

**MINUTES OF THE DAKOTA TOWN BOARD MEETING  
OCTOBER 13, 2025**

**CALL TO ORDER**

The regular monthly meeting of the Dakota Town Board was called to order at 7:00 p.m. at the town hall. The Pledge of Allegiance was recited.

**ROLL CALL**

Roll call found all board members present: Chairman Jeremy Kubasta, Supervisor Gary Grenier, and Supervisor Bob Bandt. Other town officials present were: Clerk Melanie Stake, Treasurer Teri Kubasta, and Assessor John P. Blader, Sr.

**APPROVAL OF AGENDA**

Moved by Bandt, seconded by Grenier, to approve the agenda as presented. Motion carried.

**APPROVAL OF MINUTES**

Moved by J. Kubasta, seconded by Grenier, to approve the minutes of the September 8, 2025, regular meeting. Motion carried.

**REPORTS**

**Treasurer:** The September 2025 bank reconciliation was distributed to the board and is filed with these minutes.

**Clerk:** Stake provided the monthly "Budget vs. Actual" reports. She submitted documentation of the July 16 flooding event to the Wisconsin Disaster Fund. About \$8,800 of the costs may be eligible for reimbursement. The property tax chargeback requests associated with the Alliant Energy solar farms were submitted to the Department of Revenue. She attended the first-ever Wisconsin Elections Commission conference in Wausau on September 30 and October 1. She prepared 2025 budget amendments and a draft 2026 budget.

**Assessor:** Blader said that Open Book is scheduled for March 23, 2026, from 8 a.m. to 10 a.m., and Board of Review will be held on May 4, 2026, from 6 p.m. to 8 p.m.

**Fire District:** Grenier reported that the new truck will be delivered within the next month, and it should be paid for in full.

**Road Matters:** J. Kubasta noted that Cumberland's right-of-way was trimmed, and Hartwig will begin graveling the road shortly. A resident on Chicago Road wants the town to pay for gravel to put in a culvert. It was the consensus of the board that this would not be appropriate. A town culvert on Czech Court was displaced during the summer flooding event and needs to be moved back/anchored.

**Zoning, Land Use and Development Matters:** Blader said that some residents in Dakota Capital Court Mobile Home Community had built structures without a permit.

## UNFINISHED BUSINESS

**Hillside Street Specs:** J. Kubasta provided specifications for installing curb and gutter to address washouts whenever there is heavy rain. It was the consensus of the board to move forward with advertising the project, with bids being opened at the December 8, 2025, board meeting and work to be completed in 2026.

## NEW BUSINESS

**Town Hall Rental Applications:** Moved by J. Kubasta, seconded by Grenier, to approve rental applications for the following: Heidi Strauss on October 18, 2025, and Dawn Bandt on November 2, 2025. Motion carried.

**Resolution No. 2025-04, Amending 2025 Budget:** Moved by J. Kubasta, seconded by Grenier, to approve the resolution. A roll call vote showed 3 ayes, 0 nays; motion carried. The amendment was needed to record higher-than-anticipated revenue from: interest on the town's money market account, public charges, and licenses and permits. An equal amount was added to various expense categories including public works, health & human services (cemetery), other general government, legislative, buildings and grounds, and insurance.

**2026 Budget:** Stake provided a report that showed 2024 actual figures, January through September 2025 actual figures, and estimated yearend 2025 figures, as well as 2026 projections. Both revenues and expenses will decrease by 1.88 percent, mostly due to the town not expecting any Local Road Improvement Program funding/projects next year. The 2026 allowable tax-levy increase is basically flat, due to marginal new construction. That said, there will be a levy adjustment of approximately \$3,500 so the town can recoup money from a 2024 solar farm assessment error.

**Approval of Bills for Payment:** Moved by J. Kubasta, seconded by Grenier, to approve the monthly bills as presented and filed with these minutes. Motion carried.

## NEXT MEETING/FUTURE AGENDA ITEMS

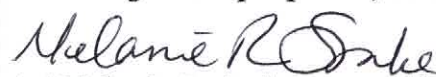
The town's next regular board meeting will be held at the town hall on Monday, November 10, 2025, immediately following the 2026 budget public hearing and special meeting of the town electors, which begins at 6:30 p.m.

T. Kubasta said that next month's meeting should include items about the annual property tax collection letter and purchase of stamps for tax bills.

## ADJOURNMENT

There being no further business, J. Kubasta moved to adjourn, seconded by Grenier. The meeting was thus adjourned at 7:28 p.m.

*These minutes are a draft, subject to approval or amendment at subsequent meetings of the town board. Any amendments made will be detailed in the minutes of the meeting at which the changes are proposed, and afterward these minutes will be reposted with the changes.*

  
/s/ Melanie R. Stake, Town Clerk