

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE BOARD. THE MINUTES ARE ANTICIPATED TO BE APPROVED AT THE BOARD'S MEETING ON 7/13/26.

**TOWN OF PALMYRA
TOWN BOARD MEETING AGENDA
MONDAY, JUNE 8, 2026 - 6:00 PM
Palmyra Town Hall, W1125 Highway 106
PALMYRA WI 53156**

The regular meeting of the Town Board of the Town of Palmyra was called to order at 6:00 p.m. by Town Chairman, Josh Gajewski. MEMBERS PRESENT: Gajewski, Montgomery. MEMBERS ABSENT: None. (Note: One Town Board position is currently vacant).

Certification of Compliance with Open Meetings Law. Clerk Smith confirmed that the meeting had been posted in compliance with Wisconsin Statutes.

APPROVAL OF MINUTES. It was moved by Montgomery and seconded by Gajewski to approve the Town Board minutes of 5/11/26. Motion carried unanimously.

PAYMENT OF INVOICES. It was moved by Montgomery and seconded by Gajewski to approve payment of invoices as presented by the Treasurer. AYES: Gajewski, Montgomery. NOES: None. ABSENT: None.

PUBLIC COMMENT: None.

CORRESPONDENCE: Clerk Smith reported that the Town had received notification of upcoming conditional use permit/rezoning from Jefferson County. The meeting is scheduled for June 18, 2026.

REPORTS: **Treasurer:** Checking account balance - \$211,750.52; Tax account balance - \$126,740.57; Airport checking account balance - \$66,135.80; Local Government Investment Pool account balance - \$94,042.33.

Clerk Report: Primary election is on August 11. **Highway.** Gajewski reported that tree work as a result of Saturday's storm is in process of being done. It was noted that the area on South Shore Drive (lake access area) still needs to be looked at. Northwest Services reported that they will begin mowing on Tuesday.

Gajewski stated that Highway H, between Young and Highway 12 will be redone this Summer. **Fire Department** – The Fire/EMS “run” report was provided to the Town Board. Gajewski stated that the Village is listing “half” calls in their totals. He explains that refers to mutual aid calls, and the Village is splitting those calls 50/50. Gajewski would like to see that method changed as it affects the 2027 payment. **Airport** – Chairman Al Borre stated that things going smooth. Numerous cones on the north side have been replaced, with five cones to be replaced on the south side of the runway. The Airport's insurance premium renewal has increased substantially, and comparisons are being made. **BSL District** – no report. **Emergency Management** Gajewski stated that falling branches occurred over the weekend. They have been cleaned up. He is awaiting information from Jefferson County relating to a potential FEMA reimbursement because of the April flooding event. **Parks and Recreation** – New Village Parks and Recreation Director Michelle introduced herself to the Board. She stated that baseball season is underway, and the beach is now open and hours will be posted on Facebook. Refreshments are available at the beach. Also available are paddle board and kayak rentals. The Summer and Fall activity guide has been published. Both adult and youth programs are available. Music on Main is scheduled for June 19. Michelle reported that the new owners of TnDs Restaurant are considering

joint music events or festivals. Michelle reported that her Summer office hours are 8-12 on Wednesdays; otherwise working from home on Tuesdays and Thursdays.

RENEWAL OF 2026-2027 BEER AND ALCOHOL LICENSES: It was moved by Gajewski and seconded by Montgomery to renew the following beer and liquor licenses, contingent upon payment being received for the licenses. *Forever Young Event Venue LLC, Michelle Mehring Agent – “Class B” Beer & Liquor, N252 County H; *Circle K Campground ECD LLC – Edward J. Dionne Agent – Class “A” Beer , W1316 Island Road; *Rushing Waters Trout House LLC – Joshua Roder, Agent – “Class B” Beer and Liquor, Highway H; *Heidi’s Hobbies – Heidi Deuster, Agent, Class “A” Liquor, Highway E. AYES: Gajewski, Montgomery. NOES: None. ABSENT: None.

BEVERAGE OPERATOR’S LICENSES: It was moved by Gajewski and seconded by Montgomery to approve issuance of the following beverage operator’s licenses: *Joshua Roder, W2309 Marsh Road; *Sadie P. Sauter, 156 Burr Oak Street; *Hayley Sue Toman, N9521 Highway 67, Eagle. Motion carried unanimously.

CONDITIONAL USE PERMIT REQUEST FOR JOHN AND TAMARA POZORSKI. Pozorskis have requested a conditional use permit to allow for a 7,200 square foot, 38’ high extensive onsite storage structure at N1571 County Road H, tax parcel 024-0516-1324-004. Pozorskis were not present at the meeting. It was moved by Gajewski and seconded by Montgomery to table action on the request until the July meeting, as Gajewski has some questions regarding the driveway layout and whether having over one acre of total disturbed surface area requires the need for DNR stormwater permitting. Motion carried unanimously.

AUGUST 2026 TOWN BOARD MEETING DATE. Chairman Gajewski stated he would not be able to attend the regularly-scheduled August 10 Town Board meeting. Alternate dates were discussed and it was moved by Gajewski and seconded by Montgomery to reschedule the August Board meeting date to Tuesday, August 18. Motion carried unanimously.

RESOLUTION SUPPORTING COMPREHENSIVE AND SUSTAINABLE TRANSPORTATION FUNDING.

**TOWN BOARD RESOLUTION SUPPORTING A COMPREHENSIVE AND SUSTAINABLE TRANSPORTATION FUNDING
RESOLUTION**

TOWN OF PALMYRA, JEFFERSON COUNTY, WISCONSIN

RESOLUTION 2026-03

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the State, including County highways, Town roads, and City and Village streets; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent State budgets, which have enabled the initiation and continuation of

the successful and popular Local Roads Improvement Program Supplemental (LRIP-S) and Agricultural Roads Improvement Program (ARIP); and

WHEREAS, despite modest increases from the State over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration (“wheel”) taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring States and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated and predictable revenue places Wisconsin at a growing economic advantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our State to businesses and residents; and

WHEREAS, both Wisconsin’s aging Interstate highway system – largely constructed in the 1950s and 1960s – and our extensive network of State and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW THEREFORE, BE IT RESOLVED that the Town of Palmyra strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of State and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;
3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the State and local systems.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit a copy of this Resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within the Town.

Resolution introduced by Gajewski who moved its adoption. Seconded by Montgomery. AYES: Gajewski, Montgomery NOES: None. ABSENT: None. ADOPTED: June 8, 2026.

Josh Gajewski, Town Board Chair

Michele R. Smith, Town Clerk

WOJTKUNSKI ROAD CULVERT REPAIR. Gajewski reported that two culverts on Lowland, one on Piper, and now one on Wojtkunski Road have failed. He stated there are two options; either replace 36" culvert which is not in great condition, or try to repair the 6-8 foot section that fell into the creek. The bottom of the pipe rotted out then the culvert collapsed. Gajewski said the same situation occurred on Piper Road and both the top and bottom of the culvert rotted in the Lowland Road culvert. When culverts hold dirt, they do rust out faster. Gajewski reminded all that trees, emergency management, and road repairs were all cut from the 2026 budget as a result of no funding for them. One option is to do nothing; or pour gravel over it (which will collapse when the next big storm hits); do a quick fix and push to repair down the road; or get more bids. There is 6-7 feet of earth gone from the side of the road. It is a riveted pipe, about forty years old. It was confirmed by Bob of Northwest Services that other Towns are having similar problems. Flushing out culverts was suggested. Due to no funding in the budget, concrete is not an option. Town resident Colin Kessler asked whether the culvert could be sleeved. Gajewski responded that sleeving would reduce the amount of water that could run through the culvert. Gajewski explained these are aged-out culverts. Metal has a life span of thirty years, while concrete has a life expectancy of sixty years. It was agreed that culvert replacement would be the proper repair and bids should be obtained. Gajewski will prepare a scope of services document. Gajewski moved to table any action on this matter to obtain additional pricing. Montgomery seconded. Motion carried unanimously.

YOUNG ROAD AND TAMARACK ROAD SHOULDER REPAIRS. There is no budget for these repairs. It is necessary to scrape the sand bars that have accumulated on the Young Road "S" curves and on Tamarack at the bottom of the hill near the woods. Gajewski has received approximately twelve phone calls in the last two weeks expressing concern over the sand piles. It was moved by Gajewski and seconded by Montgomery to authorize Northwest Services to clean up the shoulder and gravel washout on Young Road and Tamarack Road (\$2,800). AYES: Montgomery, Gajewski. NOES: None.

LOWLAND ROAD CULVERT REPAIRS. One Lowland Road culvert has collapsed and another one has washed out. This repair would take one day. The road does not have to be dug up to do repairs. Montgomery questioned how the Town will pay for this, since no funds were budgeted for this. Gajewski responded that either the fund balance be used, or borrowing would need to occur. Culvert failures *under driveways* are the responsibility of the property owner. Gajewski indicated that abandonment of a portion of Lowland Road is a possibility. The land could be given to the adjacent landowner. It was questioned whether a large steel plate

could be put over the area. Bob of Northwest responded that first, work would have to be done to level the road so the plate would not rock. It was suggested that Lowland be closed to Betenz Lane. It was moved by Gajewski and seconded by Montgomery to have Northwest Services install culvert on Lowland (60" pipe extension with fabric under rip rap gravel to stop erosion - \$3,912. AYES: Montgomery, Gajewski. NOES: None. ABSENT: None.

APPOINTMENT OF TOWN BOARD MEMBER. Per previous Board action, a notice requesting interested residents to submit letters of interest to serve on the Town Board were solicited. Bill Lean expressed interest. It was explained that this is one of the very few times the Clerk votes on a motion. It was moved by Montgomery and seconded by Gajewski to appoint Bill Lean to the Town Board Supervisor 2 position. An invitation to submit additional nominations was voiced. No other nominations were made. A vote on appointment of Bill Lean to the open position occurred: AYES: Gajewski, Montgomery, Clerk Michele Smith. NOES: None. The position term expires in April of 2027. Bill Lean was sworn in as Town of Palmyra Board Supervisor 2 by Town Clerk Smith.

APPOINTMENT OF TOWN REPRESENTATIVE TO AIRPORT COMMISSION, BLUE SPRING LAKE ASSOCIATION AND AS BURN PERMIT COORDINATOR. **Burn Permit Coordinator:** Chair Gajewski had communicated with Fire Chief Gartzke regarding Town burn permits. Gajewski and Gartzke agree it would be advantageous to work through the Fire Chief on these permits. Gajewski proposes to assemble a simple form and have the form available in house and on the website. The Fire Department is notified, and subsequently informs the County, if necessary. Resident Bonnie Willson said to have a brush pile burn was previously a simple process. In response to comments that the process is not actually being simplified, Gajewski explained that there is a difference between a brush fire and a controlled burn. It was moved by Gajewski and seconded by Montgomery to appoint Bill Lean to handle **Burn Permits**. Motion carried unanimously. Bill Lean volunteered to serve as both the Airport Commission representative and the Blue Spring Lake District representative. Montgomery moved to appoint Bill Lean as Town Board representative to the **Airport Commission**. Gajewski seconded. Motion carried unanimously. Gajewski moved to appoint Bill Lean as Town Board representative to the **Blue Spring Lake District Board**. Montgomery seconded. Motion carried unanimously.

FIREWORKS PERMIT APPLICATION FORM AND BLUE SPRING LAKE (BSL) MANAGEMENT DISTRICT REQUEST FOR A FIREWORKS PERMIT. Last month the Board passed a motion that asked the applicant to sign the permit application. A proposed revision to the form based on BSL's Attorney input was presented, and Gajewski had the proposed form reviewed by Town Attorney McDonell. McDonell had no issues with the changes suggested. Gajewski requested that the new, proposed language be utilized, and have BSL sign the new form. Motion seconded by Bill Lean. Motion carried unanimously.

ADJOURNMENT. It was moved by Lean and seconded by Montgomery to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Michele R. Smith, Clerk