

OPERATOR LICENSE APPLICATION

- ☐ Annual Operator's License - \$30.00
☐ Provisional License - \$15.00
☐ Temporary License - \$10.00
- ☐ New Applicant
☐ Renewal Applicant

APPLICANT INFORMATION

Name (Last, First, MI):

Phone Number:

Date of Birth:

/ /

Home Address:

City:

State:

Zip Code:

Gender: ☐ Male ☐ Female

Preferred Contact Method:

Driver's License Number:

State License Issued In:

Have you ever had an Operator's License?:

If yes, where?

Name of Establishment where you will be selling alcohol:

CONVICTION RECORD

Have you ever been convicted of a felony, misdemeanor or any law of Wisconsin or the USA?

☐ Yes☐ No

If yes, provide date, location and explanation of violation:

Have you ever been convicted of any alcohol law violation?

☐ Yes☐ No

If yes, provide date, location and explanation of violation:

CONSENT & AGREEMENT

I understand and agree that a civil and criminal background check will be performed prior to license issuance and that the Town of Poygan Board of Supervisors must review and approve the application. I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

I agree that I will comply with all laws, resolutions, ordinances and regulations, state, federal, and local, affecting the sale of alcohol beverages, if a license is granted to me

I certify that I am a person over 18 years of age and that I have successfully completed a responsible beverage server training course

Applicant Signature: _____

Date: _____

TOWN OF POYGAN OPERATOR LICENSE INFORMATION

To apply for an Operator's License, the following MUST be provided along with your completed & signed application form:

1. Certificate of Completion from the Responsible Server Course - Must be dated within the past 2 years and submitted to Clerk's Office PRIOR to an Operator's licence being issued
2. Copy of proof of identification (driver's license or ID Card)
3. Payment in Check or Cash for Fee's

The application must be completed by answering all questions. ALL arrests & convictions must be listed on the application, including current warrants. Omissions may result in the denial of your application.

License fees are non-refundable and are to be paid at the time of filing the application form.

If you have any questions before completing the application contact the Town Clerk

Submit Application form and required documents to:

Attn: Beth Jackson, Clerk
Town of Poygan
8693 Town Hall Rd
Winneconne, WI 54986
Email: clerk@townofpoygan.gov

Note: Application forms can be submitted via email, but payment must be received via mail/drop off box or in-person prior to application being processed.

Parameters for Denial of Operator's License

- Giving false or misinformation on the Application
- An arrest of conviction of underage selling during the past 2 years
- An arrest of conviction of underage person on premise during the past 2 years
- Conviction of any substance abuse during the past 2 years
- Conviction of driving under the influence of any alcohol or controlled substance during the past 2 years
- Conviction of allowing another person to use operator's license during the past 2 years
- Conviction of selling to an intoxicated person during the past 2 years
- Conviction of selling after hours during the past 2 years
- Conviction of selling without a license during the past 2 years
- Conviction of giving away intoxicating liquor to evade provisions of law during the past 2 years
- Conviction of any part of Chapter 125 State Statutes, not listed above, relating to alcohol beverages during the past 2 years
- An arrest or conviction of charges related to the activities performed while bartending within the past 2 years
- Any habitual law offender or felon where the circumstances of the charges substantially related to the licensing activity
- Convictions of illegal gambling during the past 2 years
- A Felony conviction substantially related to alcohol activity WILL automatically be denied.