

Town of Nasewaupee
Town Board Meeting
3388 County PD, Nasewaupee Town Hall
June 19, 2025
Minutes

Call to Order

The June 19, 2025, Nasewaupee Town Board meeting was called to order by Chairman Steve Sullivan at 6:00 p.m. at the Nasewaupee Town Hall.

Establish a Quorum/Members Present

Board Members present: Steve Sullivan, Mark Hilsabeck, Mark Feuerstein, Tim Smith, and Paul Keddell.

Also present: Clerk Jill Lau, Treasurer Christy Herschleb, and public.

Approval of Agenda

Motion by Hilsabeck, seconded by Feuerstein to approve the agenda. Motion carried by voice vote.

Approve Minutes of the May 15, 2025 Regular Board Meeting

Motion by Feuerstein, seconded by Smith to approve the minutes of the May 15, 2025 Board Meeting. Motion carried by voice vote.

Short Term Rental Regulations

Late/Non-Renewal – Thomas Cofrin - Update

Treasurer Herschleb reported she has received confirmation through DATCP that Mr. Cofrin's property is now licensed as a motel through the State. Motels are not considered a short-term rental under the rules and regulations of the town's short-term rental ordinance. No further action is required.

Fire Protection - Nasewaupee Fire Rescue Department

Fire Committee Update

Fire Committee Chairman Bill Krueger provided the monthly update which included: fire calls, EMR calls, YTD fire and EMR calls; current roster is at 25; 2 applicants setting up interviews; reported on training and drills – internal and external; noted the department is finishing up small details/items and fabricating mounts for jaws on the used truck.

Accept May Gift, Just In Time Cares/Just In Time Charitable Foundation - \$500

Motion by Smith, seconded by Hilsabeck to accept the donation in the amount of \$500 from Just In Time Charitable Foundation. Motion carried by voice vote.

Code of Ordinances – Chapter 6, Section 6.1.070 Neighborhood Electric Vehicles Allowed

Chairman Sullivan explained Potawatomi Park reached out to the Town regarding this ordinance. There were concerns from the Park related to private electric vehicles driving into the park. Supervisor Keddell reached out to Park staff and reported the issue has been resolved and there is no need to take any action.

Local Fiber / Broadband

Fibernet/Broadband Committee Update

Broadband Committee Chairman John Kolodziej reported the BEAD awards were in Phase 2 and close to completion however on June 6th the Federal Government put a stop to all awards. The Feds are making changes to the BEAD program. All applications submitted are void; everything will have to be rebid. The estimated timeline is 180 days for all changes to be completed. With the new rules there is no preference to go to fiber first. Other companies will now qualify to compete in the BEAD program bidding. The providers will work directly with the State and Federal government. For companies awarded through the BEAD program the Town will have no say in what they install.

Door County Tourism Zone Commission – Rep Update

Door County Tourism Zone Commission Rep Richard Young reported a meeting was held this morning. The meeting included a review of 2024 numbers; Community Investment Fund grants reviewed. This year, through April, short-term rentals are up.

Town Hall / Fire Station Roof Repairs and Gutters

Roof repairs continue on the station. A new leak in the town hall has appeared. Doug Schroeder will take a look at the town hall leak as soon as he is available.

An estimate for gutters received from Mike's Watertite Seamless Gutters Inc was reviewed. Estimated costs to install 6", tan gutters to extend into existing town hall gutters is \$3,620. The gutters are on straps like residential gutters; extra straps will be installed.

Motion by Feuerstein, second by Smith to approve the installation of the gutters on the fire station. Motion

Carpet Cleaning

The carpeting in both the meeting room and office of the town hall needs cleaning. Clerk Lau received an estimate from Mastercare Carpet Cleaning for \$802 with a 10% discount provided to the town for a total cost of \$722.

Motion by Smith, seconded by Hilsabeck to approve moving forward with carpet cleaning. Motion carried by voice vote.

Roads, Park, and Cemetery Elms Road Water Access

Attorney Buchta provided an update via email: a hearing was held at the end of May. At the hearing the neighboring property owner's attorney provided vague answers and said he thought they should be able to figure things out with a call after the hearing. Attorney Buchta has tried calling a few times and has not gotten a response as of June 11th.

ARIP/Idlewild Road - Short-Term Borrowing

Treasurer Herschleb reported she has contacted area banks. Bank of Luxemburg can match the state rate. To receive the same rate the Town must prove this is a non-taxable note. Nasewaupsee will do all bidding, lending, and receive reimbursement. Costs will then be split and reimbursement made to the Town of Forestville. The note will be a multi draw note. The interest will accrue daily as dollars are drawn.

Richard Young reported 2-days of Haines Beach cleanup was completed. Porta potties are in, the Mobi mat is installed. The beach needs to be raked as a large swell has formed and debris is trapped and rotting. The County Highway Department was going to rake today; Richard will check to see if this has been completed. Mary Young reported the cleanup volunteers were provided with free pizzas from Sonny's and GFL provided a large dumpster free of charge.

Richard Young announced the town will receive an anonymous grant for Haines Park improvements. Another MobiMat will be purchased, and additional benches.

Mary Young read a letter from Barbara Campbell asking for signs to be placed on the dunes on the beach to help prevent damage to the dunes.

Cemetery – Richard Young reported a cremains burial will be happening soon.

Permits Administrative

Toni Sorenson, 2412 Idlewild Rd – cherry stand.

Building

Josef Michalik, 3715 Town Park Rd – detached garage; Mike & Misty Peck, 2049 County S – deck; Michael Sullivan, 4246 Island Circle Dr – service; Regina Sund, 4204 County M – shop addition; Matthew Rollin, Sixel Road – single family home; Donald Rose, 6565 Opal Lane – addition; and Roger Wood, 6639 Rocky Ridge Circle – addition and deck.

Motion by Hilsabeck, seconded by Smith to approve the Administrative and Building Permits. Motion carried by voice vote.

Driveway

At last month's meeting the Board directed the Town Clerk to send a letter to Allie Rasmussen regarding her violation of replacing an installed plastic pipe with a steel or concrete culvert. Lau did send the letter. Ms. Rasmussen responded via phone and email. Ms. Rasmussen has asked for an extension of time to replace the culvert as they may change the driveway location and she does not want to have to do the work twice. Clerk Lau had told Ms. Rasmussen that she would bring this to the Board to make a determination of who much time, if any, would be allowed. Discussion followed regarding extending the time period for culvert replacement on the property. Review of fines, fees, penalties. Ms. Rasmussen has been difficult to work with and Clerk Lau asked a member of the Board to contact Ms. Rasmussen. Discussion regarding having the Town Attorney draft and send a letter. Allow 2 weeks after the letter to replace the culvert. Fine will be set at \$50/day each day the violation continues.

Dave Schmelzer, Idlewild Woods Dr; Dave Holzem, 4235 Island Circle Dr – replace existing driveway; Mark Klaubauf, 2940 Idlewild Rd; and, Jeff Spriet & Susan Kinas, Meredith Lane.

Motion by Sullivan, seconded by Feuerstein to approve the Driveway Permits. Motion carried by voice vote.

Sign

Soren's Valhalla Orchards, LLC – 2412 Idlewild Road, on-premise 6'x4' panel sign; and, Mark Haberli, DirtZone RC Playground – HWY 42-57, on-premise 3'x4' aluminum sign.

Motion by Feuerstein, seconded by Hilsabeck to approve the sign permits. Motion carried by voice vote.

Camping

James & Sandra Simonar, 6848 Meadow Lane – Event Permit 7/16/25 to 7/21/25; Russell & Ellen Klister, 4095 Larson Road – Seasonal 7/3/25 to 7/7/25.

Motion by Hilsabeck, seconded by Feuerstein to approve the Camping Event Permit and Seasonal Permit as presented. Motion carried by voice vote.

Licenses

Liquor

Clerk Lau reported that Bay Sport Outfitters, LLC missed the original deadline and has not met the 15-day publication notice therefore this license cannot be issued until June 29th; all others can be issued as of today. Lau also reported the Town has not received renewal paperwork from MNM Venture, d/b/a PJ's of Door County. This license expires on June 30th. Lau has sent the renewal reminder by mail and has tried contacting the owners by email three times with no response.

Class A

None

Class A Beer

Bay Sport Outfitters, LLC d/b/a Potawatomi Park Store (publishing deadline of 15 days is through June 28th)

Class B

Hansen Golf Mgmt, LLC d/b/a Idlewild Golf Club
Hidden Bridge Pub, LLC
Renard's Cheese Store, LLC d/b/a Renards Cheese
Rouers Grand Slam, LLC d/b/a Sawyer Harbor Pub & Grill
Sherwood Forest Licensing Corp d/b/a Tranquil Timbers
Snug Harbor Inn Inc. d/b/a Waterfront Mary's Bar and Grill

Class B - Beer

Morning Glory of Door County LLC d/b/a Morning Glory Restaurant

Class C – Wine

Morning Glory of Door County LLC d/b/a Morning Glory Restaurant

Motion by Sullivan, seconded by Hilsabeck to approve the Liquor Licenses as presented with Bay Sport Outfitters contingent upon meeting the 15-day publishing deadline prior to issuance. Motion carried by voice vote.

Tobacco

No applications were received.

Operator

Hidden Bridge Pub

Michael Peck

John Sperber

Idlewild Golf Club

Cecile King

Chad Lardo

Pot Park Store

Colin Hirthe

Becky Hirthe

Emily Paiser

Renard's of Door County

Alexis Bahr

Sheila Biskupski

Ariel Mrotek

Anthony Estrada

Sawyer Harbor Pub & Grill

David J. Neinas

Brian Rouer

Water Front Mary's

Andrea Buboltz

Theresa Kromer

Cindy Romero

Michael Jensen

Trenton Jonsef

Julia Pfuehler

Michael Hanson

Motion by Hilsabeck, seconded by Smith to approve the Operators Permits. Motion carried by voice vote.

Correspondence

- Email from Wendy Cooper re: overdevelopment
- Anonymous letter re: properties on Sawyer Drive

Public Comment

- Question regarding regulations on dogs at large and owners not cleaning up after their dogs
- Revaluation questions regarding how often the town plans to have a revaluation and what property taxes may be with the new assessment values
- A big thank you to Richard Young for all his work on the grant applications for Haines Park

July Agenda Items

- Accept grant for Haines Park
- ARIP Lending
- Elms Road
- Follow-up on Letter to Rasmussen

Presentation and Approval of Bills

Bills were read aloud.

Motion by Sullivan, seconded by Hilsabeck to approve the bills as presented, checks 4901 – 4931, EFT/ACH to US Treasury, in the amount of \$53,585.79, and to approve the May debit card transactions as presented. Motion carried by voice vote.

Next Meeting Date:

Thursday, July 17, 2025 - 6:00 p.m.

Adjourn

Motion by Sullivan, seconded by Hilsabeck to adjourn. Motion carried by voice vote. Time: 7:38 p.m.

Respectfully submitted by Jill M. Lau, Town Clerk