

TOWN OF COPEN
RESOLUTION Number 29 of October 13, 2022

To Adopt Written Procedures Governing Videoconference Meeting Participation by Members of Public Bodies in the Town of Copake and to Amend the Town of Copake Policy Manual

WHEREAS, pursuant to Local Law No. 3 of 2022, the Town Board enacted Article IV of Chapter 12 of the Town of Copake Town Code, entitled "Attendance by Members of Town Boards, Commissions, Committees, and other Public Bodies at Meetings By Videoconference"; and

WHEREAS, pursuant to said Local Law, and in accordance with Public Officers Law § 103-a, the Town Board of the Town of Copake seeks to adopt written procedures governing attendance at meetings via videoconference by members of public bodies of the Town of Copake and by the public; and

WHEREAS, in conjunction with the adoption of such written procedures, the Town Board of the Town of Copake seeks to make corresponding amendments and additions to the Town of Copake Policy Manual; now, therefore,

It is hereby **RESOLVED**, that the Town Board adopts the "Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a" annexed hereto; and

It is hereby further **RESOLVED**, that the Town Board amends the Town of Copake Policy Manual as follows:

1. Section IV, Paragraph A is hereby amended to add the following at the end thereof:

"For purposes of this section, the supervisor, a deputy supervisor, and any board member may be deemed "present" where they are in attendance in person, or are participating by videoconference in accordance with Chapter 12, Article IV of the Town of Copake Town Code and the Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a. Any presiding officer participating by videoconference may yield the responsibility of serving as presiding officer of the meeting to another person that would otherwise be authorized to serve as presiding officer in the absence of such yielding presiding officer."

2. Section IV, Paragraph D, subparagraph 7 (c) is hereby amended to read in its entirety as follows:

"c. Resolutions shall be introduced by the sponsoring member, followed by discussion, motions, and voting."

3. Section IV is hereby amended to add a new Paragraph G, to read in its entirety as follows:

“G. Videoconference Participation

In accordance with Article IV of Chapter 12 of the Town of Copake Town Code, any board member (including the supervisor and deputy supervisor) may attend and participate in meetings of the Town Board by videoconference in accordance with the Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a, as may be amended from time to time, a copy of which is included in the Appendices.”

4. A new Appendix L is hereby added to consist of a complete copy of the Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a, as adopted herein and as may be amended from time to time.

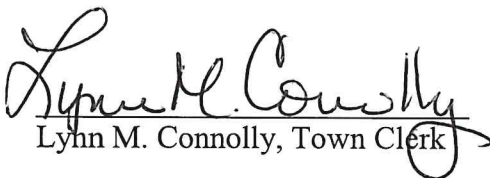
And it is hereby **FURTHER RESOLVED**, that this Resolution shall be effective immediately upon adoption.

Roll Call Vote The foregoing Resolution, offered by Supervisor Mettler and seconded by Councilperson Gansowski, was duly put to a roll call vote as follows:

Resolution #29
Dated October 13, 2022
Copake, New York

Roll Call Vote.

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|-------------------------|-----|
| Supervisor Mettler | yes |
| Councilperson Wolf | yes |
| Councilperson Gansowski | yes |
| Councilperson Judd | yes |
| Councilperson Sullivan | yes |


Lynn M. Connolly, Town Clerk

(seal)

October 13, 2022