

ACCESS DRIVEWAY PERMIT REQUIREMENTS

Conditions of Issuance:

FIRST: The permittee, indicated on the reverse side hereof, represent all parties in interest, and that any access constructed by or for him/her is for the bona fide purpose of provided access to his/her property, and not for the purpose of parking or servicing vehicles, or for advertising, storage, or merchandising of goods on the highway right of way.

SECOND: Except in cases where the indicated access may be constructed by forces acting on behalf of the State in relation to a highway construction or reconstruction project, the permittee shall furnish all material, do all work, and pay all costs in connection with construction of the access on the highway right of way. In every instance, the subsequent maintenance of the access within the limits of the highway right of way shall be the responsibility of the indicated permittee, who shall be obligated to pay all costs and accomplish all works necessary in relation to the said maintenance of the access. Materials used and the type and character of the work shall be as designed and subject to approval of the Madge Town Board. The access installation shall be made without jeopardy to or interface with traffic using the highway. Highway surfaces, shoulders, ditches, and vegetation, which are disturbed by the access installation, shall be restored to at least the pre-existing conditions by the access constructor. Any such facilities disturbed by operations relating to the subsequent maintenance of the access shall be restored to the satisfaction of the Madge Town Board.

THIRD: No revisions or additions shall be made to the access on the right of way without the written permission of the Madge Town Board.

FOURTH: The Madge Town Board reserves the right to make such changes, additions, repairs, and relocations within statutory limits to the access on the right of way as may at any time be considered necessary to facilitate the relocation, reconstruction, widening, and maintaining of the highway, or to provide proper protection to the life and property on or adjacent to the highway.

FIFTH: The permittee, his/her successors or assigns agree to hold harmless the State of Wisconsin and its duly appointed or elected agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.

SIXTH: The Madge Town Board does not assume any responsibility for the removal or clearance of snow, ice or sleet, or the opening of windrows of such material, upon any portion of any access along any highway, even though snow, ice, or sleet is deposited or windrowed on said access by its authorized representatives engaged in normal winter maintenance operations.

Location, Design and Construction

The location, design, and construction of the access shall be in accordance with the following policy and limits, which limits are in no case to be exceeded unless specifically authorized by the Madge Town Board.

- A. A minimum of 300 feet spacing between town highway accesses. Discretion is granted to the Madge Town Board to permit town highway accesses at a lesser spacing for safety reasons and/or unforeseen circumstances.
- B. Vision triangle – At every town highway intersection there shall be a visual clearance triangle bounded by the road center lines and a line connecting them 75 feet down the centerlines in each direction. Nothing shall block the vision triangle from a height of 2 ½ feet to 15 feet above the ground. Open wire fences, telephone, and power transmission poles, field and forest crops are accepted with permission of the Madge Town Board.
- C. The island area on the right of way between successive accesses or between the highway shoulder and right of way line shall remain unimproved for vehicular travel or parking. Such areas shall be considered as restricted and may be filled in or graded down only as hereinafter provided in paragraph (G).
- D. The surface of the access connecting with the highway sections shall slope down and away from the highway shoulders a sufficient amount and distance to preclude ordinary surface water drainage from the access area flowing onto the highway roadbed.
- E. The access shall not obstruct or impair drainage in highway side ditches or roadside areas. Access culverts, where necessary, shall be adequate for surface water drainage along the highway and in no case less than the equivalent of 15-inch diameter pipe. The distance between culverts under successive accesses shall be not less than 10 feet except as such restricted area is permitted to be filled in under provisions of paragraph (G).
- F. When curb or gutter is removed for constructing an access, the new constructions shall be of equivalent acceptable material and curb returns provided or restored in a neat, workmanlike manner. The access surface shall connect with the highway pavement and sidewalk, if any, in a neat, workmanlike manner. The access construction shall include replacement of sidewalk areas which are inadequate or become damaged by reason of vehicular travel across sidewalk.
- G. The restricted area between successive accesses may be filled in or graded down only when the following requirements are fully complied with:
 1. The filling in or grading down shall be to grades approved by the Madge Town Board and, except where highway drainage is by means of curb and gutter, water drainage of the area shall be directed away from the highway roadbed in a suitable manner.
 2. Culvert extensions under the restricted area shall be of like size and equivalent acceptable material of the access culvert.
 3. Where no highway side ditch, separates the restricted area from the highway roadbed, permanent provisions may be required to separate the area from the highway roadbed, to prevent its use for driveway or parking purposes by construction of a boarder, curb, rail, or post deemed adequate by the Madge Town Board.