

# Town of Oakfield, Fond du Lac County, Wisconsin

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## Minutes of the Sanitary District #1 Monthly Meeting Monday November 13, 2023, 6:30 p.m., Town Hall, Oak Center

1. Call to order

The regular monthly meeting for Sanitary District #1 was called to order at 6:32. Present were Board members Edward Smith, Brad Sabel and Dean Boelk, Business Secretary Nicole Schauer, and Joe Schauer.

2. Approve Agenda

Motion made by Dean Boelk, seconded by Brad Sabel, to approve the agenda as presented. Motion carried.

3. Approve Minutes

Business Secretary Nicole Schauer presented the minutes from last month's meetings. Motion made by Dean Boelk, seconded by Brad Sabel, to approve the minutes from the October 16, 2023 monthly meeting and the October 23, 2023 budget prep meeting. Motion carried.

4. Public comments

Mr. Smith called for public comments. There were none.

### Topics of Discussion with possible action

1. Sanitary District Maintenance

Mr. Schauer reported that Matenaer Plumbing installed two filters, one each at N3313 and N3319 Oak Center Road. All the residential structures on the Cromaglass System now have filters for a total of six: two in 2020, two in 2022 and two in 2023. Mr. Sabel will update the map showing this.

### Reports

1. Financial Report

The bank statement was shown for review. The Sanitary District monthly financial report for October 2023 was presented and read by Ms. Schauer. Motion made by Brad Sabel, seconded by Dean Boelk, to approve the financial report as written. Motion carried.

2. Audit & payment of bills presented

Ms. Schauer presented the bills, which were audited. Motion made by Brad Sabel, seconded by Dean Boelk, to pay the bills as presented. Motion carried.

**No items were mentioned for inclusion on next month's agenda.**

**There being no further business, motion by Dean Boelk and seconded by Brad Sabel to adjourn the meeting. Motion carried and meeting adjourned at 6:40pm.**

Respectfully Submitted,

Nicole Schauer, Business Secretary, Sanitary District #1, Town of Oakfield