

Town of Oakfield, Fond du Lac County, Wisconsin

Minutes for Monthly Town Board Meeting

Monday, November 13, 2023, 7:00 p.m., Town Hall, Oak Center

1. Call to order

The regular monthly meeting for the Town Board of the Town of Oakfield was called to order at 7:00 p.m. by Town Chairperson Edward Smith at the Town Hall in Oak Center.

Present were Town Board members Edward Smith, Brad Sabel and Dean Boelk, Treasurer Amy Steinke, Town Clerk Nicole Schauer, Road Supervisor Joe Schauer. Fond du Lac County Supervisor Jon Venhuizen was in attendance as well as several others. A sign-in sheet is available.

2. Pledge of Allegiance

The Pledge of Allegiance to the United States of America was recited by the group.

3. Approve Agenda

Motion made by Dean Boelk, seconded by Brad Sabel, to approve the agenda as presented. Motion carried.

4. Approval of minutes from previous meetings

The Clerk presented the minutes from last month's meetings. Motion made by Dean Boelk, seconded by Brad Sabel, to approve the minutes from the October 4th, 16th and 23rd meetings. Motion carried.

5. Public comments

Chair Smith called for public comments. Jason from Buechel Stone was in attendance to speak about Quarry 1 on the North side, the actual pit on the north end they'd like to get back into. They are requesting a culvert under Breakneck so they can pump water from Quarry 1 to Quarry 2. They've tried a few other options for moving the water, but those are not working. They do not want to flood other landowners' properties. The culvert would go under Breakneck Road, near Highland and over the berm.

The hose will run through the culvert, it's not loose running water. 12-18" culvert. Alternative is to bore under with a tube. Buechel Stone would pay the cost.

Mr. Smith suggested boring since it does not affect the roadbed. Jason will check out the options.

Topics of Discussion with possible action

1. Update by Fond du Lac County Supervisor Jon Venhuizen

Mr. Venhuizen was in attendance to report on the following: The County will complete a merger of social services and the dept. of community programs. This will become one department and result in better information sharing. The County budget was passed last week; the budget is approximately \$175,000,000. There is a new County flag designed by a county resident and chosen through a County-wide competition. There is a new veteran services officer offering many resources for Veterans. A wage study is in the process.

2. Carl Wolf regarding right-of-way application

Carl Wolf was in attendance to present a Work in the Right-of-way permit application and explain what he will be doing. Because the work he'll be doing will help town water flowage and drainage in this specific area of Wolf Road, he is asking the Board to waive the fee. Motion made by Brad Sabel, seconded by Dean Boelk, to wave the Work in the Right-of-Way permit fee. Motion carried.

3. Breakneck Road truck/vehicle limit issue

Mr. Smith has not heard from the bus company about the safety study.

Mr. Komp, who lives on Breakneck Road, was in attendance to explain that he has tried several times to contact people from the bus company. He spoke with a few of the local bus people but has not heard back from manager/head of operations Ken Jones.

Mr. Smith will follow up about the safety study.

Mr. Komp told the driver his family was willing to figure out a plan for the kids on bad weather days, especially if the bus company can come all the other days when the road is good for travel. Mr. Komp will get Mr. Smith the driver's number and Mr. Jones number.

Mr. Komp thinks September 14th was the approx. date that a resident might have called the sheriff deputy to complain.

He said that their family has tried to figure out several ways to make this work.

Mr. Smith stated that this issue needs to be resolved fast.

4. Oath of office for Treasurer's tax collection bond

Ms. Steinke received the tax bond and signed the oath of office for it. Attested to by Clerk Nicole Schauer.

5. Appointment of Town Road Supervisor for one year term

Motion made by Brad Sabel, seconded by Dean Boelk, to appoint Joe Schauer as Road Supervisor for the next one-year term. Motion carried.

6. Presentation of Town Tax Notice that accompanies tax bills

Ms. Schauer presented the tax notice/letter that gets mailed along with the tax bills.

7. Bulky waste dates for 2024

Bulky waste for 2024 will be on April 12/13, August 16/17, and November 8/9.

8. Annual Employee wage review

The board discussed employee wages for 2024. Wages will remain as is.

Reports from Town Officers

1. Town Chair – Edward Smith

Mr. Smith heard from Joe Venhuizen from Envision. They are asking for \$100 for the work they do for the municipalities and County. Motion made by Brad Sabel, seconded by Dean Boelk, to pay \$100 to Envision Greater Fond du Lac for the Annual Economic Development Investment 2024. Motion carried.

2. First-side Supervisor – Dean Boelk

Mr. Boelk reported on a culvert on Mill Pond Road that may need attention. Mr. Schauer will check it out.

3. Second-side Supervisor – Brad Sabel

Mr. Sabel reported that he heard from the county sheriff's department about trees down on Breakneck Hill due to high winds. He called Road Supervisor Schauer who took care of it.

4. Town Road Supervisor – Joe Schauer

Mr. Schauer submitted his monthly report: bulky waste, snowplows are ready to go for plowing, training/riding in plows will happen with new driver/s, some faded road signs have been replaced, ditch mower will happen this week.

5. Town Treasurer – Amy Steinke

a. Treasurer Amy Steinke presented her monthly Treasurer's financial packet for October 2023, which included the General Account Financial Report and Reconciliation and the Savings Account Financial Report. Motion made by Dean Boelk, seconded by Brad Sabel, to approve the Treasurer's monthly financial report as presented. Motion carried.

6. Town Clerk – Nicole Schauer

Clerk Nicole Schauer distributed the Clerk's monthly financial packet.

- a. Ms. Schauer presented the bills, and all were audited. Motion made by Brad Sabel, seconded by Dean Boelk, to pay all the bills as presented. Motion carried.
- b. Several building permits were issued.

- c. FLP (Farmland Preservation) update - the County certified the application, and it will be sent to the State. No other updates.

No items were mentioned for inclusion on next month's agenda.

There being no further business, motion made by Brad Sabel and seconded by Dean Boelk to adjourn the meeting. Motion carried and meeting adjourned at 8:46 p.m.

Respectfully Submitted, Nicole Schauer, Clerk