

TOWN OF JEFFERSON  
PLAN COMMISSION  
ORDINANCE NUMBER 95

**SECTION 1      Establishment**

The Town Board of the Town of Jefferson, Jefferson County does ordain as follows: There is hereby established a Town Plan Commission for the Town of Jefferson, Jefferson County, Wisconsin, in accordance with Sections 60.10(2)(c), 60.62, 61.25, and 62.23 of the Wisconsin Statutes.

**SECTION 2      Membership**

The Town Plan Commission shall consist of five (5) citizen members of recognized experience and qualifications appointed by the Town Chairperson.

The term shall be for three (3) years, except that of first appointed. The first appointed members shall serve the following terms:

- one person shall serve for one year;
- two persons shall serve for two years; and
- two persons shall serve for three years.

Vacancies shall be filled for the unexpired terms of members. The Town Chairperson shall appoint personnel to fill the vacancies.

Members shall be removable by the Town Board for cause upon written charges.

**SECTION 3      Organization**

All meetings of the Town Plan Commission shall be held at the call of the Chairperson of the Commission, at such times as the Commission may determine.

A quorum shall consist of three (3) members.

A written record (minutes) shall be kept showing all actions taken, resolutions, findings, determinations, transactions, and recommendations made showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact; and a copy shall be filed with the Town Clerk as a public record.

**SECTION 4      Duties**

To serve in an advisory role to the Town Board, to make and adopt proposals for Zoning Ordinances, and to promote the orderly physical development of the Town.

To make reports and recommendations relating to the Plan for Development of the Town to public officials, agencies, utilities, and other organizations and citizens.

To prepare and recommend a Zoning District Plan and/or suggest necessary text amendments to the Jefferson County Zoning Ordinance.

To prepare and recommend Land Division Regulations to the Town Board in accordance with Section 236.45 of the Wisconsin Statutes.

To review all applications for Conditional Uses and variances and report said findings and recommendations to the Town Board.

To engage in any other zoning and land use planning as directed by the Town Board.

To consider and report and recommend on all matters referred to them.

**SECTION 5      Effective Date**

This Ordinance shall be effective after adoption and publication by the Town Board of the Town of Jefferson.

Harold Bockmann  
Harold Bockmann, Chairperson

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Richard Schmidt, Supervisor

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Don Bieglow, Supervisor

Eugene Haag  
Eugene Haag, Supervisor

Tyson Barnes  
Tyson Barnes, Supervisor

ATTEST TO:

Bonnie L. Ames  
Bonnie L. Ames, Clerk

Date adopted: April 3, 2006

Date published: April 27, 2006

Effective date: April 28, 2006