26 premium for this policy is \$16,807. The estimated premium for 7/1/2026 – 7/1/2027 would be \$19,328 with an approximate increase of 15%.
4. **Crime** –The 7/1/26 to 7/1/29 (3-year policy) renewal premium is estimated at \$2,767 annually. Policy is renewing for next 3 years this coming July, the carrier is giving us possible increase to 3% (at annually \$2,849.11) for 26-27 term.



545 Long Wharf Drive, 8th Floor  
 New Haven, CT 06511-5950  
 Phone 203-946-3700  
 www.CIRMA.org

**Named Insured:** Town of Prospect  
**Policy Number:** LAP20252240001  
**Endorsement Effective Date:** 07/01/2025  
**Date Endorsement Issued:** 06/27/2025

## AUTOMOBILE SCHEDULE

Member Name: Town of Prospect					
Policy #: LAP20252240001			Effective Date & Expiration Date : 7/1/2025 - 6/30/2026		
Vehicle Number	VIN Number	Vehicle Year, Make & Model	ACV or Agreed Amount	Vehicle Type	Comprehensive Collision Deductible
001	1HTGEAER9XH633320	1999 INTERNATIONAL S2574	ACV	Truck (Other)	\$500 \$1,000
002	1YB411215LIBIT	1990 OTHER TRAILER	ACV	Trailer	\$500 \$1,000
003	1YB411211M1B1T573	1990 OTHER TRAILER	ACV	Trailer	\$500 \$1,000
004	1HTGECUR1NH402812	1992 INTERNATIONAL S2574	ACV	Truck (Other)	\$500 \$1,000
005	1HTGEAER8SH651512	1995 INTERNATIONAL 2574 DUMP TRUCK	ACV	Truck (Other)	\$500 \$1,000
006	1HTGEAER3YH244285	2000 INTERNATIONAL 2574 DUMP TRUCK	ACV	Truck (Other)	\$500 \$1,000
007	1120HA203FT20005	1985 OTHER TRAILER	ACV	Trailer	\$500 \$1,000
008	431FS182011000524	2001 OTHER 5HD18 TRAILER	ACV	Trailer	\$500 \$1,000
010	1HTGEAER73H568168	2003 INTERNATIONAL 2574 DUMP TRUCK	ACV	Truck (Other)	\$500 \$1,000
011	2FAFP71W27X113726	2007 FORD CROWN VICTORIA	ACV	Police Vehicle	\$500 \$1,000
012	1HTXHAPT8AJ245589	2010 INTERNATIONAL CAB & CHASSIS	ACV	Truck (Other)	\$500 \$1,000
013	1FMJU1G5XAEB60466	2010 FORD EXPEDITION	ACV	Private Passenger	\$500 \$1,000
014	16VVX1014C2A07436	2012 BIG TEX UTILITY TRAILER	ACV	Trailer	\$500 \$1,000
015	1GB3KZCL7BF229667	2011 CHEVROLET SILVERADO PU	ACV	Police Truck	\$500 \$1,000
016	1FMJU1G54CEF13075	2012 FORD EXPEDITION XLT	ACV	Private Passenger	\$500 \$1,000
017	1FM5K8AR0EGA50502	2014 FORD EXPLORER	ACV	Private Passenger	\$500 \$1,000
018	1B9UT202XEL657150	2014 OTHER FLATBED TRAILER	ACV	Trailer	\$500 \$1,000
020	3GCPSE04DG168042	2013 CHEVROLET SILVERADO	ACV	Light Truck	\$500 \$1,000



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021	1GB3KYC80FF115635	2015	CHEVROLET SILVERADO	ACV	Light Truck	\$500 \$1,000
022	1FDEE3FS8GDC15402	2016	FORD E350	ACV	Van	\$500 \$1,000
023	1FM5K8AR1GGB13478	2015	FORD EXPLORER	ACV	Private Passenger	\$500 \$1,000
024	2015NEWDUMP	2015	CHEVROLET DUMP TRUCK WITH PLOW & SANDER	ACV	Truck (Other)	\$500 \$1,000
025	1G83KYC89GF232941	2016	CHEVROLET K3500 WITH DUMP	ACV	Light Truck	\$500 \$1,000
026	1FMJU1GT1HEA24316	2017	FORD EXPLORER	ACV	Police Vehicle	\$500 \$1,000
028	1FMJU1GT5JEA30691	2018	FORD EXPEDITION	ACV	Private Passenger	\$500 \$1,000
029	1FD4E4FS7JDC31284	2018	FORD E450	ACV	Bus (Other)	\$500 \$1,000
030	200030SV10BK	2000	BIG TEX 30SV-10BK TRAILER	ACV	Trailer	\$500 \$1,000
031	3HABDTAR5LL356519	2020	INTERNATIONAL TRUCK	ACV	Truck (Other)	\$500 \$1,000
032	3HAEDTAR3LL079756	2020	INTERNATIONAL HV507	ACV	Truck (Other)	\$500 \$1,000
033	1FMJU1GT0LEA22209	2020	FORD EXPEDITION	ACV	Police Vehicle	\$500 \$1,000
035	1FM5K8AR0GGC26712	2016	FORD EXPLORER	ACV	Police Vehicle	\$500 \$1,000
036	1FM5K8AB1NGA06852	2022	FORD EXPLORER POLICE AWD 4DR	ACV	Police Vehicle	\$500 \$1,000
037	1GNSKLED5PR305295	2023	CHEVROLET TAHOE K1500	ACV	Police Truck	\$500 \$1,000
038	1FM5K8ABXNGB75686	2022	FORD EXPLORER POLICE	ACV	Police Vehicle	\$500 \$1,000
039	1GNEK13T71J257767	2001	CHEVROLET TAHOE	ACV	Light Truck	\$500 \$1,000
040	1GCPTEEK5R1153588	2024	CHEVROLET COLORADO	ACV	Light Truck	\$500 \$1,000
041	1GNSKLED5RR334721	2024	CHEVROLET TAHOE	ACV	Police Truck	\$500 \$1,000
042	1FTER4PH5RLE44313	2024	FORD RANGER	ACV	Truck (Other)	\$500 \$1,000



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**Named Insured:** Town of Prospect  
**Policy Number:** LAP20252240001  
**Endorsement Effective Date:** 07/01/2025  
**Date Endorsement Issued:** 06/27/2025

### PROPERTY SCHEDULE

<b>Member Name:</b> Town of Prospect							
<b>Policy #:</b> LAP20252240001				<b>Effective Date &amp; Expiration Date:</b> 07/01/2025 - 06/30/2026			
<b>CIRMA Building Number</b>	<b>Building Description and Address</b>	<b>Building Value</b>	<b>Contents Value</b>	<b>Total Value</b>	<b>Flood Zone</b>	<b>Vacant (yes/ no) &amp; Vacancy Date</b>	<b>Deductible</b>
CT-001	FIRE HOUSE Rt. 69 - New Haven Rd. Prospect, Connecticut 06712	\$6,235,000	\$150,000	\$6,385,000	All Other		\$1,000
CT-002	ABOVE GROUND DIESEL TANK Rt. 69 - New Haven Rd. Prospect, Connecticut 06712	\$21,600		\$21,600	Unidentified		\$1,000
CT-003	NEW LIBRARY 17 Center St. Prospect, Connecticut 06712	\$2,333,000	\$1,700,000	\$4,033,000	All Other		\$1,000
CT-004	TOWN HALL 36 Center St. Prospect, Connecticut 06712	\$1,643,000	\$250,000	\$1,893,000	All Other		\$1,000
CT-005	PROSPECT NEW SENIOR CENTER 6 Center St. Prospect, Connecticut 06712	\$1,700,000	\$75,000	\$1,775,000	All Other		\$1,000
CT-006	HOTCHKISS HOUSE MUSEUM 61 Waterbury Rd. Prospect, Connecticut 06712	\$1,200,000	\$3,000	\$1,203,000	All Other		\$1,000
CT-007	SHED 61 Waterbury Rd. Prospect, Connecticut 06712	\$3,780	\$10,800	\$14,580	Unidentified		\$1,000
CT-008	LIGHTING 61 Waterbury Rd. Prospect, Connecticut 06712	\$108,000		\$108,000	Unidentified		\$1,000
CT-009	TOWN GARAGE 221 Cheshire Road Prospect, Connecticut 06712	\$1,392,000	\$140,000	\$1,532,000	All Other		\$1,000
CT-010	POLICE STATION 8 Center St. Prospect, Connecticut 06712	\$735,000	\$45,000	\$780,000	All Other		\$1,000
CT-011	ABOVE GROUND GAS TANK	\$29,160		\$29,160	Unidentified		\$1,000



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CIRMA Building Number	Building Description and Address	Building Value	Contents Value	Total Value	Flood Zone	Vacant (yes/ no) & Vacancy Date	Deductible
	8 Center St. Prospect, Connecticut 06712						
CT-012	MEETING PLACE (OLD LIBRARY) 30 Center St. Prospect, Connecticut 06712	\$258,120	\$2,160	\$260,280	All Other		\$1,000
CT-013	SALT SHED (TOWN GARAGE) 221 Cheshire Rd. Prospect, Connecticut 06712	\$98,280		\$98,280	All Other		\$1,000
CT-014	CHAPEL HALL 10 Center St. Prospect, Connecticut 06712	\$63,720	\$6,480	\$70,200	All Other		\$1,000
CT-015	HISTORICAL SOCIETY 23 Center St. Prospect, Connecticut 06712	\$50,760	\$5,400	\$56,160	All Other		\$1,000
CT-016	HOTCHKISS HOUSE MUSEUM - GARAGE 61 Waterbury Rd. Prospect, Connecticut 06712	\$14,040		\$14,040	All Other		\$1,000
CT-017	WATER STORAGE TANK 120 New Haven Road Prospect, Connecticut 06712	\$1,002,000	\$0	\$1,002,000	All Other		\$1,000
CT-018	PUMP STATION 111 Union City Road Prospect, Connecticut 06712	\$325,000	\$0	\$325,000	All Other		\$1,000
CT-019	HOTCHKISS FIELD PLAYScape 61 Waterbury Road Prospect, Connecticut 06712	\$81,000		\$81,000	All Other		\$1,000
CT-020	SKATE PARK 61 Waterbury Road Prospect, Connecticut 06712	\$162,000		\$162,000	All Other		\$1,000
CT-021	HOTCHKISS FIELD RESTROOMS 61 Waterbury Road Prospect, Connecticut 06712	\$162,000		\$162,000	All Other		\$1,000
CT-022	CANFIELD PARK CONCESSIONS Coer Road Prospect, Connecticut 06712	\$16,200	\$10,800	\$27,000	All Other		\$1,000
CT-023	CAPLAN FIELDS/SHEDS/PLAYSCAPES/ LIGHTS 91 New Haven Road Prospect, Connecticut 06712	\$200,000	\$0	\$200,000	Unidentified		\$1,000



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CIRMA Building Number	Building Description and Address	Building Value	Contents Value	Total Value	Flood Zone	Vacant (yes/ no) & Vacancy Date	Deductible
CT-024	CANFIELD PARK PLAYSCAPE/FENCING/LIGHTING 36 Coer Road Prospect, Connecticut 06712	\$72,144		\$72,144	Unidentified		\$1,000
CT-025	LIGHTING/FENCING 38 Center Street Prospect, Connecticut 06712	\$16,200		\$16,200	Unidentified		\$1,000
CT-026	STORAGE VAULT 221 Cheshire Road Prospect, Connecticut 06712	\$30,240		\$30,240	All Other		\$1,000
CT-027	4 BAY GARAGE 221 Cheshire Road Prospect, Connecticut 06712	\$233,280		\$233,280	All Other		\$1,000
CT-028	SINGLE FAMILY 3 Center Street Prospect, Connecticut 06712	\$162,000	\$32,400	\$194,400	All Other		\$1,000
CT-029	RECREATION CENTER 12 Center Street Prospect, Connecticut 06712	\$14,851,000	\$200,000	\$15,051,000	All Other		\$1,000



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**Named Insured:** Town of Prospect  
**Policy Number:** LAP20252240001  
**Endorsement Effective Date:** 07/01/2025  
**Date Endorsement Issued:** 06/27/2025

## MOBILE AND CONTRACTORS EQUIPMENT SCHEDULE

<b>Member Name:</b> Town of Prospect					
<b>Policy #:</b> LAP20252240001			<b>Effective Date &amp; Expiration Date:</b> 07/01/2025 - 06/30/2026		
CIRMA Item Number	Make	Model/Description	Serial #	Limit	Deductible
001	STOWE	1 TON ROLLER		\$4,000	\$1,000
002	MISCELLANEOUS	TOOLS & EQUIPMENT		\$10,000	\$1,000
003	VOLVO	MICHIGAN LOADER	L70BV10739	\$98,000	\$1,000
004	INGERSOLL RAND	ROLLER	165067	\$15,000	\$1,000
005	VOLVO	WHEEL LOADER	LV70EV61286	\$123,931	\$1,000
006	KIOTI	TRACTOR & ATTACHMENT	FT6200078	\$30,000	\$1,000
007	INGERSOLL RAND	AIR COMPRESSOR	383366UCR821	\$9,000	\$1,000
008	OPTICAL	(3) VOTING MACHINES		\$14,000	\$1,000
009	ALAMO	TRACTOR 5083E	1LV5083EJBY34163 5	\$45,000	\$1,000
010	JOHN DEERE	VERS MOWER	7454	\$45,000	\$1,000
011	ALAMO	FLAIL AX HEAD ATTACHMENT	1651	\$8,222	\$1,000
012	TORRO	SAND PRO/INFIELD PRO MOWER	312000256	\$18,500	\$1,000
013	CUMMINGS	GENERATOR		\$35,000	\$1,000
014	DETROIT	DEISEL MTV60 GENERATOR		\$35,000	\$1,000
015	JOHN DEERE	JOHN DEERE 710K	1T0710KXJEE26803 1	\$172,000	\$1,000
016	STOWE	STEPP TAILGATE MASTER MISER SSM	4S9MM727ES127163	\$19,800	\$1,000
017	MAGNUM	MAGNUM LIGHT TOWN TOWABLE MODEL MLT3060M		\$7,560	\$1,000
018	WINCO	WINCO GENERATOR	98489-001A85	\$13,000	\$1,000
019	VOLVO	ECR88D EXCAVATOR	213144	\$120,000	\$1,000
020	VOLVO	ECR88D EXCAVATOR		\$109,409	\$1,000
021	VOLVO	L60H LOADER	622803	\$149,130	\$1,000

## 5. Miscellaneous Coverages:

- The Assistant Tax Collector Bond (**Lauren Anderson**) has a limit of \$100,000. The 9/18/25 to 9/18/26 renewal premium is \$364.00. Estimated Premium for 26-27 will be \$364.00.
- The Treasurer Bond (**Brenda Lee Martin**) has a limit of \$250,000, and current premium 5/4/25 to 5/4/26 is \$327.50 The estimated premium for 26-27 will be \$327.50.
- The tax collector Bond (**Megan Patchkofsky**) has a limit of \$100,000, and current premium 3/8/25 to 3/8/26 is \$325.00. The Renewal premium for 26-27 Is \$325.00.
- Mayor Bond (**Robert J Chatfield**) has a limit of \$100,000, and current premium of 5/13/25 to 5/13/26 is \$400.00. The Renewal premium for 26-27 Is \$400.00.
- The Town Clerk Bond (**Michelle Lisowski**) has a limit of \$100,000, and current premium of 5/1/25 to 5/1/26 is \$400.00. The Renewal premium for 26-27 Is \$400.00.
- The Building Inspector Bond (**Seth Flynn**) has a limit of \$100,000, and current premium of 5/1/25 to 5/1/26 is \$400.00. The Renewal premium for 26-27 Is \$400.00.
- The Town purchases Two Special Accident policies on behalf of the part-time police officers and board/commission members. The total for the 25-26 renewed policies is \$1,147.50. (Including both \$807.50 and \$340). The estimated premium for 26-27 will be \$1,147.50. (Including Both \$807.50 and \$340)
- **Acrisure Fee for Service** - The fee for the period 7/1/26 to 7/1/27 will be **\$8,000**. Acrisure Inc. receives no other remuneration for the handling of this account.

If you have any questions, please contact me.

Sincerely yours,

*Dan Anderson*

Daniel Anderson, CPCU, ARM  
Account Executive /Manager  
Acrisure New England

# Household Hazardous Waste/Paint Collection

## Spring Household Hazardous Waste Collection

April 18 @ 9:00 am - 2:00 pm EDT

The NVCOG administers a 15-town Household Hazardous Waste collection region for residents of Ansonia, Beacon Falls, Bethlehem, Derby, Middlebury, Naugatuck, Oxford, Prospect, Seymour, Southbury, Thomaston, Waterbury, Watertown, Wolcott, and Woodbury.

HHW events give residents the opportunity to properly dispose of hazardous materials that are commonly used in the home including paint, pesticides, household cleaners, poisons, and chemicals. The goal of the program is to keep potentially hazardous waste out of local landfills and sewers, providing extra protection for wetlands and waterways. Events are held rain or shine.

Date: Saturday, April 16, 2026

Time: 9:00 AM to 2:00 PM

Location: Crosby High School, 300 Pierpont Road, Waterbury, CT

- Free of charge to residents.
- Proof of residency (such as a driver's license, tax bill, or other identification) is required for entrance.
- Up to 50 lbs. of residential waste will be accepted per vehicle. \*
- Please stay in your car at all times.

\*If you think you might exceed this limit, send an email with your name, address, and type of waste to [hhw@nvcogct.gov](mailto:hhw@nvcogct.gov) by Monday before the collection date.

# Household Hazardous Waste/Paint Collection



NAUGATUCK VALLEY COUNCIL OF GOVERNMENTS

## ACCEPTABLE ITEMS

- Chemistry sets
  - Fire extinguishers
  - Footballs
  - Septic tank degreasers
  - Wood & metal cleaners
  - Fluorescent light bulbs
  - Alkaline batteries
  - Mercury thermometers
  - Full or partially full aerosol containers that contain a non-paint chemical
  - Motor oil
  - Gasoline and diesel fuel
  - Transmission fluid, fuel, and oil additives
  - Grease and rust solvents
  - Carburetor and fuel injection cleaners
  - Brake fluid
  - Starter, lubricating, and radiator fluids
  - Antifreeze
  - Fertilizers
  - Pool chemicals
  - Sevin
  - Herbicides, insecticides, and pesticides
  - Poisons
- Home Materials**
- Drain cleaners
  - Oven cleaners
  - Floor cleaners
  - Waxes, polishes, and cleaners
- Kitchen**
- Toilet bowl cleaners
  - Fingernail polish removers
  - Disinfectants
  - Hair color
  - Aerosol deodorant
- Bathroom**
- Spot removers
  - Spray starch
  - Chlorine bleach
- Laundry**
- Bleach
- Home Improvement**
- Roofing cement
- General Household**
- Lead-based paint
  - Lighter fluid
  - Rug & upholstery cleaners
  - Adhesives
  - Carbon tetrachloride
  - Chloroform
  - Acids and bases
  - Oxidizers
  - Chemicals (incl. photo chemicals)
- PaintCare Items**
- Fungicides/wood treating chemicals
  - Flat/lick powder or spray
  - 1-pound gas cylinders
- Interior and Exterior Paints**
- Latex
  - Acrylic
  - Water-based
  - Alkyd
  - Oil-based
  - Enamel
- Other Paint Products**
- Primers, sealers, and undercoaters
  - Stains
  - Shellacs, lacquers, varnishes, and urethanes (single component)
  - Waterproofing concrete, masonry, wood sealers and repellents (no tar or bitumen based)
  - Metal coatings
  - Rust preservatives
  - Field and lawn paints
  - Full or partially full spray paint
- Automotive Materials**
- Motor oil
  - Gasoline and diesel fuel
  - Transmission fluid, fuel, and oil additives
  - Grease and rust solvents
  - Carburetor and fuel injection cleaners
  - Brake fluid
  - Starter, lubricating, and radiator fluids
  - Antifreeze
- Yard and Garden Materials**
- Fertilizers
  - Pool chemicals
  - Sevin
  - Herbicides, insecticides, and pesticides
  - Poisons

## UNACCEPTABLE ITEMS

- Car and lead acid batteries
- Tires
- Empty aerosols or other empty containers of any kind
- Smoke detectors
- Shock sensitive materials
- Radioactive materials
- Compressed gas cylinders
- Asbestos
- Lead dust
- Joint compound
- Sand blasting grit
- Explosives (ammunition, fireworks, explosives flares, picric acid, etc.)
- PCBs, DDT
- Dioxin/dioxin forming materials
- Shellacs, lacquers, varnishes, and urethanes containing 245 T, 246 T, or 247 T
- Infectious or biological wastes (as defined by the CT State Department of Health)
- Medicines/syringes
- Commercial or industrial waste
- Gas cylinders larger than 1 pound
- E-cigs/Vapes

**Please note:** For safety reasons, containers used to hold hazardous materials cannot be returned. Please use containers you do not need back and make sure they are sealed properly.

# Recycling Center Mattress

Mattresses and box springs must be packed as efficiently as possible to maximize the number of units in each container

**Left:** Examples of how mattresses should be stacked horizontally in trailer or container

**Right:** Examples of how mattresses can be stacked vertically in container

20ft enclosed container should hold approx. 25-40 Mattresses





95 Union St.  
Waterbury, CT 06706  
203.709-4400  
financedept@nowestps.org

January 1, 2026

The Honorable Robert Chatfield  
36 Center Street  
Prospect, CT 06712

Dear Mayor Chatfield,

**RE: FISCAL YEAR 2026-2027 ASSESSMENT**

Northwest Public Safety is pleased to provide Fire and EMS dispatch, along with PSAP, EMD and CMED services to the town of Prospect. We are pleased to announce that in keeping with the practice of the last few years, there will be no increase in fees for the upcoming fiscal year. Please note, **this is not an invoice**, this letter serves as notification of assessment for all services provided to your community by Northwest Connecticut Public Safety Communication Center, Inc. and is intended for budgetary purposes.

SERVICE	ASSESSMENT
Fire Dispatch, EMS Dispatch & PSAP, EMD, CMED Services	\$68,579
<b>Total Assessment</b>	<b>\$68,579</b>

It is our pleasure to have the opportunity of servicing your community.

Please feel free to contact me if you have any questions.

Respectfully,

David Martin  
Executive Director  
[DMartin@nowestps.org](mailto:DMartin@nowestps.org)

## Example of Price Increase in Parts/Supplies



# TRUCK INVENTORY LIST

## **Class 2 Trucks (G.V.W.R 6,000-10,000 LBS)**

#03-25

## **Class 3 Trucks (G.V.W.R 10,001-14,000 LBS)**

#30-11 #05-14 #17-16

## **Class 5 Trucks (G.V.W.R 19,501-26,000 LBS)**

#41-25

## **Class 7 Trucks (G.V.W.R 26,001-33,000(LBS)**

#04-20 #06-20 #07-92 #08-24 #09-95 #09-25 #10-00 #15-98 #24-03

## **Class 9 Trucks (G.V.W.R 60,000+ LBS)**

#20-09

## **Wheel Loaders**

#L70B #L70E #L60H

## **Excavator/ Backhoe**

# ECR88 #710K

## **2026-2027 Vehicle Replacement**

#40-10 solid in auction needs replacement

#07-92

# ***DEMHS Region 5***

## ***ESF # 3 - Public Works Mutual Aid Plan***

*(September 1, 2025)*



***Prepared by the  
DEMHS Region 5  
RESF 3 Public Works  
Mutual Aid Advisory Committee***



**PROSPECT PUBLIC LIBRARY**  
**Budget for 2026-2027**

**LIBRARY BOARD – Fifth Draft (1/10/26)**  
**Voted Approved on 1/8/26**

	<i>Adopted</i> <b><u>2025-2026</u></b>	<i>Proposed</i> <b><u>2026-2027</u></b>	
<b>7350-00</b>	<b>Director 40hr/wk</b>	<b>\$76,909.00</b>	<b>\$79,217.00 (3%)</b>
<b>7350-01</b>	<b>Assistant Director</b>	<b>\$58,667.00</b>	<b>\$60,428.00 (3%)</b>
<b>7350-02</b>	<b>Clerical Staff</b> *Eight Part Time Staff (5 library clerks/3 pages)	<b>\$114,791.00</b>	<b>\$121,709.00 (3%)</b>
<b>7350-03</b>	<b>Supplies</b> Includes custodial supplies, program supplies, computer supplies, office supplies, movable storage racks/shelves etc.	<b>\$11,500.00</b>	<b>\$11,500.00</b>
<b>7350-04</b>	<b>Books &amp; Cataloging</b> -Includes cost of purchase/leased books, magazines & newspaper subscriptions. *Due to sudden bankruptcy of Baker & Taylor – our main supplier and processor of our books for the past 20+ years, the library has had to buy extra supplies for our staff to do individual processing of each item. Amazon, where we get most of our books, does not do processing of the books. Also noted we get a lower discount on each book ordered than what Baker and Taylor offered. This sudden closure of Baker & Taylor has resulted in an increase in our costs to obtain books and process them.	<b>\$30,000.00</b>	<b>\$36,000.00*</b>
<b>7350-05</b>	<b>Utilities</b> *Electricity, Water, Oil and Propane	<b>\$21,500.00</b>	<b>\$21,500.00</b>
<b>7350-06</b>	<b>Contracted Maintenance</b>  Includes: Johnson Control Fire Alarm (Testing, inspection, monitoring, emergency calls) Maint.Contract of 2 New AC Sysys. Heating System Service/Cleaning Refuse Removal Luso Cleaning Co. (Library) Boiler Inspection Carpet/Window Cleaning Septic Tank Cleaning Constant Contact - Email Serv. FindIt - ILL CT Statewide Library Stanley Magic Door	<b>\$40,000.00</b>  \$2,400.00 \$2,940.00 \$1,200.00 \$540.00 \$12,000.00 \$240.00 \$900.00 \$400.00 \$471.00 \$350.00 \$635.00	<b>\$42,617.00</b>  \$2,400.00 \$2,940.00 \$1,200.00 \$1,200.00 \$12,000.00 \$80.00* (See note below) \$900.00 \$350.00 (price drop) \$471.00 \$350.00 \$939.00

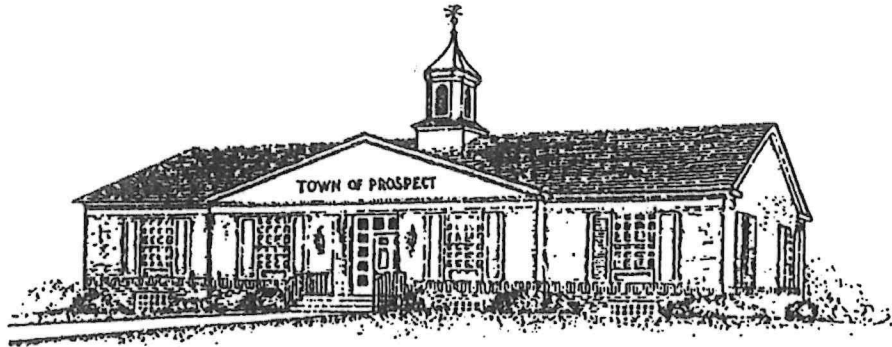
Landscape Maintenance	\$2,800.00	\$2,800.00
Mulch/Gravel/Grub Treatment (3)	\$1,500.00	\$1,500.00
Website-Domain-Email	\$655.00	\$750.00
Computers – Internet/Maintenance*	\$4,210.00	\$4,210.00
* Includes pc and network repair service by A.O.S. Corporation (\$2,000),		
* Fiber Internet Connection (CEN) = \$125 per month Fiber Charge Plus annual fee of \$300 (\$1950)		
* AntiVirus – 11/2026 to 11/2027 (\$120.00)		
Auto-Graphics – Verso system	\$5,535.00	\$6,027.00
<i>(Circulation System - \$4950 &amp; Interlibrary Loan Network - \$600, Xml - \$295, Cover Images : \$182)</i>		
Contingency fund for all repairs to 36 year old building including exterior lamps, gutters, air handler repair, Doors, windows, interior lights	\$4,500.00	\$4,500.00
*Yearly boiler Inspection by state is now only the furnace and no longer the water tanks in the staff room and community room kitchen (reduction of \$160.00)		
<b>7350-08</b>	<b>Capitol Improvement</b>	<b>\$9,400.00</b>
*Painting of inside/outside of library.		
*Continued Conversion of LED Lights in Library (Final Stage)		
*Library Blinds – Community Room, Offices, Computer Room, etc.		
<b>7350-10</b>	<b>Audio, Video, Computer Software</b>	<b>\$4,500.00</b>
Audio Books on CD, DVDs, computer software, Motion Picture Licensing Corp/Swank Movie Licenses - \$600.00		
<b>7350-11</b>	<b>Programs, Conferences, Dues, etc.</b>	<b>\$6,500.00</b>
* Dues/Conferences/Training/Meetings - \$1441.00		
Dues to Conn. Library Consortium (\$656), CLA memberships (2) - \$195, American Library Assoc. membership – Director/Asst. Director = \$215 ACLB – Library Board dues - \$25. Meetings & Training – Staff - \$350		
* Programming – Adult & Children - \$6,059.00		
<b>7350-12</b>	<b>Board Clerk</b>	<b>\$1,045.00</b>
11 meetings a year@ \$95.00/meeting		

<b>7350-13</b>	<b>Technology/Ebooks</b>	<b>\$7,000.00</b>	<b>\$7,500.00</b>
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Replacement of two library computers & monitors.

- Contract with Library Connection Consortium for Overdrive Service (Ebooks)
- Advantage program, which allows Prospect cardholders first access to certain EBooks.

<b>TOTALS</b>	<b>\$381,812.00</b>	<b>\$402,916.00</b>
	<b>FY2026</b>	<b>FY2027</b>



**BOARD OF RECREATION. TOWN OF PROSPECT**

**TOWN OF PROSPECT BUDGET- FISCAL YEAR 2026 - 2027**

Recreation	2025-2026 Adopted	2026-2027 Proposed
Item		
7400-00 Supplies	\$ 8,405.00	\$ 8,790.00
7400-01 Programs	\$170,575.00	\$ 194,990.00
7400-02 Meeting Clerk	\$ 2,000.00	\$ 2,200.00
7400-03 Park Development	\$ 75,000.00	\$ 85,000.00
7400-04 Field Maintenance	\$ 20,000.00	\$ 24,000.00
7400-05 Port-o-Lets	\$ 8,000.00	\$ 8,000.00
7400-06 Parks and Recreation Director	\$ 76,909.00	\$ 79,216.27
7400-07 Professional Development	\$ 1,200.00	\$ 1,200.00
7400-08 Building Maintenance	\$ 9,500.00	\$ 11,500.00
7400-09 Background Checks	\$ 5,100.00	\$ 6,000.00
7400-10 Vandalism	\$ 3,000.00	\$ 3,000.00
7400-11 Program Assist. F.T	\$ 29,732.00	\$ 30,623.96
7400-12 Admin Help	\$ 10,000.00	\$ 10,300.00
7400-13 Car Expenses Community Center		
TOTAL	\$419,421.00	\$ 464,820.23

<b>Month Ending:</b>	<b>Fees</b>			
<b>Administration</b>	<b>Clt'd</b>	<b>25 - 26 Proposed</b>	<b>25 - 26 Adopted</b>	<b>26 - 27 Proposed</b>
Online Registration Software		\$ 4,065.00	\$ 4,065.00	\$ 4,450.00
Background Checks		\$ 5,100.00	\$ 5,100.00	\$ 6,000.00
Clerk		\$ 2,100.00	\$ 2,000.00	\$ 2,200.00
Program Brochure / Advertising		\$ 4,340.00	\$ 4,340.00	\$ 4,340.00
Director of Recreation		\$ 75,000.00	\$ 76,909.00	\$ 79,216.27
Program Assist. F.T		\$ 29,731.51	\$ 29,732.00	\$ 30,623.96
Admin Help		\$ 10,000.00	\$ 10,000.00	\$ 10,300.00
Professional Development		\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Car Expenses		\$ -	\$ -	\$ -
<b>SUBTOTAL</b>		<b>\$ 131,536.51</b>	<b>\$ 133,346.00</b>	<b>\$ 138,330.23</b>
<b>Park Operations</b>				
Park Develop/Improv		\$ 95,000.00	\$ 75,000.00	\$ 85,000.00
Building Maintenance		\$ 11,000.00	\$ 9,500.00	\$ 11,500.00
Field Maintenance		\$ 20,000.00	\$ 20,000.00	\$ 24,000.00
Port - A - Lets		\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Vandalism		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<b>SUBTOTAL</b>		<b>\$ 137,000.00</b>	<b>\$ 115,500.00</b>	<b>\$ 131,500.00</b>
<b>Swim Program</b>				
Lifeguards		\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
Monitors	*	\$ 250.00	\$ 250.00	\$ 250.00
Swim Lessons		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<b>SUBTOTAL</b>		<b>\$ 2,850.00</b>	<b>\$ 2,850.00</b>	<b>\$ 2,850.00</b>
<b>Art Program</b>				
Knit/Crochet/Quilting		\$ -	\$ -	\$ -
Cooking		\$ 1,200.00	\$ -	\$ 1,200.00
Arts & Crafts		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Spring Fling		\$ 3,000.00	\$ 2,500.00	\$ 3,000.00
Summer Concert Series		\$ 10,000.00	\$ 10,000.00	\$ 11,000.00
<b>SUBTOTAL</b>		<b>\$ 15,200.00</b>	<b>\$ 13,500.00</b>	<b>\$ 16,200.00</b>
<b>Youth Programs</b>				
Tennis Instruction	*	\$ 500.00	\$ 500.00	\$ 500.00
Summer Camp Gr. 1 - 5	*	\$ 97,000.00	\$ 97,000.00	\$ 105,000.00
Pre Teen Camp Gr. 6 - 8		\$ 10,500.00	\$ 10,500.00	\$ 11,000.00
K - 5 BB (Girls & Boys)	*	\$ 4,500.00	\$ 4,200.00	\$ 6,200.00
6/7/8 BB (Girls & Boys)	*	\$ 5,500.00	\$ 5,000.00	\$ 7,800.00
Site Supervisor (Basketball League Coord)	*	\$ 22,605.00	\$ 15,085.00	\$ 23,000.00
Travel Team 5,6,7&8 G&B	*	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
H.S. Basketball	*	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Unified Sports	*	\$ -	\$ -	\$ 500.00
<b>SUBTOTAL</b>		<b>\$ 150,605.00</b>	<b>\$ 142,285.00</b>	<b>\$ 164,000.00</b>
<b>Adult Programs</b>				
Adult Volleyball	*	\$ 100.00	\$ 100.00	\$ 100.00
Mens Over 35 BB	*	\$ 100.00	\$ 100.00	\$ 100.00
Tennis	*	\$ 100.00	\$ 100.00	\$ 100.00
Golf	*	\$ 500.00	\$ 500.00	\$ 500.00
Mens BB League	*	\$ 9,240.00	\$ 9,240.00	\$ 9,240.00
Womens BB	*	\$ 100.00	\$ 100.00	\$ 100.00
Womens Softball	*	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
<b>SUBTOTAL</b>		<b>\$ 11,940.00</b>	<b>\$ 11,940.00</b>	<b>\$ 11,940.00</b>
<b>GRAND TOTAL</b>		<b>\$ 449,131.51</b>	<b>\$ 419,421.00</b>	<b>\$ 464,820.23</b>

Recreation Director	3% Increase to \$79,216.27
Program Assistant	3% Increase to \$30,623.96
Meeting Clerk	Increase of \$200 to \$2,200.00 due to additional special meetings for projects etc.
Admin Help	Increase of \$300 to \$10,300 due to hourly wage increase.
*Position Originally Titled Summer Help	
Park Development	Requesting \$85,000 an increase of \$10,000 from last years \$75,000
Field Maintenance	Requesting \$24,000 an increase of \$4,000 due to supply cost increase
Building Maintenance	Requesting a total of \$11,500, which reflects a \$2,000 increase due to rising custodial costs, as well as the opening and winter closing expenses for the Hotchkiss Field and Canfield Park facilities.
Background Checks	Increase from \$5,100 to \$6,000 an increase of \$900 the number of checks has increased
Programs	Overall program funding has increased from \$170,575 to \$194,990, representing a total increase of \$24,415.
	<b>Cooking Class</b> Funding for cooking classes offered at the Community Center in the amount of \$1,200
	<b>Spring Fling (May community weekend event)</b> Funding has increased by \$500, from \$2,500 to \$3,000, to support the continued success and growth of this community event.
	<b>Summer Concert Series</b> Increase of \$1,000 from \$10,000 to \$11,000 to offer bigger acts and performances
	<b>Prospect Summer Camp (Grades 1–5)</b> We are requesting an additional \$8,000, increasing the budget from \$97,000 to \$105,000.
	<b>Teen Travel Camp</b> Funding has increased by \$500, from \$10,500 to \$11,000.
	The request for additional funding is primarily due to the increase in minimum wage and the need to add additional support staff to ensure safe and effective programming. As Prospect Summer Camp continues to be one of the most successful and thriving programs we offer, maintaining appropriate staff-to-camper ratios is essential.
	In order to provide adequate supervision and high-quality programming, we must continue to hire competitive, qualified, and effective counselors and staff. As labor costs rise, it is a priority of the board to ensure our staff are valued and fairly compensated for the critical role they play in caring for our most valuable assets—the children of our community.
	<b>K-5 Basketball</b> funding increased from \$4,200 to \$6,200, a \$2,000 increase due to the higher costs of monitoring, scorekeeping, and officiating associated with the increased number of games.
	<b>6/7/8 Basketball</b> budget increased by \$2,800, from \$5,000 to \$7,800, to cover increased costs for monitoring, scorekeeping, and officiating.
	<b>Site Supervisor</b> funding increased from \$15,085 to \$23,000, a \$7,915 increase due to a wage increase and additional supervision for the K–12 Youth Basketball program.
	<b>Unified Sports</b> Requesting \$500 for new program addition



OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699  
ROBERT J. CHATFIELD, MAYOR  
758-4461  
WWW.TOWNOFPROSPECT.COM

March 09, 2026

**FIVE-YEAR PLAN**

**PROPOSED CAPITAL PROJECTS**

1. 2025-2026    2. 2026-2027    3. 2027-2028    4. 2028-2029    5. 2029-2030

**STREETS AND TOWN ROADS**

1. Terry Rd. – Bayberry Ln. – Salem Rd. – Hemlock Rd. – Matthew St. – Old Log Town – Woodland Terrace
2. Cambridge Dr. – Highland Dr. – Straitsville Rd. – Talmadge Hill – Salem Rd. – Dogwood Dr. – Spruce Dr. – Laurel Ln. – Woodcrest Dr.
3. Klein Dr. – Terry Rd. – Coachlight Circle – Cook Rd. – Hydeler Ave. – Matthew St. Ivy Terrace
4. Summit Rd. – Barry Ln. – Richard Ln. – Wilkins Ln. – Knapp Dr.
5. Terry Rd. – Roaring Brook – Straitsville Rd. – Plank Rd.



## VOLUNTEER FIRE DEPARTMENT OF PROSPECT, INC.

1. Lease Purchase – Engine 5 – Bond Squad 3
2. Lease Purchase – Engine 5 – Bond Squad 3
3. Lease Purchase – Engine 5 – Bond Squad 3 -Rescue 6
4. Lease Purchase – Engine 5 – Bond Squad 3 -Rescue 6
5. Lease Purchase – Engine 5 – Bond Squad 3 -Rescue 6

## SIDEWALKS

1. Union City Rd. to School House to Rt. 69 Waterbury Rd. – Planning and design
2. Waterbury Rd. – Grant Received – Planning and Design
3. Waterbury Rd. – Grant Received – Construction 26-27

## HOTCHKISS HOUSE

1. Renovations – Painting
2. Renovations – Painting South Side – Roof Replacement on Garage – Repair Front Door
3. Renovations – Painting
4. Renovations – Painting
5. Ready for 200<sup>th</sup> anniversary

## OPEN SPACE

1. Capital Fund – Corner of Spring and Salem Rd donation
2. Capital Fund – Sherwood Dr. 32,34,36,38 donation
3. Capital Fund
4. Capital Fund
5. Capital Fund

## WATER MAIN

1. Federal Grant 990000.00
2. Coachlight Circle- requesting additional funds for the balance of the construction from the Governor's Office
3. Cambridge Drive- requestion 2300ft at \$400.00Per foot, from the Governors office

## BRUNDAGE HOUSE

1. Shut Down (Storage)

## POLICE STATION

1. Feasibility Study – ARPA Funds
2. Study Complete

**TOWN HALL**

1. Town Hall Parking – Planted bushes in front of the building
2. Air Upgrade – Completed Feb-March 2023 – ARPA Funds - COMPLETE

**HOTCHKISS FIELD**

1. Capital Improvements
2. Capital Improvements – New Playscape – ARPA Funds – Complete March, April 24
3. Capital Improvements

**PUBLIC WORKS DEPARTMENT – (Lease Purchase)**

- |   |           |
|---|-----------|
| 1. Loader – Full Size Truck                 | \$325,000 |
| Loader purchased for                        | \$149,000 |
| Trailer delivered Feb 2023 – ARPA Funds     |           |
| 2. Mini Dump                                | \$125,000 |
| 3. Full Size Truck – Delivered Fall of 2025 | \$325,000 |

**CANFIELD & MCGRATH PARK**

1. Replacement – Playground Equipment – New Parking for Tennis and Pickle Ball – Replacement of Tennis Courts – Completed
2. Paving Parking lot – Canfield Playground – Complete Fall 2023
3. Replacement Water Fountain – McGrath Park

**PUBLIC WORKS GARAGE**

1. Air and Exhaust Upgrades – Employee Breakroom Addition to Meet COVID Regulations – ARPA Funds – Complete Feb-March 2024

**FIRE HOUSE**

1. Air and Exhaust Upgrades – Complete 2023
2. Replaced air conditioning – Air replacement to the apparatus brake system

**COMMUNITY CENTER – 12 CENTER STREET**

1. Move E.O.C. from Firehouse STEAP Grant Received – In progress March 2024 – Complete April 2024
2. Air Conditioner and Air Exchanger Upgrades – Advertised – In progress March 2024 – Complete April 2024

### SENIOR CENTER

1. Capital Improvements – Ongoing – Enlarging Parking Lot in Progress – Complete Oct 2023
2. Replace Air Conditioning – ARPA Funds – Complete Oct 2024

### CAPLAN PARK

1. Ongoing Improvements
2. Ongoing Improvements
3. Ongoing Improvements
4. Ongoing Improvements
5. Ongoing Improvements

### LIBRARY

1. Air Improvements
2. In progress for air conditioning replacement and ducts cleaned – ARPA Funds
3. Complete Spring 2024

1. Projects may be added as needed or as requested by the PUBLIC.
2. Street Projects may be changed if reconstruction projects are reprioritized.
3. Street Projects may be changed if icing problems occur during the winter season and need to be addressed.