The regular monthly meeting of the Town of Kossuth was held in the Town Hall 129 Packer Drive, on Monday, April 14, 2025. Agenda for this meeting was posted on Friday, April 11, 2025 at the Town Hall, Recycling Center and on the website. Present: Chairperson Ralph Schuh, Supervisor Gerry Paul, Supervisor Jim Koch, Treasurer Judy Fierst and Clerk Dana Tesarik

Meeting was called to order by Chairperson Ralph Schuh. The Pledge of Allegiance was said.

Motion by Supervisor Koch and seconded by Supervisor Paul to approve the agenda as posted. Unanimously carried.

Minutes were reviewed for the March 10, 12 & 13 2025 Town Board Meetings. Motion by Supervisor Koch seconded by Supervisor Paul to approve the minutes. Unanimously carried.

Treasurer Report: Treasurer Fierst reported $603,474.20 in the Money Market, with interest earned $672.18 and $300.00 in the checking account. Recycling Revenues for March $13,799.51. Motion by Supervisor Koch seconded by Supervisor Paul to accept Treasurer's report as presented. Unanimously carried.

Public Input: Nathan Schleis stated he was appointed Fire Chief for Francis Creek Fire Department.

Request by Philip Ruzek to rezone 16 acres of vacant land on Thunder Road from EA to GA, parcel #007-008-014-000.00: Motion made by Supervisor Koch and seconded by Supervisor Paul to recommend the rezone of 16 acres of vacant land on Thunder Road from EA to GA. Unanimously Carried. Chairperson Schuh will draft a letter to Manitowoc County Planning and Zoning with the recommendation and Philip Ruzek will need to apply with Manitowoc County Zoning to be put on their agenda.

Request by Francis Neumann to rezone 3 acres at 6304 Thunder Road from EA to SE parcel #007-029-009-000.00: Supervisor Paul asked if all the buildings will be taken down and Bill Neumann stated most buildings will be taken down. Motion made by Supervisor Koch and seconded by Supervisor Paul to recommend the rezone 3 acres at 6304 Thunder Road from EA to SE. Unanimously Carried. Chairperson Schuh will draft a letter to Manitowoc County Planning and Zoning with the recommendation and Francis Neumann will need to apply with Manitowoc County Planning and Zoning to be put on their agenda.

Operators License for Katelynn Knoz: No application was received.

Request to abandon a portion of North Arrow Road and request to remedy property access issue from North Arrow Road: Letters were received by Chairperson Schuh in the last month from two property owners and would like the north end of that land to be abandoned. Chairperson Schuh also received an email correspondence about that land from a landowner to the North who is challenging the length of the road. The letter to abandon that part of the road as far as Chairperson Schuh can see it does not meet the statutory requirements to act on this request. As for the determination of the length of the road, Chairperson Schuh spent a lot of time going through old records and found the original act by the town board to create that road, which was in 1875. There is a lot of contradictory evidence, so Chairperson Schuh is recommending turning the paperwork over to our town attorney. Motion made by Chairperson Schuh and seconded by Supervisor Koch to turn the issue over to the town attorney. Unanimously Carried.

Mailbox damage claim at 8731 Arrow Road: The resident is requesting $50.00 for the damage to a mailbox. Chairperson Schuh did state to the resident that the town does not pay for damages of items in the right a way. Constable Groelle stated if the mailbox is reimbursed for one then the town will have to reimburse everyone. Constable Groelle stated his mailbox was also damaged and his mailbox post was only 1 year old. Motion by Supervisory Koch and seconded by Supervisor Paul to deny the damage request reimbursement at 8731 Arrow Road. Unanimously carried. Chairperson Schuh will send the resident a response and will cc Clerk Tesarik in the email.

Establish Board of Review dates for 2025: BOR dates will need to be set for 2025. Our reevaluation will not be complete until after the middle of August. The Department of Revenue will send out their equalized valuation reports on August 15. Once we receive that report from DOR the assessors can make their final calculations and can schedule the Open Book meeting. Which means the actual BOR meeting will not meet until the end of September. Since the reports will not be ready we will need to have a meeting in May, call it to order and then postpone our BOR meeting to September. The date of the meetings will be May 21, 2025 at 4:00 and September 16, 2025 at 5pm – 7pm.

Discuss and possibly enact Town Citation Ordinance #2025-01: Chairperson Schuh presented to the board about a new Ordinance that allows the board to take action as needed. Motion made by Supervisor Koch and seconded by Supervisor Paul to enact the Town Citation Ordinance 2025-01. Unanimously Carried. Signatures are required from the Board and Clerk. Clerk Tesarik will publish a summary of the ordinance in the HTR and post the entire ordinance on the Town website.

Discuss and possible action regarding sale of surplus snow fence and posts: A pile of 52 rolls of wood snow fence and steel posts are in Chairperson Schuh's pit. The Francis Creek Fire Department has been using some posts for the truck pull. Suggestions were made to offer to other municipalities or Fire Department. Chairperson Schuh will bring it up at the next WTA meeting to see if any other municipalities are interested in any of these items.

Building permits: Philip Ruzek – rezone application - $300.00
Franics Neumann – rezone application - $300.00
Bill Neumann – Horse Shelter - $100.00
Gary Guenette – House repair & remodel - $50.00
Stacy Pantzlaff – Storage building - $100.00
Chad Koeppel – addition & shipping container - $200.00

Driveway permits: Todd Tome - $100.00, new address number $150

Highway Maintenance: Bid opening will be held at the May meeting.

East Shore Road ditching and drainage: Chairperson Schuh received a request for rip rap and ditch maintenance on East Shore Road along the West Twin River south of Hwy V. Which will need to be done, but Chairperson Schuh will need to work with the DNR because it is all flood plain. A permit will be needed to continue with the work. The Landowner on the East side of the road is willing to pay for most of the work since the water is washing out the field that they own. Work cannot be done until after June 15. The farmer on this property agreed to take out one of the field access driveways because that

will help to get the right pitch to get the water to field to the culverts. Chairperson Schuh will get the permit paperwork completed and submitted. The DNR permit should be of no charge to the Town.

Nathan Schleis started the patching where needed.

Chad Koeppel will give Chairperson Schuh a price to lay a 9x10 slab for the fuel tank since the fuel tank needs to be moved to the West. We will also get a price for a slab to dump cold patch material on concrete.
Chairperson Schuh signed off on the service install with WPS at Apple Blossom. Northeast Asphalt will need to agree to turn off the power.

The gas main is not up to code at the Town Hall so there will need to be work done. There needs to be a sleeve installed through the foundation.

Recycling/Transfer Station Report: Compactor pump is fixed. Jim Koch will set a date to haul glass and plastic in May. Supervisor Koch and Nathan Schleis will stay in contact on the dates on which these items will be hauled out.

Constables Report: Picked up a bag of garbage on Old Q.

The dog reports on Seidl Road have been resolved. The topic will be brought back up again at the May meeting.

A resident had left a message with the Clerk in regard to having a Chicken permit.

Town of Gibson is asking if the Town of Kossuth has an ordinance about the removal of trees. Chairperson Schuh suggested they could call him with any questions.

Payment of Bills: Checks 2628 - 2664 approved for payment.

Next meeting: Monday, May 12, 2025 Town Board Meeting. Motion by Supervisor Koch seconded by Supervisor Paul to adjourn the April 14, 2025 meeting at 7:59pm. Unanimous Motion Carried.

Attendees: Nathan Schleis, Bill Neumann and Philip Ruzek