

TOWN OF PHELPS
4495 Town Hall Road, PO Box 157
Phelps, Wisconsin 54554
Phone/Fax: 715.545-2270
www.townofphelps.com
FEE: \$30.00

**APPLICATION FOR PERMIT FOR ACCESS TO A
PUBLIC ROAD IN THE TOWN OF PHELPS**

Applicant Name: _____

Applicant Address: _____

Property Address (*Please provide accurate directions and make sure area is marked clearly*):

Parcel Number: _____

Applicant Telephone Numbers: _____

Applicant Email Address: _____

- The access will be: ☐ *At road grade* ☐ *Above road grade* ☐ *Below road grade*
- Number of other access points located within 500 feet: _____
- Are there any curves in the road within 500 feet of the access point? ☐ *Yes* ☐ *No*
- Will access obstruct any natural drainage patterns/areas? ☐ *Yes* ☐ *No*
- Is the access point on or within 500 feet of a hill or crest? ☐ *Yes* ☐ *No*
- Will driveway meet the minimum width requirement of 14' for emergency service vehicles? ☐ *Yes* ☐ *No*
- Will the driveway be within 5' of lot line? ☐ *Yes* ☐ *No*
- What is the driveway material on the roadway? ☐ *Asphalt* ☐ *Gravel* ☐ *Concrete*
- The driveway will be constructed pursuant to the design specs set forth in Phelps Driveway Ordinance 2018-03 (available on town website) and Town Foreman's Inspection Notes? ☐ *Yes* ☐ *No*

Applicant Signature: _____

Please attach any diagram of your property, proposed access point, and/or any map or survey indicating where the access point will be located.

For any questions or concerns, call Town Foreman Josh Hedberg: 715.891.6636

TOWN FOREMAN'S INSPECTION NOTES:

Date Received: _____ *Date Reviewed:* _____

☐ **Approved** ☐ **Denied**

Signature: _____