



READ: Information for Taxpayers

Town of Lake Mills, WI
December 2023

BE INFORMED: Subscribe to and visit the Town's website to inform yourself of Town Business.
www.townoflakemills.org

DUE DATES:

January 31, 2024:

- **Property Taxes-** Full payment or 1st Installment due. Mail to Town Treasurer. NO LATE PAYMENTS ACCEPTED. MUST BE POSTMARKED NO LATER THAN JAN 31st. **CHECK TO BE MADE OUT TO: TOWN OF LAKE MILLS**
- **Special Charges** - Paid in full to Town Treasurer. Cannot be postponed.

March 31, 2024:

- **Dog Licenses due** – (See Dog License Form) paid to Town Treasurer. Copy of Rabies certificates required. Submission after April 1st will be considered late. Please write a separate check for your dog licenses(s). DO NOT combine dog license fees with tax payments. ALL DOGS MUST BE LICENSED- NO EXCEPTIONS.-LATE FEES APPLY. Use form provided with tax bill or found on town website.

July 31, 2024:

- **2nd Installment of Property Taxes due-** MAIL TO: JEFFERSON COUNTY TREASURER. Town Treasurer can NOT accept 2nd Installment payments.

HOW TO PAY IN FULL OR FIRST INSTALLMENT:



TOWN OF LAKE MILLS
W8875 Airport Road,
Waterloo, WI 53594

- ✓ **WRITE SEPARATE CHECKS FOR TAXES AND DOG LICENSES:** Escrow check overpayments cannot be applied to dog licenses. If a separate check is not provided, no dog licenses will be issued until payment is made as required.
- ✓ **ALL TAX PAYMENT AND DOG LICENSES WILL BE DONE BY MAIL ONLY.** DO NOT DROP THEM OFF AT THE TOWN HALL OR AT THE TREASURER'S HOME. They will not be accepted and will be returned, which may cause late fees and/or interest to be charged.
- ✓ **SEND ONLY THE STUB OF THE TAX BILL ALONG WITH YOUR CHECK.** Keep the remaining portion of the bill for your records. If partial payment is made, please note that there will not be a written reminder of the second installment due sent prior to the July due date. NOTE: the 2nd installment payment should be sent to the Jefferson Co. Treasurer. **PLEASE WRITE YOUR CONTACT PHONE NUMBER ON TAX STUB IN CASE OF QUESTIONS.**
- ✓ **ENCLOSE A SELF ADDRESSED, STAMPED, SIZE #10 ENVELOPE PLEASE** for a receipt of taxes and dog license to be sent to you. **IF NO ENVELOPE IS SUPPLIED, NO RECEIPT WILL BE SENT.**
- ✓ **LOTTERY CREDIT:** The State Lottery Credit will appear on your tax bill if you have been pre-certified. If this property was your primary residence on **January 1, 2023** and you did not pre-certify for the lottery credit, the credit may be claimed until **January 31, 2024** by filling out a claim form issued by the Town Treasurer. Please contact the Treasurer for a form, (920) 648-8921 or find it on the Town's website under "Forms & Permits"
- ✓ **SPECIAL CHARGES:** are the garbage and recycling prepaid service fees for the upcoming year, and delinquent utilities if applicable.
- ✓ **QUESTIONS? TAXES, LOTTERY CREDIT INFO AND DOG LICENSE ISSUANCE QUESTIONS:**

Sharon Guenterberg, Town Treasurer (920) 988-4944 9:00am-5pm, or email: townoflakemillstreasurer@gmail.com

OTHER TOWN OF LAKE MILLS INFORMATION:-Meeting notices are post on the website, check for specific dates and information

Monthly Town Board - 2 nd Tuesday 7 PM @ Town Hall, 1111 S. Main St, Lake Mills

Monthly Plan Commission- 1 st Tuesday 7 PM @ Town Hall, 1111 S. Main St, Lake Mills

Monthly Joint Rock Lake Committee- 2nd Thursday 6 PM @ City Hall, 200 Water St, Lake Mills

ANNUAL Meeting of the Electors- **April 16, 2024**, 7 PM @ Town Hall prior to Town Board meeting

ANNUAL Special Meeting of the Electors & Public Hearing on Annual budget- TBA- November each year (normally 2nd Tues of Month)

*Monthly meeting times do change occasionally. Notifications, agendas, minutes and other important info is regularly posted on our website and at the Town Hall Posting Board.

BE INVOLVED: Elected Town Board member terms are two years, the next election for the Town Board is April 1, 2025. For information about how to run as a candidate on the Spring ballot contact the town clerk. Nomination papers are due first week in January, 2025. Contact the clerk for more information.



SNOWPLOWING questions or concerns should be directed to the Town Clerk townoflakemillsclerk@gmail.com, or (920) 648-5867. WE REQUEST THAT YOU WAIT AT LEAST 12 HOURS FROM THE TIME THE SNOW ENDS TO REPORT UNPLOWED ROADS TO ALLOW TIME FOR THE CREWS TO COMPLETE THEIR ROUTES. By law the Town of Lake Mills has 36 hours to remove snow from roadways. Sand/salt mix is available at the cul-de-sac on Finch Brothers Rd (aka road to the old Muck Farms) for township residents only.

Winter parking regulations are in effect November 1 through March 31 each year. No parking on any Town road 1:00-6:00 a.m.



GARBAGE AND RECYCLING: Schedules for new year GO TO www.johnsdisposal.com. Garbage is picked up every week and recycling every-other week. **Bulk pick up – NEW!! CALL JOHN’S TO SCHEDULE PICK UP.** Monday route is the Shorewood Hills, Elm Point and North End of the Lake areas. The Tuesday route is the rest of the Town. Loose recycling must fit in the cart. Shredded paper can be contained in clear, tied, plastic bag.

Solid Waste/Clean Sweep/Recycling Program for hazardous waste, tires and electronic waste events-Jefferson County program info can be found on County’s website, search “Clean Sweep” at www.jeffersoncountywi.gov



YARD WASTE: Pick up dates are scheduled for the residents on the Monday route only in the spring and fall; dates will be posted on website. Place grass, leaves, small sticks, pumpkins, corn stalks & similar material in clear plastic or brown biodegradable bags before 6:00am on the pickup date. Small bundles of branches are also picked up. **It is illegal to dump yard waste in town road right of ways or onto property not owned by yourself without permission.** Yard waste may be burned when conditions are safe. Contact the Jefferson County Sheriff’s office when burning at (920)674-7310



ANNUAL BOAT LAUNCH PERMITS: The application for boat launch permits is only available for download via the town’s website www.townoflakemills.org/forms-and-permits or by request from Town Treasurer (920) 988-4944. After May 1st purchasers should use the Annual Permit Envelopes (white) at the boat launches in the deposit boxes.



Rent a storage space at Ferry Park for your canoe, paddle board or kayak from April 1 – October 31. Space is limited. Rental Form available on Town website. First Come first serve basis. NOTE: this rental space is different than the racks offered by the HOA.



Jefferson County Rabies Clinics are held annually in the spring and fall (typically late in March and October) at Jefferson County Fair Park. Rabies vaccinations cost \$10 and are good for one year. Check the Humane Society’s website events page www.hsjc-wis.com/events/.

See our website for updates and more information! www.townoflakemills.org

Town of Lake Mills
1111 South Main Street Lake Mills, WI 53551
Treasurer 920-988-4944 or Clerk 920-648-5867