

Town of Copake
Special Town Board Meeting
Tuesday, July 5, 2022
4:00PM

This meeting is being held “in-person” in Town Hall. The access information for the meeting has been posted and there are members of the public present virtually.

Members Present: Supervisor Mettler, Councilperson Wolf, Councilperson Gansowski, and Councilperson Sullivan

Present via Google Meet: Councilperson Judd due to COVID19

Present: Town Clerk, Lynn Connolly

Prior to beginning the meeting, Supervisor Mettler points out that Councilperson Judd is attending remotely which would appear to be permissible in that the Governor’s State of Emergency has been extended to July 20, 2022. The Board members who are present in person agree and the meeting proceeds.

Supervisor Mettler opens the Special Town Board meeting with the Pledge of Allegiance.

Supervisor Mettler states that there are a couple of items of new business left over from the last meeting to be discussed before going into Executive Session to conduct interviews.

Supervisor Mettler states that the first order of business is Mike Melnyk and the designation of his \$100 check given to the Town of Copake.

Councilperson Judd states that he has visited Mr. Melnyk and he has agreed that the money can be used for helping pay admission to a needy camper for field trips.

Supervisor Mettler will write Mr. Melnyk a letter of thanks.

Supervisor Mettler states that the best way to handle the Community Choice Aggregation situation with Jeffrey Domanski is to sit down and talk with him in a workshop setting on Tuesday, July 19, 2022, tentatively, at 5:15pm and vote on it at the special meeting if scheduled or at the August Town Board Meeting. This will be discussed again at the end of the meeting.

Councilperson Gansowski mentions to the Town Board that he was approached by one of the Fire Commissioners that one of their generators are on its last leg and is looking for help funding it through the Town’s ARPA Funding. There is no transfer switch so it will be a lot less money than what the town just put in. Councilperson Gansowski has made some calls regarding pricing and he will address the Town Board again at a later date when he has more information.

Supervisor Mettler states that she is very happy to announce that they have identified a very qualified person as to serve as the Administrative Assistant. This will be discussed in Executive Session.

A motion was made by Councilperson Gansowski and seconded by Councilperson Sullivan to go into Executive Session for the purposes of conducting interviews for the Short Term Rental Committee and to discuss the appointment of Administrative Assistant.

All in favor. Motion approved.

The Executive Session will not be recorded and there will be no minutes taken.

A motion was made by Councilperson Wolf and seconded by Councilperson Gansowski to come out of Executive Session at 6:20 p.m.

All in favor. Motion carried.

Councilperson Sullivan has left the meeting to attend a Board of Education meeting.

It is the consensus of the Town Board to make the appointments for the Short Term Rental Committee. They will be called the Short Term Rental Working Group.

A motion was made by Councilperson Judd and seconded by Councilperson Wolf to appoint the following people to the Short Term Rental Committee Working Group:

Lindsay LeBrecht
Janice Nelson
Jay Schiff
Signe Adam
Karen Agnifilo

Four in favor. Councilperson Sullivan absent. Motion approved.

Supervisor Mettler has advised the Town Board that she would like to appoint Gwen Menshenfriend to be the Confidential Administrative Assistant to the Supervisor.

A motion was made by Councilperson Wolf and seconded by Councilperson Gansowski to approve the appointment of Gwen Menshenfriend as Confidential Administrative Assistant to the Supervisor at the hourly wage of \$25.00 per hour. Four in favor. Councilperson Sullivan absent. Motion approved.

Supervisor Mettler appoints Ms. Menshenfriend as Confidential Administrative Assistant to the Supervisor. As required by the Policy Manual, Supervisor Mettler will pursue a criminal background check.

Regarding the Community Choice Aggregation workshop, it will be scheduled as a Special Meeting followed by the workshop and will tentatively be scheduled for July 26, 2022 at 3:00pm.

Councilperson Judd asks for the Town Board's approval to send out an RFP for an electrical vehicle charging station.

A motion was made by Supervisor Mettler and seconded by Councilperson Wolf to authorize the Conservation Advisory Committee to put out an RFP for electronic charging stations.

Four in favor. Councilperson Sullivan absent. Motion approved.

A motion was made by Councilperson Judd and seconded by Councilperson Wolf to adjourn the Special Town Board meeting.

Four in favor. Councilperson Sullivan absent. Motion carried.

Respectfully submitted,

Lynn Connolly