

**TOWN OF COPEN**  
**RESOLUTION**  
**Number 25 of August 12, 2023**

**To Amend the Town of Copake Policy Manual regarding Use of Tobacco, Cannabis, and Similar Products on Town Property and to Authorize the Installation of Signage**

**WHEREAS**, the Town Board of the Town of Copake finds it desirable to revise and amend the Policy Manual as it relates to use of tobacco, cannabis, and related products on town property; now, therefore,

It is hereby **RESOLVED**, that the Town Board of the Town of Copake amends the Town of Copake Policy Manual as follows:

1. Section V, Subdivision D of the Policy Manual is amended to read in its entirety as follows:

**D. Town Facilities and Property.**

1. **Tobacco, Cannabis, Vaping and E-Cigarettes.** Use of tobacco, cannabis, and similar products, including smoking, chewing, and use e-cigarettes or vaping devices, is strictly prohibited in all buildings, on all grounds, and in all vehicles owned or under the control of the Town of Copake.
2. **Use of Town Facilities and Property by Private Parties or Groups.** As part of its effort to have democratic practices prevail throughout the Town, the Town shall establish clear and constitutional guidelines governing the use of all Town facilities. The Town Board's guidelines have as their first purpose to provide all citizens equal rights to use all Town facilities. Any activities conducted on or in Town facilities by Town officials, their proxies (i.e., boards, committees or commissions) or outside rental groups or individuals shall be conducted so as to give equal rights of access and visibility to all individuals and groups. The Town shall give no preferred publicity or physical location of any sort to any political party or interest group.
  - a. Use of the Town Hall shall be scheduled through the Town Clerk.
  - b. Use of the Lawrence O. Prosser Community Center and Copake Memorial Park grounds shall be scheduled through the Booking Agent appointed by the Town Board.

Building Use Rules and Regulations are available from the Agent. An executed Center Use Form, also available from the Agent, along with an

appropriate fee and deposit against cleaning expenses, shall be returned to the Agent prior to the use date.

Town property and/or facilities shall not be used by anyone seeking personal financial gain. Town equipment is not to be removed from Town premises. Recycling bins shall be placed in the Town Hall, Town Park Building, the Town Garage and the West Copake Storage Building and use of these bins is required.

2. Section VI, Subdivision E, Paragraph 3 of the Policy Manual is amended to read in its entirety as follows:

**3. Tobacco, Cannabis, Vaping and E-Cigarettes.**

Use of tobacco, cannabis, and similar products, including smoking, chewing, and use e-cigarettes or vaping devices, is strictly prohibited in all buildings, on all grounds, and in all vehicles owned or under the control of the Town of Copake.

And it is hereby **FURTHER RESOLVED**, that the Supervisor shall be authorized to order signs from Tobacco-Free Action of Columbia & Greene to be installed on Town properties including the Town Hall, the Copake Memorial Park, and the Town Highway Garage.

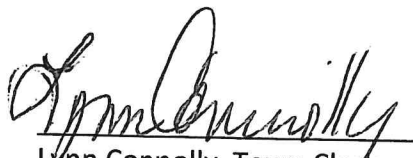
And it is hereby **FURTHER RESOLVED**, that this Resolution shall be effective immediately upon adoption.

Roll Call Vote: The foregoing Resolution, offered by Supervisor Mettler and seconded by Councilperson Gansowski, was duly put to a roll call vote as follows:

Resolution No. 25  
Dated August 12, 2023  
Copake, New York

Roll Call Vote:

Supervisor Mettler	yes
Councilperson Wolf	yes
Councilperson Gansowski	yes
Councilperson Judd	yes
Councilperson Sullivan	yes

  
Lynn Connolly, Town Clerk

(seal)

August 12, 2023