

ORDINANCE NO. 2023-03
Creating Dakota Town Board Meeting Agenda-Setting Procedures

SECTION I – AUTHORITY

The town board has the specific authority to adopt this ordinance under the Wisconsin Open Meetings Law, subchapter V of chapter 19, Wis. stats.; ss. 60.20 and 60.22, Wis. stats.; and common law.

SECTION II – ADOPTION OF ORDINANCE & PURPOSE

This ordinance, adopted by a majority of the town board on a roll call vote, with a quorum present and voting, and proper notice having been given, establishes specific procedures for setting agendas of the Dakota Town Board.

SECTION III – TOWN BOARD MEETING AGENDA PROCEDURES

Any Town of Dakota official can add items to the meeting agenda. Once added, items cannot be modified or changed in any way without the permission of the town official who asked for the item to be placed on the agenda. All agenda items must be submitted in writing or via email to the town clerk or town chairman on or before the Wednesday prior to the Monday meeting. All questions regarding clarification of an agenda item are to be emailed to the entire board so that the same information about the subject is being shared equally.

Emergency items can still be added subject to s. 19.84(3), Wis. stats., which states that notice must be given at least 24 hours prior to the meeting of the town board, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than 2 hours in advance of the meeting.

SECTION IV – APPLICABILITY OF RULES OF CONDUCT TO TOWN SUBUNITS

The procedures stated in this ordinance shall control the agendas of all meetings of subunits of the town to the extent applicable.

SECTION V – SEVERABILITY

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

SECTION VI – EFFECTIVE DATE

This ordinance is effective on publication or posting. The town clerk shall properly publish or post this ordinance as required under s. 60.80, Wis. stats.

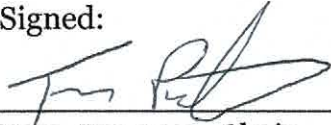
Ordinance No. 2023-03

Ayes: 3 Nays: 0 Abstain: 0 Absent: 0 {X} Voice Vote


☒ Approved and enacted this 13th day of November 2023.

☐ Denied this this 13th day of November 2023.

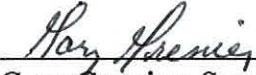
Signed:



Tony Peterson, Chair

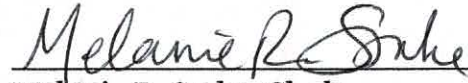


Jeremy Kubasta, Supervisor #1



Gary Grenier, Supervisor #2

Attest:



Melanie R. Stake, Clerk