

**MINUTES OF THE DAKOTA TOWN BOARD MEETING
SEPTEMBER 8, 2025**

CALL TO ORDER

The regular monthly meeting of the Dakota Town Board was called to order at 7:00 p.m. at the town hall. The Pledge of Allegiance was recited.

ROLL CALL

Roll call found all board members present: Chairman Jeremy Kubasta, Supervisor Gary Grenier, and Supervisor Bob Bandt. Other town officials present were: Clerk Melanie Stake, Treasurer Teri Kubasta, and Assessor John P. Blader, Sr.

APPROVAL OF AGENDA

Moved by Grenier, seconded by Bandt, to approve the agenda as presented. Motion carried.

APPROVAL OF MINUTES

Moved by Bandt, seconded by Grenier, to approve the minutes of the August 11, 2025, regular meeting. Motion carried.

PUBLIC COMMENT

Jeff Buchholz said that trees and brush were growing into the road near N2454 Oakdale Ct. J. Kubasta said it would be trimmed this winter.

Blader often sees semis on Chicago Road, though signs are posted prohibiting it. J. Kubasta said he will talk to managerial staff at Actus Nutrition (formerly Milk Specialties), so they can remind their drivers to follow the designated truck route.

REPORTS

Treasurer: The August 2025 bank reconciliation was distributed to the board and is filed with these minutes. T. Kubasta received calls asking questions about a Shangrila Lane parcel that is for sale. She referred them to Waushara County Zoning.

Clerk: Stake provided the monthly "Budget vs. Actual" reports. She submitted the town's Local Road Improvement Program reimbursement request. She is collecting information required for a Wisconsin Disaster Fund grant to offset road damage sustained during the July 16, 2025, flooding. Stake entered the solar farm chargebacks into the Department of Revenue's (DOR) online system. DOR gave an unhelpful response regarding altering mobile home parking fees, so she will figure it out herself. After submitting additional workers' compensation paperwork to Rural Mutual, the town was issued a \$10 refund on its premium.

Assessor: No report.

Fire District: Grenier said that the fire district is struggling to find volunteers, due to extensive training requirements.

Road Matters: J. Kubasta certified town road mileage for the year. He has a lead on a company that installs curb and gutter, so he will contact them about Hillside Street and bring that information to next month's meeting. Chicago Lane road repairs are complete, as is sealcoating on various roads. Grenier asked questions about the stump grinding that the board authorized previously. J. Kubasta made a motion that the town's contractor had the discretion to do the work in whatever order he wanted, and authorized Stake to pay the invoice as soon as it is received. Grenier seconded the motion, and it was carried.

Zoning, Land Use and Development Matters: Stake reported that Silver Lake Village intends to break ground on its mobile home park expansion in the spring.

NEW BUSINESS

Snowplowing Town Hall Lot: J. Kubasta moved to hire CJ's Lawn and Landscaping to snowplow the town hall parking lot this winter. Grenier seconded the motion, and it was carried. CJ's has performed this service for the town for several years.

Resolution No. 2025-03, Designating Waushara County as the Collecting Official for the Issuance of Dog Licenses: Moved by J. Kubasta, seconded by Bandt, to approve the resolution. A roll call vote showed 3 ayes, 0 nays; motion carried. In years past, the town treasurer issued dog licenses while processing property tax payments in December and January, and the Waushara County Clerk's Office issued licenses the rest of the year. The county recently chose a new tax collection and licensing software, and the dog licensing module would cost the town at least \$250 each year. Because of the additional cost, the County Clerk's Office offered to process all dog licenses for municipalities, year-round. The resolution transfers all dog licensing responsibilities to the county at no cost to the town.

2026 Budget: Stake explained that by next month's meeting, she must have the preliminary 2026 budget completed. She asked the board to help her identify any out-of-the-ordinary expenses. J. Kubasta said that the proposed pier on the White River would be approximately \$8,000, and he will check with CJ's Lawn and Landscaping to see how much it would cost to replace the stones and timbers around the town hall.

Approval of Bills for Payment: Moved by J. Kubasta, seconded by Grenier, to approve the monthly bills as presented and filed with these minutes. Motion carried.

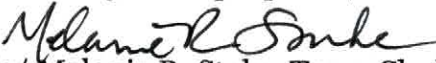
NEXT MEETING/FUTURE AGENDA ITEMS

The town's next regular board meeting will be held at the town hall on Monday, October 13, 2025, at 7:00 p.m.

ADJOURNMENT

There being no further business, J. Kubasta moved to adjourn, seconded by Grenier. The meeting was thus adjourned at 7:25 p.m.

These minutes are a draft, subject to approval or amendment at subsequent meetings of the town board. Any amendments made will be detailed in the minutes of the meeting at which the changes are proposed, and afterward these minutes will be reposted with the changes.


/s/ Melanie R. Stake, Town Clerk