

Town of Copake Highway Department

230 Mt. View Road, Copake, New York 12516

***William H. Gregory Jr., Superintendent
Town of Copake Highway Department
copakehighway@townofcopake.org
www.Copake.org***

***Phone: 518-325-4222
Fax: 518-325-4151***

Highway Department May 2022 Monthly Report:

Our main emphasis this past month has been paving with our drag box. This is a process where we can repair damaged shoulders or large patches in a smooth and even application. The drag box can distribute the asphalt from ¼ inch to 4 inches in depth depending on the need. Roads that we repaired were: Farm, Mountain View, and Weed Mine Roads. These are the roads that we will oil and stone in July.

Finished sweeping our roads

Finished removing our snow removal equipment from all of our trucks

We repainted the pedestrian cross walks on North Mountain, Lake View and Underhill Roads

On May 14th we held our annual Copake Cleanup day. We collected 4 ten-wheeler loads of trash which was disposed of at Carmen Barbato, Inc. We sorted out the used electronics during cleanup day, preventing numerous TV's, computers, printers, etc. from ending up in a landfill. These electronics will be recycled through the Columbia County Solid Waste Department.

We hauled road materials from Colarusso Quarry to the Highway Garage stockpile in anticipation of summer road work

We began road side mowing

Inter-departmental assistance the Highway Department provided:

Park

We moved the bandstand and set it up for the tractor pull

Town

We put up the hamlet American Flags for Memorial Day

We put up the Hamlet Banners

We unloaded the generators when they were delivered

Inter-municipal Cooperation included:

Town of Hillsdale

They sent a truck and driver on three days to assist us drag boxing

We borrowed their roller

TOWN OF COPEN
ASSESSOR REPORT
LYNN C. HOTALING
MAY 2022

- Processed (25) sales for the month of May
- Processed Building Permits and COs from Building Inspector
- 2022 Tentative Roll filed May 2, 2022
- Mailed (158) change notices to property owners
- Per RPTL, held special hours by appointment throughout the month of May
- Attended Grievance Day May 25th, 4-8 pm. No property owners attended the meeting. Received (12) grievance application, (2) stipulations. Of these applications, (4) are a continuation of certiorari cases from 2021. BAR decisions: (1) dismissed; (1) reduced; (10) no change

Lynn C. Hotaling
Assessor

June 7, 2022
Date

Building Department Monthly Report

May 2022

Building Permits issued/renewed	19
Final Inspections	14
Construction Inspections	25
Certificates of Compliance/Occupancy issued	17
Title Searches	8
Complaints (New)	2
Complaint Inspections	4
Payments	\$8,700.00

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐County ☐City ☒Town ☐Village
(select one:)

of Copake

Introductory Local Law No. 2 of the year 2022

**A LOCAL LAW TO AUTHORIZE MEMBERS OF PUBLIC BODIES OF THE TOWN
OF COPAKE TO PARTICIPATE IN MEETINGS VIA VIDEOCONFERENCE**

Be it enacted by the Town Board of the Town of Copake as follows:

See attached.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

TOWN OF COPAKE

INTRODUCTORY LOCAL LAW NO. 1 OF THE YEAR 2022

A LOCAL LAW TO AUTHORIZE MEMBERS OF PUBLIC BODIES OF THE TOWN OF COPAKE TO PARTICIPATE IN MEETINGS VIA VIDEOCONFERENCE

SECTION 1

This local law shall be referred to as “A Local Law to Authorize Members of Public Bodies of the Town of Copake to Participate in Meetings Via Videoconference”.

SECTION 2

The purpose of this local law is to authorize members of the Town’s public bodies to participate in meetings using videoconferencing technology in a manner consistent with N.Y. Public Officers Law § 103 -a.

SECTION 3

Chapter 12 of the Town Code of the Town of Copake, entitled “Boards, Commissions, and Committees” is hereby amended by adding a new Article IV, entitled “Attendance by Members of Town Boards, Commissions, Committees, and other Public Bodies at Meetings by Videoconference”, to immediately follow existing Article III, and to read in its entirety as follows:

Article IV Attendance by Members of Town Boards, Commissions, Committees, and other Public Bodies at Meetings by Videoconference

§ 12-9 Authority.

This Article is adopted pursuant to N.Y. Public Officers Law § 103-a.

§ 12-10 Applicability.

This Article shall apply to all public bodies of the Town of Copake, including the Town Board, the Planning Board, the Zoning Board of Appeals, and all other boards, committees, and commissions of the Town of Copake for which a quorum is required in order to conduct public business and which are subject to the New York State Open Meetings Law, N.Y. Public Officers Law Article 7, as may be amended from time to time.

§ 12-11 Adoption of Procedures.

The Town Board shall adopt written procedures governing attendance at meetings via videoconference by members of public bodies of the Town of Copake and by the public, which written procedures shall be posted conspicuously on the Town of Copake website. Such written procedures may be adopted, and may be amended from time to time, by resolution of the Town Board.

§ 12-12 Authorization to Use Videoconferencing for Attendance at Meetings.

- A. Subject to the requirements of N.Y. Public Officers Law § 103-a, and upon adoption of the written procedures required by Section 12-11 of this Article, the Town Board authorizes members of the Town's public bodies to participate in meetings using videoconferencing technology , when members are unable to be physically present at a meeting due to extraordinary circumstances, in a manner consistent with N.Y. Public Officers Law § 103 -a, as may be amended from time to time, and the written procedures adopted pursuant to Section 12-11, as may be amended from time to time.
- B. For purposes of this section, "extraordinary circumstances" shall mean and include disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting, including those other significant or

unexpected factors or events identified in the written procedures adopted pursuant to Section 12-11.

- C. This authorization shall remain in effect so long as New York State law provides authority therefor, unless earlier repealed by the Town Board.

SECTION 4

If any word, phrase, sentence, part, section, subsection, or other portion of this Law or any application thereof to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, section, subsection, or other portion, or the proscribed application thereof, shall be severable, and the remaining provisions of this Law, and all applications thereof, not having been declared void, unconstitutional, or invalid, shall remain in full force and effect.

SECTION 5

This Local Law is enacted pursuant to N.Y. Public Officers Law § 103 -a and the New York Municipal Home Rule Law.

SECTION 6

This Law shall become effective upon filing with the New York Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 2022 of the (County)(City)(Town)(Village) of Copake was duly passed by the Town Board of the Town of Copake on _____, 2022 in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. ____ of 20 ____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20 ____ in accordance with the applicable provisions of law.

(Name of Legislative body)

(Elective Chief Executive Officer*)

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. ____ of 20 ____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

(Name of Legislative body)

(Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. ____ of 20 ____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

(Name of Legislative body)

(Elective Chief Executive Officer*)

Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county -wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. ~~(City local law concerning Charter revision proposed by petition.)~~ _____

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.~~

6. ~~(County local law concerning adoption of Charter.)~~ _____

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____, State of New York, having been submitted to the electors at the General Election of _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Lynn Connolly, Town of Copake Town Clerk
Clerk of the county legislative body, City, Town or Village
Clerk or officer designated by local legislative body

(Seal)

Date: _____

TOWN OF COPEN
RESOLUTION Number 19 of June 9, 2022
To Declare Juneteenth a 2022 Holiday in the Town of Copake, NY

Whereas, in 1863, during the American Civil War, President Abraham Lincoln issued the Emancipation Proclamation, which declared more than three million slaves living in the Confederate states to be free; and

Whereas, more than two years would pass, before the news reached African Americans living in Texas. It was not until Union soldiers arrived in Galveston, Texas, on June 19, 1865, that the state's residents finally learned that slavery had been abolished and they were free; and

Whereas, a century and a half later, people in cities and towns across the U.S. continue to celebrate the occasion; and

Whereas, in recent years, there is a renewed interest in the day that celebrates freedom; and

Whereas, the celebration continues to resonate in new ways, as this Nation continues to work towards a more perfect Union,

Now, therefore be it Resolved, that Juneteenth shall be a holiday in the Town of Copake in year 2022, to be observed on June 20, 2022 and that Article VI, C (6)(a) of the Town Policy Manual shall be amended to include Juneteenth as a holiday.

Roll Call Vote The foregoing Resolution, offered by Supervisor Mettler and seconded by Councilperson Gansowski was duly put to a roll call vote as follows:

Resolution #19
Dated June 9, 2022
Copake, New York

Roll Call Vote.

Supervisor Mettler
Councilperson Wolf
Councilperson Gansowski
Councilperson Judd
Councilperson Sullivan

Lynn M. Connolly, Town Clerk

(seal)

**TOWN OF COPAKE
RESOLUTION
Number 20 of June 9, 2022
To Authorize Use of ARPA Funds for Website Design Services**

WHEREAS, the Town of Copake is a recipient of funds under the Coronavirus State and Local Recovery Funds program authorized by the American Rescue Plan Act (ARPA); and

WHEREAS, the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorizes the Town of Copake to use funds received under the SLFRF program to provide government services up to the amount of revenue loss incurred due to the COVID-19 pandemic; and

WHEREAS, the SLFRF program authorizes a standard allowance of up to \$10 million in the aggregate, not to exceed the Town of Copake's award amount, as the measurement of the Town's amount of revenue loss incurred due to the COVID-19 pandemic; and

WHEREAS, the Town of Copake is authorized under the SLFRF program to use funds up to the amount of such standard allowance, not to exceed the Town of Copake's award amount, for government services; and

WHEREAS, eligible government services include any service traditionally provided by a government, including provision of general government administration, staff, and administrative facilities; and

WHEREAS, the Town of Copake Town Board finds and determines that communicating matters relating to town government operations through an updated municipal website is an important service that is traditionally provided by government; and

WHEREAS, the Town of Copake Town Board finds and determines that the development, operation and maintenance of an updated municipal website will assist the Town of Copake in providing an important government service in being able to communicate with the public, including in times of emergencies or times of need; and

WHEREAS, the Town of Copake Town Board finds and determines that the use of funds awarded to the Town of Copake under the SLFRF program for development, maintenance, and operation of an updated municipal website is an appropriate use of funds under the SLFRF program; now, therefore,

It is hereby **RESOLVED**, that the Town Board hereby authorizes the expenditure of funds received under the SLFRF program in the amount of \$4,274.00 for the purchase of services from Town Web Design, LLC for web design, setup, one year of hosting, maintenance and support, and one year of domain name registration services for the Town of Copake municipal website.

Roll Call Vote The foregoing Resolution, offered by _____ and seconded by _____, was duly put to a roll call vote as follows:

Resolution #20
Dated June 9, 2022
Copake, New York

Roll Call Vote.

Supervisor Mettler
Councilperson Wolf
Councilperson Gansowski
Councilperson Judd
Councilperson Sullivan

Lynn M. Connolly, Town Clerk

(seal)
June 9, 2022

**TOWN OF COPAKE
RESOLUTION
Number 21 of June 9, 2022
To Authorize Use of ARPA Funds for Purchase of Two (2) Generators**

WHEREAS, the Town of Copake is a recipient of funds under the Coronavirus State and Local Recovery Funds program authorized by the American Rescue Plan Act (ARPA); and

WHEREAS, the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorizes the Town of Copake to use funds received under the SLFRF program to provide government services up to the amount of revenue loss incurred due to the COVID-19 pandemic; and

WHEREAS, the SLFRF program authorizes a standard allowance of up to \$10 million in the aggregate, not to exceed the Town of Copake's award amount, as the measurement of the Town's amount of revenue loss incurred due to the COVID-19 pandemic; and

WHEREAS, the Town of Copake is authorized under the SLFRF program to use funds up to the amount of such standard allowance, not to exceed the Town of Copake's award amount, for government services; and

WHEREAS, eligible government services include any service traditionally provided by a government, including provision of general government administration, staff, and administrative facilities; and

WHEREAS, the Town of Copake Town Board finds and determines that maintaining electrical power supply to town facilities, particularly during times of emergency, and particularly to town facilities that may provide shelter during times of emergencies/need, provides critical support in the provision of important services traditionally provided by government; and

WHEREAS, the Town of Copake Town Board finds and determines that the purchase of two (2) generators for installation and use at the Town of Copake Town Hall and the Town of Copake Park Building, both of which are used for general government services and are also used as warming and cooling stations in times of emergencies, will assist the Town of Copake in providing an important government services, including in times of emergencies or times of need; and

WHEREAS, the Town of Copake Town Board finds and determines that the use of funds awarded to the Town of Copake under the SLFRF program for the purchase of two (2) generators, one for Town Hall and one for the Park Building, is an appropriate use of funds under the SLFRF program; now, therefore,

It is hereby **RESOLVED**, that the Town Board hereby authorizes the expenditure of funds received under the SLFRF program in the total amount of \$47,862.00 for the purchase of two (2) generators from Cummins Sales and Service for installation and use at the Town of Copake Town Hall and the Town of Copake Park Building.

Roll Call Vote The foregoing Resolution, offered by _____ and seconded by _____, was duly put to a roll call vote as follows:

Resolution #21
Dated June 9, 2022
Copake, New York

Roll Call Vote.

Supervisor Mettler
Councilperson Wolf
Councilperson Gansowski
Councilperson Judd
Councilperson Sullivan

Lynn M. Connolly, Town Clerk

(seal)
June 9, 2022

BUDGET TO ACTUAL REPORT MAY 31, 2022

	ACTUAL AS OF MAY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
REVENUES						
A1001 · REAL PROPERTY TAXES	283,581.00	283,581.00	0.00	283,581.00	-	100.0%
A1090 · INTEREST & PENALTIES	5,276.70	10,000.00	0.00	10,000.00	(4,723.30)	52.77%
A1120 · SALES TAX	232,436.77	386,532.00	0.00	386,532.00	(154,095.23)	60.13%
A1170 · FRANCHISE TAX	48,504.03	25,000.00	0.00	25,000.00	23,504.03	194.02%
A1255 · CLERK FEES	771.06	1,000.00	0.00	1,000.00	(228.94)	77.11%
A1550 · PUBLIC POUND / DOG CONTROL CHRG	0.00	250.00	0.00	250.00	(250.00)	0.0%
A2110 · ZONING FEES	1,133.25	2,300.00	0.00	2,300.00	(1,166.75)	49.27%
A2115.1 · PLANNING BOARD FEES	350.00	1,300.00	0.00	1,300.00	(950.00)	26.92%
A2389 · TOBACCO SETTLEMENT	5,581.51	25,000.00	0.00	25,000.00	(19,418.49)	22.33%
A2390 · SUMMER REC SIGN-UP FEES	0.00	7,500.00	0.00	7,500.00	(7,500.00)	0.0%
A2401 · INTEREST & EARNINGS	1,290.79	0.00	0.00	0.00	1,290.79	100.0%
A2401.1 · INTEREST ON RESERVES	1,432.88	0.00	0.00	0.00	1,432.88	100.0%
A2410 · RENTAL OF REAL PROPERTY	1,300.00	1,000.00	0.00	1,000.00	300.00	130.0%
A2544 · DOG LICENSES	254.00	500.00	0.00	500.00	(246.00)	50.8%
A2555 · BUILDING & ALTERATION PERMITS	30,618.50	50,000.00	0.00	50,000.00	(19,381.50)	61.24%
A2610 · FINES & FORFEITED BAIL	8,476.00	25,000.00	0.00	25,000.00	(16,524.00)	33.9%
A2705 · GIFTS & DONATIONS	11,000.00	0.00	0.00	0.00	11,000.00	100.0%
A2709 · EMPLOYEES CONTRIBUTIONS	687.26	3,064.00	0.00	3,064.00	(2,376.74)	22.43%
A2770.1 · UNCLASSIFIED REVENUE	137.41	0.00	0.00	0.00	137.41	100.0%
A3005 · STATE AID MORTGAGE TAX	0.00	130,000.00	0.00	130,000.00	(130,000.00)	0.0%
A4489 · FEDERAL AID HEALTH	0.00	0.00	0.00	0.00	(31,000.00)	0.0%
A917 · UNASSIGNED FUND BALANCE	121,591.90	0.00	31,000.00 D	149,883.74	(28,291.84)	81.12%
TOTAL REVENUE	754,423.06	952,027.00	149,883.74 B/C/E/F	1,132,910.74	(378,487.68)	66.59%
EXPENDITURES						
A10101 · LEGISLATIVE PERSONNEL SERVICES	7,916.65	19,000.00	0.00	19,000.00	(11,083.35)	41.67%
A10104 · LEGISLATIVE CONTRACTUAL	0.00	2,000.00	0.00	2,000.00	(2,000.00)	0.0%
A11101 · COURT PERSONNEL SERVICES	16,528.00	41,680.00	0.00	41,680.00	(25,152.00)	39.66%
A11104 · COURT CONTRACTUAL	2,136.97	6,500.00	0.00	6,500.00	(4,363.03)	32.88%
A12201 · SUPERVISOR PERSONNEL SERVICES	5,833.35	14,000.00	0.00	14,000.00	(8,166.65)	41.67%
A12301 · MUNICIPAL EXECUTIVE	0.00	35,000.00	0.00	35,000.00	(35,000.00)	0.0%
A12204 · SUPERVISOR CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A13204 · ACCOUNTANT CONTRACTUAL	7,780.71	20,000.00	0.00	20,000.00	(12,219.29)	38.9%
A13214 · BOOKKEEPER CONTRACTUAL	3,750.00	9,000.00	0.00	9,000.00	(5,250.00)	41.67%
A13401 · BUDGET PERSONNEL SERVICES	625.00	1,500.00	0.00	1,500.00	(875.00)	41.67%
A13551 · ASSESSOR PERSONNEL SERVICES	15,953.26	40,000.00	0.00	40,000.00	(24,046.74)	39.88%
A13554 · ASSESSOR CONTRACTUAL	0.00	6,100.00	0.00	6,100.00	(6,100.00)	0.0%
A14101 · CLERK PERSONNEL SERVICES	23,217.47	55,000.00	0.00	55,000.00	(31,782.53)	42.21%
A14104 · CLERK CONTRACTUAL	126.33	3,210.00	0.00	3,210.00	(3,083.67)	3.94%
A14204 · LAW CONTRACTUAL	26,147.78	128,500.00	0.00	128,500.00	(102,352.22)	20.35%

BUDGET TO ACTUAL REPORT

MAY 31, 2022

	ACTUAL AS OF MAY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
A14404 · ENGINEER CONTRACTUAL	3,456.31	30,000.00	0.00	30,000.00	(26,543.69)	11.52%
A16201 · OPERATION OF PLANT PERS SERVICE	7,465.40	17,917.00	0.00	17,917.00	(10,451.60)	41.67%
A16202 · OPERATION OF PLANT EQUIPMENT	22,408.00	0.00	22,408.00 E	22,408.00	-	100.0%
A16204 · OPERATION OF PLANT CONTRACTUAL	19,471.27	42,500.00	0.00	42,500.00	(23,028.73)	45.82%
A16704 · CENTRAL PRINT/MAIL CONTRACTUAL	6,546.55	13,000.00	0.00	13,000.00	(6,453.45)	50.36%
A16802 · CENTRAL DATA PROC EQUIPMENT	3,620.87	8,000.00	0.00	8,000.00	(4,379.13)	45.26%
A16804 · CENTRAL DATA PROC CONTRACTUAL	6,825.40	9,000.00	0.00	9,000.00	(2,174.60)	75.84%
A19104 · UNALLOCATED INSURANCE	38,379.50	45,000.00	0.00	45,000.00	(6,620.50)	85.29%
A19204 · MUNICIPAL DUES CONTRACTUAL	1,000.00	1,000.00	0.00	1,000.00	-	100.0%
A19904 · CONTINGENCY	0.00	40,000.00	0.00	40,000.00	(40,000.00)	0.0%
A35101 · ANIMAL CONTROL PERSONNEL SERV	1,770.80	4,250.00	0.00	4,250.00	(2,479.20)	41.67%
A35104 · ANIMAL CONTROL CONTRACTUAL	650.00	2,250.00	0.00	2,250.00	(1,600.00)	28.89%
A36201 · SAFETY INSPECTION PERSONNEL SER	15,190.40	36,313.00	0.00	36,313.00	(21,122.60)	41.83%
A36204 · SAFETY INSPECTION CONTRACTUAL	929.79	2,000.00	0.00	2,000.00	(1,070.21)	46.49%
A40104 · PUBLIC HEALTH ARPA FUNDS	31,000.00	0.00	31,000.00 D	31,000.00	-	100.0%
A40201 · REGISTRAR OF VITAL PERSONNEL	0.00	750.00	0.00	750.00	(750.00)	0.0%
A50101 · STREET ADMIN PERSONNEL SERVICES	26,474.90	65,557.00	0.00	65,557.00	(39,082.10)	40.39%
A50102 · STREET CAPITAL OUTLAY	5,779.00	0.00	5,779.00 B	5,779.00	-	100.0%
A50104 · STREET ADMIN CONTRACTUAL	300.00	500.00	0.00	500.00	(200.00)	60.0%
A51102 · MAINTENANCE OF STREETS-CAPITAL	110,481.00	0.00	115,812.90 C	115,812.90	(5,331.90)	95.4%
A51324 · GARAGE CONTRACTUAL	10,906.12	25,700.00	0.00	25,700.00	(14,793.88)	42.44%
A54104 · SIDEWALKS CONTRACTUAL	353.10	1,000.00	0.00	1,000.00	(646.90)	35.31%
A64104 · CONTRACTUAL CELEBRATIONS	325.16	2,500.00	0.00	2,500.00	(2,174.84)	13.01%
A65104 · VETERANS SERVICE CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A67724 · PROGRAMS FOR AGING CONTRACTUAL	0.00	15,000.00	0.00	1,000.00	(1,000.00)	0.0%
A71401 · PLAYGROUND AND REC PERSONNEL	5,883.84	900.00	-11,500.00 A	3,500.00	(900.00)	0.0%
A71402 · PLAYGROUND AND REC EQUIPMENT	7,920.76	16,500.00	5,883.84 F	6,783.84	(900.00)	86.73%
A71404 · PLAYGROUND AND REC CONTRACTUAL	0.00	29,000.00	11,500.00 A	28,000.00	(20,079.24)	28.29%
A73101 · YOUTH PROGRAM PERSONNEL SERVICE	0.00	1,125.00	0.00	29,000.00	(29,000.00)	0.0%
A75104 · HISTORIAN CONTRACTUAL	760.20	1,125.00	0.00	1,125.00	(364.80)	67.57%
A75204 · HISTORICAL PROPERTY CONTRACTUAL	965.79	2,500.00	0.00	2,500.00	(1,534.21)	38.63%
A80101 · ZONING PERSONNEL SERVICES	854.25	5,500.00	0.00	5,500.00	(4,645.75)	15.53%
A80104 · ZONING CONTRACTUAL	0.00	3,250.00	0.00	3,250.00	(3,250.00)	0.0%
A80201 · PLANNING PERSONNEL SERVICES	2,129.25	6,500.00	0.00	6,500.00	(4,370.75)	32.76%
A80204 · PLANNING CONTRACTUAL	5,411.80	4,650.00	0.00	4,650.00	761.80	116.38%
A86874 · ECONOMIC DEV CONTRACTUAL	0.00	2,500.00	0.00	2,500.00	(2,500.00)	0.0%
A88101 · CEMETERY PERSONNEL SERVICES	0.00	875.00	0.00	875.00	(875.00)	0.0%
A88104 · CEMETERY CONTRACTUAL	0.00	300.00	0.00	300.00	(300.00)	0.0%
A90108 · STATE RETIREMENT SYSTEM	0.00	30,000.00	0.00	30,000.00	(30,000.00)	0.0%
A90308 · SOCIAL SECURITY EMP CONTRACTUAL	9,491.55	25,500.00	0.00	25,500.00	(16,008.45)	37.22%
A90508 · UNEMPLOYMENT INS BENEFITS	217.89	5,000.00	0.00	5,000.00	(4,782.11)	4.36%
A90558 · DISABILITY INS BENEFITS	225.12	1,200.00	0.00	1,200.00	(974.88)	18.76%

BUDGET TO ACTUAL REPORT MAY 31, 2022

	ACTUAL AS OF MAY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
A90608 - HOSPITAL & MEDICAL(DENTAL) INS	27,688.45	70,000.00	0.00	70,000.00	(42,311.55)	39.56%
A99019 - TRANSFERS OUT	84,900.00	0.00	0.00	0.00	84,900.00	100.0%
TOTAL EXPENDITURES	569,797.99	952,027.00	180,883.74	1,132,910.74	-563,112.75	50.3%
NET SURPLUS/(DEFICIT)	184,625.07	0.00	0.00	0.00	184,625.07	100.0%

A- TRANSFER \$11,500 FROM PERSONNEL TO CONTRACTUAL TO COVER COST OF OUTSIDE VENDOR PERFORMING

PARK MAINTENANCE

B- APPROVED SPEED SIGNS AT THE DECEMBER 2021 BOARD MEETING

C- APPROVED LAKEVIEW RETAINING WALL AT THE MARCH 2022 BOARD MEETING

D- USE OF ARPA FUNDS FOR FIRE DEPARTMENT PER BOARD RESOLUTION

E- PROPOSED USE OF UNAPPROPRIATED FUND BALANCE

F- PROPOSED USE OF UNAPPROPRIATED FUND BALANCE

BUDGET TO ACTUAL REPORT MAY 31, 2022

REVENUES	ACTUAL AS OF MAY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
DA1001 - REAL PROPERTY TAXES	846,275.00	846,275.00	0.00	846,275.00	-	100.0%
DA1120 - SALES TAX	0.00	243,008.00	0.00	243,008.00	(243,008.00)	0.0%
DA2300 - TRANSPORTATION SERVICES - OTHER	4,529.61	9,500.00	0.00	9,500.00	(4,970.39)	47.88%
DA2401 - INTEREST AND EARNINGS	2.97	0.00	0.00	0.00	2.97	100.0%
DA2655 - SALE OF EQUIPMENT	4,050.00	0.00	0.00	0.00	4,050.00	100.0%
DA2709 - EMPLOYEES CONTRIBUTIONS	0.00	7,327.00	0.00	7,327.00	(7,327.00)	0.0%
DA3501 - STATE AID - CHIPS	0.00	131,185.00	0.00	131,185.00	(131,185.00)	0.0%
DA5031 - INTERFUND TRANSFERS	84,900.00	0.00	84,900.00 A	84,900.00	-	100.0%
TOTAL REVENUE	939,757.58	1,237,295.00	84,900.00	1,322,195.00	(382,437.42)	71.08%
EXPENDITURES						
DA51101 - STREET MAINTENANCE PERSONNEL	69,100.56	182,808.00	0.00	182,808.00	(113,707.44)	37.8%
DA51104 - STREET MAINTENANCE CONTRACTUAL	78,479.14	269,000.00	0.00	269,000.00	(190,520.86)	29.17%
DA51122 - HIGHWAY IMPROVEMENTS - CHIPS	0.00	131,185.00	0.00	131,185.00	(131,185.00)	0.0%
DA51302 - MACHINERY EQUIPMENT	84,900.00	75,000.00	84,900.00 A	159,900.00	(75,000.00)	53.1%
DA51304 - MACHINERY CONTRACTUAL	52,968.66	84,039.00	0.00	84,039.00	(31,070.34)	63.03%
DA51401 - LONGEVITY-PERSONNEL SERVICES	0.00	1,550.00	0.00	1,550.00	(1,550.00)	0.0%
DA51421 - SNOW REMOVAL PERSONNEL SERVICES	79,633.56	197,807.00	0.00	197,807.00	(118,173.44)	40.25%
DA51424 - SNOW REMOVAL CONTRACTUAL	42,706.82	118,000.00	0.00	118,000.00	(75,293.18)	36.19%
DA90108 - NY'S RETIREMENT SYSTEM	0.00	40,000.00	0.00	40,000.00	(40,000.00)	0.0%
DA90308 - SOCIAL SECURITY EMP CONTRACTUAL	11,148.81	29,236.00	0.00	29,236.00	(18,087.19)	38.13%
DA90558 - DISABILITY INS BENEFITS	0.00	300.00	0.00	300.00	(300.00)	0.0%
DA90608 - HOSPITAL & MEDICAL (DENTAL) INS	47,369.46	100,000.00	0.00	100,000.00	(52,630.54)	47.37%
DA90898 - OTHER EMPLOYEE BENEFITS	2,471.98	8,370.00	0.00	8,370.00	(5,898.02)	29.53%
TOTAL EXPENDITURES	468,778.99	1,237,295.00	84,900.00	1,322,195.00	-853,416.01	35.45%
NET SURPLUS/(DEFICIT)	470,978.59	0.00	0.00	0.00	470,978.59	100.0%

A- USE OF RESERVES TRANSFERRED FROM GENERAL FUND PER BOARD RESOLUTION

BUDGET TO ACTUAL REPORT

MAY 31, 2022

	ACTUAL AS OF MAY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
REVENUES						
SL1001 - REAL PROPERTY TAXES	12,540.00	12,540.00	0.00	12,540.00	-	100.0%
SL2401 - INTEREST & EARNINGS	0.26	3,000.00	0.00	3,000.00	(2,999.74)	0.01%
TOTAL REVENUES	12,540.26	15,540.00	0.00	15,540.00	(2,999.74)	80.7%
EXPENDITURES						
SL51824 - STREET LIGHTING CONTRACTUAL	6,100.46	15,540.00	0.00	15,540.00	(9,439.54)	39.26%
TOTAL EXPENDITURES	6,100.46	15,540.00	0.00	15,540.00	(9,439.54)	39.26%
NET SURPLUS/(DEFICIT)	6,439.80	0.00	0.00	0.00	-	100.0%

BUDGET TO ACTUAL REPORT
MAY 31, 2022

ACTUAL AS OF MAY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
--------------------------	-------------------	-------------------------	-----------------------	------------------------	------------------------

BUDGET TO ACTUAL REPORT
MAY 31, 2022

ACTUAL AS OF MAY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
--------------------------	-------------------	-------------------------	-----------------------	------------------------	------------------------

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(select one:)

of Copake

Introductory Local Law No. 2 of the year 2022

**A LOCAL LAW TO AUTHORIZE MEMBERS OF PUBLIC BODIES OF THE TOWN
OF COPAKE TO PARTICIPATE IN MEETINGS VIA VIDEOCONFERENCE**

Be it enacted by the Town Board of the Town of Copake as follows:

See attached.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

TOWN OF COPENAK

INTRODUCTORY LOCAL LAW NO. 1 OF THE YEAR 2022

A LOCAL LAW TO AUTHORIZE MEMBERS OF PUBLIC BODIES OF THE TOWN OF COPENAK TO PARTICIPATE IN MEETINGS VIA VIDEOCONFERENCE

SECTION 1

This local law shall be referred to as “A Local Law to Authorize Members of Public Bodies of the Town of Copake to Participate in Meetings Via Videoconference”.

SECTION 2

The purpose of this local law is to authorize members of the Town’s public bodies to participate in meetings using videoconferencing technology in a manner consistent with N.Y. Public Officers Law § 103 -a.

SECTION 3

Chapter 12 of the Town Code of the Town of Copake, entitled “Boards, Commissions, and Committees” is hereby amended by adding a new Article IV, entitled “Attendance by Members of Town Boards, Commissions, Committees, and other Public Bodies at Meetings by Videoconference”, to immediately follow existing Article III, and to read in its entirety as follows:

Article IV Attendance by Members of Town Boards, Commissions, Committees, and other Public Bodies at Meetings by Videoconference

§ 12-9 Authority.

This Article is adopted pursuant to N.Y. Public Officers Law § 103-a.

§ 12-10 Applicability.

This Article shall apply to all public bodies of the Town of Copake, including the Town Board, the Planning Board, the Zoning Board of Appeals, and all other boards, committees, and commissions of the Town of Copake for which a quorum is required in order to conduct public business and which are subject to the New York State Open Meetings Law, N.Y. Public Officers Law Article 7, as may be amended from time to time.

§ 12-11 Adoption of Procedures.

The Town Board shall adopt written procedures governing attendance at meetings via videoconference by members of public bodies of the Town of Copake and by the public, which written procedures shall be posted conspicuously on the Town of Copake website. Such written procedures may be adopted, and may be amended from time to time, by resolution of the Town Board.

§ 12-12 Authorization to Use Videoconferencing for Attendance at Meetings.

- A. Subject to the requirements of N.Y. Public Officers Law § 103-a, and upon adoption of the written procedures required by Section 12-11 of this Article, the Town Board authorizes members of the Town's public bodies to participate in meetings using videoconferencing technology, when members are unable to be physically present at a meeting due to extraordinary circumstances, in a manner consistent with N.Y. Public Officers Law § 103 -a, as may be amended from time to time, and the written procedures adopted pursuant to Section 12-11, as may be amended from time to time.
- B. For purposes of this section, "extraordinary circumstances" shall mean and include disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting, including those other significant or

unexpected factors or events identified in the written procedures adopted pursuant to Section 12-11.

- C. This authorization shall remain in effect so long as New York State law provides authority therefor, unless earlier repealed by the Town Board.

SECTION 4

If any word, phrase, sentence, part, section, subsection, or other portion of this Law or any application thereof to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, section, subsection, or other portion, or the proscribed application thereof, shall be severable, and the remaining provisions of this Law, and all applications thereof, not having been declared void, unconstitutional, or invalid, shall remain in full force and effect.

SECTION 5

This Local Law is enacted pursuant to N.Y. Public Officers Law § 103 -a and the New York Municipal Home Rule Law.

SECTION 6

This Law shall become effective upon filing with the New York Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 2022 of the (County)(City)(Town)(Village) of Copake was duly passed by the Town Board of the Town of Copake on _____, 2022 in accordance with the applicable provisions of law.

2. ~~(Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*)~~

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____ in accordance with the applicable provisions of law.~~

~~(Name of Legislative body)~~

~~(Elective Chief Executive Officer*)~~

3. (Final adoption by referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.~~

~~(Name of Legislative body)~~

~~(Elective Chief Executive Officer*)~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.~~

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.~~

~~(Name of Legislative body)~~

~~(Elective Chief Executive Officer*)~~

~~Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county -wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. ~~(City local law concerning Charter revision proposed by petition.)~~ _____

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section ~~(36)(37)~~ of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the ~~(special)(general)~~ election held on _____ 20____, became operative.

6. ~~(County local law concerning adoption of Charter.)~~ _____

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____, State of New York, having been submitted to the electors at the General Election of _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Lynn Connolly, Town of Copake Town Clerk
Clerk of the county legislative body, City, Town or Village
Clerk or officer designated by local legislative body

(Seal)

Date: _____