



# **TOWN of OAKFIELD**

## **Driveway Permit Application**

**MAIL or DELIVER Application with FEE to:**  
Town of Oakfield Permit Issuer  
W8965 Oak Center Road, Oakfield, WI 53065

**\$25.00 fee required with application**

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### **PERMIT INFORMATION**

To be completed by applicant

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Present Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Town Road Involved: \_\_\_\_\_ Number of driveways requested: \_\_\_\_\_

Type of driveway requested: Residential\_\_\_\_ Commercial\_\_\_\_ Agricultural\_\_\_\_ Proposed Road\_\_\_\_ Other\_\_\_\_

Approximate location of driveway: (Distance and direction from the nearest road intersection and the name of the road intersection?)  
\_\_\_\_\_

On what side of road? \_\_\_\_\_

Has property been surveyed or subdivided? Yes\_\_\_\_ No\_\_\_\_ Certified Survey Map No.\_\_\_\_ Vol.\_\_\_\_ Page\_\_\_\_

Driveway(s) to serve lot(s) No: \_\_\_\_\_ (if known)

Unusual features of driveway request: (i.e. wider driveway for school bus, restrictive terrain, etc.):  
\_\_\_\_\_

Does applicant own adjacent or abutting land? If yes, give approximate total acreage owned: \_\_\_\_\_

***HAS THE APPLICANT PLACED STAKES IN DITCHLINE WHERE DRIVEWAY IS PROPOSED, SO THAT THE ROAD SUPERVISOR CAN INSPECT LOCATION?*** \_\_\_\_\_

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### **-OWNER'S COVENANT-**

I have read, understand, and hereby agree to abide by the following special regulations and provisions of this permit.

1. Any grading, special ditching, alteration of slopes, or any other disturbance of any portion of the road right-of-way, shall be restored by and at the expense of the applicant, to the condition existing prior to such disturbance and to the satisfaction of the Town of Oakfield Road Supervisor. If the restoration work or any damage caused to the road right-of-way by the applicant cannot or will not be accomplished voluntarily, the

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Town may complete the required work at the applicant's expense.

2. The entire cost of the driveway construction or installation shall be the obligation of the applicant.
3. The applicant shall keep the driveway culvert free of debris and other obstructions in order to provide proper drainage along the highway.
4. At a distance of \_\_\_\_\_ feet from the edge of the road pavement, the finished grade of the driveway shall be at least \_\_\_\_\_ inches below the grade of the edge of the adjacent pavement. (Blank spaces to be completed by the Road Supervisor)
5. Maintenance and upkeep of driveways and culverts in Town right-of-way shall be the responsibility of the applicant.
6. The drive(s) authorized by this permit shall be installed within a period of ninety (90) days from the date of issuance or said permit. The Town reserves the right to require the applicant to reapply for said permit after the ninety (90) day period.
7. The Permittee, his successors, or assigns, agree to hold harmless the Town and its duly appointed agents and employees against any actions for personal injury or property damage sustained by reasons of issuance or exercise of this permit.
8. **No concrete driveways will be allowed within 10' of the road surface. Gravel or paved asphalt only!**

I, the undersigned applicant, do hereby certify that I have requested this driveway permit and that I have read, understand, and agree to abide by all the applicable provisions and restrictions in the Owner's Covenant and additional culvert requirements\*. (see below).

\_\_\_\_\_  
Owner's Signature

**\$25.00 fee required with application**

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To be completed by the Road Supervisor

Does the property have any access restrictions on it? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, what is the nature of the restriction? \_\_\_\_\_

Is adequate clear vision available looking both ways from proposed driveway? Yes\_\_\_\_\_ No\_\_\_\_\_

Is driveway entrance within 200 feet of an intersection? Yes\_\_\_\_\_ No\_\_\_\_\_

\*Size and length of culvert pipe required under each driveway: \_\_\_\_\_

Road Supervisor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

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To be completed by the Permit Issuer

Date Application Submitted: \_\_\_\_\_ Received by: \_\_\_\_\_

Fee Submitted: \_\_\_\_\_

Location: \_\_\_\_\_ Road, Town of Oakfield, \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4 Section \_\_\_\_\_

Permit No.: \_\_\_\_\_ Comments: \_\_\_\_\_

Permit approved by: \_\_\_\_\_ Date: \_\_\_\_\_