



Town of Keystone Wisconsin

66015 County Highway F, Ashland WI, 54806 | www.townofkeystonewi.gov

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Town Of Keystone Snowplow Contract 2025–2026

Season: October 15, 2025 – April 30, 2026

Driveway Owner Information

- Name: _____
- Date: ____ / ____ / 2025
- Site Address of Driveway (must have a address): _____
- Mailing Address: _____
- Land Line #: _____
- Cell #: _____
- Email Address: _____
- Driveway Surface (circle one): Blacktop / Gravel

Agreement

This Snowplow Contract (the “Agreement”) is entered into by and between the **Town of Keystone, Bayfield County, Wisconsin** (the “Town”), and the undersigned **Driveway Owner** (the “Owner”).

The Owner desires to obtain snow removal services for a private driveway within the Town of Keystone. In consideration of the mutual covenants herein, the parties agree as follows:

1) Fees & Payment

Annual Plowing Fee (one pass in, one pass out to a reasonable turnaround):

- Up to 500 ft driveway \$225.00 per season
- Over 500 ft to 1,320 ft (¼ mile) \$300.00 per season
- Over ¼ mile to 2,640 ft (½ mile) \$350.00 per season
- Over ½ mile \$400.00 per season

Special Plowing (beyond normal area/extra passes/pushbacks): \$150.00 per hour

Optional Sanding Service:

- With Plowing: **\$50 per year with contract** (turnarounds, steep slopes and intersections only)
- Stand-Alone Sanding Trip: **\$40 per application without contract**

Additional Notes:

- **Driveway staking is required.** The Town will supply lath stakes at the Town Garage for residents to use. We will attempt to mark all driveways before the season starts.
- **Payment is due on or before October 31, 2025.**
- Requests to be added to the snowplow list after October 31, 2025 will be charged **double** the applicable fee.
- Seasonal pricing is **based on an average of 8-12 plowing events per year.**

The Town may charge additional fees if the Owner requests more plowing than one pass or requires additional clearing (e.g., widened areas, parking pads). It is at the patrolman's sole discretion whether, when, and how much to plow under this section.

2) Service Trigger & Timing

- Plowing will commence after snowfall exceeds **4 inches** and once the **ground is frozen**, to avoid driveway damage from heavy equipment without a solid base.
- **Town roads are the first priority.** Driveways are plowed after all Town roads are cleared or underway. They may be plowed as part of the regular Town Road plowing if it is financially feasible.
- During severe weather and/or equipment failure, it may take **two or more days** before driveway plowing begins.
- In the **spring season**, the Town of Keystone may **avoid plowing when the sun is expected to melt the snow naturally and the ground is soft**, to prevent damage to driveways. If the Owner wishes to have their driveway plowed in such conditions, they must **call the Road Boss to request service**.

If your driveway has not been plowed within **three (3) days after Town roads are plowed**, please contact the

Road Boss:

Pete Raspolic

Phone: (715) 209-5451

Email: KeystoneTownGarage@outlook.com

At times certain areas of the town get more snow than others.

3) Access, Width, Turnarounds & Obstructions

The Town reserves the right to cease or refuse plowing any driveway that:

- Lacks a sufficient **turnaround area** for plows
- It is less than **20 ft minimum width**
- Has **low branches** (below 14 ft), hidden obstructions, extreme slopes, or is otherwise unsafe in winter conditions
- It has **vehicles, trailers, or other items** blocking access

All vehicles must be moved out of the plowing area before plowing commences. If the operator must maneuver between vehicles/trees/obstructions, they will not plow.

4) Marking Requirements

The Town will supply **lath stakes** use for marking their driveways.

The Owner must clearly mark items that may not be visible from the driver's seat behind a large plow, including but not limited to **well heads, septic vents, landscaping, rocks, culvert ends**, and other hazards.

- Install a marker post next to such features, with the top painted or flagged in a **bright fluorescent color**.
- These markers are especially important if there is a **mid-season driver change**.

The Town may conduct a **drive-by inspection** of driveways at the start of the season. Town staff are not required to enter driveways for inspections and may only note issues or concerns visible from the road.

5) New Driveway Inspection

New driveways not on the prior year's snowplow list require an **inspection by Town Highway Staff** before a contract is accepted. Contact the Town to schedule an inspection.

6) Liability; Hold Harmless

The Owner agrees to **hold the Town of Keystone harmless** from all claims for injuries or property damages by the Owner, agents or employees of the Owner, or the Owner's heirs/assigns, arising out of or related to snow removal from private driveways.

The **Town is not liable** for damage to the driveway, yard, landscaping, or hidden/unmarked obstructions.

7) Route Efficiency

The road crew will follow an established route to prioritize **efficient use of equipment and staffing**.

8) Mid-Season Price Review (Exceptional Snowfall)

The Town of Keystone reserves the right to **revisit the price schedule mid-season** in the event of only in a **record or exceptional snowfall**. If considered, the Town will contact all participants and will strive to avoid price changes.

9) Term & Termination

This Agreement is effective for the 2025–2026 snow season (October 15, 2025, through April 30, 2026). The Town may terminate service under this Agreement for safety concerns, non-payment, failure to comply with marking/clearance requirements, or other good cause, with notice to the Owner when practicable.

10) Tracking & Cost Transparency

The Town of Keystone will **track the number of driveway plowing events** each season. Seasonal fees are based on the **average snowfall in Northern Wisconsin**, which typically results in **12–18 plowing events per winter**. Seasonal pricing is set assuming **8 plowing events per year**. These fees also include a portion of the Town's **equipment operation and maintenance costs** (fuel, cutting edges, hydraulic repairs, wear, etc.).

11) Fund Carry-Over Policy

The Town of Keystone does not make a profit from snowplowing. If a winter results in **fewer plowing events than average**, any remaining funds collected will be **carried forward to offset costs in the following snow season** and to help offset **larger equipment purchases**.

12) Contact

Questions or service concerns should be directed to:

Road Boss Contact

Pete Raspolic

Phone: (715) 209-5451

Email: KeystoneTownGarage@outlook.com

Signatures

IN WITNESS WHEREOF, the parties execute this Agreement on this _____ day of _____, 2025.

Driveway Owner's Signature: _____

Printed Name: _____

Mail To:

Town of Keystone Treasurer

66015 County Hwy F

Ashland, WI 54806

Version: 2025-09-10