

# ***Town of Copake Highway Department***

***230 Mt. View Road, Copake, New York 12516***

***William H. Gregory Jr., Superintendent  
Town of Copake Highway Department  
[copakehighwaydepart@yahoo.com](mailto:copakehighwaydepart@yahoo.com)  
[www.Copake.org](http://www.Copake.org)***

***Phone: 518-325-4222***

***Fax: 518-325-4151***

## ***Highway Department June 2022 Monthly Report:***

***We worked with Peckham Roads Corporation to pave 5,450 feet of Snyder Pond Road***

***Pothole patched on one day***

***Graded and spread gravel and calcium on Lackawanna Rd***

***On one day we used our excavator to clean culvert pipes***

***Finished cleaning the ditches on our gravel roads with the grader and loader***

***The Highway Crew participated in the OSHA training provided by the Columbia County Highway Superintendents Association***

***We hauled road materials from Colarusso Quarry in Greenport to the Highway Garage stockpile***

***We continued road side mowing***

### ***Inter-departmental assistance the Highway Department provided:***

#### ***Park***

***Assisted the Colarusso blacktop paving crew in paving the parking lot***

***Moved the band stand for music in the park***

***We moved the summer program storage box from West Copake to the park building***

***Started the water chlorinating system***

#### ***Town***

***We pressure washed the siding on the Town Hall***

***We assisted in setting the generators in place at the Town Hall and Park***

#### ***Building***

***Graded the tractor pulling track***

### ***Inter-municipal Cooperation included:***

***Ancram Highway***

***We sent trucks on 4 days to assist them with hauling blacktop***

***Taghkanic Highway***

***They sent a truck to help us in paving the Park parking lot on 1 day***

## **Building Department Monthly Report**

**June 2022**

<b>Building Permits issued/renewed</b>	<b>26</b>
<b>Fireworks permits</b>	<b>3</b>
<b>Final Inspections</b>	<b>13</b>
<b>Construction Inspections</b>	<b>16</b>
<b>Certificates of Compliance/Occupancy issued</b>	<b>16</b>
<b>Title Searches</b>	<b>10</b>
<b>Complaints (New)</b>	<b>2</b>
<b>Complaint Inspections</b>	<b>5</b>
<b>Payments</b>	<b>\$5,680.00</b>

**TOWN OF COPAKE  
ASSESSOR REPORT  
LYNN C. HOTALING  
JUNE 2022**

- Processed (12) sales for the month of JUNE
- Processed Building Permits and COs from Building Inspector
- Processed changes from B.A.R.
- Processed STAR changes from NYS ORPTS for final roll
- Completed & delivered 2022 Final Roll backup to Columbia County Real Property for processing
- Completed (6) hours training for continuing education credits
- Continue to purge/organize property files
- ❖ The 2022 assessment roll is completed and frozen. Next month, we will begin work on the 2023 assessment roll.

Lynn C. Hotaling  
Assessor

July 12, 2022  
Date

**DRAFT**

**MEMORANDUM**

TO: Short Term Rental Working Group  
Signe Adam  
Karen Agnifilo  
Lindsay LeBrecht  
Janice Nelson  
Jay Schiff

Date: July 14, 2022

Erin Reis, Code Enforcement Officer  
Ken Dow, Esq.  
Stosh Gansowski  
Richard Wolf

FROM: Jeanne E. Mettler, Supervisor

Re: Inquiries from the Board

First, thank you very much for being willing to serve on this working group.

As we said in the interview process, the Town Board is requesting that you research the issue of STRs in Copake and come back to the Board within the next four or five months with recommendations. Certainly you will come up with your own questions and issues, but the following are issues which we think should be addressed:

- How many STRs are operating in Copake, and where are they?
- What percentage of STRs are owner occupied and how many are free standing business ventures (not every occupied by the resident)
- What is the public's view of STR's? (In this regard if you would like to conduct a survey or if you want to hold a public meeting we would support that.)
- To what extent do STR's benefit Copake- in terms of tourism, or the local economy or any other aspect?
- What strategies or laws have other Towns in the County or nearby states (Great Barrington) implemented or passed?
- What *if anything* should Copake do with regard to STR's? We have a law. Should we pass a new law? Should we require registration? Annual fees? Inspections? Inspection fees? Should we set up methods of enforcement?
- If we implement any of the above (fees, registration, enforcement) what is the Town's goal? What are we seeking to achieve?

- Would the Town need to hire additional staff to implement the measures you recommend?
- Would the Town need to engage a service such as Granicus? Or are there other companies which would offer the same or better service/
- What if any liability does the Town have if we inspect? Or if we do not inspect?

We expect that you will want to speak with Granicus, a company which met with the Town earlier this year. They offer research tools as well as enforcement assistance. I can help you connect with them

I am copying Erin Reis, our Code Enforcement Officer. She is willing to meet with you and assist you.

You will also want to seek legal advice. The attorney who handles our zoning and land use issues is Ken Dow, Esq. I am copying him here, as well.

Finally, I have appointed Board members Stosh Gansowski and Richard Wolf to serve as Board liaisons. They are copied here, as well.

Again, thank you.

**TOWN OF COPAKE  
RESOLUTION  
Number 22 of July 14, 2022**

**To Approve the Highway Superintendent's Sale of  
McConnell Rear Boom Mower and  
CX90 Case Tractor with Side Flail Mower**

**WHEREAS**, the Highway Superintendent has determined that, effective upon satisfactory delivery of the new John Deere 6110M tractor, Diamond side mower, and 3 point hitch mower purchased pursuant to Town of Copake Town Board Resolution No. 29 of November 11, 2021 (collectively, the "New Equipment"), a certain McConnell rear boom mower (Serial No. 03RA54-98) and a certain 1999 CX90 Case tractor (Serial No. JJE1008474) (collectively, the "Surplus Equipment") owned by the Town will no longer needed by the Town; and

**WHEREAS**, the Highway Superintendent seeks Town Board approval to declare such Surplus Equipment as surplus and to authorize the Highway Superintendent to dispose of such Surplus Equipment by sale at auction; now, therefore,

It is hereby **RESOLVED**, that, effective upon delivery of the New Equipment to the satisfaction of the Highway Superintendent, the Town Board declares that the Surplus Equipment is surplus equipment that is no longer needed by the Town; and

It is hereby **FURTHER RESOLVED**, that pursuant to Highway Law § 142(5), the Town Board approves the Highway Superintendent's request that he be permitted to sell the Surplus Equipment at auction, effective upon delivery of the New Equipment to the satisfaction of the Highway Superintendent.

Roll Call Vote The foregoing Resolution, offered by \_\_\_\_\_ and seconded by \_\_\_\_\_, was duly put to a roll call vote as follows:

Resolution #22  
Dated July 14, 2022  
Copake, New York

Roll Call Vote.

Supervisor Mettler  
Councilperson Wolf  
Councilperson Gansowski  
Councilperson Judd  
Councilperson Sullivan

\_\_\_\_\_  
Lynn M. Connolly, Town Clerk

(seal)

July 14, 2022



**TOWN OF COPEN**  
**RESOLUTION**  
**Number 23 of July 14, 2022**

**To request and establish a Lower Speed Limit on Orphan Farm Road from the  
intersection with State Route 22 to the end of  
Orphan Farm Road**

That we, the members of the Town Board of the Town of Copake, because it is anticipated that an extension of the Harlem Valley Rail Trail will cross Orphan Farm Road, do hereby petition the Department of Transportation of the State of New York, pursuant to Section 1622.1 of the Vehicle and Traffic Law to establish a lower maximum speed at which vehicles may proceed on the entirety of Orphan Farm in the Town of Copake, to wit; that the current 55 MPH speed limit on Orphan Farm be reduced to a lower speed from the intersection with State Route 22 to the end of Orphan Farm Road.

Resolution #23  
Dated July 14, 2022  
Copake, New York

\_\_\_\_\_  
Lynn M. Connolly, Town Clerk

Roll Call Vote.

Supervisor Mettler  
Councilperson Wolf  
Councilperson Gansowski  
Councilperson Judd  
Councilperson Sullivan

(seal)

11112022

# BUDGET TO ACTUAL REPORT JUNE 30, 2022

	ACTUAL AS OF JUNE 30TH	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED
<b>REVENUES</b>				
A1001 · REAL PROPERTY TAXES	283,581.00	283,581.00	0.00	283,581.00
A1090 · INTEREST & PENALTIES	5,276.70	10,000.00	0.00	10,000.00
A1120 · SALES TAX	232,436.77	386,532.00	0.00	386,532.00
A1170 · FRANCHISE TAX	48,504.03	25,000.00	0.00	25,000.00
A1255 · CLERK FEES	839.35	1,000.00	0.00	1,000.00
A1550 · PUBLIC POUND / DOG CONTROL CHRG	0.00	250.00	0.00	250.00
A2110 · ZONING FEES	1,370.24	2,300.00	0.00	2,300.00
A2115.1 · PLANNING BOARD FEES	575.00	1,300.00	0.00	1,300.00
A2389 · TOBACCO SETTLEMENT	5,581.51	25,000.00	0.00	25,000.00
A2390 · SUMMER REC SIGN-UP FEES	12,575.00	12,575.00	0.00	12,575.00
A2401 · INTEREST & EARNINGS	1,508.42	0.00	0.00	0.00
A2401.1 · INTEREST ON RESERVES	2,637.69	0.00	0.00	0.00
A2410 · RENTAL OF REAL PROPERTY	1,300.00	1,000.00	0.00	1,000.00
A2544 · DOG LICENSES	272.00	500.00	0.00	500.00
A2555 · BUILDING & ALTERATION PERMITS	39,318.50	50,000.00	0.00	50,000.00
A2610 · FINES & FORFEITED BAIL	8,351.00	25,000.00	0.00	25,000.00
A2705 · GIFTS & DONATIONS	11,000.00	0.00	0.00	0.00
A2709 · EMPLOYEES CONTRIBUTIONS	687.26	3,064.00	0.00	3,064.00
A2770.1 · UNCLASSIFIED REVENUE	137.41	0.00	0.00	0.00
A3005 · STATE AID MORTGAGE TAX	0.00	130,000.00	0.00	130,000.00
A4489 · FEDERAL AID HEALTH	0.00	0.00	31,000.00 D	31,000.00
A917 - UNASSIGNED FUND BALANCE		0.00	149,883.74 B/C/E/F	149,883.74
<b>TOTAL REVENUE</b>	<b>655,951.88</b>	<b>957,102.00</b>	<b>180,883.74</b>	<b>1,137,985.74</b>
<b>EXPENDITURES</b>				
A10101 · LEGISLATIVE PERSONNEL SERVICES	9,499.98	19,000.00	0.00	19,000.00
A10104 · LEGISLATIVE CONTRACTUAL	0.00	2,000.00	0.00	2,000.00
A11101 · COURT PERSONNEL SERVICES	19,956.00	41,680.00	0.00	41,680.00
A11104 · COURT CONTRACTUAL	3,155.96	6,500.00	0.00	6,500.00
A12201 · SUPERVISOR PERSONNEL SERVICES	7,000.02	14,000.00	0.00	14,000.00
A12301 · MUNICIPAL EXECUTIVE	0.00	35,000.00	0.00	35,000.00
A12204 · SUPERVISOR CONTRACTUAL	109.04	1,000.00	0.00	1,000.00
A13204 · ACCOUNTANT CONTRACTUAL	9,285.93	20,000.00	0.00	20,000.00
A13214 · BOOKKEEPER CONTRACTUAL	4,500.00	9,000.00	0.00	9,000.00
A13401 · BUDGET PERSONNEL SERVICES	750.00	1,500.00	0.00	1,500.00
A13551 · ASSESSOR PERSONNEL SERVICES	19,017.88	40,000.00	0.00	40,000.00
A13554 · ASSESSOR CONTRACTUAL	0.00	6,100.00	0.00	6,100.00
A14101 · CLERK PERSONNEL SERVICES	27,550.23	55,000.00	0.00	55,000.00
A14104 · CLERK CONTRACTUAL	1,295.80	3,210.00	0.00	3,210.00
A14204 · LAW CONTRACTUAL	28,987.78	128,500.00	0.00	128,500.00

11/1/2022

# **BUDGET TO ACTUAL REPORT** **JUNE 30, 2022**

	ACTUAL AS OF JUNE 30TH	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED
A14404 · ENGINEER CONTRACTUAL	3,456.31	30,000.00	0.00	30,000.00
A16201 · OPERATION OF PLANT PERS SERVICE	8,958.48	17,917.00	0.00	17,917.00
A16202 · OPERATION OF PLANT EQUIPMENT	19,953.43	0.00	22,408.00 E	22,408.00
A16204 · OPERATION OF PLANT CONTRACTUAL	38,921.43	42,500.00	0.00	42,500.00
A16704 · CENTRAL PRINT/MAIL CONTRACTUAL	7,769.26	13,000.00	0.00	13,000.00
A16802 · CENTRAL DATA PROC EQUIPMENT	3,620.87	8,000.00	0.00	8,000.00
A16804 · CENTRAL DATA PROC CONTRACTUAL	7,641.15	9,000.00	0.00	9,000.00
A19104 · UNALLOCATED INSURANCE	42,378.50	45,000.00	0.00	45,000.00
A19204 · MUNICIPAL DUES CONTRACTUAL	1,000.00	1,000.00	0.00	1,000.00
A19904 · CONTINGENCY	0.00	40,000.00	0.00	40,000.00
A35101 · ANIMAL CONTROL PERSONNEL SERV	2,124.96	4,250.00	0.00	4,250.00
A35104 · ANIMAL CONTROL CONTRACTUAL	650.00	2,250.00	0.00	2,250.00
A36201 · SAFETY INSPECTION PERSONNEL SER	18,215.73	36,313.00	0.00	36,313.00
A36204 · SAFETY INSPECTION CONTRACTUAL	1,216.32	2,000.00	0.00	2,000.00
A40104 · PUBLIC HEALTH ARPA FUNDS	85,064.43	0.00	31,000.00 D	31,000.00
A40201 · REGISTRAR OF VITAL PERSONNEL	0.00	750.00	0.00	750.00
A50101 · STREET ADMIN PERSONNEL SERVICES	31,517.74	65,557.00	0.00	65,557.00
A50102 · STREET CAPITAL OUTLAY	5,779.00	0.00	5,779.00 B	5,779.00
A50104 · STREET ADMIN CONTRACTUAL	300.00	500.00	0.00	500.00
A51102 · MAINTENANCE OF STREETS-CAPITAL	110,481.00	0.00	115,812.90 C	115,812.90
A51324 · GARAGE CONTRACTUAL	12,566.50	25,700.00	0.00	25,700.00
A54104 · SIDEWALKS CONTRACTUAL	353.10	1,000.00	0.00	1,000.00
A64104 · CONTRACTUAL CELEBRATIONS	622.66	2,500.00	0.00	2,500.00
A65104 · VETERANS SERVICE CONTRACTUAL	0.00	1,000.00	0.00	1,000.00
A67724 · PROGRAMS FOR AGING CONTRACTUAL	0.00	1,000.00	0.00	1,000.00
A71401 · PLAYGROUND AND REC PERSONNEL	0.00	15,000.00	-11,500.00 A	3,500.00
A71402 · PLAYGROUND AND REC EQUIPMENT	5,883.84	900.00	5,883.84 F	6,783.84
A71404 · PLAYGROUND AND REC CONTRACTUAL	10,381.06	16,500.00	11,500.00 A	28,000.00
A73101 · YOUTH PROGRAM PERSONNEL SERVICE	0.00	29,000.00	0.00	29,000.00
A75104 · HISTORIAN CONTRACTUAL	760.20	1,125.00	0.00	1,125.00
A75204 · HISTORICAL PROPERTY CONTRACTUAL	1,138.29	2,500.00	0.00	2,500.00
A80101 · ZONING PERSONNEL SERVICES	939.25	5,500.00	0.00	5,500.00
A80104 · ZONING CONTRACTUAL	0.00	3,250.00	0.00	3,250.00
A80201 · PLANNING PERSONNEL SERVICES	2,647.75	6,500.00	0.00	6,500.00
A80204 · PLANNING CONTRACTUAL	5,411.80	4,650.00	0.00	4,650.00
A86874 · ECONOMIC DEV CONTRACTUAL	0.00	2,500.00	0.00	2,500.00
A88101 · CEMETERY PERSONNEL SERVICES	0.00	875.00	0.00	875.00
A88104 · CEMETERY CONTRACTUAL	0.00	300.00	0.00	300.00
A90108 · STATE RETIREMENT SYSTEM	0.00	30,000.00	0.00	30,000.00
A90308 · SOCIAL SECURITY EMP CONTRACTUAL	11,344.35	25,500.00	0.00	25,500.00
A90508 · UNEMPLOYMENT INS BENEFITS	217.89	5,000.00	0.00	5,000.00
A90558 · DISABILITY INS BENEFITS	225.12	1,200.00	0.00	1,200.00

11/1/2022

**BUDGET TO ACTUAL REPORT  
JUNE 30, 2022**

	<b>ACTUAL AS OF JUNE 30TH</b>	<b>ADOPTED BUDGET</b>	<b>BUDGET MODIFICATIONS</b>	<b>BUDGET AS MODIFIED</b>
A90608 - HOSPITAL & MEDICAL(DENTAL) INS	29,906.89	70,000.00	0.00	70,000.00
A99019 - TRANSFERS OUT	84,900.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>687,455.93</b>	<b>952,027.00</b>	<b>180,883.74</b>	<b>1,132,910.74</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>-31,504.05</b>	<b>5,075.00</b>	<b>0.00</b>	<b>5,075.00</b>

- A- TRANSFER \$11,500 FROM PERSONNEL TO CONTRACTUAL TO COVER COST OF OUTSIDE VENDOR PERFORMING  
PARK MAINTENANCE
- B- APPROVED SPEED SIGNS AT THE DECEMBER 2021 BOARD MEETING

11/12/2022

# **BUDGET TO ACTUAL REPORT JUNE 30, 2022**

	ACTUAL AS OF JUNE 30TH	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/ BUDGET
<b>REVENUES</b>					
DA1001 · REAL PROPERTY TAXES	846,275.00	846,275.00	0.00	846,275.00	
DA1120 · SALES TAX	0.00	243,008.00	0.00	243,008.00	(
DA2300 · TRANSPORTATION SERVICES - OTHER	6,766.44	9,500.00	0.00	9,500.00	
DA2401 · INTEREST AND EARNINGS	3.22	0.00	0.00	0.00	
DA2655 · SALE OF EQUIPMENT	4,050.00	0.00	0.00	0.00	
DA2709 · EMPLOYEES CONTRIBUTIONS	0.00	7,327.00	0.00	7,327.00	
DA3501 · STATE AID - CHIPS	0.00	131,185.00	64,229.72 B	195,414.72	(
DA5031 · INTERFUND TRANSFERS	84,900.00	0.00	84,900.00 A	84,900.00	
<b>TOTAL REVENUE</b>	<b>941,994.66</b>	<b>1,237,295.00</b>	<b>149,129.72</b>	<b>1,386,424.72</b>	<b>(</b>
<b>EXPENDITURES</b>					
DA51101 · STREET MAINTENANCE PERSONNEL	94,994.53	182,808.00	0.00	182,808.00	
DA51104 · STREET MAINTENANCE CONTRACTUAL	118,372.78	269,000.00	0.00	269,000.00	
DA51122 · HIGHWAY IMPROVEMENTS - CHIPS	195,414.72	131,185.00	64,229.72 B	195,414.72	
DA51302 · MACHINERY EQUIPMENT	84,900.00	75,000.00	84,900.00 A	159,900.00	
DA51304 · MACHINERY CONTRACTUAL	56,148.39	84,039.00	0.00	84,039.00	
DA51401 · LONGEVITY-PERSONNEL SERVICES	0.00	1,550.00	0.00	1,550.00	
DA51421 · SNOW REMOVAL PERSONNEL SERVICES	79,633.56	197,807.00	0.00	197,807.00	
DA51424 · SNOW REMOVAL CONTRACTUAL	42,761.19	118,000.00	0.00	118,000.00	
DA90108 · NYS RETIREMENT SYSTEM	0.00	40,000.00	0.00	40,000.00	
DA90308 · SOCIAL SECURITY EMP CONTRACTUAL	13,087.99	29,236.00	0.00	29,236.00	
DA90558 · DISABILITY INS BENEFITS	0.00	300.00	0.00	300.00	
DA90608 · HOSPITAL & MEDICAL (DENTAL) INS	58,354.92	100,000.00	0.00	100,000.00	
DA90898 · OTHER EMPLOYEE BENEFITS	2,900.59	8,370.00	0.00	8,370.00	
<b>TOTAL EXPENDITURES</b>	<b>746,568.67</b>	<b>1,237,295.00</b>	<b>149,129.72</b>	<b>1,386,424.72</b>	
<b>NET SURPLUS/(DEFICIT)</b>	<b>195,425.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

A- USE OF RESERVES TRANSFERRED FROM GENERAL FUND PER BOARD RESOLUTION

B- CHIPS INCREASED

1111A000

# **BUDGET TO ACTUAL REPORT** **JUNE 30, 2022**

	ACTUAL AS OF JUNE 30TH	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET
<b>REVENUES</b>					
SL1001 - REAL PROPERTY TAXES	12,540.00	12,540.00	0.00	12,540.00	-
SL2401 - INTEREST & EARNINGS	0.42	3,000.00	0.00	3,000.00	(2,999.58)
<b>TOTAL REVENUES</b>	<u>12,540.42</u>	<u>15,540.00</u>	<u>0.00</u>	<u>15,540.00</u>	<u>(2,999.58)</u>
<b>EXPENDITURES</b>					
SL51824 - STREET LIGHTING CONTRACTUAL	7,440.58	15,540.00	0.00	15,540.00	(8,099.42)
<b>TOTAL EXPENDITURES</b>	<u>7,440.58</u>	<u>15,540.00</u>	<u>0.00</u>	<u>15,540.00</u>	<u>(8,099.42)</u>
<b>NET SURPLUS/(DEFICIT)</b>	<u><u>5,099.84</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>-</u></u>

TITLE PAGE

**BUDGET TO ACTUAL REPORT  
JUNE 30, 2022**

<b>ACTUAL AS OF JUNE 30TH</b>	<b>ADOPTED BUDGET</b>	<b>BUDGET MODIFICATIONS</b>	<b>BUDGET AS MODIFIED</b>	<b>OVER/(UNDER) BUDGET</b>
-----------------------------------	---------------------------	---------------------------------	-------------------------------	--------------------------------

11112022

**BUDGET TO ACTUAL REPORT**  
**JUNE 30, 2022**

<b>ACTUAL AS OF JUNE 30TH</b>	<b>ADOPTED BUDGET</b>	<b>BUDGET MODIFICATIONS</b>	<b>BUDGET AS MODIFIED</b>	<b>OVER/(UNDER) BUDGET</b>
-----------------------------------	---------------------------	---------------------------------	-------------------------------	--------------------------------



1111&V66

**BUDGET TO ACTUAL REPORT  
JUNE 30, 2022**

<b>ACTUAL AS OF JUNE 30TH</b>	<b>ADOPTED BUDGET</b>	<b>BUDGET MODIFICATIONS</b>	<b>BUDGET AS MODIFIED</b>	<b>OVER/(UNDER) BUDGET</b>
-----------------------------------	---------------------------	---------------------------------	-------------------------------	--------------------------------

A40201 • REGISTRAR OF VITAL PERSONNEL

A64104 • CONTRACTUAL CELEBRATIONS

# ***Town of Copake Highway Department***

***230 Mt. View Road, Copake, New York 12516***

***William H. Gregory Jr., Superintendent  
Town of Copake Highway Department  
[copakehighwaydepart@yahoo.com](mailto:copakehighwaydepart@yahoo.com)  
[www.Copake.org](http://www.Copake.org)***

***Phone: 518-325-4222  
Fax: 518-325-4151***

## ***Highway Department June 2022 Monthly Report:***

***We worked with Peckham Roads Corporation to pave 5,450 feet of Snyder Pond Road***

***Pothole patched on one day***

***Graded and spread gravel and calcium on Lackawanna Rd***

***On one day we used our excavator to clean culvert pipes***

***Finished cleaning the ditches on our gravel roads with the grader and loader***

***The Highway Crew participated in the OSHA training provided by the Columbia County Highway Superintendents Association***

***We hauled road materials from Colarusso Quarry in Greenport to the Highway Garage stockpile***

***We continued road side mowing***

### ***Inter-departmental assistance the Highway Department provided:***

#### ***Park***

***Assisted the Colarusso blacktop paving crew in paving the parking lot***

***Moved the band stand for music in the park***

***We moved the summer program storage box from West Copake to the park building***

***Started the water chlorinating system***

#### ***Town***

***We pressure washed the siding on the Town Hall***

***We assisted in setting the generators in place at the Town Hall and Park***

#### ***Building***

***Graded the tractor pulling track***

### ***Inter-municipal Cooperation included:***

***Ancram Highway***

***We sent trucks on 4 days to assist them with hauling blacktop***

***Taghkanic Highway***

***They sent a truck to help us in paving the Park parking lot on 1 day***

## **Building Department Monthly Report**

**June 2022**

<b>Building Permits issued/renewed</b>	<b>26</b>
<b>Fireworks permits</b>	<b>3</b>
<b>Final Inspections</b>	<b>13</b>
<b>Construction Inspections</b>	<b>16</b>
<b>Certificates of Compliance/Occupancy issued</b>	<b>16</b>
<b>Title Searches</b>	<b>10</b>
<b>Complaints (New)</b>	<b>2</b>
<b>Complaint Inspections</b>	<b>5</b>
<b>Payments</b>	<b>\$5,680.00</b>

**TOWN OF COPAKE  
ASSESSOR REPORT  
LYNN C. HOTALING  
JUNE 2022**

- Processed (12) sales for the month of JUNE
- Processed Building Permits and COs from Building Inspector
- Processed changes from B.A.R.
- Processed STAR changes from NYS ORPTS for final roll
- Completed & delivered 2022 Final Roll backup to Columbia County Real Property for processing
- Completed (6) hours training for continuing education credits
- Continue to purge/organize property files
- ❖ The 2022 assessment roll is completed and frozen. Next month, we will begin work on the 2023 assessment roll.

Lynn C. Hotaling  
Assessor

July 12, 2022  
Date