

**MINUTES OF THE DAKOTA TOWN BOARD MEETING  
NOVEMBER 10, 2025**

**CALL TO ORDER**

The regular monthly meeting of the Dakota Town Board was called to order at the town hall at 6:35 p.m., immediately following the 2026 budget public hearing and special meeting of the electors.

**ROLL CALL**

Roll call found all board members present: Chairman Jeremy Kubasta, Supervisor Gary Grenier, and Supervisor Bob Bandt. Other town officials present were: Clerk Melanie Stake, Treasurer Teri Kubasta, and Assessor John P. Blader, Sr.

**APPROVAL OF AGENDA**

Moved by Grenier, seconded by Bandt, to approve the agenda as presented. Motion carried.

**APPROVAL OF MINUTES**

Moved by Bandt, seconded by J. Kubasta, to approve the minutes of the October 13, 2025, regular meeting. Motion carried.

**REPORTS**

**Treasurer:** T. Kubasta distributed the October 2025 bank reconciliation. That document is filed with these minutes. A check reimbursing Alliant Energy for property taxes collected in error has not yet been cashed.

**Clerk:** Stake provided the monthly "Budget vs. Actual" reports. The state approved the town's property tax chargeback requests. White River Flowage Lake Management Association asked if the town could post the district's content on the town's website. The board thought this would confuse people and add to the clerk's workload. The board suggested the district install a notice board at a landing and post its information there.

**Assessor:** Blader handed out the Preliminary Major Class Comparison report, as well as the state's guidance on ag land values, which have increased. The town will likely be out of compliance with state assessment standards again starting in 2026. If that happens, the town will have to do a reassessment within the next few years.

**Fire District:** Grenier reported that the district received its new tanker.

**Road Matters:** J. Kubasta said that graveling on Cumberland was almost complete.

**Zoning, Land Use and Development Matters:** Stake said that Waushara County Zoning notified the town of a November 20 public hearing regarding a conditional use permit for Frank Sabatino Trust.

## NEW BUSINESS

**Town Hall Rental Application:** Moved by Bandt, seconded by J. Kubasta, to approve an application from Kim Petrovich to rent the town hall on December 13, 2025. Motion carried. Stake said that someone contacted her on November 7, wanting to rent the hall on November 15 for a baby shower. It was the consensus of the board to deny the request and uphold its policy that last-minute rentals like these should be limited to celebrations of life/emergencies.

**Passage of 2026 Budget:** Based on the action taken at the special meeting of the electors, it was moved by J. Kubasta and seconded by Grenier, to approve the 2026 summary budget. Motion carried, with all 3 board members voting aye. The budget reflects a tax levy of \$170,153 to support estimated expenditures of \$642,402.49.

**Tax Collection Letter, Postage:** Moved by J. Kubasta, seconded by Grenier, to approve expenditures for postage and printing letters associated with property tax bills. Motion carried. T. Kubasta noted that since this is the first year the county is issuing all dog licenses, she will periodically forward any dog license requests she receives to the Waushara County Clerk's Office. If it happens next year, she will return requests to the taxpayer for resolution.

**Approval of Bills for Payment:** Moved by J. Kubasta, seconded by Bandt, to approve the monthly bills as presented and filed with these minutes. Motion carried.

## NEXT MEETING/FUTURE AGENDA ITEMS

The town's next regular board meeting will be held at the town hall on Monday, December 8, 2025, at 7:00 p.m.

Stake was directed to put an item on December's agenda regarding roads that need tree/brush trimming.

## ADJOURNMENT

There being no further business, the meeting was adjourned at 6:59 p.m.

*These minutes are a draft, subject to approval or amendment at subsequent meetings of the town board. Any amendments made will be detailed in the minutes of the meeting at which the changes are proposed, and afterward these minutes will be reposted with the changes.*

  
/s/ Melanie R. Stake, Town Clerk