

Town of Nasewaupee
Town Board Meeting
3388 Park Drive, Nasewaupee Town Hall
March 8, 2023
Minutes

Call to Order

The March 8, 2023 Nasewaupee Town Board meeting was called to order by Chairman Steve Sullivan at 5:30 p.m. at the Nasewaupee Town Hall.

Establish a Quorum/Members Present

Board Members present: Steve Sullivan, Dennis Rimert and Don Sixel, Jr.

Also present: Town Treasurer Carol Russell, Town Clerk Jill Lau, and Public.

Approval of Agenda

Motion by Sixel, seconded by Rimert to approve the agenda. Motion carried by voice vote.

Closed Session

Convene into closed session pursuant to §19.85(1)(c), Wis. Stats, for purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely the interviews for the Town Clerk and Town Treasurer Positions

Motion by Sullivan, seconded by Rimert to convene in closed session. Motion carried by roll call vote with all Members voting Yes.

Reconvene in Open Session

Motion by Sullivan, seconded by Sixel to reconvene in open session. Motion carried by roll call vote with all Members voting Yes.

Discuss and/or Take Action, if any, on Matters Discussed in Closed Session

Motion by Sullivan, seconded Rimert to direct Clerk Lau to move forward with matters discussed in closed session. Motion carried by voice vote.

Park Model for Office Use

Chairman Sullivan explained he consulted with Attorney Pluff who provided an opinion that a Park Model used as an office is not regulated under any town ordinance. Only Park Models used for sleeping, eating, living quarters are regulated under town ordinance. As long as the property owner can meet the building codes of the Town and can obtain a building permit through the building inspector the Park Model can be placed on the property.

Fire Department

Ordinance to Create the Department

Attorney Pluff drafted the ordinance. The ordinance creates Chapter 11 of the Nasewaupee Code which creates the fire department.

Motion by Rimert, seconded by Sixel to approve the ordinance as drafted. Motion carried by voice vote.

Operating Procedures – Standard Operating Guidelines (SOG's)

Attorney Pluff drafted the SOG's which were reviewed.

Motion by Sullivan, seconded by Rimert to approve the SOG's as drafted. Motion carried by voice vote.

Fire Chief Position

Chairman Sullivan approached a few people within the town regarding the Chief position. Jacob Schartner provided a resume as the sole applicant for the position.

Motion by Sixel, seconded by Rimert to appoint Jacob Schartner as Nasewaupee Fire Rescue Chief. Motion carried by voice vote.

Discussion regarding formation of the department, hiring of personnel, qualifications of personnel, possible formation of a Fire Board, future anticipated equipment replacement, and immediate needs for equipment.

Early Purchase of Equipment to Meet State Requirements

Chairman Sullivan explained to meet State requirements to form a fire department the Town will need to purchase a pumper truck and 4 air packs. The Town has had discussions regarding the early purchases of equipment with the municipalities and the SDFD Fire Board is aware of the request to purchase the specific pieces of equipment ahead of a full buyout of equipment.

The Board will discuss this further at the next meeting.

Adjourn

Motion by Sullivan seconded by Rimert to adjourn. Time: 6:36 p.m. Motion carried.

Respectfully submitted by Jill M. Lau, Town Clerk