

**MINUTES OF THE DAKOTA TOWN BOARD MEETING
JULY 14, 2025**

CALL TO ORDER

The regular monthly meeting of the Dakota Town Board was called to order at 7:00 p.m. at the town hall. The Pledge of Allegiance was recited.

ROLL CALL

Roll call found all board members present: Chairman Jeremy Kubasta, Supervisor Gary Grenier, and Supervisor Bob Bandt. Other town officials present were: Clerk Melanie Stake, and Treasurer Teri Kubasta.

APPROVAL OF AGENDA

Moved by Bandt, seconded by Grenier, to approve the agenda as presented. Motion carried.

APPROVAL OF MINUTES

Moved by Bandt, seconded by J. Kubasta, to approve the minutes of the June 9, 2025, regular meeting. Motion carried.

REPORTS

Treasurer: The June 2025 bank reconciliation was distributed to the board and is filed with these minutes. T. Kubasta will talk to the bank about authorizing Grenier to co-sign checks.

Clerk: Stake reported that municipalities must make agendas ADA compliant by April 2027. She is cleaning up voter records and addressing minor issues the Wisconsin Elections Commission had with polling place accessibility. She filed several state reports. Waushara County Land Records is shifting responsibility for tax roll data entry onto municipal clerks, so she and T. Kubasta will both go to tax collection software training at the courthouse in October.

Assessor: No report.

Fire District: The district said that trees are hanging over roads and could cause a problem with firetruck access. J. Kubasta asked Grenier to get information on the affected roads.

Road Matters: J. Kubasta suggested that in the fall, the town hire CJ's Lawn and Landscaping to pick up objects dumped in road rights-of-way. Adam Blader will trim brush around signs on Witter Lake. White River Flowage personnel asked if they could put a shed to store equipment at one of the town's landings. It was the consensus of the board that this should not be allowed, due to liability. The town is considering buying street signs from an outside vendor instead of from Waushara County, due to slow turnaround times. J. Kubasta will see the county highway commissioner about doing pavement ratings.

Zoning, Land Use and Development Matters: With William Van Dongen's passing, there is a vacancy on the Waushara Tourism Resource Commission. Moved by Grenier, seconded by Bandt, to appoint T. Kubasta to the position on the commission. Motion carried.

UNFINISHED BUSINESS

Hartwig Excavating Snowplowing Contract: Moved by J. Kubasta, seconded by Grenier, to renew a contract with Hartwig's Excavating LLC for snow/ice removal through June 30, 2027. Motion carried. Hourly rates for general labor and heavy equipment increased slightly, and a minimum guaranteed annual payment of \$35,000 was added to the contract. As with the previous agreement, if snowplowing is slow, the town will find at least \$5,000 in work/payment for Hartwig's in the months of December, January and February.

NEW BUSINESS

Town Hall Rental Application: Moved by Grenier, seconded by J. Kubasta, to approve a rental application for Gabriela Orozco on October 11, 2025. Motion carried.

Cumberland Avenue: It was the consensus of the board to have Hartwig's gravel this road, since there are houses located along it now. J. Kubasta will talk to Hartwig's about specifications, including a turnaround at the end of the road for emergency vehicles.

Land Donation: Someone may be interested in donating land on Witter Lake to the Town of Dakota. More details are needed, so no action was taken.

Pier on White River Flowage: It has been suggested that a fishing pier be installed on the a White River Flowage landing, near White River Trail. Grenier said he talked to another municipality that has a pier, and no separate or additional insurance was needed. A 32-foot pier that is easy to install and remove would be approximately \$8,800. Trees and brush would have to be cleared, and all expenses would have to be in the budget. Stake was directed to put the subject on the agenda this fall when the 2026 budget is discussed.

Approval of Bills for Payment: Motion by Grenier, seconded by J. Kubasta, to approve the monthly bills as presented and filed with these minutes. Motion carried.

NEXT MEETING/FUTURE AGENDA ITEMS

The town's next regular board meeting will be held at the town hall on Monday, August 11, 2025, at 7:00 p.m.

ADJOURNMENT

There being no further business, J. Kubasta moved to adjourn, seconded by Grenier. The meeting was thus adjourned at 7:32 p.m.

These minutes are a draft, subject to approval or amendment at subsequent meetings of the town board. Any amendments made will be detailed in the minutes of the meeting at which the changes are proposed, and afterward these minutes will be reposted with the changes.


/s/ Melanie R. Stake, Town Clerk