

# Poygan Town Board of Supervisors

Date: January 21, 2026 Time: 7:00 p.m.  
Location: 8693 Town Hall, Winneconne, WI 54986

## Resolution 2026-01: Resolution to Adopt the 2026 Town of Poygan Fee Schedule

The Town Board of the Town of Poygan, Winnebago County, Wisconsin, by this resolution, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice have been given, resolves and orders as follows:

WHEREAS, the Town of Poygan annually reviews fees charged for municipal services, permits, licenses, inspections, planning and zoning applications, and other administrative functions to ensure that such fees reflect the actual costs of providing services and remain consistent with applicable state statutes and industry standards; and

WHEREAS, the Town Board of Supervisors has reviewed the proposed 2026 Fee Schedule prepared by Town staff, which incorporates updated cost analyses, departmental recommendations, regulatory requirements, and comparative municipal data; and

WHEREAS, periodic adjustment of fees is necessary to maintain fiscal responsibility, support service delivery, promote equitable cost recovery, and reduce reliance on property tax revenues for services that are more appropriately funded through user-based fees; and

WHEREAS, the updated Fee Schedule for 2026 includes revisions to certain administrative, planning and zoning, and such revisions have been determined to be reasonable, necessary, and in the best interests of the Town of Poygan; and

WHEREAS, the Town of Poygan has reviewed the complete 2026 Fee Schedule attached hereto and finds it appropriate for adoption as the official schedule of fees for the 2026 calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Supervisors of the Town of Poygan, County of Winnebago, State of Wisconsin, that the Town of Poygan 2026 Fee Schedule, attached to this Resolution and incorporated by reference as though fully set forth herein, is hereby adopted and shall take effect on January 21, 2026.

BE IT FURTHER RESOLVED that Town departments shall implement and enforce the 2026 Fee Schedule as approved, and the Town Clerk or designee is authorized to publish, post, and distribute the updated schedule through official channels, including the Town's website, public posting and informational materials.

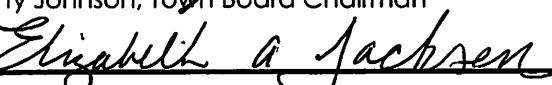
BE IT FURTHER RESOLVED that any fees not specifically listed in the 2026 Fee Schedule shall remain in effect from prior schedules until formally amended or repealed by the Town Board of Supervisors

Adopted this 21 day of January, 2026

Attest:



Marty Johnson, Town Board Chairman



Elizabeth A. Jackson, Town Clerk