

TOWN OF GRANT
Monthly Town Board Meeting
Wednesday, August 12th, 2026
6:00 pm

Board Members Present: Sharon Schwab (Chair), Doug Steltenpohl (Supervisor), Scott Provost (Supervisor), Greg Hakala (Treasurer), Stefanie Schlapa (Clerk)

Guests Present: Diana Luecht, Leo Kruger, James Yetter, Keith Kardash, Jody Glorvigen, Karen Glorvigen, Nancy Senn Weiland, Herb Weiland, Krystal Clark, Jodi Lomma, Melissa Heili, Jon Heili, Vincent Miresse, Kitty Gross, Bob Piatt, Jerry Reinwand, Kevin Carlson, Garry Johnson

CHAIR SCHWAB CALLED THE MEETING TO ORDER AT 6:00PM

Statement of Public Notice:

Agenda posted on August 10th, 2026, on the Town Website, at the Town Hall and Transfer Station. Clerk Schlapa provided the [affidavit](#).

Chair Schwab asked persons wishing to speak on an agenda item, to register now. No individuals registered.

Pledge of Allegiance led by Scott Provost

Announcements

- Cornfest Parade August 15, Town of Grant to participate
- The Demographic Services Center's preliminary estimate of the January 1, 2026 population for the Town of Grant in Portage County is 1,849. This represents a change of 7 persons (0.38%) since the 2020 Census.

Correspondence ([Packet Correspondence](#))

CONSENT AGENDA (Action Required)

1. Approval of Minutes – [June 18 Board of Review](#), [July 8 Board Meeting](#) (Packet *Minutes*)
2. Approval of Committee Meeting Minutes/Reports – GCAC, First Responders, Plan Commission, Zoning ([Packet Committee Reports](#))
3. Approval of Officers' Reports – ([Packet Officers' Reports](#))
4. Approval of Financial Report - ([Packet Financial](#))
5. Approval of Bills – ([Packet Review Bills](#))

Schwab asked if any board member wishes to withdraw an item under the Consent Agenda for discussion. Hearing none, the agenda was accepted by unanimous consent.

1. **PRESENTATION:** Service Award to James Yetter presented by Representative Vinnie Miresse
Representative Miresse solicited nominations from all townships to recognize the shining stars of community first responders. He emphasized that EMT professionals and volunteer firefighters consistently show up to support residents on their worst days. He highlighted that these vital

programs are critically underfunded, receiving very little financial support from either the state or local towns due to limited tax bases. He explained that his goal is to inspire the next generation to volunteer, while acknowledging that recruitment is difficult when everyday people are focused on making ends meet. Representative Miresse, who previously served with Jim Yetter on the Portage County Board, recognized Yetter as a source of strength. He commended Yetter's preparedness and ability to listen to all sides, noting that while they did not always vote the same way, they maintained mutual respect.

United Emergency Medical Response Co-owner Gary Johnson shared a specific emergency call illustrating this dedication. First Responders were dispatched to treat a large individual located miles deep in the woods where vehicles could not enter. Responders feared the patient would not survive the time it would take to hike into the remote area and carry him back out. Jim Yetter arrived at the scene on horseback towing a specialized gurney. By traveling on horseback, Yetter reached the individual quickly and successfully navigated him out of the woods, ultimately saving the man's life.

Jim Yetter was honored with a plaque detailing his many years of service to the community as a first responder, fire fighter, and elected representative.

6:30 PUBLIC HEARING: Request from D and K Investments, LLC agent Kevin Carlson for a Conditional Use Permit for rental residential unit on property zoned C1 Commercial located at 3931 80th St. S. Wisc Rapids, WI

Plan Commission Chair Jodi Lomma notes the residence is a duplex type of house that has been used as a rental unit for years.

The Plan Commission created these conditions:

1. Owner shall adhere to the responses to the Conditional Use Permit application
 - a. These documents are considered conditions of this permit.
2. Owner shall comply with any State or Department of Agriculture, Trade and Consumer Protection (DATCP) rules for rental units.
3. The tenants of the rental residential unit are permitted to dispose of residential waste and recycling at the Town of Grant Transfer Station.
4. No parking is allowed on 80th Street S or on County Road WW. All tenants shall park on the owner's premises
5. The Conditional Use Permit is transferable. The Town of Grant Zoning Administrator shall be notified if the ownership changes.

The Plan Commission recommends approval of the CUP to the board. Kevin Carlson added that Lomma covered it all well and does not desire to speak.

Diana Luecht – Is it being treated like a duplex where there are two charges for the transfer station? There are two units and both should receive the transfer station fee. Hakala to confirm. Hakala adds any dogs in the rental unit need to be licensed.

Public hearing closed at 6:35PM.

2. CUP Request: [D&K Investments, LLC agent Kevin Carlson for rental residential unit at 3931 80th Street S](#)

MOTION (Provost, Steltenpohl) to approve the CUP as presented. Unanimous Ayes. Motion carries.

3. Financial:

- a. Request for culvert replacement on 100th Street (Quarry – CTH W) for an amount not to exceed \$1,200

The culvert replacement on 100th Street will be completed by in-house staff. The culvert price will be just over \$1000 with a \$75 delivery charge.

MOTION (Provost, Schwab) to accept the cost of a new culvert from Wisconsin Flowgate and Tubing and replace culvert on 100th Street. Unanimous Ayes. Motion carries.

- b. Request for quad of cold pack for an amount not to exceed \$2000

Steltenpohl requests more cold pack and notes after 95th south of Evergreen was completed, cold pack was depleted.

MOTION (Steltenpohl, Schwab) to order more cold pack for an amount not to exceed \$2000. Unanimous Ayes. Motion carries.

- c. Estimate to overlay ~220 LF feet on 95th Street south of CTH FF due to damage from Synagro hauls and submit invoice to same

Schwab received an estimate for repair from B & B for \$14,000. Because a replacement on 90th Street may also be required, Schwab requests to post-pone the agenda item. The board agrees.

- d. Estimate for culvert replacement on 90th Street (Quarry – CTH W)

Costs to replace an old metal culvert that failed south of the 2025 bridge replacement amounted to approximately \$10,000, not including asphalt, and Provost expects costs to replace this culvert will be similar. Currently down to a one lane road. Because the culvert is smaller than 36" wide it is not eligible for a Portage Co. Highway Dept. cost-share grant.

MOTION (Provost, Schwab) to accept estimate and replace the culvert as soon as possible. Unanimous Ayes. Motion carries.

- e. Request for 30 hauls of crushed red granite from Red Rock Granite to complete the northern ½ of 87th Street (Tower – Evergreen) for an approximate amount of \$12,825

MOTION (Schwab, Provost) to approve 30 hauls of crushed red granite from Red Rock Granite to complete the northern ½ of 87th street for an approximate amount of \$12,825. Hakala is okay with the expenditure. Steltenpohl yes, Schwab yes, Provost, no.

4. Public Works/Roads Updates/Requests:

- a. Request from Roland Hawk, Wood County Highway Commissioner for jurisdictional transfer of CTH U north of STH 54 to the Village of Biron – postponed due to Roland Hawk absence.

- b. Griffith Avenue (110th – CTH F) discontinuing section of highway

- i. [Plat of Survey re: discontinuous section \(start/stop points\)](#)

Provost explains he would like to see the discontinued area reflect from Cty F to the west side of the ditch and east of 110th to where the pavement ends – that section

between should be discontinued. Provost marked new start and end points on the Plat of Survey. Schlapa to request adjustment from Badgerland.

- ii. [Local Small Structures Improvement Program \(LSSIP\) Award of \\$22,500](#) to remove/replace culvert prior to discontinuous and to ensure safe public access Schwab explains she can create a bid document to replace the culvert. Provost notes that it will need to be a big half arch culvert. Schwab to put together bid document.

- c. Request to impose weight limits on specific road sections (map pending)

Schwab explained that the Town has the authority to designate weight limits on all town-controlled roads, though limits cannot restrict vehicles to less than 60% of the standard allowable weight. Implementing lower limits would require the Town to process additional special load permit requests. Supervisor Provost commended part-time Public Works employee Leo Kruger for his diligent work mapping out locations and speaking with residents regarding local road use. Provost noted that most of the town's gravel roads cannot receive formal weight limit designation but emphasized that "one-ply" (thinly paved) roads should be protected from heavy vehicle traffic. Schwab presented two regulatory options: posting specific weight limits on individual roads or designating all town roads as Class B highways. Adopting a general Class B ordinance would establish a standard 48,000-pound limit, though a section of Oak Street, for example would need to be exempted due to its specific traffic needs. Currently, specific 6-ton and 10-ton roads are designated for posting, though Provost noted a current lack of physical signage. In response to Supervisor Steltenpohl's inquiry regarding weight limit enforcement, Provost stated that violating vehicles should be fined. To accurately determine the official load capacities of T. Grant's roadways, Provost suggested consulting with Jim Wendels from Quest Engineering. Schwab also recommended reviewing the Town of Hull's stringent road policy as a reference model, while noting that all roads in Hull are paved.

- d. DRAFT response to PCDD correspondence (pending) re: -
 - i. Commissioner Bustamonte ORR packet re: cost to clear culvert
 - ii. Commissioner Isherwood re: Kevin Foley property
 - iii. Special Assessment responsibilities after commencement of utility solar operations
 - iv. Whose responsibility re: persistent beaver activity & removal of debris in culverts within PCDD

Schwab requests to postpone the agenda item. Schlapa had correspondence with Bustamonte regarding meeting notices.

- e. [2026 Bridge and Culvert Aid Application \(Y/N\)?](#)

Schwab explained that applications submitted before the upcoming deadline for the 2026 Bridge and Culvert Aid program would secure funding for the 2027 cycle. Supervisor Provost noted that engineers have rated two local structures as "poor." The town has already received a grant for the first structure, located on Ditch 4 on Griffith Road. The second structure, located on Townline Road, is technically classified as a dam and would require a formal dam abandonment process through the Wisconsin Department of Natural Resources (DNR), introducing significant upfront engineering costs. Provost emphasized the high risk of this concrete structure failing, noting that a failure involving a commercial vehicle—such as a fertilizer truck—would severely contaminate all of Ditch 8. Furthermore, replacement

costs are projected to reach hundreds of thousands of dollars. Because the DNR does not offer grant funding for this specific need, the Town may need to split costs with the neighboring Town of Buena Vista if willing, which shares half of the roadway. Provost added that the dam is bordered on three sides by prairie chicken habitat land and noted that this section of Ditch 8 was previously dredged far deeper than standard specifications and subsequently backfilled with muck instead of sand. Provost adds it is difficult to predict the future and guess which culvert will fail next.

5. Transfer Station:

a. Anti-freeze recycling (update)

Provost explored the possibility of using the bottom section of a burial vault – likely \$400 – \$500. Marshfield makes septic tanks and burial vaults. A septic tank would be too high, but the bottom half of a burial vault could be made. If they deliver it would cost about \$200. He notes they are very busy making burial vaults now.

Schwab has two 55 gallon drums to donate that can be used for anti-freeze.

MOTION (Schwab) to spend no more than \$1000 to get materials together for vault, lid, and delivery. Steltenpohl adds the lid for the drum was about \$200. A roof would be about \$1000. Need a 4x6 post to construct what is needed for the roof. Steltenpohl suggests having it closed on 3 sides. Provost wants to know if the charge should be passed on to residents or included. Maybe \$3 for 5 gallons. Likely 2 gallons for a car or truck. Town would absorb cost to make it available. .75 cents per gallon is the current cost to recycle from Rock Oil. Not sure how much it will be used.

Diana Leucht notes taxpayers would absorb the cost. If it is free service folks would use it and stop putting anti-freeze in the oil bin. Hakala recommends no more than \$2000.

Steltenpohl notes that when it is constructed, the front should have enough overhang, so the wind doesn't blow anything in.

MOTION (Schwab, Provost) to approve purchase for a burial vault with delivery, lid for drum, and framing for roof not to exceed \$2000 to complete the anti-freeze disposal unit. Unanimous Ayes, Motion carries.

b. Request to install demonstration prairie (pending, Fall 2026)

Schlappa expresses concern for location near transfer station attracting more bees to the transfer station, especially given recent bee sting incidents. The board is not concerned as it is pollinators not likely hornets or wasps that will visit the demonstration prairie

6. ORDINANCES:

a. [Domestic Fowl \(revised\)](#)

MOTION (Provost, Schwab) to rescind Ordinance 2021-01 dated November 10th and approve Ordinance 2026-05 as presented with formatting correction. Unanimous Ayes. Motion carries.

b. [Fire Inspection Responsibilities \(NEW!\)](#)

MOTION (Schwab, Steltenpohl) to accept Ordinance 2026-06 as presented. Unanimous Ayes. Motion carries.

7. POLICY: [Deer Carcass \(NEW!\)](#)

MOTION (Provost, Steltenpohl) to accept the proposed policy with changes. Unanimous Ayes, Motion carries.

8. Town Hall: Sound System

Schlapa notes the microphones are very directional so there isn't any feedback. Because of this, board members are asked to speak directly into the microphone, so sound is audible.

9. Utility Solar Project Updates: Public Service Commission updates re: Portage Solar & Vista Sands Solar

Schwab notes Portage Solar may be operational sometime in 2027. Vista Sands Solar is expected to start construction after Portage Solar is operational.

10. Safety Report:

Cases with days away from work: 0

Cases with job transfer or restriction: 0

No injuries causing medical care. Leo Kruger experienced a bee sting at the Transfer Station.

11. Public Participation:

Diana Luecht thanks Clerk Schlapa for her work putting the meeting packet together, her work organizing elections, and getting a grant for snow disaster events. The town had 469 voters in the August 11th Partisan Primary which was about 37% of registered voters in the Town of Grant.

12. Future Meetings/Events:

- a. August 18 Public Hearings for Amendments to 1) Comprehensive Plan and 2) Zoning Ordinance
- b. September 28 Wisconsin Towns Association Unit Meeting – Town of Grant Hall 6pm
- c. TBS –Updating T. Grant Local Emergency Response Guide – September 14 – 5:00PM

13. Adjourn

MOTION (Provost, Steltenpohl) to adjourn. Meeting adjourned 7:38PM.

Respectfully Submitted by Clerk Stefanie Schlapa

Stefanie Schlapa

Approved: September 9th, 2026