

TOWN OF LEON
DRIVEWAY PERMIT APPLICATION
\$50 each
PERMIT INFORMATION

To be filled out by applicant

Name of Applicant _____ Phone No. _____ Date _____

Present Mailing Address _____ City _____ State _____ Zip _____

Town Road Involved _____ Number of Driveways _____

Type of Driveway Requested: Residential _____ Proposed Road _____ Other _____

Township of LEON: _____ 1/4 of the _____ 1/4, of Section _____

Approximate location of driveway: (Provide name of nearest road intersection and distance from that intersection): _____

On which side of town road highway will driveway be located? _____

Has property been surveyed or subdivided? Yes _____ No _____

Certified Survey Map No: _____ Vol: _____ Page: _____

Unusual features of driveway request: (i.e.wider driveway for school bus, visibility, etc.) _____

**APPLICANT WILL PLACE STAKES IN DITCHLINE WHERE DRIVEWAY IS PROPOSED,
SO THAT THE TOWN OF LEON BOARD OR DESIGNEE CAN INSPECT LOCATION.**

I, the undersigned applicant, do hereby certify, that I have requested this driveway permit and that I have read, understand, and agree to abide by all the applicable provisions and restrictions which are shown on the reverse side of this application.

Please read owners covenant on reverse side:

Owner's Signature _____

Date _____

Please submit to: Town of Leon
Chairman
Ryan Selbrede
8108 Jackrabbit Ave.
Sparta, WI 54656
(608) 269-5873

Fee: \$50 per driveway application
Send check to:
Town of Leon
8108 Jackrabbit Ave.
Sparta, WI 54656

OWNERS COVENANT

I have read, understand, and hereby agree to abide by the following special regulations and provision of this permit:

- A. The entire cost of the driveway construction, installation and/or replacement shall be the obligation of the applicant.
- B. Any grading, special ditching, alteration of slopes, or any other disturbance of any portion of the highway right-of-way, shall be restored by and at the expense of the applicant, to the condition existing prior to such disturbance and to the satisfaction of the Town of Leon Board. If the restoration work or any damage caused to highway right-of-way by the applicant cannot or will not be accomplished voluntarily, the Town of Leon Board may complete the required work at the applicant's expense.
- C. The applicant shall keep the driveway culvert free of debris and other obstructions in order to provide proper drainage along the highway.
- D. The maintenance and upkeep of driveway(s) on and over Town of Leon Highway right-of-way shall be the responsibility of the applicant.
- E. The Permittee, his/her successors, or assigns, agree to hold harmless the Town of Leon Board and its duly appointed agents and employees against any actions for personal injury or property damage sustained by reasons of the issuance or exercise of this permit.
- F. When entering the Town Road, a 90% approach is needed
- G. Driveway shall be designed so water or runoff will not flow onto Town Road.

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(To be filled out by Town of Leon Board)

Size of Culvert? _____ Length of Culvert required? _____ If no culvert, state Why? _____

Is adequate clear vision available looking both ways from proposed driveway? Yes _____ No _____

Is driveway entrance within 200 feet of an intersection or bridge? Yes _____ No _____

Additional Requirements: _____

Date checked: _____ By: _____

Permit Approval Signature: _____ Date: _____

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WISCONSIN STATUTES 86.05 provides that "Whenever it is necessary, in making any highway improvement to cut or fill or otherwise grade the highway in front of any entrance to abutting premises, a suitable entrance to the premises shall be constructed as a part of the improvements: and if the premises are divided by the highway, then one such entrance shall be constructed on each side of the highway. Thereafter each entrance shall be maintained by the owner of the premises. During the time the highway is under construction, the state, county, city, village or town shall not be responsible for any damage that may sustained through the absence of an entrance to such premises".

WISCONSIN STATUTE 86.07(2) provides that "No person shall make any excavation or fill or install any culvert or make any other alteration in any highway or in any manner disturb any highway or bridge without a permit therefore from the highway authority maintaining the highway. Such permit shall contain the statement and be subject to the condition that the work shall be constructed subject to such rules and regulations as may be prescribed by said authority and be performed and completed to its satisfaction.