

# ***Town of Copake Highway Department***

*230 Mt. View Road, Copake, New York 12516*

*William H. Gregory Jr., Superintendent  
Town of Copake Highway Department*

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[\*www.Copake.org\*](http://www.Copake.org)

## ***Highway Department July 2022 Monthly Report:***

*We completed this year's oil and stone operations. This process, also known as Chip Sealing, involves the application of a layer of asphalt emulsion that is then covered by a layer of stone aggregate. The oil seals and protects the existing layer of pavement. The stone once embedded in the oil, provides a thin wearing course for vehicular traffic. The roads sealed this year were: Farm, Mountain View, Parkside, the Park road, Taconic St, Empire, Troutbrook, Weedmine, and part of Valley View.*

*We continued road side mowing*

*Hauled road materials to stockpile at the highway garage*

*Inter-departmental assistance the Highway Department provided:*

### ***Park:***

*We transported a water sample to a lab in Albany for testing  
We added topsoil around the edges of the new blacktop then seeded and mulched  
Assisted with setting up the water slide for the summer program*

*Inter-municipal Cooperation provided:*

### ***Town of Ancram:***

*They assisted us in chip sealing on three days  
We assisted them chip sealing on one day  
They assisted us hauling stone to our stockpile on one day  
We hauled blacktop for them on one day*

### ***Town of Hillsdale***

*They assisted us in oil and stone operations on three days  
We assisted them chip sealing on three days  
They assisted us hauling stone to our stockpile on one day*

### ***Town of Gallatin***

*They assisted us in oil and stone operations on two days*

### ***Columbia County Highway***

*They sent a shoulder machine and operator on two days to assist us adding material to the shoulders on Snyder Pond Rd*

## **Building Department Monthly Report**

**July 2022**

<b>Building Permits issued/renewed</b>	<b>26</b>
<b>Final Inspections</b>	<b>10</b>
<b>Construction Inspections</b>	<b>12</b>
<b>Certificates of Compliance/Occupancy issued</b>	<b>11</b>
<b>Title Searches</b>	<b>10</b>
<b>Complaints (New)</b>	<b>3</b>
<b>Complaint Inspections</b>	<b>7</b>
<b>Payments</b>	<b>\$13,423.00</b>

**TOWN OF COPENHAGEN  
ASSESSOR REPORT  
LYNN C. HOTALING  
JULY 2022**

- Processed (18) sales for the month of JULY
- Began work on 2023 assessment roll and the 2022 roll is frozen
- Processed (20) Building Permits and (46) COs from Building Inspector (these have been held since March 1<sup>st</sup> when the 2022 roll ended)
- Processed MORE! STAR changes from NYS ORPTS
- Processed (16) maintenance notifications from Columbia County Mapping (these include any of the following each month: acreage changes per deeds or surveys filed, splits, mergers, boundary line adjustments)
- Received (3) S.C.A.R. (Small Claims Hearing Review) petitions and (2) Article VII Petitions (*Camp Pontiac*: continuation from 2020 and *Yonderview LLC*: continuation from 2021)
- Continued discussion with town attorney, Jonathon Tingley regarding Article VIIs

Lynn C. Hotaling  
Assessor

August 2, 2022  
Date

## *Local Law Filing*

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**(Use this form to file a local law with the Secretary of State.)**

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County   ☐ City   ☒ Town   ☐ Village  
(select one:)

**of Copake**

**Introductory Local Law No. 2 of the year 2022**

**A LOCAL LAW TO AUTHORIZE MEMBERS OF PUBLIC BODIES OF THE TOWN  
OF COPAKE TO PARTICIPATE IN MEETINGS VIA VIDEOCONFERENCE**

**Be it enacted by the Town Board of the Town of Copake as follows:**

See attached.

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**(If additional space is needed, attach pages the same size as this sheet, and number each.)**

## **TOWN OF COPAKE**

### **INTRODUCTORY LOCAL LAW NO. 1 OF THE YEAR 2022**

#### **A LOCAL LAW TO AUTHORIZE MEMBERS OF PUBLIC BODIES OF THE TOWN OF COPAKE TO PARTICIPATE IN MEETINGS VIA VIDEOCONFERENCE**

##### **SECTION 1**

This local law shall be referred to as “A Local Law to Authorize Members of Public Bodies of the Town of Copake to Participate in Meetings Via Videoconference”.

##### **SECTION 2**

The purpose of this local law is to authorize members of the Town’s public bodies to participate in meetings using videoconferencing technology in a manner consistent with N.Y. Public Officers Law § 103 -a.

##### **SECTION 3**

Chapter 12 of the Town Code of the Town of Copake, entitled “Boards, Commissions, and Committees” is hereby amended by adding a new Article IV, entitled “Attendance by Members of Town Boards, Commissions, Committees, and other Public Bodies at Meetings by Videoconference”, to immediately follow existing Article III, and to read in its entirety as follows:

#### **Article IV Attendance by Members of Town Boards, Commissions, Committees, and other Public Bodies at Meetings by Videoconference**

##### **§ 12-9 Authority.**

This Article is adopted pursuant to N.Y. Public Officers Law § 103-a.

## **§ 12-10      Applicability.**

This Article shall apply to all public bodies of the Town of Copake, including the Town Board, the Planning Board, the Zoning Board of Appeals, and all other boards, committees, and commissions of the Town of Copake for which a quorum is required in order to conduct public business and which are subject to the New York State Open Meetings Law, N.Y. Public Officers Law Article 7, as may be amended from time to time.

## **§ 12-11      Adoption of Procedures.**

The Town Board shall adopt written procedures governing attendance at meetings via videoconference by members of public bodies of the Town of Copake and by the public, which written procedures shall be posted conspicuously on the Town of Copake website. Such written procedures may be adopted, and may be amended from time to time, by resolution of the Town Board.

## **§ 12-12      Authorization to Use Videoconferencing for Attendance at Meetings.**

- A. Subject to the requirements of N.Y. Public Officers Law § 103-a, and upon adoption of the written procedures required by Section 12-11 of this Article, the Town Board authorizes members of the Town's public bodies to participate in meetings using videoconferencing technology, when members are unable to be physically present at a meeting due to extraordinary circumstances, in a manner consistent with N.Y. Public Officers Law § 103 -a, as may be amended from time to time, and the written procedures adopted pursuant to Section 12-11, as may be amended from time to time.
- B. For purposes of this section, "extraordinary circumstances" shall mean and include disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting, including those other significant or

unexpected factors or events identified in the written procedures adopted pursuant to Section 12-11.

- C. This authorization shall remain in effect so long as New York State law provides authority therefor, unless earlier repealed by the Town Board.

#### **SECTION 4**

If any word, phrase, sentence, part, section, subsection, or other portion of this Law or any application thereof to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, section, subsection, or other portion, or the proscribed application thereof, shall be severable, and the remaining provisions of this Law, and all applications thereof, not having been declared void, unconstitutional, or invalid, shall remain in full force and effect.

#### **SECTION 5**

This Local Law is enacted pursuant to N.Y. Public Officers Law § 103 -a and the New York Municipal Home Rule Law.

#### **SECTION 6**

This Law shall become effective upon filing with the New York Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as Local Law No. \_\_\_\_ of 2022 of the (County)(City)(Town)(Village) of Copake was duly passed by the Town Board of the Town of Copake on \_\_\_\_\_, 2022 in accordance with the applicable provisions of law.

**2. ~~(Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*)~~**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 20\_\_\_\_ in accordance with the applicable provisions of law.

(Name of Legislative body)

(Elective Chief Executive Officer\*)

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.

(Name of Legislative body)

(Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.

(Name of Legislative body)

(Elective Chief Executive Officer\*)

Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county -wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.



**5. ~~(City local law concerning Charter revision proposed by petition.)~~** \_\_\_\_\_

~~I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.~~

**6. ~~(County local law concerning adoption of Charter.)~~** \_\_\_\_\_

~~I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_, State of New York, having been submitted to the electors at the General Election of \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

\_\_\_\_\_  
Lynn Connolly, Town of Copake Town Clerk  
Clerk of the county legislative body, City, Town or Village  
Clerk or officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

**Notice of Public Hearing  
Town Board  
Town of Copake  
Introductory Local Law No. 1 of 2023**

**PLEASE TAKE NOTICE** that the Town Board of the Town of Copake will hold a Public Hearing on Thursday, February 9, 2023, at 6:50p.m., at the Copake Town Hall, 230 Mountain View Road, Copake, NY, 12516 for purposes of receiving public comment on Introductory Local Law No. 1 of 2023, at which time all persons interested therein shall be heard. Introductory Local Law No. 1 of 2023 is a proposed Local Law to Amend Chapter 129 of the Town Code of the Town of Copake.

A complete copy of such introductory local law is available by contacting the Town of Copake Town Clerk's Office.

Interested persons can also attend remotely via the OWL. The OWL link will be posted on the Town of Copake Website at [townofcopake.org](http://townofcopake.org).

Lynn M. Connolly  
Town Clerk

Dated: January 19, 2023

**Town of Copake**  
**RESOLUTION No 25 of August 13, 2022**  
**To Amend the Town of Copake Policy Manual**

**WHEREAS**, the Town Board of the Town of Copake finds it desirable to revise and amend Section V, subdivision A of the Town of Copake Policy Manual,

**BE IT RESOLVED**, that the Town Board of the Town of Copake directs that the Town of Copake Policy Manual be revised and amended as follows:

Section V, Subdivision A, Paragraphs 2 and 3 of the Policy Manual are amended to read as follows:

2. The nominating committee actively solicits the participation of citizens whenever a vacancy arises. This will include, but is not limited to posting a notice of the position in the Copake Connection, in Town Hall and on the Town website.

3. Applicants will be required to submit a letter of interest the Town Clerk in-person, by post or e-mail.

Roll Call Vote The foregoing Resolution, offered by \_\_\_\_\_ and seconded by \_\_\_\_\_, was duly put to a roll call vote as follows:

**Roll Call Vote**

Resolution #25  
Dated August 13, 2022  
Copake, New York

Supervisor Mettler  
Councilperson Wolf  
Councilperson Gansowski  
Councilperson Judd  
Councilperson Sullivan

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Lynn M. Connolly, Town Clerk

(seal)  
August 13, 2022

**TOWN OF COPEN**  
**RESOLUTION**  
**Number 26 of August 13, 2022**

**To Amend the 2022 Budget to Facilitate Using Unappropriated Fund Balance in  
the A – General Fund for the Paving of the Parking Lot at the Copake Memorial Park**

**WHEREAS**, the Town of Copake Town Board awarded a bid to A. Colarusso & Sons, Inc. in the amount of \$120,650.00 for the paving of the parking lot at the Copake Memorial Park; and

**WHEREAS**, the Town of Copake Town Board, in furtherance of achieving the goals established in the Town of Copake Fund Balance Policy, seeks to utilize available unappropriated fund balance to pay for such work; now, therefore,

It is hereby **RESOLVED**, that the Town Board of the Town of Copake hereby authorizes and directs the budget transfer of \$120,650.00 from A917 (Unassigned Fund Balance) to increase A51102 (Maintenance of Streets, Equipment and Capital) by \$120,650.00.

Roll Call Vote The foregoing Resolution, offered by \_\_\_\_\_ and seconded by \_\_\_\_\_, was duly put to a roll call vote as follows:

Resolution #26  
Dated August 13, 2022  
Copake, New York

Roll Call Vote.

Supervisor Mettler  
Councilperson Wolf  
Councilperson Gansowski  
Councilperson Judd  
Councilperson Sullivan

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Lynn M. Connolly, Town Clerk

(seal)  
August 13, 2022