

Town of Dexter
3730 Town Hall Road
Pittsville, WI 54466
Monthly Board Meeting Minutes
September 24, 2025 – 6:30 PM

The September town board meeting of the Town of Dexter board was called to order at 6:30 PM by Dennis Palmer. The Pledge of Allegiance was recited.

Roll call – Dennis Palmer, Jeff Oelke, Diana Schooley and Amanda Merritt Absent: Cary Anderson

Meeting Minutes: The August meeting minutes were read by Clerk Schooley with no revisions. Dennis made a motion to approve the minutes. Jeff seconded the motion. Motion carried.

Treasurer Report: Amanda Merritt gave the treasurer report. The previous balance was \$168,248.19. Received \$238, Paid out \$12,872.98. New balance \$155,613.21. Dennis made a motion to accept and Jeff seconded the motion. Motion carried.

Clerk Report: Election equipment was taken to the courthouse for updates and maintenance. Trent Minor informed the clerk that all DS400 machines need to be upgraded next year so we will need to budget an additional \$1000 for the election equipment. Also, he recommended the town begin discussion on hiring a deputy clerk to assist with elections and back-ups in the event the clerk becomes unavailable, so the town isn't left scrambling for coverage.

Permits/Licenses: No new permits this month.

Cooper Propane Contract 2026: 2 options were presented to the board. Dennis made a motion to wait to sign any contract at this time and shop around for a better price elsewhere. Jeff seconded the motion. Motion carried.

Pittsville Fire & EMS Contracts 2026: The clerk read a letter from the PFD. Fire Service contract for 2026 will be \$55,455.06 and the EMS contract will be \$31,688.60. The clerk indicated that she did contact Chad Schooley at the Wood County Parks and Department to discuss charging back a portion of this to their department. She is also working with Chief Jerry Minor to get the detailed numbers of fire and EMS calls to the park versus the town. We will submit a formal letter once all the information is pulled together. Dennis made a motion to accept, and Jeff seconded the motion. Motion carried.

Ratification of Planning & Zoning Commission members: With the resignations of all the planning and zoning members, a new commission has been suggested to include Steve and Kelly Montag, Nicole and Cierra Fox and Pamela DeBoer. Jeff indicated that he would like to get additional names for other members to be considered and we will revisit this at the October meeting.

Class 'B' Ordinance Update and Review: Postponed to the October meeting.

Permits & Fees Discussion: Postponed to the October meeting.

Roads Update: A new contract from Fahrner was signed because Ubinger Rd was removed. The new Class B sign for Dexter-Wood Rd was ordered along with a No-Parking sign for that end of the road for safety reasons. North end of Park Rd sealant is completed as Part 1. The final coat will be put on next year so that the town can budget it for it.

Announcements & Correspondence: Wisconsin Energy Cooperative News, WTA Wood County September Minutes, Black River Memorial Hospital and Wood County Roads Cost Summary.

Pay Bills: Bills were reviewed and read by Diana. Dennis made a motion to pay all bills. Jeff seconded the motion. Motion carried.

Public Comments: Kelly Montag asked for clarification on the No-Parking sign on Dexter-Wood Rd. Darlene Bruhn commented that the culvert on Island Dr is too small and the water stands stagnant. The town recommended she contact Roland at the Wood County Highway Dept. Gary Langsdorf recommended that the town recheck roads before they are chip sealed because Lonesome Rd has some big holes that should've been fixed prior to being chip sealed last year. Diana will contact Chase at Scott Construction to see if they will repair the holes.

October Meeting Scheduled Date: October meeting will be Wednesday, October 15th at 6:30PM at the Dexter Town Hall.

Motion to adjourn was made by Jeff and seconded by Dennis. Motion carried. Meeting adjourned at 7:25pm.

Respectfully Submitted by Diana Schooley, Clerk

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