

Town of Oakfield, Fond du Lac County, Wisconsin

Minutes for Monthly Town Board Meeting

Monday, February 12, 2024, 7:00 p.m., Town Hall, Oak Center

1. Call to order

The regular monthly meeting for the Town Board of the Town of Oakfield was called to order at 7:00 p.m. by Town Chairperson Edward Smith at the Town Hall in Oak Center.

Present were Town Board members Edward Smith, Brad Sabel and Dean Boelk, Treasurer Amy Steinke, Town Clerk Nicole Schauer, Road Supervisor Joe Schauer. A sign-in sheet is available for others in attendance.

2. Pledge of Allegiance

The Pledge of Allegiance to the United States of America was recited by the group.

3. Approve Agenda

Motion made by Dean Boelk, seconded by Brad Sabel, to approve the agenda as presented. Motion carried.

4. Approval of minutes from previous meetings

The Clerk presented the minutes from last month's meeting. Motion made by Brad Sabel, seconded by Dean Boelk, to approve the minutes from the January 8, 2024 monthly meeting with a change under public comments of "Highland Road" to "Breakneck Road". Motion carried.

5. Public comments

Chair Smith called for public comments. There were none.

Topics of Discussion with possible action

1. Buechel Stone culvert/boring request

Jason Hoefler from Buechel Stone presented quotes for boring and culvert. The boring quote they received was approximately \$50,000, and the culvert quote from Northeast Asphalt was approximately \$10,000. The water from the Buechel Stone quarry going through the culvert will be in a hose and not free flowing.

As explained by Mr. Hoefler, the quarry on the north side of Breakneck Road has a small area that is flooded. Buechel Stone wants to move the water to access that area. Buechel Stone, following State requirements, has water testing done quarterly.

Ronald Panzer and Jean Lund were in attendance and are concerned about the hose failing and flooding their farmland. They are interested to know what County Land and Water thinks about this. Mr. Hoefler will check with County Land and Water and ask if they have any concerns.

Mr. Hoefler also inquired about rezoning an area of the quarry that is currently zoned Agricultural, as they would like to work in that area soon. Chair Smith explained that they'd need to apply for a rezoning.

2. Update on plumbing inspector search

Ms. Schauer received a referral for a plumbing inspector from our electrical inspector. She reached out to him but hasn't heard back yet.

3. Loan payment to Board of Commissioners of Public Lands

Motion made by Brad Sabel, seconded by Dean Boelk, to approve the annual loan payment for \$12,575.69 to The Board of Commissioners of Public Lands. Motion carried.

4. Municipal Court: Ordinance & Intergovernmental Agreement

Motion made by Ed Smith, seconded by Brad Sabel, to adopt ordinance 24-01 establishing a joint Municipal Court, effective May 1, 2024, to be designated Lakeside Municipal Court that shall take effect and be in full force and effect from and after its passage by the municipalities that are party to the agreement and publication as required by law. AYES 3, NAYS 0. Motion carried.

Motion made by Dean Boelk, seconded by Brad Sabel, to adopt the Intergovernmental Agreement for the joint Municipal Court pursuant to Section 66.0301 of the Wisconsin Statutes. Motion carried.

5. Approval of payment for WTA district meeting attendance

Motion made by Dean Boelk, seconded by Brad Sabel, to approve payment to the WTA district meetings for those who choose to attend. Motion carried.

Reports from Town Officers

1. Town Chair – Edward Smith

Mr. Smith received a mailing about electronics recycling. He is interested in learning more. He also received info about the culvert/bridge inventory. All board members and the clerk received this information. Mr. Schauer will investigate the details.

2. First-side Supervisor – Dean Boelk

Mr. Boelk spoke with Dustin Westphal from Byron about Mill Pond Road. Town of Byron wants to work together when the road gets updated for it to be fully done vs. sections/patchwork.

3. Second-side Supervisor – Brad Sabel

Mr. Sabel has nothing to report.

4. Town Road Supervisor – Joe Schauer

Mr. Schauer submitted his monthly report: Lots of plowing in January, he took the International plow truck into the County garage for work – speed sensor was needed, the GMC pick-up is leaking fluid and the shocks are in poor shape. He informed Wisconsin Building about their failing culvert which is shared with other property owners.

5. Town Treasurer – Amy Steinke

a. Treasurer Amy Steinke presented her monthly Treasurer's financial packet for January 8, 2024, which included the General Account Financial Report and Reconciliation and the Savings Account Financial Report. She also presented the tax account statement. Motion made by Dean Boelk, seconded by Brad Sabel, to approve the Treasurer's monthly financial report with a minor adding correction. Motion carried.

6. Town Clerk – Nicole Schauer

Clerk Nicole Schauer distributed the Clerk's monthly financial packet.

- a. Ms. Schauer presented the bills, and all were audited. Motion made by Brad Sabel, seconded by Dean Boelk to pay all the bills as presented. Motion carried.
- b. Two building permit applications were received from Don Mathes at N2662 Mill Pond Road for windows, and from Rudolph and Agnes Jaeger at N2816 Mill Pond Road for steel siding on outbuildings.
- c. No other updates.

Items mentioned for inclusion on next month's agenda: update on finding a new plumbing inspector, bridge /culvert inventory, Buechel Stone culvert issue, 2024 road work, and FDL county towns unit contribution.

There being no further business, motion made by Dean Boelk and seconded by Brad Sabel to adjourn the meeting. Motion carried and meeting adjourned at 8:13 p.m.

Respectfully Submitted,

Nicole Schauer, Clerk