

TOWN OF MEDINA

MARSHALL, WI 53559

REZONE APPLICATION

INSTRUCTIONS

The reverse side of this application must be completed and returned to the Town Clerk with an application fee of **\$200.00** at least 14 days before the last Tuesday of the month to be scheduled for the Plan Commission meeting that same Tuesday. You will be notified by mail of the date and time for this meeting. Once a recommendation is made by the Plan Commission your application will come before the Town Board. Town Board meetings are held the 2nd Wednesday of the month beginning at 6:00 PM. It is recommended that you or your representative attend these meetings to answer any questions which may arise.

You must also submit a concurrent rezone application to the Dane County Department of Planning and Development. Information on this process and the County application form can be found at <https://danecountyplanning.com/Zoning/Rezone>. Please also include in the Town rezone application the same additional information that is required in the County application, including a scaled drawing and legal description of the proposed property boundaries and the supplemental information for commercial development (if applicable).

If you are proposing to install a new driveway it is recommended that you also submit information regarding the location and specifications for it. The Town's driveway ordinance and application form can be found at the Town of Medina website at <https://townofmedina.org>. If the Plan Commission or Town Board do not feel enough information is available to make a decision a delay in action may occur.

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REZONE APPLICATION

APPLICANT NAME _____

APPLICANT PHONE # _____

APPLICANT MAILING ADDRESS

APPLICANT EMAIL ADDRESS _____

PROPERTY OWNER'S NAME IF NOT THE APPLICANT

PARCEL NUMBER(S) _____

PARCEL ADDRESS _____

EXISTING ZONING _____ EXISTING TOTAL ACRES _____

PROPOSED ZONING _____ ACRES TO BE REZONED _____

INTENDED USE(S) _____

OWNER/AGENT SIGNATURE _____

DATE _____