

Town of Dexter
3730 Town Hall Road
Pittsville, WI 54466
Monthly Board Meeting Minutes
August 20, 2025 – 6:30 PM

The August town board meeting of the Town of Dexter Board was called to order at 6:30 PM by Dennis Palmer.

The Pledge of Allegiance was recited.

Roll call – Dennis Palmer (Chairman), Jeff Oelke (supervisor), Cary Anderson, (supervisor), Diana Schooley (clerk) and Amanda Merritt (treasurer)

Meeting Minutes: The July meeting minutes were read by Clerk Schooley with no revisions. Dennis made a motion to approve the minutes. Cary seconded the motion. Motion carried.

Treasurer Report: Amanda Merritt gave the treasurer report. The previous balance was \$137,615.09. Received \$39,980.47, Paid out \$9,347.37. New balance \$168,248.19. Dennis made a motion to accept, and Jeff seconded the motion. Motion carried.

Clerk Report: Offered direct deposit for payroll to eliminate the need to write checks which will save the town money. Membership cards for the WTA were made available for the board. North Central WI Regional Planning Commission sent a letter stating our comprehensive plan has lapsed or needs to be updated within the next year. They offer a three-meeting plan update at \$7,500 and sent a proposal. The planning and zoning committee will need to meet to update this plan.

Permits/Licenses: Paul Lippert for Grass Ridge Farm LLC building permit for addition at 4538 St Hwy 80 (VanVleck/Ludwig). Jerry Mitchel for 3668 Pine Dr for a storage building. Cary made a motion to update the building permit to include a statement regarding covenants in particular subdivisions. Jeff seconded the motion. Motion carried.

Town Attorney: Dennis shared the Retainer and Fee Agreement with Dempsey Law Firm, LLP and attorney Lee Turonie. Dennis made a motion to retain his services if ever needed. Cary seconded the motion. Motion carried.

Town Officials Code of Ethics & Roberts Rules of Order Review: The clerk shared a Code of Conduct Policy and reviewed parliamentary procedures for board meetings.

Anti-Fraud and Anti-Discrimination Policies: The first draft of the policies were shared with the board. If requested, these can be reviewed at a future meeting.

Class 'B' Ordinance Update and Review: Jeff recommended we add Class 'B' signage to the ordinance and the roads (Lonesome Road & Dexter-Wood Road). Jeff made a motion and Dennis seconded. Motion carried.

ATV Usage on Hwy 80: Nancy Prust requested a stretch of State Hwy 80 be opened for ATV/UTV use if the board approved. The board discussed the underlying safety issues and decided against this proposal. Dennis made a motion to deny proceeding with the request. Cary seconded. Motion carried.

Permits & Fees Discussion: Supervisor Oelke stated the rationale for having permits. Everyone agreed that some permits are needed. Other townships have a hired inspector who is paid by the town which is different than our town (where we only contract with him). The fees were discussed and the board decided to revisit the cost of the various permit fees at a future meeting.

Roads Update and Discussion on Boarding Town Road Agreements: Jeff replaced the signs that were stolen from Swamp and Dairy. Estimates were given for crack sealing Ubinger Rd, Dexter-Wood and Park Rd. The board agreed to spend the money on repairing those three roads this year. Dennis made a motion to hire the contractors to get those roads fixed. Cary seconded the motion. Motion carried. The county will help us get estimates for our 80/20 Bridge Program Aid application as we have several culverts that need to be replaced.

Announcements & Correspondence: Preliminary Population Estimate for Dexter is now 356 (+1.71% since 2020 census), Final Environmental Impact Statement from the Public Service Commission of Wisconsin, Wisconsin Energy Cooperative News, WTA Wood County August Minutes, North Central WI Regional Planning Commission Comprehensive Plan letter, Nationwide Investment Activity Report, WTA Wood County Unit Minutes, Pipeline Safety Resources, & DNR orders related to land designated as MFL.

Pay Bills: Bills were reviewed and read by Diana. Jeff made a motion to pay all bills. Cary seconded the motion. Motion carried.

Public Comments: Kelly Montag, Gary Langsdorf and Pat Stanislawski made public comments.

Annual Financial Audit: The clerk and treasurer reconciled the deposit account at Associated Bank for 1/1/25-7/31/25. Copies were shared with the board. Dennis made a motion to approve the audit. Cary seconded the motion. Motion carried.

September Meeting Scheduled Date: September meeting will be Wednesday, September 24th at 6:30PM at the Dexter Town Hall.

Motion to adjourn was made by Jeff and seconded by Dennis. Motion carried. Meeting adjourned at 8:30pm.

Respectfully Submitted by Diana Schooley, Clerk