

Town of Oakfield, Fond du Lac County, Wisconsin

Minutes for Monthly Town Board Meeting

Monday, January 8, 2024, 7:00 p.m., Town Hall, Oak Center

1. Call to order

The regular monthly meeting for the Town Board of the Town of Oakfield was called to order at 7:00 p.m. by Town Chairperson Edward Smith at the Town Hall in Oak Center.

Present were Town Board members Edward Smith, Brad Sabel and Dean Boelk, Treasurer Amy Steinke, Town Clerk Nicole Schauer, Road Supervisor Joe Schauer. A sign-in sheet is available for others in attendance.

2. Pledge of Allegiance

The Pledge of Allegiance to the United States of America was recited by the group.

3. Approve Agenda

Motion made by Dean Boelk, seconded by Brad Sabel, to approve the agenda as presented. Motion carried.

4. Approval of minutes from previous meetings

The Clerk presented the minutes from last month's meetings. Motion made by Dean Boelk, seconded by Brad Sabel, to approve the minutes from the December 11, 2023, monthly meeting. Motion carried.

5. Public comments

Chair Smith called for public comments. Jean Lund and Ron Panzer were in attendance to inquire about the culvert or boring that Buechel stone would like installed under Breakneck Road in order to move water from one quarry to another. The board explained the issue as they understand it and mentioned that Jason from Buechel Stone would be returning once they receive quotes.

Mr. Panzer mentioned that the culvert on Kinwood Road appears to need leveling out so he can mow. Mr. Schauer will look at it in the spring.

No other comments.

Topics of Discussion with possible action

1. Breakneck Hill Bussing issue

Derek Komp was in attendance. He received a letter from Sheriff Waldschmidt regarding the bus situation. Among other things, he stated that certain vehicles, such as for deliveries or bussing, are exempt from the weight and length state statute.

Mr. Schauer mentioned that the town can put up a bus safety sign if the bus will be coming there. Mr. Smith spoke to the bus company and was told that the bus company has never used the hill.

Mr. Komp will contact the bus company.

2. New plumbing inspector search

Our plumbing inspector, Lydell Weir, is retiring. Ms. Schauer will research potential candidates.

3. Confirm date for Annual Town Meeting

The Annual Town Meeting will be April 16, 2024 at 7:00pm, which is the third Tuesday of April.

Reports from Town Officers

1. Town Chair – Edward Smith

Mr. Smith reported that March 8, 2024 is the WTA district meeting at the Radisson in Fond du Lac. He will attend. Others should let Ms. Schauer know if they will attend.

2. First-side Supervisor – Dean Boelk

Mr. Boelk has nothing to report.

3. Second-side Supervisor – Brad Sabel

Mr. Sabel was talking to someone from the Village regarding mowing. They rent a machine for a small area at the edge of the Village. Perhaps the town could do this service for them with our new mower.

4. Town Road Supervisor – Joe Schauer

Mr. Schauer submitted his monthly report. He asked if the Town should contact the owners of the culvert on Oak Center Road to inform them that the culvert is failing. The Board would like to notify the owners of the situation. Additional items in the report include the following: the culvert under Oak Center Road has been replaced, road and street signs are continually being replaced, brush cutting was done last month, and snow plowing update.

5. Town Treasurer – Amy Steinke

a. Treasurer Amy Steinke presented her monthly Treasurer's financial packet for December 2023, which included the General Account Financial Report and Reconciliation and the Savings Account Financial Report. Motion made by Brad Sabel, seconded by Dean Boelk, to approve the Treasurer's monthly financial report as presented. Motion carried.

6. Town Clerk – Nicole Schauer

Clerk Nicole Schauer distributed the Clerk's monthly financial packet.

a. Ms. Schauer presented the bills, and all were audited. Motion made by Dean Boelk, seconded by Brad Sabel, to pay all the bills as presented. Motion carried.

b. One building permit was issued to Dave and Tammy Boudry at N4885 Cty Rd Y for new roofing.

c. Ms. Schauer contacted Frontier 3 times to cancel the phone service. She left a message each time, they have not returned the calls. There is no online option to cancel. She mailed a letter to cancel. No other updates.

Items mentioned for inclusion on next month's agenda include an update on finding a new plumbing inspector.

There being no further business, motion made by Dean Boelk and seconded by Brad Sabel to adjourn the meeting. Motion carried and meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Nicole Schauer, Clerk