Town of Kewaskum
Town Board Meeting Minutes
Tuesday, March 26, 2024
Kewaskum Community Center • 9019 Kettle Moraine Drive • Kewaskum, Wisconsin

Present: Scott J. Wollner, Holly, Knoeck, Joe Herther, Dan Stoffel, Anne Trautner, and concerned citizens.

Following the Public Hearings and Plan Commission meeting, Chair Scott Wollner called the meeting to order at 7:30 p.m., followed by a reading of the Affidavit of Posting for the meeting, the Pledge of Allegiance, and roll call.

Approval of Minutes from Regular Town Board Meeting on 2/27/24
Supervisor Holly Knoeck made a motion to approve the minutes from the Town Board Meeting on 2/27/24, seconded by Chairperson Scott Wollner. Motion carried, 3-0.

Public Comments
None

Report by Deputy Trevor Kohn, Washington County Sheriff Department Liaison
Deputy Trevor Kohn presented his monthly report.

Lockbox for the Town Hall
Following discussion, Chairperson Scott Wollner made a motion to purchase a lockbox with a keypad to be installed on the outside of the town hall so that it can be accessed by members of the Washington County Sheriff's Office. Supervisor Holly Knoeck seconded the motion. Motion carried, 3-0.

Applications from Buss Farmland LLC to create a parcel that is approximately one acre and rezone it from A-1, Agricultural-Open Space, to R-1, Single-Family Residential, and to create a second parcel on the east side of the property that measures approximately 40 acres, with approximately 31.45 acres remaining on the parcel, tax key T8-007200Z.
Following discussion, Supervisor Holly Knoeck made a motion to approve the applications from Buss Farmland LLC to create a parcel that is approximately one acre and rezone it from A-1, Agricultural-Open Space, to R-1, Single-Family Residential, and to create a second parcel on the east side of the property that measures approximately 40 acres, with approximately 31.45 acres remaining on the parcel, tax key T8-007200Z, subject to the town receiving a CSM, as recommended by the Plan Commission. Supervisor Joe Herther seconded the motion. Motion passed, 3-0.

Application of St. Michael's Congregation for a Conditional Use Permit to allow the applicant to have a Residential Property for non-caretakers or non-clergy for the property at 8877 Forest View Road in Kewaskum, tax key T8-025400Z.
Following discussion, Supervisor Joe Herther made a motion to recommend approval of the application of St. Michael's Congregation for an ongoing Conditional Use Permit to allow the applicant to have a Residential Property for non-caretakers or non-clergy for the property at 8877 Forest View Road in Kewaskum, tax key T8-025400Z, with the provision that if there are complaints to the Sheriff's Department, the conditional use permit may be reviewed by the town plan commission and town board at that time, as recommended by the Plan Commission. Supervisor Holly Knoeck seconded the motion. Motion carried, 3-0.

Road Bids
Road bids were opened from Payne & Dolan, Baumhardt Sand & Gravel, Scott Construction, Crack Filling Service, Corp., Fahrner, and Thunder Road.

Following discussion, Supervisor Holly Knoeck made a motion to accept the bid from Payne & Dolan for wedging at $98.70 per ton on Forest View Road, seconded by Supervisor Joe Herther. Motion carried, 3-0.

Following discussion, Chairperson Scott Wollner made a motion to accept the bid from Payne & Dolan for $27.45 per ton for shouldering on Forest View Road, seconded by Supervisor Holly Knoeck. Motion carried, 3-0.

Following discussion, Chairperson Scott Wollner made a motion to accept the bid from Crack Filling Services not to exceed $15,000 for sealcoating of Townline Road from Hillcrest south to Badger Road and Highland Drive from Ridge Road north for two miles to Hwy H, if the town has the budgeted money at the time to do the project. Supervisor Holly Knoeck seconded the motion. Motion carried, 3-0.

Culvert Inventory Program
Following discussion, Supervisor Holly Knoeck made a motion to use Delmore Consulting for the Culvert Inventory Program. Supervisor Joe Herther seconded the motion. Motion carried, 3-0.

Agricultural Roads Improvement Program
Following discussion, Chairperson Scott Wollner made a motion to apply for the Agricultural Roads Improvement Program for improvement on Highland Drive, from County Hwy H to State Hwy 28. Supervisor Joe Herther seconded the motion. Motion carried, 3-0.

Hwy 45 project
Chairperson Scott Wollner gave an update on the Hwy 45 road project in the Village of Kewaskum.

Road Report
Chairperson Scott Wollner reported that town employees have done some snowplowing, and the county has done some brushing on the sides of the roads.

Treasurer's Report

TOWN OF KEWASKUM MONTHLY FINANCIAL REPORT

CHECKING ACCOUNT	32,295.36
SAVINGS ACCOUNT	23,238.04
LGIP FUNDS	254,960.51
TOTAL	310,493.91
LESS HIGHWAY ACCOUNT	32,781.52
LESS MACHINERY ACCOUNT	61,095.50
LESS CONTINGENCY FUND	15,000.00
BRIDGE REPLACEMENT FUND	30,000.00

BALANCE AVAILABLE FOR OPERATING EXPENSES
171,161.89
(Previous month-185,541.79)
LGIP Interest rate---5.39 %
Westbury Money Market Interest Rate---0.05%

Report as of 3/07/2024
Note: Property tax settlements have been completed as of this report.
Note: Total of all reserve accounts is: $138,877.02

Clerk's Report
Town Clerk Anne Trautner gave an update on the webinars she attended.

Adjournment
Supervisor Joe Herther made a motion to adjourn, seconded by Supervisor Holly Knoeck. Meeting adjourned at 8:49 p.m.

Scott J. Wollner, Chairperson
Town of Kewaskum

Anne L. Trautner, Town Clerk
Town of Kewaskum

Town Board Meeting Minutes from March 26, 2024, were approved on April 23, 2024.