

**Town of Copake**  
**RESOLUTION No. 6 of February 10, 2022**  
**To Amend the Town of Copake Policy Manual**

**WHEREAS**, the Town Board of the Town of Copake finds it desirable to revise and amend Section IV, subdivision E of the Town of Copake Policy Manual,

**BE IT RESOLVED**, that the Town Board of the Town of Copake directs that the Town of Copake Policy Manual be revised and amended as follows:

Section IV, Subdivision E. of the Policy Manual is amended to read as follows:

E. **Resolutions.** All proposed resolutions to be voted on shall be provided in writing. Resolutions shall be posted on the Town Website and on the Town Bulletin Board and copies shall be available in the Clerks' office upon request. To the extent possible, all Resolutions shall be posted on the Town Website at least 24 hours prior to the meeting, if not before.

**Roll Call Vote**

Resolution # 6  
Dated February 10, 2021  
Copake, New York

Supervisor Mettler  
Councilperson Wolf  
Councilperson Gansowski  
Councilperson Sullivan  
Councilperson Judd

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Lynn M. Connolly, Town Clerk

**Town of Copake**  
**RESOLUTION No. 7 of February 10, 2022**  
**To Amend the Town of Copake Policy Manual**

**WHEREAS**, the Town Board of the Town of Copake finds it desirable to revise and amend Section IV, subdivision C of the Town of Copake Policy Manual,

**BE IT RESOLVED**, that the Town Board of the Town of Copake directs that the Town of Copake Policy Manual be revised and amended as follows:

Section IV, Subdivision C. of the Policy Manual is amended to read as follows:

**Meeting Schedule, Agenda and Minutes**

1. Regular Town Board meetings shall be held monthly on the second Thursday evening of each month except for August, when the meeting shall be held on the second Saturday morning of that month. Special and emergency Town Board meetings may be held as called in compliance with applicable law.
2. The agenda of the regular Town Board meetings shall be established and posted on the Town Website and on the Town Bulletin Board at least five days prior to the scheduled Board meeting. Copies of the Agenda shall be made available in the Clerks' office upon request and shall be made available to the public during the Meeting.
3. Minutes shall be recorded and made available in Town Hall within ten days of the meeting date and posted on the Town website within 10 days of their approval date.

**Roll Call Vote**

Resolution # 7  
Dated February 10, 202~~1~~  
Copake, New York

Supervisor Mettler  
Councilperson Wolf  
Councilperson Gansowski  
Councilperson Sullivan  
Councilperson Judd

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Lynn M. Connolly, Town Clerk

# **Town of Copake**

## **RESOLUTION NO. 8 OF February 10, 2022**

### **To request and establish a 30 MPH Speed Limit on County Route 7 throughout the Copake Lake Watershed Area**

That we, the members of the Town Board of the Town of Copake do hereby petition the Department of Transportation of the State of New York, pursuant to Section 1622.1 of the Vehicle and Traffic Law to establish a lower maximum speed at which vehicles may proceed on County Route 7 in the Town of Copake and more specifically in the Copake Lake Watershed Area, to wit; that the current 55 MPH speed zone which begins on County Route 7 just north of the intersection with Lakeview Road be reduced to a 30 MPH zone which would extend from Lakeview Road to the sign which reads: "Exiting Copake Lake Watershed," so that, for the safety of the many pedestrians, cyclists, dog walkers and joggers who travel through the Copake Lake area, all the roads in the Copake Lake Watershed would be a uniform 30 MPH.

Resolution #8  
Dated February 10, 2022  
Copake, New York

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Lynn M. Connolly, Town Clerk

Roll Call Vote.

Supervisor Mettler  
Councilperson Wolf  
Councilperson Gansowski  
Councilperson Judd  
Councilperson Sullivan

(seal)

## *Local Law Filing*

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**(Use this form to file a local law with the Secretary of State.)**

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐County   ☐City   ☒Town   ☐Village  
(select one)

**of Copake**

**Introductory Local Law No. 1 of the year 2022**

**A LOCAL LAW TO ESTABLISH THE POSITION OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE TOWN SUPERVISOR, WITH THE POLICY INFLUENCING/CONFIDENTIAL DESIGNATION, TO BE A POSITION IN THE EXEMPT CLASS OF THE CLASSIFIED SERVICE AND AUTHORIZING THE SUPERVISOR OF THE TOWN OF COPENAK TO APPOINT AN INDIVIDUAL WHO HAS NOT TAKEN THE CIVIL SERVICE EXAMINATION TO SUCH POSITION TO SERVE AT THE PLEASURE OF THE SUPERVISOR**

**Be it enacted by the Town Board of the Town of Copake as follows:**

See attached.



**(If additional space is needed, attach pages the same size as this sheet, and number each.)**

## **TOWN OF COPEN**

### **INTRODUCTORY LOCAL LAW NO. 1 OF THE YEAR 2022**

**A LOCAL LAW TO ESTABLISH THE POSITION OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE TOWN SUPERVISOR, WITH THE POLICY INFLUENCING/CONFIDENTIAL DESIGNATION, TO BE A POSITION IN THE EXEMPT CLASS OF THE CLASSIFIED SERVICE AND AUTHORIZING THE SUPERVISOR OF THE TOWN OF COPEN TO APPOINT AN INDIVIDUAL WHO HAS NOT TAKEN THE CIVIL SERVICE EXAMINATION TO SUCH POSITION TO SERVE AT THE PLEASURE OF THE SUPERVISOR**

#### **SECTION 1 – TITLE**

This local law shall be referred to as “A Local Law to Establish the Position of Confidential Administrative Assistant to the Town Supervisor, with the Policy Influencing/Confidential Designation, to be a Position in the Exempt Class of the Classified Service and Authorizing the Supervisor of the Town of Copake to Appoint an Individual Who Has Not Taken the Civil Service Examination to Such Position to Serve at the Pleasure of the Supervisor”.

#### **SECTION 2 – AUTHORITY**

This local law is enacted pursuant to the Municipal Home Rule Law, the New York Town Law, and New York Civil Service Law § 41.

#### **SECTION 3 – ESTABLISHMENT AND DESIGNATION OF POSITION**

- A. Pursuant to Civil Service Law § 41 (c), one secretary of each municipal board or commission authorized by law to appoint a secretary shall be in the exempt class.
- B. The Town of Copake hereby deems the position of Confidential Administrative Assistant to the Supervisor, with the policy-influencing/confidential designation, to be in the exempt class pursuant to Civil Service Law § 41 (c).

- C. Positions placed in the exempt class constitute an exception to the constitutional mandate that all positions as far as practicable must be filled only after competitive examinations. Pursuant to the Rules for the Classified Service of the Department of Civil Service, positions in the exempt class, other than unskilled labor positions, are those for which competitive or non-competitive examinations or other qualification requirements are not practicable.
- D. The Supervisor of the Town of Copake is hereby authorized to appoint an individual who has not taken the civil service examination to the position of Confidential Administrative Assistant to the Supervisor, which person shall serve at the pleasure of the Supervisor.

#### **SECTION 4**

If any word, phrase, sentence, part, section, subsection, or other portion of this Law or any application thereof to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, section, subsection, or other portion, or the proscribed application thereof, shall be severable, and the remaining provisions of this Law, and all applications thereof, not having been declared void, unconstitutional, or invalid, shall remain in full force and effect.

#### **SECTION 5**

This Law shall become effective upon filing with the New York Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as Local Law No. \_\_\_\_ of 2022 of the (County)(City)(Town)(Village) of Copake was duly passed by the Town Board of the Town of Copake on \_\_\_\_\_, 2022 in accordance with the applicable provisions of law.

**2. ~~(Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)~~**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 20\_\_\_\_ in accordance with the applicable provisions of law.

**3. ~~(Final adoption by referendum.)~~**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. ~~(Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)~~**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.

Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. ~~(City local law concerning Charter revision proposed by petition.)~~**

~~I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.~~

**6. ~~(County local law concerning adoption of Charter.)~~**

~~I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_, State of New York, having been submitted to the electors at the General Election of \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

\_\_\_\_\_  
Lynn Connolly, Town of Copake Town Clerk

Clerk of the county legislative body, City, Town or Village  
Clerk or officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

TOWN OF COPEN  
CASH BALANCES BY FUND  
12/31/2021

**GENERAL FUND**

CHECKING	60,164.94	
BOGC MONEY MARKET	1,574,958.08	1
HEALTH RETIREMENT	206,352.81	
TD Bank MONEY MARKET	1,341,837.66	

***SPECIAL RESERVES***

EQUIPMENT	1,034,529.16	
CAPITAL IMPROVEMENT	1,006,358.95	
ROAD REPAIR	300,805.09	

<b>TOTAL CASH GENERAL FUND</b>	<u>5,525,006.69</u>	
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**HIGHWAY FUND**

CHECKING	885.55	
BOGC MONEY MARKET	156,257.50	1

<b>TOTAL CASH HIGHWAY FUND</b>	<u>157,143.05</u>	
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**LIGHTING FUND**

CHECKING	1,547.18	
BOGC MONEY MARKET	10,608.25	1

<b>TOTAL CASH LIGHTING FUND</b>	<u>12,155.43</u>	
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1-MULTIFUND BANK ACCOUNT SHARED BY GENERAL, HIGHWAY, AND LIGHT FUND.

TOWN OF COPAKE-GENERAL FUND  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
REVENUES						
A1001 · REAL PROPERTY TAXES	283,581.00	283,581.00	0.00	283,581.00	-	100.0%
A1090 · INTEREST & PENALTIES	9,130.12	10,000.00	0.00	10,000.00	(869.88)	91.3%
A1120 · SALES TAX	794,846.85	283,411.58	36,187.89 P	299,599.47	495,247.38	265.3%
A1170 · FRANCHISE TAX	46,326.59	25,000.00	0.00	25,000.00	21,326.59	185.31%
A1255 · CLERK FEES	2,554.62	1,000.00	0.00	1,000.00	1,554.62	255.46%
A1550 · PUBLIC POUND / DOG CONTROL CHR	60.00	250.00	0.00	250.00	(190.00)	24.0%
A2110 · ZONING FEES	4,122.06	1,500.00	0.00	1,500.00	2,622.06	274.8%
A2115.1 · PLANNING BOARD FEES	1,125.00	1,300.00	0.00	1,300.00	(175.00)	86.54%
A2389 · TOBACCO SETTLEMENT	22,326.01	25,000.00	0.00	25,000.00	(2,673.99)	89.3%
A2390 · SUMMER REC SIGN-UP FEES	7,750.00	8,500.00	0.00	8,500.00	(750.00)	91.18%
A2401 · INTEREST & EARNINGS	7,435.14	5,000.00	0.00	5,000.00	2,435.14	148.7%
A2410 · RENTAL OF REAL PROPERTY	875.00	1,750.00	0.00	1,750.00	(875.00)	50.0%
A2544 · DOG LICENSES	697.00	500.00	0.00	500.00	197.00	139.4%
A2555 · BUILDING & ALTERATION PERMITS	111,188.00	29,333.00	0.00	29,333.00	81,855.00	379.05%
A2610 · FINES & FORFEITED BAIL	35,015.00	25,000.00	0.00	25,000.00	10,015.00	140.06%
A2701 · REFUND OF PRIOR YEARS EXPENDITURES	1,733.02	0.00	0.00	0.00	1,733.02	100.0%
A2705 · GIFTS & DONATIONS	37,835.00	1,500.00	0.00	1,500.00	36,335.00	2,522.33%
A2709 · EMPLOYEES CONTRIBUTIONS	2,183.80	3,064.00	0.00	3,064.00	(880.20)	71.27%
A2750 · AIM RELATED PAYMENT	22,939.00	0.00 C	0.00	0.00	22,939.00	100.0%
A2770.1 · UNCLASSIFIED REVENUE	697.38	0.00	0.00	0.00	697.38	100.0%
A2770.2 · INTERVENOR FUNDS	21,000.00	21,000.00	0.00	21,000.00	-	100.0%
A3001 · STATE AID REVENUE SHARING	0.00	11,000.00 C	0.00	11,000.00	(11,000.00)	0.0%
A3005 · STATE AID MORTGAGE TAX	239,853.88	90,000.00	0.00	90,000.00	149,853.88	266.5%
A3089 · WATER WAY GRANT	38,220.00	40,000.00	0.00	40,000.00	(1,780.00)	95.55%
A3820 · STATE AID YOUTH PROGRAMS	0.00	1,429.00	0.00	1,429.00	(1,429.00)	0.0%
A4489 · FEDERAL AID HEALTH	0.00 B	0.00	0.00	0.00	-	0.0%
A5031 · INTERFUND TRANSFER	400.00	0.00	0.00	0.00	400.00	100.0%
A917 · UNASSIGNED FUND BALANCE	0.00	0.00	335,369.79 IU	335,369.79	(335,369.79)	0.0%
TOTAL REVENUE	1,691,894.47	849,118.58	371,557.68	1,220,676.26	471,218.21	138.6%
EXPENDITURES						
A10101 · LEGISLATIVE PERSONNEL SERVICES	14,420.16	14,420.00	0.00	14,420.00	0.16	100.0%
A10104 · LEGISLATIVE CONTRACTUAL	1,344.98	2,000.00	0.00	2,000.00	(655.02)	67.25%
.470 · LEGISLATIVE CONTRACTUAL - MISC	1,344.98	2,000.00	0.00	2,000.00	(655.02)	67.25%
Total A10104 · LEGISLATIVE CONTRACTUAL						
A11101 · COURT PERSONNEL SERVICES	20,599.92	20,600.00	0.00	20,600.00	(0.08)	100.0%
.120 · JUSTICE SALARIES	13,292.00	14,750.00	0.00	14,750.00	(1,458.00)	90.12%
.121 · COURT CLERK	33,891.92	35,350.00	0.00	35,350.00	(1,458.08)	95.88%
Total A11101 · COURT PERSONNEL SERVICES						
A11104 · COURT CONTRACTUAL	4,724.21	6,425.00	0.00	6,425.00	(1,700.79)	73.53%
.440 · PROFESSIONAL AND TECHNICAL SEC.	4,724.21	6,425.00	0.00	6,425.00	(1,700.79)	73.53%
Total A11104 · COURT CONTRACTUAL						



TOWN OF COPAKE-GENERAL FUND

BUDGET TO ACTUAL REPORT

DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
A12201 - SUPERVISOR PERSONNEL SERVICES	12,875.04	12,875.00	0.00	12,875.00	0.04	100.0%
A12204 - SUPERVISOR CONTRACTUAL						
.470 - CONTRACTUAL MISC	123.65	250.00	0.00	250.00	(126.35)	49.46%
Total A12204 - SUPERVISOR CONTRACTUAL	123.65	250.00	0.00	250.00	(126.35)	49.46%
A13204 - ACCOUNTANT CONTRACTUAL						
.440 - PAYROLL PROVIDER FEES	3,426.27	5,000.00	-750.00 K	4,250.00	(823.73)	80.82%
.470 - ACCOUNTANT MISC FEES	17,700.00	15,000.00	2,700.00 E/K	17,700.00	-	100.0%
Total A13204 - ACCOUNTANT CONTRACTUAL	21,126.27	20,000.00	1,950.00	21,950.00	(823.73)	96.25%
A13211 - BOOKKEEPER PERSONNEL SERVICES	5,835.54	9,000.00	-3,164.46 E/L	5,835.54	-	100.0%
A13214 - BOOKKEEPER CONTRACTUAL	3,000.00	2,000.00	1,214.46 E/L	3,214.46	(214.46)	93.33%
A13401 - BUDGET PERSONNEL SERVICES	1,500.00	1,500.00	0.00	1,500.00	-	100.0%
A13551 - ASSESSOR PERSONNEL SERVICES						
.150 - SOLE ASSESSOR	29,395.98	28,500.00	895.98 P	29,395.98	-	100.0%
.151 - ASSESSOR CLERK	8,484.00	8,000.00	484.00 P	8,484.00	-	100.0%
.152 - BAR CLERK	80.00	500.00	0.00	500.00	(420.00)	16.0%
Total A13551 - ASSESSOR PERSONNEL SERVICES	37,959.98	37,000.00	1,379.98	38,379.98	(420.00)	98.91%
A13554 - ASSESSOR CONTRACTUAL						
.440 - PROFESSIONAL AND TECHNICAL SEC.	5,200.00	4,000.00	1,200.00 A	5,200.00	-	100.0%
.471 - BAR SALARIES	800.00	800.00	0.00	800.00	-	100.0%
.472 - CONTRACTUAL	25.00	350.00	0.00	350.00	(325.00)	7.14%
Total A13554 - ASSESSOR CONTRACTUAL	6,025.00	5,150.00	1,200.00	6,350.00	(325.00)	94.88%
A14101 - CLERK PERSONNEL SERVICES						
.100 - TOWN CLERK/TAX COLLECTOR	43,826.94	43,000.00	826.94 M	43,826.94	-	100.0%
.102 - DEPUTY TOWN CLERK HOURLY	10,762.40	12,000.00	-826.94 M	11,173.06	(410.66)	96.33%
Total A14101 - CLERK PERSONNEL SERVICES	54,589.34	55,000.00	0.00	55,000.00	(410.66)	99.25%
A14104 - CLERK CONTRACTUAL						
.470 - CONTR. MISC.	2,315.57	3,210.00	0.00	3,210.00	(894.43)	72.14%
Total A14104 - CLERK CONTRACTUAL	2,315.57	3,210.00	0.00	3,210.00	(894.43)	72.14%
A14204 - LAW CONTRACTUAL						
.440 - ATTORNEY-PROFESSIONAL & TECH.	28,573.29	25,000.00	3,573.29 P	28,573.29	-	100.0%
.450 - SOLAR PANEL ATTORNEY	30,758.48	37,000.00	0.00	37,000.00	(6,241.52)	83.13%
Total A14204 - LAW CONTRACTUAL	59,331.77	62,000.00	3,573.29	65,573.29	(6,241.52)	90.48%
A14404 - ENGINEER CONTRACTUAL	18,364.34	9,000.00	9,364.34 A/GIP	18,364.34	-	100.0%
A16201 - OPERATION OF PLANT PERS SERVICE	15,750.00	15,750.00	0.00	15,750.00	-	100.0%

TOWN OF COPAKE-GENERAL FUND  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
A16202 - OPERATION OF PLANT						
.247 - PARK BUILDING	25,346.40	8,000.00	17,346.40 H/P	25,346.40	-	100.0%
Total A16202 - OPERATION OF PLANT	25,346.40	8,000.00	17,346.40	25,346.40	-	100.0%
A16203 - OPERATION OF PLANTS						
.347 - WEST COPAKE	1,858.65	2,500.00	0.00	2,500.00	(641.35)	74.35%
Total A16203 - OPERATION OF PLANTS	1,858.65	2,500.00	0.00	2,500.00	(641.35)	74.35%
A16204 - OPERATION OF PLANT CONTRACTUAL						
.047 - TOWN HALL	45,832.28	30,000.00	15,832.28 H/P	45,832.28	-	100.0%
Total A16204 - OPERATION OF PLANT CONTRACTUAL	45,832.28	30,000.00	15,832.28	45,832.28	-	100.0%
A16704 - CENTRAL PRINT/MAIL CONTRACTUAL						
.410 - POSTAGE	5,893.85	7,000.00	-1,000.00 D	6,000.00	(306.15)	84.9%
.411 - OFFICE SUPPLIES	7,502.66	4,000.00	3,502.66 D/P	7,502.66	-	100.0%
.4707 - ADVERTISING - NEWSPAPER ADS	1,085.52	1,000.00	85.52 P	1,085.52	-	100.0%
Total A16704 - CENTRAL PRINT/MAIL CONTRACTUAL	14,282.03	12,000.00	2,588.18	14,588.18	(306.15)	97.9%
A16802 - CENTRAL DATA PROC EQUIPMENT						
	0.00	4,000.00	0.00	4,000.00	(4,000.00)	0.0%
A16804 - CENTRAL DATA PROC CONTRACTUAL						
.4701 - CONTRACTUAL MISC	8,437.72	8,000.00	437.72 P	8,437.72	-	100.0%
Total A16804 - CENTRAL DATA PROC CONTRACTUAL	8,437.72	8,000.00	437.72	8,437.72	-	100.0%
A19104 - UNALLOCATED INSURANCE						
	39,007.53	46,000.00	0.00	46,000.00	(6,992.47)	84.8%
A19204 - MUNICIPAL DUES CONTRACTUAL						
	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A19904 - CONTINGENCY						
	0.00	40,000.00	-28,164.96 A/E/G/H	11,835.04	(11,835.04)	0.0%
A35101 - ANIMAL CONTROL PERSONNEL SERV						
.11 - DOG CONTROL OFFICER	4,000.56	4,000.00	0.00	4,000.00	0.56	100.01%
Total A35101 - ANIMAL CONTROL PERSONNEL SERV	4,000.56	4,000.00	0.00	4,000.00	0.56	100.01%
A35104 - ANIMAL CONTROL CONTRACTUAL						
.447 - MISCELLANEOUS	685.00	2,500.00	0.00	2,500.00	(1,815.00)	27.4%
Total A35104 - ANIMAL CONTROL CONTRACTUAL	685.00	2,500.00	0.00	2,500.00	(1,815.00)	27.4%
A36201 - SAFETY INSPECTION PERSONNEL SER						
.110 - BUILDING INSPECTOR	27,999.96	39,000.00	0.00	39,000.00	(11,000.04)	71.8%
.112 - ENFORCEMENT SECRETARY	4,546.40	5,000.00	0.00	5,000.00	(453.60)	90.93%
Total A36201 - SAFETY INSPECTION PERSONNEL SER	32,546.36	44,000.00	0.00	44,000.00	(11,453.64)	73.97%
A36204 - SAFETY INSPECTION CONTRACTUAL						
.47 - MISCELLANEOUS	1,856.57	1,840.00	0.00	1,840.00	(16.57)	99.51%
Total A36204 - SAFETY INSPECTION CONTRACTUAL	1,856.57	1,840.00	0.00	1,840.00	(16.57)	99.51%
A40204 - REGISTRAR OF VITAL CONTRACTUAL						

TOWN OF COPAKE-GENERAL FUND  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
.48 - DEATH CERTIFICATES	990.00	1,000.00	0.00	1,000.00	(10.00)	99.0%
Total A40204 - REGISTRAR OF VITAL CONTRACTUAL	990.00	1,000.00	0.00	1,000.00	(10.00)	99.0%
A50101 - STREET ADMIN PERSONNEL SERVICES	69,599.48	63,647.52	5,951.96 P	69,599.48	-	100.0%
A50104 - STREET ADMIN CONTRACTUAL	300.00	500.00	0.00	500.00	(200.00)	60.0%
A51102 - MAINTENANCE OF STREETS	140,872.20	0.00	140,872.20 I	140,872.20	-	100.0%
A51324 - GARAGE CONTRACTUAL						
.4624 - REFUSE	1,248.00	1,200.00	48.00 N	1,248.00	-	100.0%
.4625 - ELECTRIC	5,558.77	6,500.00	0.00	6,500.00	(941.23)	85.52%
.4626 - PHONE, DSL, FAX	0.00	2,000.00	-1,143.53 N/O	856.47	(856.47)	0.0%
.4627 - HEATING FUEL	3,557.99	5,000.00	0.00	5,000.00	(1,442.01)	71.16%
.4628 - CLEAN UP DAY	1,710.20	3,000.00	0.00	3,000.00	(1,289.80)	57.01%
.4629 - GARAGE MISC	9,095.53	8,000.00	1,095.53 O	9,095.53	-	100.0%
Total A51324 - GARAGE CONTRACTUAL	21,170.49	25,700.00	0.00	25,700.00	(4,529.51)	82.38%
A54104 - SIDEWALKS CONTRACTUAL	210.00	1,000.00	0.00	1,000.00	(790.00)	21.0%
A65104 - VETERANS SERVICE CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A67724 - PROGRAMS FOR AGING CONTRACTUAL	500.00	2,250.00	0.00	2,250.00	(1,750.00)	22.22%
A71401 - PLAYGROUND AND REC PERSONNEL						
.170 - PARK SUPERINTENDENT	6,156.76	8,425.00	0.00	8,425.00	(2,268.24)	73.08%
.171 - PARK MAINTENANCE EMPLOYEES	1,841.20	5,000.00	0.00	5,000.00	(3,158.80)	36.82%
Total A71401 - PLAYGROUND AND REC PERSONNEL	7,997.96	13,425.00	0.00	13,425.00	(5,427.04)	59.58%
A71402 - PLAYGROUND AND REC EQUIPMENT	0.00	900.00	0.00	900.00	(900.00)	0.0%
A71404 - PLAYGROUND AND REC CONTRACTUAL						
.47200 - CONTRACTUAL	6,493.96	16,000.00	0.00	16,000.00	(9,506.04)	40.59%
.47600 - PLAYGROUND CAPITAL ACCOUNT	0.00	500.00	0.00	500.00	(500.00)	0.0%
Total A71404 - PLAYGROUND AND REC CONTRACTUAL	6,493.96	16,500.00	0.00	16,500.00	(10,006.04)	39.36%
A73101 - YOUTH PROGRAM PERSONNEL SERVICE						
.180 - PROGRAM DIRECTOR	4,410.02	5,000.00	0.00	5,000.00	(589.98)	88.2%
.181 - ASSISTANT DIRECTOR	2,928.00	3,000.00	0.00	3,000.00	(72.00)	97.6%
.183 - COUNSELORS	15,423.30	17,000.00	0.00	17,000.00	(1,576.70)	90.73%
Total A73101 - YOUTH PROGRAM PERSONNEL SERVICE	22,761.32	25,000.00	0.00	25,000.00	(2,238.68)	91.05%
A73104 - YOUTH PROGRAM CONTRACTUAL						
.411 - SUPPLIES & MATERIALS	4,020.51	2,500.00	1,520.51 A/E	4,020.51	-	100.0%
.477 - MISCELLANEOUS	3,563.08	1,500.00	2,063.08 E	3,563.08	-	100.0%
Total A73104 - YOUTH PROGRAM CONTRACTUAL	7,603.59	4,000.00	3,603.59	7,603.59	-	100.0%
A75104 - HISTORIAN CONTRACTUAL						

**TOWN OF COPAKE-GENERAL FUND  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021**

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
.4770 - MISCELLANEOUS	488.11	200.00	288.11 F/P	488.11	-	100.0%
.4790 - STIPEN	425.00	425.00	0.00	425.00	-	100.0%
Total A75104 - HISTORIAN CONTRACTUAL	913.11	625.00	288.11	913.11	-	100.0%
A75204 - HISTORICAL PROPERTY CONTRACTUAL						
.0477 - MISCELLANEOUS	2,199.80	2,000.00	199.80 P	2,199.80	-	100.0%
Total A75204 - HISTORICAL PROPERTY CONTRACTUAL	2,199.80	2,000.00	199.80	2,199.80	-	100.0%
A75504 - CELEBRATIONS CONTRACTUAL						
.47500 - CELEBRATIONS	1,359.48	2,500.00	0.00	2,500.00	(1,140.52)	54.38%
Total A75504 - CELEBRATIONS CONTRACTUAL	1,359.48	2,500.00	0.00	2,500.00	(1,140.52)	54.38%
A80101 - ZONING PERSONNEL SERVICES						
	2,932.00	5,000.00	0.00	5,000.00	(2,068.00)	58.64%
A80104 - ZONING CONTRACTUAL						
.472000 - CONTRACTUAL	0.00	750.00	0.00	750.00	(750.00)	0.0%
.479000 - STIPEN	2,100.00	2,500.00	0.00	2,500.00	(400.00)	84.0%
Total A80104 - ZONING CONTRACTUAL	2,100.00	3,250.00	0.00	3,250.00	(1,150.00)	64.62%
A80201 - PLANNING PERSONNEL SERVICES						
	5,748.00	6,000.00	0.00	6,000.00	(252.00)	95.8%
A80204 - PLANNING CONTRACTUAL						
.04720 - CONTRACTUAL	634.55	750.00	0.00	750.00	(115.45)	84.61%
.04770 - WATER WAY GRANT	23,250.00	23,250.00	0.00	23,250.00	-	100.0%
.04780 - RECODIFICATION	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
.04790 - STIPEN	2,900.00	2,900.00	0.00	2,900.00	-	100.0%
Total A80204 - PLANNING CONTRACTUAL	26,784.55	27,900.00	0.00	27,900.00	(1,115.45)	96.0%
A86874 - ECONOMIC DEV CONTRACTUAL						
	5,087.20	2,500.00	2,587.20 G/P	5,087.20	-	100.0%
A88101 - CEMETERY PERSONNEL SERVICES						
	176.00	875.00	0.00	875.00	(699.00)	20.11%
A88104 - CEMETERY CONTRACTUAL						
	0.00	300.00	0.00	300.00	(300.00)	0.0%
A90108 - STATE RETIREMENT SYSTEM						
	22,239.00	30,000.00	0.00	30,000.00	(7,761.00)	74.13%
A90308 - SOCIAL SECURITY EMP CONTRACTUAL						
	21,461.06	28,296.00	0.00	28,296.00	(6,834.94)	75.85%
A90508 - UNEMPLOYMENT INS BENEFITS						
	0.00	5,000.00	0.00	5,000.00	(5,000.00)	0.0%
A90558 - DISABILITY INS BENEFITS						
	856.98	1,200.00	0.00	1,200.00	(343.02)	71.42%
A90608 - HOSPITAL & MEDICAL(DENTAL) INS						
	64,780.31	83,980.06	0.00	83,980.06	(19,199.75)	77.14%
A99019 - TRANSFERS OUT						
	194,497.59	0.00	194,497.59 J	194,497.59	-	100.0%
TOTAL EXPENDITURES	1,096,464.95	849,118.58	371,557.68	1,220,676.26	(124,211.31)	89.82%
NET SURPLUS/(DEFICIT)	595,429.52	0.00	0.00	0.00	-	0.0%

- A- BUDGET TRANSFER APPROVED AT THE JULY 8TH MEETING; SEE MINUTES FOR MOTION AND APPROVAL  
B- ARPA FEDERAL AID FUNDS WILL BE RE-CLASSIFIED TO A688-OTHER LIABILITIES UNTIL BOARD APPROVES A SPENDING PLAN  
C- AIM RELATED FUNDS BUDGETED TO A3001, SHOULD BE A2750  
D- BUDGET TRANSFER APPROVED AT THE 10/14/2021 MEETING  
E- BUDGET TRANSFER APPROVED AT THE 10/14/2021 MEETING  
F- REVIEW GENERAL LEDGER ACCOUNT DETAIL

drafted by  
Robert H. Patterson, CPA  
02/7/2022

TOWN OF COPAKE-GENERAL FUND  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
G-	BUDGET TRANSFER APPROVED AT THE 10/14/2021 MEETING					
H-	BUDGET TRANSFER TO BE REVIEWED AT THE 12/28/2021 MEETING					
I-	PAY FROM UNASSIGNED FUND BALANCE APPROVED AT BOARD MEETING					
J-	APPROVED AT THE DECEMBER 2020 BOARD MEETING; TRANSFER OCCURRED IN 2021					
K-	TO BE ADDRESSED AT THE FEBRUARY 2022 BOARD MEETING					
L-	TO BE ADDRESSED AT THE FEBRUARY 2022 BOARD MEETING					
M-	TO BE ADDRESSED AT THE FEBRUARY 2022 BOARD MEETING					
N-	TO BE ADDRESSED AT THE FEBRUARY 2022 BOARD MEETING					
O-	TO BE ADDRESSED AT THE FEBRUARY 2022 BOARD MEETING					
P-	TO BE ADDRESSED AT THE FEBRUARY 2022 BOARD MEETING					

TOWN OF COPAKE-HIGHWAY FUND  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
REVENUES						
DA1001 - REAL PROPERTY TAXES	846,274.79	846,274.79	0.00	846,274.79	-	100.0%
DA1120 - SALES TAX	160,847.01	160,847.01	0.00	160,847.01	-	100.0%
DA2300 - TRANSPORTATION SERVICES - OTHER	5,862.99	15,550.00	0.00	15,550.00	(9,687.01)	37.7%
DA2401 - INTEREST & EARNINGS	13.65	300.00	0.00	300.00	(286.35)	4.55%
DA2655 - SALE OF EQUIPMENT	15,128.00	15,000.00	0.00	15,000.00	128.00	100.85%
DA2709 - EMPLOYEES CONTRIBUTIONS	0.00	7,327.17	0.00	7,327.17	(7,327.17)	0.0%
DA2680 - INSURANCE RECOVERIES	1,896.09	0.00	0.00	0.00	1,896.09	100.0%
DA3501 - STATE AID - CHIPS	289,730.47	131,184.97	158,545.50 A	289,730.47	-	100.0%
DA599 - APPROPRIATED FUND BALANCE	0.00	25,000.00	0.00	25,000.00	(25,000.00)	0.0%
DA915 - ASSIGNED UNAPPROPRIATED FUND BALANCE	194,497.59	0.00	194,497.59 B	194,497.59	-	100.0%
TOTAL REVENUE	1,514,250.59	1,201,483.94	353,043.09	1,554,527.03	(40,276.44)	97.41%
EXPENDITURES						
DA51101 - STREET MAINTENANCE PERSONNEL	166,513.44	176,777.00	0.00	176,777.00	(10,263.56)	94.19%
DA51104 - STREET MAINTENANCE CONTRACTUAL						
.4609 - FUEL	49,539.63	65,000.00	0.00	65,000.00	(15,460.37)	76.22%
.4615 - BLACKTOP	73,882.33	86,500.00	0.00	86,500.00	(12,617.67)	85.41%
.4616 - DUST CONTROL CALCIUM	3,177.60	14,000.00	0.00	14,000.00	(10,822.40)	22.7%
.4617 - TREE REMOVAL	8,556.00	14,500.00	0.00	14,500.00	(5,944.00)	59.01%
.4618 - SIGNS	4,278.34	4,000.00	0.00	4,000.00	278.34	106.96%
.4619 - CULVERTS	1,509.80	8,000.00	0.00	8,000.00	(6,490.20)	18.87%
.4620 - AGGREGATES	65,422.58	59,000.00	0.00	59,000.00	6,422.58	110.89%
.4621 - ROAD MAINTENANCE MISC.	17,191.22	18,000.00	0.00	18,000.00	(808.78)	95.51%
Total DA51104 - STREET MAINTENANCE CONTRACTUAL	223,557.50	289,000.00	0.00	289,000.00	(45,442.50)	83.11%
DA51122 - HIGHWAY IMPROVEMENTS - CHIPS	289,730.47	131,184.97	158,545.50 A	289,730.47	-	100.0%
DA51302 - MACHINERY EQUIPMENT	194,497.59	10,000.00	194,497.59 B	204,497.59	(10,000.00)	95.11%
DA51304 - MACHINERY CONTRACTUAL						
.4601 - OIL & GREASE	6,603.74	0.00	0.00	0.00	6,603.74	100.0%
.4602 - TIRES	12,155.59	0.00	0.00	0.00	12,155.59	100.0%
.4603 - WINTER MAINTENANCE	5,500.20	0.00	0.00	0.00	5,500.20	100.0%
.4604 - REPAIRS AND PARTS	63,081.97	84,039.22	25,000.00	109,039.22	(45,957.25)	57.85%
.4605 - SHOP SUPPLIES	8,290.50	0.00	0.00	0.00	8,290.50	100.0%
.4606 - MISCELLANEOUS	15,381.51	0.00	0.00	0.00	15,381.51	100.0%
Total DA51304 - MACHINERY CONTRACTUAL	111,013.51	84,039.22	25,000.00	109,039.22	1,974.29	101.81%
DA51401 - LONGEVITY-PERSONNEL SERVICES	2,000.00	4,900.00	0.00	4,900.00	(2,900.00)	40.82%
DA51421 - SNOW REMOVAL PERSONNEL SERVICES	188,924.62	193,582.18	0.00	193,582.18	(4,657.56)	97.59%
DA51424 - SNOW REMOVAL CONTRACTUAL						
.4608 - SALT	59,630.25	118,000.00	-25,000.00	93,000.00	(33,369.75)	64.12%
.4610 - SNOW REMOVAL CALCIUM	6,633.60	0.00	0.00	0.00	6,633.60	100.0%
.4611 - SAND	17,709.18	0.00	0.00	0.00	17,709.18	100.0%

TOWN OF COPAKE-HIGHWAY FUND  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
Total DA51424 - SNOW REMOVAL CONTRACTUAL	83,973.03	118,000.00	-25,000.00	93,000.00	(9,026.97)	90.29%
DA90108 - NYS RETIREMENT SYSTEM	50,000.00	50,000.00	0.00	50,000.00	-	100.0%
DA90308 - SOCIAL SECURITY EMP CONTRACTUAL	27,792.14	28,900.00	0.00	28,900.00	(1,107.86)	96.17%
DA90558 - DISABILITY INS BENEFITS	154.04	300.00	0.00	300.00	(145.96)	51.35%
DA90608 - HOSPITAL & MEDICAL (DENTAL) INS	113,489.75	126,430.57	0.00	126,430.57	(12,940.82)	89.76%
DA90898 - OTHER EMPLOYEE BENEFITS	8,283.57	8,370.00	0.00	8,370.00	(86.43)	98.97%
TOTAL EXPENDITURES	1,459,929.66	1,201,483.94	353,043.09	1,554,527.03	(94,597.37)	93.92%
NET SURPLUS/(DEFICIT)	54,320.93	0.00	0.00	0.00	54,320.93	100.0%

- A - INCREASE IN CHIPS FUNDS PER NYSDOT  
B - APPROVED AT THE DECEMBER 8TH 2020 BOARD MEETING; REVIEW MINUTES FOR DETAIL



TOWN OF COPAKE-STREET LIGHT  
BUDGET TO ACTUAL REPORT  
DECEMBER 31, 2021

	ACTUAL AS OF DECEMBER 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
REVENUES						
SL1001 · REAL PROPERTY TAXES	12,540.00	12,540.00	0.00	12,540.00	-	100.0%
SL2401 · INTEREST & EARNINGS	0.82	3,000.00	0.00	3,000.00	(2,999.18)	0.03%
TOTAL REVENUES	12,540.82	15,540.00	0.00	15,540.00	(2,999.18)	80.7%
EXPENDITURES						
SL51824 · STREET LIGHTING CONTRACTUAL						
5182.47 · MISCELLANEOUS	14,781.87	15,540.00	0.00	15,540.00	(758.13)	95.12%
Total SL51824 · STREET LIGHTING CONTRACTUAL	14,781.87	15,540.00	0.00	15,540.00	(758.13)	95.12%
TOTAL EXPENDITURES	14,781.87	15,540.00	0.00	15,540.00	(758.13)	95.12%
NET SURPLUS/(DEFICIT)	-2,241.05	0.00	0.00	0.00	-	100.0%

TOWN OF COPEN  
BUDGET TRANSFERS  
Dec-21

TRANSFERS		FROM	TO
K	A13204.470		750.00
	A13204.440	750.00	
L	A13211		750.00
	A13214	750.00	
M	A14101.100		826.94
	A14101.102	826.94	
N	A51324.4624		48.00
	A51324.4626	48.00	
O	A51324.4629		1,095.53
	A51324.4626	1,095.53	

**APPROPRIATION OF EXCESS SALES TAX REVENUE**

P	A13551.150		895.98
	A13551.151		484.00
	A14204.440		3,573.29
	A14404		5,002.97
	A16202.247		5,346.40
	A16204.047		9,832.28
	A16704.411		2,502.66
	A16704.4707		85.52
	A16804.4701		437.72
	A50101		5,951.96
	A75104		288.11
	A75204		199.80
	A86874		1,587.20
	A1120	36,187.89	

TOWN OF COPEN  
CASH BALANCES BY FUND  
1/31/2022

**GENERAL FUND**

CHECKING	74,619.31	
BOGC MONEY MARKET	1,322,027.29	1
HEALTH RETIREMENT	206,370.34	
TD Bank MONEY MARKET	1,341,952.09	

***SPECIAL RESERVES***

EQUIPMENT	949,715.40	
CAPITAL IMPROVEMENT	1,006,444.42	
ROAD REPAIR	300,856.19	

<b>TOTAL CASH GENERAL FUND</b>	<u>5,201,985.04</u>	
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**HIGHWAY FUND**

CHECKING	100,569.90	
BOGC MONEY MARKET	256,200.83	1

<b>TOTAL CASH HIGHWAY FUND</b>	<u>356,770.73</u>	
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**LIGHTING FUND**

CHECKING	1,547.19	
BOGC MONEY MARKET	9,016.63	1

<b>TOTAL CASH LIGHTING FUND</b>	<u>10,563.82</u>	
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1-MULTIFUND BANK ACCOUNT SHARED BY GENERAL,  
HIGHWAY, AND LIGHT FUND.

TOWN OF COPAKE-GENERAL FUND  
BUDGET TO ACTUAL REPORT  
JANUARY 31, 2022

	ACTUAL AS OF JANUARY 31st	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
REVENUES						
A1001 · REAL PROPERTY TAXES	0.00	283,581.00	0.00	283,581.00	(283,581.00)	0.0%
A1090 · INTEREST & PENALTIES	0.00	10,000.00	0.00	10,000.00	(10,000.00)	0.0%
A1120 · SALES TAX	0.00	386,532.00	0.00	386,532.00	(386,532.00)	0.0%
A1170 · FRANCHISE TAX	0.00	25,000.00	0.00	25,000.00	(25,000.00)	0.0%
A1255 · CLERK FEES	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A1550 · PUBLIC POUND / DOG CONTROL CHRG	0.00	250.00	0.00	250.00	(250.00)	0.0%
A2110 · ZONING FEES	44.32	2,300.00	0.00	2,300.00	(2,255.68)	1.93%
A2115.1 · PLANNING BOARD FEES	0.00	1,300.00	0.00	1,300.00	(1,300.00)	0.0%
A2389 · TOBACCO SETTLEMENT	0.00	25,000.00	0.00	25,000.00	(25,000.00)	0.0%
A2390 · SUMMER REC SIGN-UP FEES	0.00	7,500.00	0.00	7,500.00	(7,500.00)	0.0%
A2401 · INTEREST & EARNINGS	329.88	0.00	0.00	0.00	329.88	100.0%
A2410 · RENTAL OF REAL PROPERTY	200.00	1,000.00	0.00	1,000.00	(800.00)	20.0%
A2544 · DOG LICENSES	0.00	500.00	0.00	500.00	(500.00)	0.0%
A2555 · BUILDING & ALTERATION PERMITS	0.00	50,000.00	0.00	50,000.00	(50,000.00)	0.0%
A2610 · FINES & FORFEITED BAIL	0.00	25,000.00	0.00	25,000.00	(25,000.00)	0.0%
A2705 · GIFTS & DONATIONS	5,500.00	0.00	0.00	0.00	5,500.00	100.0%
A2709 · EMPLOYEES CONTRIBUTIONS	0.00	3,064.00	0.00	3,064.00	(3,064.00)	0.0%
A3005 · STATE AID MORTGAGE TAX	0.00	130,000.00	0.00	130,000.00	(130,000.00)	0.0%
TOTAL REVENUE	6,074.20	952,027.00	0.00	952,027.00	(945,952.80)	0.64%
EXPENDITURES						
A10101 · LEGISLATIVE PERSONNEL SERVICES	1,583.33	19,000.00	0.00	19,000.00	(17,416.67)	8.33%
A10104 · LEGISLATIVE CONTRACTUAL	0.00	2,000.00	0.00	2,000.00	(2,000.00)	0.0%
A11101 · COURT PERSONNEL SERVICES	2,896.75	41,680.00	0.00	41,680.00	(38,783.25)	6.95%
A11104 · COURT CONTRACTUAL	255.00	6,500.00	0.00	6,500.00	(6,245.00)	3.92%
A12201 · SUPERVISOR PERSONNEL SERVICES	1,166.67	14,000.00	0.00	14,000.00	(12,833.33)	8.33%
A12301 · MUNICIPAL EXECUTIVE	0.00	35,000.00	0.00	35,000.00	(35,000.00)	0.0%
A12204 · SUPERVISOR CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A13204 · ACCOUNTANT CONTRACTUAL	1,812.25	20,000.00	0.00	20,000.00	(18,187.75)	9.06%
A13214 · BOOKKEEPER CONTRACTUAL	750.00	9,000.00	0.00	9,000.00	(8,250.00)	8.33%
A13401 · BUDGET PERSONNEL SERVICES	125.00	1,500.00	0.00	1,500.00	(1,375.00)	8.33%
A13551 · ASSESSOR PERSONNEL SERVICES	2,234.72	40,000.00	0.00	40,000.00	(37,765.28)	5.59%
A13554 · ASSESSOR CONTRACTUAL.	0.00	6,100.00	0.00	6,100.00	(6,100.00)	0.0%
A14101 · CLERK PERSONNEL SERVICES	3,333.30	55,000.00	0.00	55,000.00	(51,666.70)	6.06%
A14104 · CLERK CONTRACTUAL	0.00	3,210.00	0.00	3,210.00	(3,210.00)	0.0%
A14204 · LAW CONTRACTUAL	0.00	128,500.00	0.00	128,500.00	(128,500.00)	0.0%
A14404 · ENGINEER CONTRACTUAL	0.00	30,000.00	0.00	30,000.00	(30,000.00)	0.0%
A16201 · OPERATION OF PLANT PERS SERVICE	1,493.08	17,917.00	0.00	17,917.00	(16,423.92)	8.33%
A16204 · OPERATION OF PLANT CONTRACTUAL	10,430.55	42,500.00	0.00	42,500.00	(32,069.45)	24.54%
A16704 · CENTRAL PRINT/MAIL CONTRACTUAL	269.05	13,000.00	0.00	13,000.00	(12,730.95)	2.07%

TOWN OF COPAKE-GENERAL FUND

BUDGET TO ACTUAL REPORT

	ACTUAL AS OF JANUARY 31st	JANUARY 31, 2022 ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
A16802 · CENTRAL DATA PROC EQUIPMENT	0.00	8,000.00	0.00	8,000.00	(8,000.00)	0.0%
A16804 · CENTRAL DATA PROC CONTRACTUAL	1,299.64	9,000.00	0.00	9,000.00	(7,700.36)	14.44%
A19104 · UNALLOCATED INSURANCE	0.00	45,000.00	0.00	45,000.00	(45,000.00)	0.0%
A19204 · MUNICIPAL DUES CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A19904 · CONTINGENCY	0.00	40,000.00	0.00	40,000.00	(40,000.00)	0.0%
A35101 · ANIMAL CONTROL PERSONNEL SERV	354.16	4,250.00	0.00	4,250.00	(3,895.84)	8.33%
A35104 · ANIMAL CONTROL CONTRACTUAL	0.00	2,250.00	0.00	2,250.00	(2,250.00)	0.0%
A36201 · SAFETY INSPECTION PERSONNEL SER	2,948.83	36,313.00	0.00	36,313.00	(33,364.17)	8.12%
A36204 · SAFETY INSPECTION CONTRACTUAL	44.80	2,000.00	0.00	2,000.00	(1,955.20)	2.24%
A40201 · REGISTRAR OF VITAL PERSONNEL	0.00	750.00	0.00	750.00	(750.00)	0.0%
A50101 · STREET ADMIN PERSONNEL SERVICES	3,782.12	65,557.00	0.00	65,557.00	(61,774.88)	5.77%
A50104 · STREET ADMIN CONTRACTUAL	300.00	500.00	0.00	500.00	(200.00)	60.0%
A51324 · GARAGE CONTRACTUAL	1,928.61	25,700.00	0.00	25,700.00	(23,771.39)	7.5%
A54104 · SIDEWALKS CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A64104 · CONTRACTUAL CELEBRATIONS	0.00	2,500.00	0.00	2,500.00	(2,500.00)	0.0%
A65104 · VETERANS SERVICE CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A67724 · PROGRAMS FOR AGING CONTRACTUAL	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.0%
A71401 · PLAYGROUND AND REC PERSONNEL	0.00	15,000.00	0.00	15,000.00	(15,000.00)	0.0%
A71402 · PLAYGROUND AND REC EQUIPMENT	0.00	900.00	0.00	900.00	(900.00)	0.0%
A71404 · PLAYGROUND AND REC CONTRACTUAL	244.58	16,500.00	0.00	16,500.00	(16,255.42)	1.48%
A73101 · YOUTH PROGRAM PERSONNEL SERVICE	0.00	29,000.00	0.00	29,000.00	(29,000.00)	0.0%
A75104 · HISTORIAN CONTRACTUAL	0.00	1,125.00	0.00	1,125.00	(1,125.00)	0.0%
A75204 · HISTORICAL PROPERTY CONTRACTUAL	60.00	2,500.00	0.00	2,500.00	(2,440.00)	2.4%
A80101 · ZONING PERSONNEL SERVICES	114.75	5,500.00	0.00	5,500.00	(5,385.25)	2.09%
A80104 · ZONING CONTRACTUAL	0.00	3,250.00	0.00	3,250.00	(3,250.00)	0.0%
A80201 · PLANNING PERSONNEL SERVICES	272.00	6,500.00	0.00	6,500.00	(6,228.00)	4.19%
A80204 · PLANNING CONTRACTUAL	0.00	4,650.00	0.00	4,650.00	(4,650.00)	0.0%
A86874 · ECONOMIC DEV CONTRACTUAL	0.00	2,500.00	0.00	2,500.00	(2,500.00)	0.0%
A88101 · CEMETERY PERSONNEL SERVICES	0.00	875.00	0.00	875.00	(875.00)	0.0%
A88104 · CEMETERY CONTRACTUAL	0.00	300.00	0.00	300.00	(300.00)	0.0%
A90108 · STATE RETIREMENT SYSTEM	0.00	30,000.00	0.00	30,000.00	(30,000.00)	0.0%
A90308 · SOCIAL SECURITY EMP CONTRACTUAL	1,561.89	25,500.00	0.00	25,500.00	(23,938.11)	6.13%
A90508 · UNEMPLOYMENT INS BENEFITS	0.00	5,000.00	0.00	5,000.00	(5,000.00)	0.0%
A90558 · DISABILITY INS BENEFITS	0.00	1,200.00	0.00	1,200.00	(1,200.00)	0.0%
A90608 · HOSPITAL & MEDICAL(DENTAL) INS	4,548.76	70,000.00	0.00	70,000.00	(65,451.24)	6.5%
A99019 · TRANSFERS OUT	84,900.00	0.00	0.00	0.00	84,900.00	100.0%
TOTAL EXPENDITURES	128,709.84	952,027.00	0.00	952,027.00	-823,317.16	13.52%
NET SURPLUS/(DEFICIT)	-122,635.64	0.00	0.00	0.00	(122,635.64)	100.0%

TOWN OF COPAKE-HIGHWAY FUND  
BUDGET TO ACTUAL REPORT  
JANUARY 31, 2022

	ACTUAL AS OF JANUARY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
<b>REVENUES</b>						
DA1001 · REAL PROPERTY TAXES	0.00	846,275.00	0.00	846,275.00	(846,275.00)	0.0%
DA1120 · SALES TAX	0.00	243,008.00	0.00	243,008.00	(243,008.00)	0.0%
DA2300 · TRANSPORTATION SERVICES - OTHER	0.00	9,500.00	0.00	9,500.00	(9,500.00)	0.0%
DA2401 · INTEREST AND EARNINGS	0.43	0.00	0.00	0.00	0.43	100.0%
DA2709 · EMPLOYEES CONTRIBUTIONS	0.00	7,327.00	0.00	7,327.00	(7,327.00)	0.0%
DA3501 · STATE AID - CHIPS	0.00	131,185.00	0.00	131,185.00	(131,185.00)	0.0%
DA5031 · INTERFUND TRANSFERS	84,900.00	0.00	0.00	0.00	84,900.00	100.0%
<b>TOTAL REVENUE</b>	84,900.43	1,237,295.00	0.00	1,237,295.00	(1,152,394.57)	6.86%
<b>EXPENDITURES</b>						
DA51101 · STREET MAINTENANCE PERSONNEL	0.00	182,808.00	0.00	182,808.00	(182,808.00)	0.0%
DA51104 · STREET MAINTENANCE CONTRACTUAL	6,205.16	269,000.00	0.00	269,000.00	(262,794.84)	2.31%
DA51122 · HIGHWAY IMPROVEMENTS - CHIPS	0.00	131,185.00	0.00	131,185.00	(131,185.00)	0.0%
DA51302 · MACHINERY EQUIPMENT	84,900.00	75,000.00	0.00	75,000.00	9,900.00	113.2%
DA51304 · MACHINERY CONTRACTUAL	8,979.55	84,039.00	0.00	84,039.00	(75,059.45)	10.69%
DA51401 · LONGEVITY-PERSONNEL SERVICES	0.00	1,550.00	0.00	1,550.00	(1,550.00)	0.0%
DA51421 · SNOW REMOVAL PERSONNEL SERVICES	21,485.10	197,807.00	0.00	197,807.00	(176,321.90)	10.86%
DA51424 · SNOW REMOVAL CONTRACTUAL	10,824.36	118,000.00	0.00	118,000.00	(107,175.64)	9.17%
DA90108 · NYS RETIREMENT SYSTEM	0.00	40,000.00	0.00	40,000.00	(40,000.00)	0.0%
DA90308 · SOCIAL SECURITY EMP CONTRACTUAL	1,601.92	29,236.00	0.00	29,236.00	(27,634.08)	5.48%
DA90558 · DISABILITY INS BENEFITS	0.00	300.00	0.00	300.00	(300.00)	0.0%
DA90608 · HOSPITAL & MEDICAL (DENTAL) INS	8,661.46	100,000.00	0.00	100,000.00	(91,338.54)	8.66%
DA90898 · OTHER EMPLOYEE BENEFITS	603.02	8,370.00	0.00	8,370.00	(7,766.98)	7.21%
<b>TOTAL EXPENDITURES</b>	143,260.57	1,237,295.00	0.00	1,237,295.00	-1,094,034.43	11.58%
<b>NET SURPLUS/(DEFICIT)</b>	<b>-58,360.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(58,360.14)</b>	<b>100.0%</b>

TOWN OF COPAKE-LIGHT FUND  
BUDGET TO ACTUAL REPORT  
JANUARY 31, 2022

	ACTUAL AS OF JANUARY 31ST	ADOPTED BUDGET	BUDGET MODIFICATIONS	BUDGET AS MODIFIED	OVER/(UNDER) BUDGET	% OF BUDGET REACHED
REVENUES						
SL1001 - REAL PROPERTY TAXES	0.00	12,540.00	0.00	12,540.00	(12,540.00)	0.0%
SL2401 - INTEREST & EARNINGS	0.01	3,000.00	0.00	3,000.00	(2,999.99)	0.0%
TOTAL REVENUES	0.01	15,540.00	0.00	15,540.00	(15,539.99)	0.0%
EXPENDITURES						
SL51824 - STREET LIGHTING CONTRACTUAL	0.00	15,540.00	0.00	15,540.00	(15,540.00)	0.0%
TOTAL EXPENDITURES	0.00	15,540.00	0.00	15,540.00	(15,540.00)	0.0%
NET SURPLUS/(DEFICIT)	0.01	0.00	0.00	0.00	-	100.0%





Jeanne Mettler &lt;copakesupervisor@townofcopake.org&gt;

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**short term housing policy for Town of Copake**

1 message

sign

Tue, Jan 11, 2022 at 7:25 PM

To: Jean Mettler &lt;copakesupervisor@townofcopake.org&gt;

Hello Jean. I am reaching out to you as a full time resident of Copake. I am very concerned about our town's lack of short term housing rules/laws/policy.

As far as I know Ancram and Hillsdale have both recently drafted new policies. Hudson, Red Hook and Great Barrington are also struggling with this issue. Hudson, Red Hook and Great Barrington are striving to be much more limiting than the other towns.

Ideally I would like there to be a cap on the amount of properties which are owned and run as short term rental businesses. I believe that a high concentration of short term rental housing prevents true community. Some renters are truly terrible neighbors.

We have this issue on Upper Rhoda where I live because there are 5 large lovely houses ( one sleeps 18 !) which are used in this way. The same family (Ben Meir) business also owns 4 on Lower Rhoda in Ancram plus they have purchased more houses in Copake and 2 vacant lots on Artford across the road from me. That's at least 9 housing units all within a mile of each other. It really doesn't matter who owns these homes, just that they are all businesses hosting transient renters.

Please let me know if I can be of any use to you on this issue.

Regards,  
Signe Adam

TO: Copake Town Board

FROM: Tom Goldsworthy, Bob Haight

RE: Marijuana Licensee Considerations - Status

DATE: February 2, 2022

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You asked us to consider under what circumstances the Town of Copake may permit the sale of marijuana products by licensees approved by New York State. The two of us met with Lindsay Lebrecht on January 19, 2022 and discussed various concerns the Town might have.

Our discussion centered on the belief that the Town should amend its Zoning Code to address Dispensaries, and, at such time should the Town decide to allow them, Consumption Lounges. We've drafted a few suggestions for amending the Zoning Code, and forwarded them to Attorney Ken Dow for his review.

Since our meeting, Lindsay Lebrecht has withdrawn from this committee. We ask the Town Board to appoint a third person to our group to enable us to continue our discussion and review.

For Dispensaries:

District RU	“X” (The use is prohibited)
District HW-B	“SU” (A conditional use, securing a Special Use Permit)
District CL	“X” (The use is prohibited)
District TS	“X” (The use is prohibited)
District CRS	“X” (The use is prohibited)
District MU	“SU” (A conditional use, securing a Special Use Permit)
District H	“X” (The use is prohibited)
District HB	“SU” (A conditional use, securing a Special Use Permit)

[Except for District H, these permitted uses are similar to those for “Retail” stores.]

For Consumption Lounges:

District RU	“X” (The use is prohibited)
District HW-B	“SU” (A conditional use, securing a Special Use Permit)
District CL	“X” (The use is prohibited)
District TS	“X” (The use is prohibited)
District CRS	“X” (The use is prohibited)
District MU	“SU” (A conditional use, securing a Special Use Permit)
District H	“X” (The use is prohibited)
District HB	“SU” (A conditional use, securing a Special Use Permit)

[Except for District CL, these permitted uses are similar to those for “Bar or Nightclub” establishments.]

We believe that, for those districts where Dispensaries or Consumption Lounges are allowed, requiring the licensee to obtain a Special Use Permit in each case provides a necessary and adequate process for review by both the Zoning Board and the Planning Board. These reviews would allow for public hearings to obtain input and comments from the public, and gauge sentiment. It would also allow for conditions or restrictions to be placed as deemed appropriate, such as limitations on operating hours, parking, size, etc.

We believe it is in the best interest of the Town for the review process of marijuana licensees to follow well established Zoning and Planning procedures, whose principles have been clearly adjudicated in New York case law.

Respectfully submitted,  
Tom Goldsworthy, Bob Haight

## **Dividing up Tasks formerly handled by Park Superintendent -2022**

### Expansion of Custodian's Job responsibilities

In addition to his regular duties Robert Callahan will also:

- Maintain a schedule for all outside events at the Park. All reservations shall be made through Bob, including Tractor Pulls. Bob will arrange for moving picnic tables or other items to accommodate events
- Open and winterize outside restrooms & concession stand, keep restrooms clean
- Conduct Health Department Inspections & Maintain Reports
- Conduct Water Testing
- Coordinate with Summer Program Director
- Maintain Playground Equipment & Fall Zones
  - Check Park frequently to insure proper maintenance and empty Garbage Cans.
  - Ready the Park Building and Park for Parade of Lights (*The Highway Department will assist.*)
  - Concerts in the Park- Move any tables or other items in preparation of concerts. Attend the beginning of every concert or arrange for someone to attend on his behalf.
  - Alumni Soccer Game

### Park Commission

The Park Commission shall be responsible for the following:

Easter Egg Hunt

Haunted House

Summer Concerts

### Highway Department

The Highway Department is responsible for the following:

Maintaining the Ice Rink

Assisting with the Light Parade (Preparing fire, helping with traffic)





Lynn Connolly &lt;copaketownclerk@townofcopake.org&gt;

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**Second repair on Lakeview Rd retaining wall**

3 messages

**William Gregory** <copakehighwaydepart@yahoo.com>

Tue, Feb 1, 2022 at 9:50 AM

To: Jeanne Mettler <copakesupervisor@townofcopake.org>, Stosh Ganzowski <stosh1@fairpoint.net>, Lynn Connolly <copaketownclerk@townofcopake.org>, Richard Wolf <copakedepsupervisor@fairpoint.net>, Terry Sullivan <maccslpa@aol.com>, Jeffreyjudd1 <jeffreyjudd1@gmail.com>

I'm sure that everyone remembers the retaining wall repair that we did on Lakeview Rd last fall. The wall had been built by the Copake Highway Department using railroad ties about 30 years ago. The ties had begun to rot and compromise the road. We worked with GeoStabilization International repairing the wall. The repair included stabilizing the existing wall with wire mesh and 20' nails driven horizontally through the ties and into the road bed, Then adding drains and finally covering the wire mesh with 6" of concrete.

There is another section of retaining wall several hundred feet east of the spot that we repaired last year. This section has also begun to fail. I noticed it last fall and had the engineer from GeoStabilization International inspect it and give me an estimate to repair it. It was too late in the year to repair last year so I wanted to wait until this construction season to present it to the Board.

I have attached the proposal from GeoStabilization International. I spoke to the engineer again this morning and will meet with him in the next couple of weeks to reinspect the area. There is a chance that we may need to extend the repair area depending on how the winter effected the wall. This may increase the cost of the repair slightly. Jeanne and I thought it a good idea for me to present this now so we can discuss how we may want to pay for this.

Any questions please feel free to call me.

Thank you,  
Bill

William H. Gregory Jr., Superintendent  
Town of Copake Highway Department  
230 Mt. View Road  
Copake, New York 12516  
Phone 518-325-4222  
Fax 518-325-4151  
Cell 518-669-6161  
copakehighwaydepart@yahoo.com  
www.Copake.org

*The content of this communication may be classified as confidential. The content of this communication is intended solely for the use of the individual or entity to whom it is addressed. If you are not the intended recipient you are hereby notified that any disclosure, copying, distribution or taking any action in reliance upon the contents of this information is strictly prohibited and may be deemed unlawful without proper authorization. If you have received this communication in error, please notify the sender immediately by responding to this communication then delete it from your system. Thank you.*

---

 **Lakeview Rd Retaining Wall Repair 2.pdf**  
1123K

**Stosh Gansowski** <stosh1@fairpoint.net>

Tue, Feb 1, 2022 at 11:26 AM

To: William Gregory <copakehighwaydepart@yahoo.com>, Jeanne Mettler <copakesupervisor@townofcopake.org>, Lynn Connolly <copaketownclerk@townofcopake.org>, Richard Wolf <copakedepsupervisor@fairpoint.net>, Terry Sullivan <maccslpa@aol.com>, Jeffreyjudd1 <jeffreyjudd1@gmail.com>

Hi Bill, When would this be done spring or Fall ????

Stosh

[Quoted text hidden]

---

**copakehighwaydepart@yahoo.com** <copakehighwaydepart@yahoo.com>

Tue, Feb 1, 2022 at 1:44 PM

Reply-To: "copakehighwaydepart@yahoo.com" <copakehighwaydepart@yahoo.com>

To: Stosh Gansowski <stosh1@fairpoint.net>, Jeanne Mettler <copakesupervisor@townofcopake.org>, Lynn Connolly <copaketownclerk@townofcopake.org>, Richard Wolf <copakedepsupervisor@fairpoint.net>, Terry Sullivan <macccslpa@aol.com>, Jeffreyjudd1 <jeffreyjudd1@gmail.com>

This spring hopefully. I'm working on the schedule.

Sent from Yahoo Mail on Android

[Quoted text hidden]



October 28, 2021

Mr. Bill Gregory  
Town of Copake Highway Department  
47 School Rd  
Copake, NY 12516  
Email: [copakehighwaydepart@yahoo.com](mailto:copakehighwaydepart@yahoo.com)  
518-325-4222

**Lakeview Rd Retaining Wall Repair 2  
Town of Copake, NY**

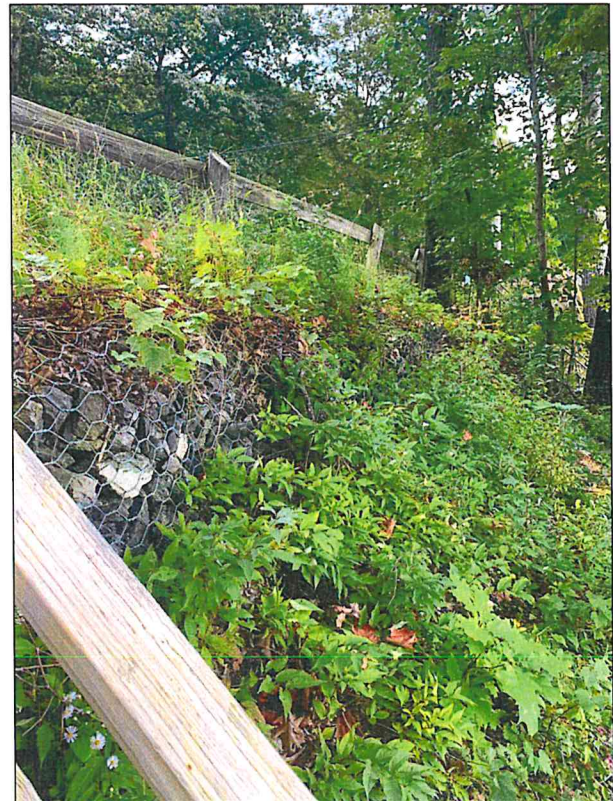
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Dear Bill:

GeoStabilization International® (GSI) is pleased to offer this proposal for the referenced project on Lakeview Rd in the Hamlet of Craryville located at approximate GPS point 42.141158, - 73.584943. This proposal is exclusively for the Town of Copake to consider. We thank you for the opportunity to provide pricing for this work. GSI proposes to complete this work using our current contract with Monroe County, NY that allows other municipalities to piggyback from.

**PROJECT OVERVIEW**

GSI's understanding of the existing conditions is based on our site visit and discussions with you on September 27, 2021. Approximately 169 linear feet (LF) roadway is supported by 145 LF of timber retaining wall and 24 LF of gabion baskets placed in front of the timber wall at the south end. Some of the timbers are rotted, displaced, or missing allowing backfill soils to migrate through the wall, and portions of the timber and gabion walls are rotated or displaced outward toward the lake.





## **PROPOSED REPAIRS**

The timber and gabion retaining walls will be stabilized in-place using soil nails and reinforced shotcrete to create a new retaining structure designed to support the soil and traffic loads. A nominal 2-inch thick shotcrete flash coat will be applied over the face of the gabions to help contain grout which could potentially migrate out of the baskets during soil nail construction. Up to 20-foot long self-drilling soil nails will be installed through the timbers and flash-coated gabions, and horizontal drains will be installed along the bottom of the wall. A nominal 6-inch thick reinforced shotcrete facing will be applied over the entire wall face covering the nail heads, for the full length of the repair. The shotcrete will have a standard rough gun finish like the recently completed repair.

GSI will design the stabilization system, provide P.E. stamped drawings, and install the stabilization system per our design. GSI's landslide, slope stabilization, and other geohazard mitigation designs substantially conform to the FHWA design guidance for 'Factor of Safety' calculations.

This will require partnering with Town forces or your designated contractor to complete this project in the most efficient manner. The site preparation will be coordinated and observed by a representative of GSI to ensure proper preparation and sequencing. This proposal assumes the following items will be provided by the Town of Copake or their designated contractor:

- Utility locates including depth to all utilities within the work zone
- Permits and easements
- Traffic control including signals, signage, flaggers, and/or detours as appropriate
- Removal of the guiderail
- Removal and replacement of the private staircase railings as needed for soil nail installation; GSI will work around the staircases and decks
- Cutting of trees and brush on and within approximately 18 feet of the wall face; it may be possible for some larger trees to remain, especially those embedded within the wall face (we will work with you to identify trees that can remain)
- Yard space to receive and unload materials shipped by GSI
- A clean (potable) supply of construction water (~1,000 gallons per day); GSI can provide a water tank to be filled by others if necessary
- Restoration of areas behind and in front of the wall including the use of flowable fill to backfill any sinkholes or voids which may exist behind the wall
- Restoration of the guiderail to the proper horizontal and vertical alignment

GSI will install the stabilization system from the approximately 18-foot wide roadway using rubber tracked or tired equipment to help reduce impacts to the road surface and can allow alternating traffic to pass in the opposite lane during working hours. GSI can park our equipment off the road near the site at night to open the roadway for traffic during non-working hours if necessary.

The proposed soil nail system is a passive, non-tensioned system, and some minor displacement of the stabilized wall will occur in the weeks following the installation as the nails and facing are loaded and mobilized. Although the displacement required for system mobilization is minor, on taller walls this initial mobilization can result in minor asphalt distress. Typically, we expect the loading of the repair system to be substantially complete within months of installation, but the actual rate of loading depends to a large degree on the soil type as well as the moisture content of the soil and local weather conditions. To reduce the likelihood and magnitude of asphalt distress resulting from



this mobilization, we recommend that any new asphalt placement above the repaired areas either be delayed for several weeks following the repair, or that an overlay be planned for the following season.

### **WORK HOURS/SCHEDULE**

All work is based on working Monday through Saturday, 10 hours per day as weather and daylight permit. Barring any unforeseen delays, the repair should take approximately 6 to 7 working days to complete. It is anticipated that wall repairs would likely happen in the Spring or Fall of 2022.

GSI can mobilize to the site at a mutually agreed upon date after receiving a purchase order, which will serve as notice to proceed. Depending on material lead times GSI may require additional time.

### **PRICING**

Item	Description	Qty	UM	Unit Price	Total Price
1	Mobilization	1	EA	\$7,875.00	\$7,875.00
2	Up to 20-ft Self-Drilling Soil Nails	48	EA	\$840.00	\$40,320.00
3	Galvanized Steel Plates	48	EA	\$36.75	\$1,764.00
4	Horizontal Drains	160	LF	\$36.75	\$5,880.00
5	4" Reinforced Shotcrete Surface (2" Gabion flash coat)	36	SF	\$31.50	\$1,134.00
6	6" Reinforced Shotcrete Surface	590	SF	\$40.95	\$24,160.50
<b>Estimated Total:</b>					<b>\$81,133.50</b>

Note: Stained and sculpted shotcrete finishes are not included in our scope of services or pricing.

### **PERFORMANCE WARRANTY**

GSI's work carries a 5-year performance warranty commencing upon the completion date of our scope of work. If at any point within the warranty period the repaired sections become unstable due to the acts or omissions of GSI, we will, in a timely manner, remedy the situation with a design/construction solution. This warranty does not cover and specifically excludes work not caused and/or necessitated by the acts or omissions of GSI, work completed by others, minor erosional problems, or issues that develop in the future due to lack of overall maintenance, lack of proper drainage measures, or lack of drainage maintenance. GSI also excludes from warranty coverage catastrophic seismic, weather, or other events outside reasonable accounting in design, and further construction, acts, or omissions by others that destabilize the repair (including utility trenches dug into soil nails, excavations in lower slide toe areas, the addition of fill materials above or on the repair, detrimental drainage changes, etc.). This warranty does not apply to any future performance of any utilities or structures located at or near the site. Global stability and the stability of areas adjacent to or beyond our specific work area(s) are not covered and are excluded from this warranty. GSI's warranty obligations are void absent GSI receiving full and mutually agreed on project payment. GSI's warranty duties, if any, shall not exceed the original system cost and shall not include costs related to items outside of our original scope of work.

GSI's opinions and statements regarding this project shall remain confidential and shall not be

shared with other parties without the express written consent of GSI. All concepts and procedures outlined in this proposal shall be considered the intellectual property of GSI. This proposal contains trade secrets and confidential business information and is not subject to Freedom of Information Act (FOIA) requests.

Please contact me if you have any questions about this proposal.

Sincerely,

GEOSTABILIZATION INTERNATIONAL



**Dave Brogan, P.E.**

[brogan@gsi.us](mailto:brogan@gsi.us) | 207-801-0469



February 4, 2022

Jeanne E. Mettler, Supervisor  
Town of Copake  
Copake Town Hall  
230 Mt. View Road  
Copake, New York 12516

Re: Engineering Services Proposal  
Review of Proposed Shepherd's Run Solar Project  
Town of Copake  
Columbia County, NY

File: 708.5933

Dear Supervisor Mettler:

Barton & Loguidice, D.P.C. (B&L) is pleased to present the Town of Copake with this proposal for engineering services to review and evaluate the potential environmental and socio-economic impacts associated with the construction and operation of the 60-megawatt (MW) photovoltaic (PV) solar energy generation facility being proposed by Hecate Energy in the Town of Copake. The proposed Shepherd's Run Solar project will consist of multiple utility scale solar arrays located on privately owned property encompassing a total area of approximately 900 acres. In addition to the multiple solar arrays, the project will include the construction of access roads, electric collection lines, a collection substation, and electrical interconnection facilities. To deliver power to the New York State power grid, Hecate Energy proposes to construct a new substation for the Project that will be adjacent to and interconnect with the existing Craryville 115- kV substation, which is owned and operated by New York State Electric & Gas (NYSEG).

As you know, the proposed Shepherd's Run Solar project will be reviewed by the Office of Renewable Energy Siting (ORES) in accordance with the provisions of Section 94-c of the New York State Executive Law. In conjunction with the submittal of the 94-c application to ORES, the solar developer must also submit a check in the amount that is equivalent to \$1,000 per MW of electric generating capacity of the proposed solar facility (in this case \$60,000) for local agency funding purposes. The purpose of the local agency funding is to allow parties (e.g., municipalities and their consultants and attorneys) to contribute to the development of a complete record leading to an informed decision by ORES, and to foster broad public participation. The Town of Copake is entitled to 75% of the local agency funding amount, but may apply for a higher amount if desired.

The local agency funding application, which is anticipated to be due next month, must include pertinent information (i.e. qualifications and experience) for the engineering firm and legal counsel that will be responsible for reviewing and evaluating all aspects of the proposed Shepherd's Solar project on behalf of the Town of Copake. In addition, the local agency funding application must also include a copy of any





Jeanne E. Mettler  
Town of Copake  
February 4, 2022  
Page 2

contract or agreement, or proposed contract or agreement, between the Town and its consulting engineer, and the Town and the Town Attorney. We understand that the Town has retained the services of Mr. Benjamin Wisniewski, Esq. of the Wisniewski Law firm to represent the Town on this project.

### **Scope of Services**

On behalf of the Town of Copake, B&L will conduct a thorough review of the 94-c application submitted by Hecate Energy for the proposed Shepherd's Run Solar project. This document will be reviewed by B&L staff for completeness and appropriateness of the completed studies, particularly with regards to the applicant's evaluation of the potential impacts to property owners that own land located within the vicinity of the proposed solar array fields. The potential environmental, engineering, and socio-economic impacts associated with the proposed Shepherd's Run Solar project consists of the following:

- Wetlands and Water Resources Impacts
- Topography, Geology, and Soils Impacts
- Land Use/Agricultural Impacts
- Wildlife and Aquatic Resources Impacts
- Threatened and Endangered Species Impacts
- Vegetation Impacts
- Cultural Resources Impacts
- Noise Impacts
- Visual Resources Impacts
- Public Health Impacts
- Socioeconomic Impacts
- Utilities and Infrastructure Impacts
- Transportation Impacts

B&L will ensure that each of the above listed potential environmental impacts have been thoroughly analyzed in accordance with federal and state mandated guidelines and the requirements of Section 94-c. B&L will attend formal meetings between the Town and the applicant as needed. B&L will work in conjunction with Mr. Wisniewski in conducting a detailed review and evaluation of the 94-c application.

B&L has assumed that our involvement on this project is contingent upon the award of local agency funding to the Town. Therefore, we will not proceed with any work on this project until we have received written authorization to proceed from the Town. In addition to the review of submitted information, B&L will attend meetings as requested by the Town and/or the Town's legal counsel.



## Fee and Schedule

Based upon our experience in conducting the detailed review and evaluation of Article 10 and Section 94-c Solar Facility applications, B&L has estimated that the following level of effort will be required for the review of the proposed Shepherd's Run Solar project, including our involvement and participation in meetings held by the Applicant's attorney, as well as Town Board meetings.

Project Compliance with Local Laws:	Est. 24 hours of staff time
Wetlands and Water Resources Impacts:	Est. 4 hours of staff time
Topography, Geology, and Soils Impacts:	Est. 4 hours of staff time
Land Use/Agricultural Impacts:	Est. 16 hours of staff time
Wildlife and Aquatic Resources Impacts:	Est. 4 hours of staff time
Threatened and Endangered Species Impacts:	Est. 4 hours of staff time
Vegetation Impacts:	Est. 4 hours of staff time
Cultural Resources Impacts:	Est. 4 hours of staff time
Noise Impacts:	Est. 4 hours of staff time
Visual Resources Impacts:	Est. 16 hours of staff time
Public Health Impacts:	Est. 4 hours of staff time
Socioeconomic Impacts:	Est. 4 hours of staff time
Transportation/Roadway Impacts:	Est. 4 hours of staff time
Attendance at Public Statement and Evidentiary Hearings:	Est. 32 hours of staff time
Meetings with Town Board:	Est. 24 hours of staff time

Total No. of Estimated Hours:	152 hours
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The attached B&L Billing Rate sheet for calendar year 2022 lists the titles assigned to B&L staff and the corresponding hourly billing rate. A majority of the staff working on this project will be in the category of Professional V (\$140/hour) to Manager II (\$183/hour), with an average hourly billing rate of \$160/hour. Therefore, based on an average hourly billing rate of \$160/hour for B&L staff, the estimated cost of this effort is: 152 hours x \$160/hour = \$24,320. Including an amount of \$680 for direct reimbursable expenses (e.g., mileage, photocopying, postage, etc.), the total estimated fee for B&L's involvement in the review of the 94-c application is \$25,000.

The review of the proposed Shepherd's Run Solar project will be a collaborative effort by Mr. Wisniewski and B&L, with input from the Town of Copake. Due to the many unknowns that currently exist with regards to this project; we propose to assist the Town of Copake on a time and expense basis in accordance with our Billing Rates in effect at the time that the work is performed. We propose that the Town of Copake approve a not to exceed amount of \$25,000 for our involvement in this project, and we will not exceed this amount without receiving the prior written approval of the Town of Copake.

If this proposal meets with your approval, please countersign below and return one copy to B&L and retain one copy for your files. If you have any questions, please contact Steve Le Fevre at (518) 218-



Jeanne E. Mettler  
Town of Copake  
February 4, 2022  
Page 4

1801, Ext. 2029. We appreciate the opportunity to provide the Town of Copake with professional engineering services.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in blue ink, reading "Scott D. Nostrand".

Scott D. Nostrand P.E.  
Senior Vice President

A handwritten signature in blue ink, reading "Stephen B. Le Fevre".

Stephen B. Le Fevre, P.G., C.P.G.  
Senior Managing Hydrogeologist

SDN/SBL/tmj  
Attachments

#### Authorization

Barton & Loguidice, D.P.C., is hereby authorized by the Town of Copake ("Owner") to proceed with the services described herein in accordance with the attached Terms and Conditions.

---

Jeanne E. Mettler, Town Supervisor  
Town of Copake

---

Date

**STANDARD TERMS AND CONDITIONS**  
for  
**PROFESSIONAL ENGINEERING SERVICES**  
provided by  
**BARTON & LOGUIDICE, D.P.C.**

The OWNER and the ENGINEER, for themselves, their successors and assigns, have mutually agreed and do agree with each other as follows:

**1.0 Basic Agreement**

Engineer shall provide, or cause to be provided, the services set forth in the proposal to which these terms and conditions are attached (PROPOSAL), and Owner shall pay Engineer for such Services as set forth in PROPOSAL. The PROPOSAL, in conjunction with these terms and conditions, is referred to herein as "Agreement".

**2.0 Payment Procedures**

Engineer will prepare a monthly invoice in accordance with Engineer's standard invoicing practices and submit the invoice to Owner. Invoices are due and payable within 30 days of the date of the invoice. If Owner fails to make any payment due Engineer for services and expenses within 30 days after the date of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges.

**3.0 Additional Services**

If mutually agreed by Owner and Engineer, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth in the PROPOSAL if requested by the Owner. Owner shall pay Engineer for such additional services as follows: (1) as mutually agreed by Owner and Engineer, or (2) an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any.

**4.0 Termination**

If Engineer's services related to the project are terminated for any reason, Engineer shall be compensated for time plus reasonable expenses associated with demobilizing personnel and equipment, and, if requested in writing by the OWNER, for completion of tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

**5.0 Controlling Law**

This Agreement is to be governed by the law of the state in which the Project is located.

**6.0 Successors, Assigns, and Beneficiaries**

Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted herein the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

**7.0 General Considerations**

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall not be responsible for the acts or omissions of any Contractor, Subcontractor, or Supplier, or of any of their agents or employees or of any other persons (except Engineer's own agents, employees, and Consultants) at the Site or otherwise furnishing or performing any Work; or for any decision made regarding the Contract Documents, or any application, interpretation, or clarification, of the Contract Documents, other than those made by Engineer.

E. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

F. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer pursuant to the PROPOSAL, whichever is greater.

H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials) except as may be specifically defined in the Scope of Services. If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

I. The services to be provided by Barton & Loguidice under this Agreement DO NOT INCLUDE advice or recommendations with respect to the issuance, structure, timing, terms or any other aspect of municipal securities, municipal derivatives, guaranteed investment contracts or investment strategies. Any opinions, advice, information or recommendations provided by Barton & Loguidice are understood by the parties to this Agreement to be strictly *engineering* opinions, advice, information or recommendations. Barton & Loguidice is not a "municipal advisor" as defined by 15 U.S.C. 78o-4 or the related rules of the Securities and Exchange Commission. The other parties to this Agreement should determine independently whether they require the services of a municipal advisor.

**8.0 Dispute Resolution**

Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice by either party of the existence of the dispute. If the parties fail to resolve a dispute through negotiation then Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation by a mutually acceptable mediator. Owner and Engineer agree to participate in the mediation process in good faith and to share the cost of the mediation equally. The process shall be conducted on a confidential basis, and shall be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

**9.0 Accrual of Claims**

All causes of action between the parties to this Agreement including those pertaining to acts, failures to act, failures to perform in accordance with the obligations of the Agreement or failures to perform in accordance with the standard of care shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts, failures to act or failures to perform occurring prior to Substantial Completion, or the date of issuance of the Notice of Acceptability of Work for acts, failures to act or failures to perform occurring after Substantial Completion.

**10.0 Total Agreement**

This Agreement constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.



**Barton & Loguidice**  
**Billing Rates For Calendar Year 2022**



Travel by passenger vehicle\* .....IRS standard mileage rate  
 Overnight travel & subsistence .....at cost  
 Telephone, postage, overnight delivery, etc.....at cost  
 In-house printing..... Unit rate schedule for printed material  
 Field equipment & expendables .....Unit rate schedule  
 Outside services including lab services & printing .....Cost plus 15%

**INDIVIDUAL TECHNICAL EMPLOYEES AT THE FOLLOWING HOURLY RATES:**

<b>Billing Title</b>	<b>Hourly Rate</b>
Executive Manager	\$270.00
Manager V	\$232.00
Manager IV	\$210.00
Manager III	\$195.00
Manager II	\$183.00
Manager I	\$170.00
Professional VI	\$156.00
Professional V	\$140.00
Professional IV	\$126.00
Professional III	\$114.00
Professional II	\$99.00
Professional I	\$82.00
Technician VII	\$139.00
Technician VI	\$131.00
Technician V	\$115.00
Technician IV	\$107.00
Technician III	\$96.00
Technician II	\$80.00
Technician I	\$69.00
Construction III	\$131.00
Construction II	\$111.00
Construction I	\$99.00
Technical Assistant III	\$97.00
Technical Assistant II	\$82.00
Technical Assistant I	\$70.00

\* IRS standard mileage rate in effect at time of travel (exclusive of operator time).



## Estimator's Notes

### Job Name

### COPAKE TOWN PARK BANDSTAND NOTES

**Estimator: David Schober**

1. Millwork, doors, and windows not quoted.
2. Kitchen cabinets and bath vanities not quoted.
3. Built-ins, shelving, and closets were not quoted.
4. Gutter was not quoted.
5. Gable vents were not quoted.
6. Additional items not quoted:
  - Steel posts
  - Steel beams
  - Foundation and foundation accessories
  - Paint
  - Stone or stone accessories
  - Masonry
  - Sealants
7. Allowances
  - fasteners
8. Lifespan ext. trim quoted-1x10 shiplap siding quoted
  - interior finished not quoted
9. Wood framing Quoted

**Client:**

**Project Name: COPENHAGEN TOWN PARK  
BANDSTAND**

Architectural Date: n/a

Structural Date: n/a

Tracking #: DS2022-0004 - -List-

PO #:

## Notes

### #1 Notes

\*\* This is FOR YOUR INFORMATION

PLEASE NOTE THAT THIS MATERIALS ESTIMATE IS FOR PRELIMINARY PRICING ONLY AND IS NOT TO BE USED FOR CONSTRUCTION. ALL MATERIALS AND QUANTITIES SHALL BE VERIFIED PRIOR TO ORDERING.

**DISCLAIMER:**

THIS MATERIAL LIST IS INTENDED ONLY AS A GUIDE PROVIDED TO FACILITATE THE PRICING OF THIS PROJECT. YOU SHOULD AMEND THIS AS REQUIRED BY THE BUILDING CONDITIONS OF YOUR PARTICULAR SITE AND LOCATION. ED HERRINGTON INC. ACCEPTS NO RESPONSIBILITY FOR THE SPECIFIC QUANTITIES OF THE MATERIALS LIST. PLEASE VERIFY ALL ITEMS AND QUANTITIES LISTED.

**ITEMS NOT QUOTED:**

CONCRETE, MASONRY, HEAT, REBAR, PLUMBING, ELECTRIC, PAINT & STAIN,

## COPAKE TOWN PARK BANDSTAND

Page 2 of 3

Tracking # DS2022-0004 - -List-

Itemized List (Cut Logic)

Client / PO#

Report Time 1/12/2022 10:56 AM

Estimator David S.

Arch. Date n/a Struct. Date n/a



Line #	Quantity	Product Description	Product Application	UOP	Amount	SKU
<b>1ST FLOOR Materials</b>						
1	48	2x12 SYP #1 Treated S4S	Deck Joist Blocking	EA	3	21216PT
1a	3/16		Qty/Length			
2	96	2x12 SYP #1 Treated S4S	Deck Joist	EA	4	21224PT
2a	4/24		Qty/Length			
3	264	2x12 SYP #1 Treated S4S	Deck Joist	EA	22	21212PT
3a	22/12		Qty/Length			
4	16	5-1/4"x11-7/8" Parallam® Plus PSL 2.0E	Deck Beam	LF	16	PL3
4a	1/16		Qty/Length			
5	96	2x12 SYP #1 Treated S4S	Deck Beam	EA	6	21216PT
5a	6/16		Qty/Length			
6	106	AERATIS 16" PORCH FLOORING GRAY T&G 7/8"x3-1/8" BATTLESHIP GRAY	Deck Decking	EA	106	APF16G
HERITAGE						
7	44	LUS210 Z Simpson Strong Tie	Hanger	EA	44	210JH
8	9	ABU66 Z Simpson Strong Tie	Simpson	EA	9	ABU66Z
9	1	CCQ66SDS2.5 HDG Simpson Strong Tie	Simpson	EA	1	HANGER
10	9	24" X 60" PRECAST FOOTING/PIERS W/ANCHOR STUD 5000 PSI	Concrete Accessories	EA	9	FROSTPOSTS
<b>1ST FLR WALL Materials</b>						
11	64	2x4 SPF #2 S4S	Exterior Stud	EA	4	2416S
11a	4/16		Qty/Length			
12	28	2x4 SPF #2 S4S	Exterior Stud	EA	2	2414S
12a	2/14		Qty/Length			
13	20	2x4 SPF #2 S4S	Exterior Stud	EA	2	2410S
13a	2/10		Qty/Length			
14	160	2x4 SPF #2 S4S	Exterior Stud	EA	20	2408S
14a	20/8		Qty/Length			
15	90	2x4x92-5/8" SPF #2 S4S	Exterior Stud	EA	90	24PCS
16	112	2x4 SPF #2 S4S	Exterior Plate	EA	7	2416S
16a	7/16		Qty/Length			
17	196	2x4 SPF #2 S4S	Exterior Plate	EA	14	2414S
17a	14/14		Qty/Length			
18	336	2x4 SPF #2 S4S	Exterior Plate	EA	28	2412S
18a	28/12		Qty/Length			
19	33	7/16"x4"x8' OSB	Exterior Sheathing	EA	33	716OSB
20	72	1-3/4"x16" Microllam® LVL 2.0E	Header	LF	72	16LVL
20a	3/24		Qty/Length			

## COPAKE TOWN PARK BANDSTAND

Tracking # DS2022-0004 - -List-

Client / PO#

Estimator David S.

Itemized List (Cut Logic)

Report Time 1/12/2022 10:56 AM

Arch. Date n/a Struct. Date n/a



Line #	Quantity	Product Description	Product Application	UOP	Amount	SKU
21	42	2x8 SPF #2 S4S	Header	EA	3	2814S
21a		3/14 3x(2/7)	Qty/Length & Cut Logic			
22	24	2x8 SPF #2 S4S	Header	EA	3	2808S
22a		3/8 3x(1/7)	Qty/Length & Cut Logic			
23	272	2x10 SPF #2 S4S	Ceiling Joist	EA	17	21016S
23a		17/16	Qty/Length			
24	96	2x10 SPF #2 S4S	Ceiling Rim Joist	EA	6	21016S
24a		6/16	Qty/Length			
<b>ROOF FRAME Materials</b>						
25	208	2x12 SPF #2 S4S	Rafter	EA	13	21216S
25a		13/16	Qty/Length			
26	12	2x12 SPF #2 S4S	Rafter	EA	1	21212S
26a		1/12 1x(1/11)	Qty/Length & Cut Logic			
27	120	2x12 SPF #2 S4S	Rafter	EA	12	21210S
27a		12/10	Qty/Length			
28	21	5/8 x4'x8' ZIP System Roof Sheathing T&G	Roof Decking	EA	21	5821PR
29	64	2x6 SPF #2 S4S	Sub Fascia	EA	4	2616S
29a		4/16	Qty/Length			
30	22	LRU212 Z Simpson Strong Tie	Hanger	EA	22	HANGER
31	24	2x12 SPF #2 S4S	Ridge Beam	EA	1	21224DF
31a		1/24	Qty/Length			
<b>ROOFING Materials</b>						
32	21	IKO CAMBRIDGE DUAL BLACK 3/S	Roof Shingles	EA	21	ICDBLK
33	11	10' F-5 WHITE ALUM DRIP EDGE	Eave Flashing	EA	11	WADE
34	2	36"X66.6' GRACE ICE & WATER SHIELD®	Ice and Water Shield	EA	2	GRACE
<b>SIDING Materials</b>						
35	962	1 X 10 EWP S4S SHIPLAP STD R/L	Board Siding	LF	962	110SLP
<b>EXT TRIM Materials</b>						
36	10	5/4 (1-1/8)" x 4" x 16' Lifespan Trim White	Window & Door Trim	EA	10	54416LFE
36a		10/16 4x(1/16) 2x(2/6) 2x(1/11)	Qty/Length & Cut Logic			
37	7	1" x 8" x 16' Lifespan Trim	Fascia	EA	7	1816LFE
38	20	5/4 (1-1/8)" x 6" x 16' Lifespan Trim White	Exterior Trim	EA	20	54616LFE
38a		20/16 10x(1/16) 1x(1/7 1/9) 2x(1/14) 2x(1/11) 3x(1/9) 1x(2/8) 1x(1/8)	Qty/Length & Cut Logic			





**ED HERRINGTON, INC.**  
www.herringtons.com • 800.453.1311

Hillsdale  
Ed Herrington, Inc.  
312 White Hill Lane  
PO Box 709  
Hillsdale NY 12529  
518-325-3131



## QUOTE

2201-857747 R2 PAGE 1 OF 5

SOLD TO
TOWN OF COPAKE PARK COMM 230 MOUNTAIN VIEW RD COPAKE NY 12516-

JOB ADDRESS
TOWN OF COPAKE PARK COMM BANDSTAND 230 MOUNTAIN VIEW RD COPAKE NY 12516- 518-329-1234

ACCOUNT	JOB
15640	0
CREATED ON	01/12/2022
EXPIRES ON	01/19/2022
BRANCH	1000
CUSTOMER PO#	BANDSTAND MATL
STATION	HI90
CASHIER	1185
SALESPERSON	
ORDER ENTRY	1185
MODIFIED BY	1185

Item	Description	D	Quantity	U/M	Price	Per	Amount
COMMENT	PLEASE NOTE THAT THIS MATERIALS ESTIMATE IS FOR PRELIMINARY PRICING ONLY AND IS NOT TO BE USED FOR CONSTRUCTION. ALL MATERIALS AND QUANTITIES SHALL BE VERIFIED PRIOR TO ORDERING.						
	<b>1ST FLOOR</b>						
21224PT	2 X 12-24' SYP MCA PT #2 GC GROUND CONTACT		4	EACH	212.5500	EACH	850.20
21216PT	2 X 12-16' SYP MCA PT #1 GC GROUND CONTACT		9	EACH	72.2900	EACH	650.61
21212PT	2 X 12-12' SYP MCA PT #1 GC GROUND CONTACT		22	EACH	54.3900	EACH	1,196.58
210JH	SMPSN LUS210 2X10 GALV JIST HNGR LUS210Z 2 X 10 JOIST HANGER		44	EACH	3.3897	EACH	149.15
ABU66Z	SMPSN ABU66Z 6X6 STNDOFF PST BSE ABU66Z 6 X 6 STANDOFF POST BASE		9	EACH	51.6500	EACH	464.85
HANGER	CCQ66SDS2.5 HDG Simpson Strong Tie		1	EACH	321.6100	EACH	321.61
PL3	5-1/4"x11-7/8" Parallam® Plus PSL 2.0E 1/16		16	LNFT	73.5100	LNFT	1,176.16
APF16G	AERATIS 16' PORCH FLOORING GRAY T&G 7/8"X3-1/8" BATTLESHIP GRAY HERITAGE		106	EA	61.2500	EA	6,492.50
FROSTPOST5	24" X 60" PRECAST FOOTING/PIERS W/ANCHOR STUD 5000 PSI		9	EA	213.2370	EA	1,919.13
	1ST FLOOR						13,220.79
					Subtotal		
					Sales Tax		
					Total		

Buyer: ALL HIGHWAY PERSONAL

Signature



**ED HERRINGTON, INC.**  
www.herringtons.com • 800.453.1311

Hillsdale  
Ed Herrington, Inc.  
312 White Hill Lane  
PO Box 709  
Hillsdale NY 12529  
518-325-3131



## QUOTE

2201-857747 R2 PAGE 2 OF 5

SOLD TO
TOWN OF COPAKE PARK COMM 230 MOUNTAIN VIEW RD COPAKE NY 12516-

JOB ADDRESS
TOWN OF COPAKE PARK COMM BANDSTAND 230 MOUNTAIN VIEW RD COPAKE NY 12516- 518-329-1234

ACCOUNT	JOB
15640	0
CREATED ON	01/12/2022
EXPIRES ON	01/19/2022
BRANCH	1000
CUSTOMER PO#	BANDSTAND MATL
STATION	HI90
CASHIER	1185
SALESPERSON	
ORDER ENTRY	1185
MODIFIED BY	1185

Item	Description	D	Quantity	U/M	Price	Per	Amount
	<b>1ST FLR WA</b>						
21016S	2 X 10 X 16 KD SPRUCE #2		23	EACH	42.1900	EACH	970.37
2814S	2 X 8 X 14 KD SPRUCE #2		3	EACH	26.9500	EACH	80.85
2808S	2 X 8 X 8' KD SPRUCE #2		3	EACH	13.9500	EACH	41.85
2416S	2 X 4 X 16 KD SPRUCE #2		11	EACH	18.6500	EACH	205.15
2414S	2 X 4 X 14 KD SPRUCE #2		16	EACH	15.9900	EACH	255.84
2412S	2 X 4 X 12 KD SPRUCE #2		28	EACH	12.8900	EACH	360.92
2410S	2 X 4 X 10 KD SPRUCE #2		2	EACH	10.7500	EACH	21.50
2408S	2 X 4 X 8 KD SPRUCE STUD		20	EACH	8.3500	EACH	167.00
24PCS	2 X 4 - 92 5/8" KD SPRUCE STUD		90	EACH	8.2900	EACH	746.10
16LVL	TH LF 1 -3/4" X 16" LVL EWP		72	LNFT	21.9492	LNFT	1,580.34
716ZIPW	4 X 8 - 7/16" ZIP WALL		33	SHT	41.0500	SHT	1,354.65
ZIPT	ZIP 3 3/4" X 90' SEAM TAPE		6	EACH	31.0900	EACH	186.54
	1ST FLR WA						5,971.11
	<b>ROOF FRAME</b>						
21224DF	2 X 12 X 24 KD DOUG FIR #2		1	EACH	84.7900	EACH	84.79
21216S	2 X 12 X 16 KD SPRUCE #2		13	EACH	55.3900	EACH	720.07
21212S	2 X 12 X 12 KD SPRUCE #2		1	EACH	40.7900	EACH	40.79
21210S	2 X 12 X 10 KD SPRUCE #2		12	EACH	31.3900	EACH	376.68
2616S	2 X 6 X 16 KD SPRUCE #2		4	EACH	24.6900	EACH	98.76
HANGER	LRU212 Z Simpson Strong Tie		22	EACH	20.1800	EACH	443.96
58ZIPR	4 X 8 - 5/8" ZIP ROOF T&G		21	SHT	55.2500	SHT	1,160.25
					Subtotal		
					Sales Tax		
					Total		

Buyer: ALL HIGHWAY PERSONAL

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## QUOTE

2201-857747 R2 PAGE 3 OF 5

SOLD TO
TOWN OF COPENAK PARK COMM 230 MOUNTAIN VIEW RD COPENAK NY 12516-

JOB ADDRESS
TOWN OF COPENAK PARK COMM BANDSTAND 230 MOUNTAIN VIEW RD COPENAK NY 12516- 518-329-1234

ACCOUNT	JOB
15640	0
CREATED ON	01/12/2022
EXPIRES ON	01/19/2022
BRANCH	1000
CUSTOMER PO#	BANDSTAND MATL
STATION	HI90
CASHIER	1185
SALESPERSON	
ORDER ENTRY	1185
MODIFIED BY	1185

Item	Description	D	Quantity	U/M	Price	Per	Amount
	TONGUE AND GROOVE						
	ROOF FRAME						2,925.30
	<b>ROOFING</b>						
ICDBLK	IKO CAMBRIDGE DUAL BLACK 3/S ROOF SHINGLE		21	BNDL	35.3500	BNDL	742.35
WADE	F-5 WHITE ALUM DRIP EDGE 10'		11	EACH	9.8500	EACH	108.35
GRACE	2SQ GRACE ICE & WATER		2	ROLL	166.3500	ROLL	332.70
	ROOFING						1,183.40
	<b>SIDING</b>						
110SLP	TH 1 X 10 EWP S1S SHIPLAP STD EASTERN WHITEPINE STANDARD GRADE		962	LNFT	1.8952	LNFT	1,823.18
	SIDING						1,823.18
	<b>EXT TRIM</b>						
1816LIFE	1X8-16' LIFESPAN PINE PRIMED S4S CLEAR SOLID SELECT		7	EACH	59.7500	EACH	418.25
54616LIFE	5/4X6-16' LIFESPAN PINE PRIMED S4S CLEAR SOLID SELECT		24	EACH	61.6900	EACH	1,480.56
54416LIFE	5/4X4-16' LIFESPAN PINE PRIMED S4S CLEAR SOLID SELECT		14	EACH	37.3500	EACH	522.90
	EXT TRIM						2,421.71
	<b>BARN DOOR</b>						
1332949	NATIONAL 12' BOX RAIL TRACK N105-270 Galvanized Steel BARN DOOR		3	EACH	119.9900	EACH	359.97
6763486	NATIONAL SINGLE BOX RAIL BRACKET		18	EACH	8.6900	EACH	156.42
					Subtotal		
					Sales Tax		
					Total		

Buyer: ALL HIGHWAY PERSONAL

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## QUOTE

2201-857747 R2 PAGE 4 OF 5

SOLD TO
TOWN OF COPAKE PARK COMM 230 MOUNTAIN VIEW RD COPAKE NY 12516-

JOB ADDRESS
TOWN OF COPAKE PARK COMM BANDSTAND 230 MOUNTAIN VIEW RD COPAKE NY 12516- 518-329-1234

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BRANCH	1000
CUSTOMER PO#	BANDSTAND MATL
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CASHIER	1185
SALESPERSON	
ORDER ENTRY	1185
MODIFIED BY	1185

Item	Description	D	Quantity	U/M	Price	Per	Amount
6959233	N104-349 , Steel, Galvanized - BARN DOOR		6	EACH	2.5900	EACH	15.54
	NATIONAL BOX RAIL END CAP						
	BOX RAIL END CAP UNIVERSAL GALV						
	N104-307 - BARN DOOR						
3226156	NATIONAL BARN DOOR BUMPER		6	EACH	10.9900	EACH	65.94
	N100-834 ZINC PLATED - BARN DOOR						
3589678	NATIONAL BARN DOOR STAYROLLER HD		6	EACH	16.9900	EACH	101.94
	GALV N131-490 - BARN DOOR						
7638117	N168-815 Flexible Box Rail		12	EACH	59.9900	EACH	719.88
	Hanger, Steel, Zinc 450LB						
	National Hardware						
	BARN DOOR						1,419.69
	<b>ALLOWANCE</b>						
AL	ALLOWANCE FASTENERS		1	EACH	600.0000	EACH	600.00
	ALLOWANCE						600.00
COMMENT	DISCLAIMER: THIS MATERIAL LIST IS INTENDED ONLY AS A GUIDE PROVIDED TO FACILITATE THE PRICING OF THIS PROJECT. YOU SHOULD AMEND THIS AS REQUIRED BY THE BUILDING CONDITIONS OF YOUR PARTICULAR SITE AND LOCATION. ED HERRINGTON INC. ACCEPTS NO RESPONSIBILITY FOR THE SPECIFIC QUANTITIES OF THE MATERIALS LIST. PLEASE VERIFY						
					Subtotal		
					Sales Tax		
					Total		

Buyer: ALL HIGHWAY PERSONAL

Signature



We share your passion.

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## QUOTE

2201-857747 R2 PAGE 5 OF 5

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TOWN OF COPENAK PARK COMM 230 MOUNTAIN VIEW RD COPENAK NY 12516-

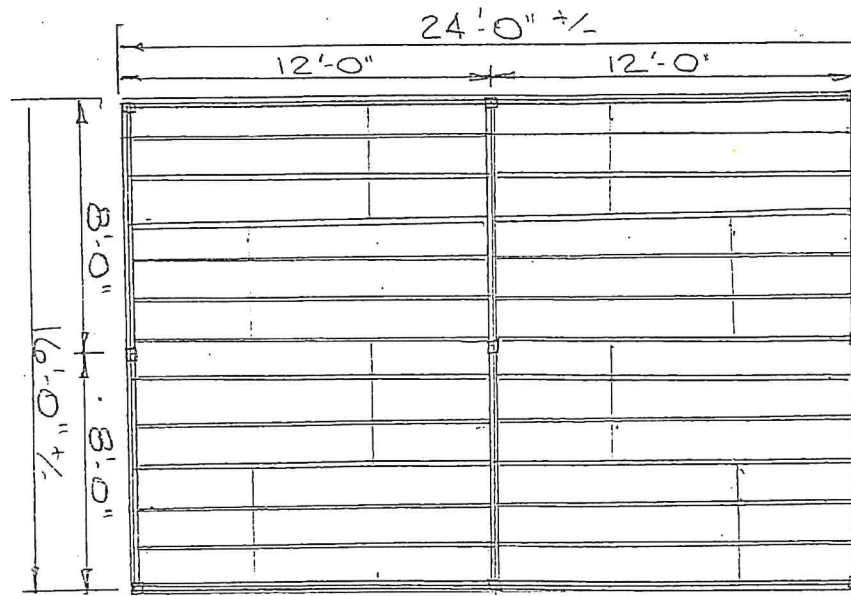
JOB ADDRESS
TOWN OF COPENAK PARK COMM BANDSTAND 230 MOUNTAIN VIEW RD COPENAK NY 12516- 518-329-1234

ACCOUNT	JOB
15640	0
CREATED ON	01/12/2022
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BRANCH	1000
CUSTOMER PO#	BANDSTAND MATL
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SALESPERSON	
ORDER ENTRY	1185
MODIFIED BY	1185

Item	Description	D	Quantity	U/M	Price	Per	Amount
COMMENT	ALL ITEMS AND QUANTITIES LISTED. ITEMS NOT QUOTED: CONCRETE, MASONRY, HEAT, REBAR, PLUMBING,ELECTRIC, PAINT & STAIN						
			NY01 8.00% EXE: 14-6002142		Subtotal	29,565.18	
					Sales Tax	0.00	
					Total	29,565.18	

Buyer: ALL HIGHWAY PERSONAL

Signature

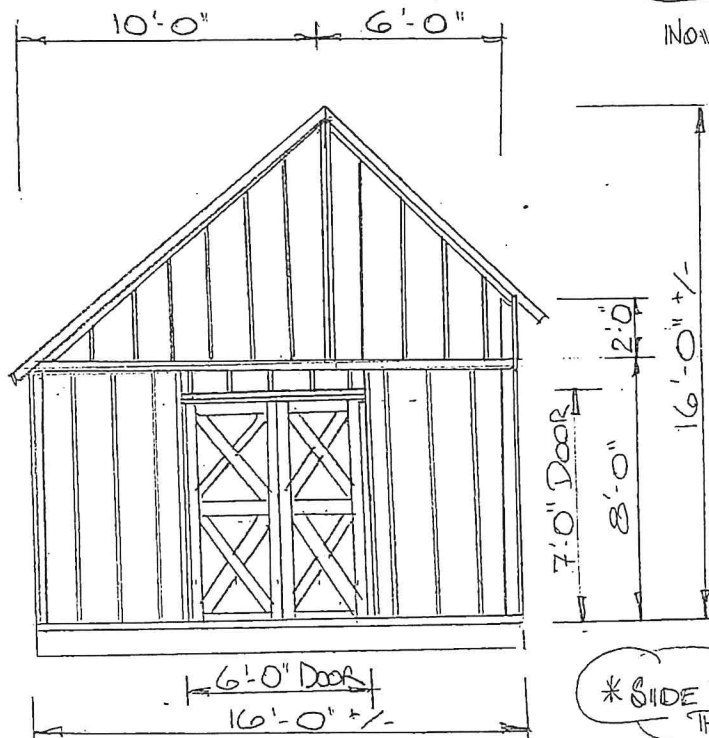


BASE DETAIL

SCALE  $\frac{1}{4}" = 1'-0"$

COPAKE  
TOWN PARK  
BANDSTAND

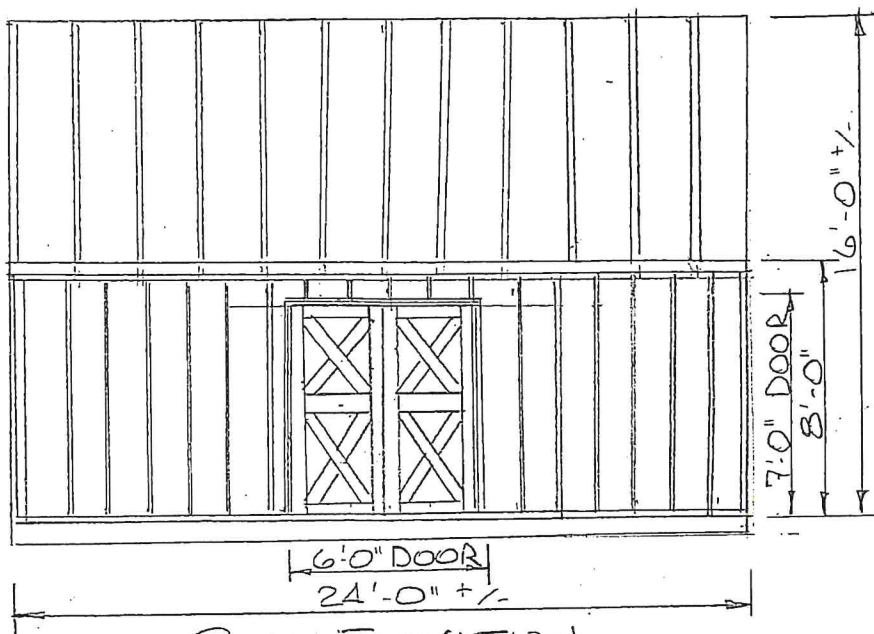
NOVEMBER 8<sup>TH</sup> :



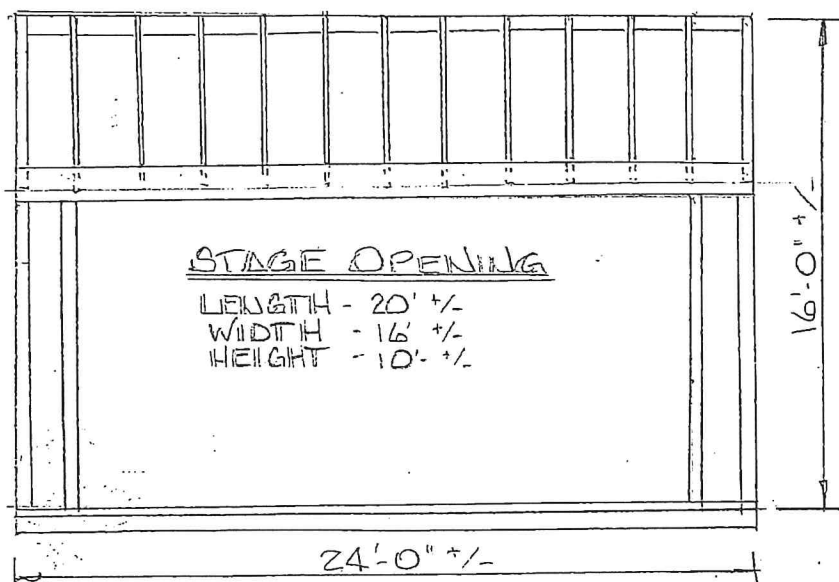
SIDE ELEVATION

SCALE  $\frac{1}{4}" = 1'-0"$

\* SIDE ELEVATION  
REVERSE



REAR ELEVATION  
SCALE 1/4" = 1'-0"



STAGE OPENING

LENGTH - 20' +/-  
WIDTH - 16' +/-  
HEIGHT - 10' +/-

FRONT ELEVATION  
SCALE 1/4" = 1'-0"



**COLUMBIA COUNTY**  
**PLANNING DEPARTMENT**  
401 State Street  
Hudson, NY 12534



Patrice O. Perry, Director

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# Memorandum

**To:** The Honorable Jeanne Mettler, Supervisor of the Town of Copake  
[Copakesupervisor@fairpoint.net](mailto:Copakesupervisor@fairpoint.net)

**From:** Patrice O. Perry, Director

**Cc:** Michael O'Hara, Columbia County EMC Chair  
Maureen Gardner, Clerk Typist, Columbia County Planning Department

**Date:** 24 January 2022

**Re:** Town of Copake EMC Representative Nomination

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The Columbia County Environmental Management Council (EMC) was established pursuant to Article 47 of the New York State Environmental Conservation Law. It is comprised of representatives from each Town and the City of Hudson in Columbia County with three (3) Ex-Officio Non-voting members representing Columbia County Department of Health, Cornell Cooperative Extension of Columbia and Greene Counties, and Columbia Greene Community College. The Town of Copake is not currently represented. The two-year term of this seat expired on 12 December 2019, and therefore a nomination for a Town of Copake EMC representative is needed.

Please forward the nomination to the Columbia County Planning so that the necessary resolution may be prepared for the Board of Supervisors (BOS). It is important that the EMC have full membership in order to ensure that the quorum requirement is met each month and that all areas of the County are represented.

Thank you for your consideration.