**Park and Tourism Committee Agenda**

The Town of Delavan Park & Tourism Committee will hold its monthly Meeting on **Wednesday, March 8th, 2023 5:00 pm at Town Hall, 5621 Town Hall Rd, Delavan. Call-in option is available: 425-436-6389 Code: 437479.** *Public comment may be allowed on any agenda item at the discretion of the chairperson.*

1. Call to order
2. Roll Call
3. Declaration of quorum for doing business
4. Approval of Agenda
5. Approval of minutes of the regular Park & Tourism Committee meetings of October 5, 2022, January 4, 2023, and February 8, 2023.
6. Comments and suggestions of citizens present regarding Items on the Agenda. *Citizen’s comments limited to three (3) minutes.*
7. Communications
8. Delavan Friends of the Park (FOP) – Tourism Entity and Event Management Updates
   1. Discussion/possible recommendation: Town/Tourism events planning and reflections
   2. Discussion/possible recommendation: Amendments to Tourism/Event Management contracts
   3. Discussion/possible recommendation: Fee Waiver requests
9. Shoff Associates – Park Harbor Master Updates
   1. Discussion/possible recommendation: Amendments to Park Harbor Master Contract
10. Old Business:
    1. Discussion/possible recommendation: Park and Recreation Department City of Delavan Contract
    2. Discussion/possible recommendation: Waters Edge, Hidden Park, and Keister Park Signage
    3. Discussion/possible recommendation: Hidden Park basketball courts surfacing
    4. Discussion/possible recommendation: Community Park walking bridge
    5. Discussion/possible recommendation: 2023 Park equipment capital purchases
    6. Discussion/possible recommendation: Waters Edge on Delavan Lake updates
    7. Discussion/possible recommendation: Rocks/plantings burial mounds
    8. Discussion/possible recommendation: Historical marker burial mounds
    9. Discussion/possible recommendation: Tribal land acknowledgement plaque
    10. Discussion/possible recommendation: 316 Cool St and the public alley way area to Hidden Park; and property infringements on Town property next steps
11. New Business:
    1. Discussion/possible recommendation: Volleyball Spring/Summer 2023
    2. Discussion/possible recommendation: Healthy Lakes Rain Garden
12. Review of monthly bills, fee waiver requests, park improvement capital planning and budgeting
13. Comments and Suggestions of Citizens Present. *Citizen’s comments limited to three (3) minutes*.
14. Date of Next Meeting – April 5, 2023 at Town Hall, 5:00 PM
15. Adjournment

**Date: March 6, 2023**

**Committee Members**:

Katherine Gaulke – Chair (voting) James Spain – Citizen Member (voting)

Micah Hartlaub – Co-Chair (voting) Donna Hopkins – Citizen Member (voting)

Ruben Rendon – Citizen Member (voting)

Steve Shoff – Park/Harbor Master (non-voting)

Kevin Kiekhafer – Delavan Friends of Park Rep (non-voting)

John Olson – Administrator (non-voting)

**A quorum of the Town Board may be present**

The agenda may be posted at any two of the following places: Town Hall, [www.townofdelavan.com](http://www.townofdelavan.com), FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette. Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

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