

TOWN OF COPENAK, NEW YORK

ANNUAL FINANCIAL REPORT

UPDATE DOCUMENT

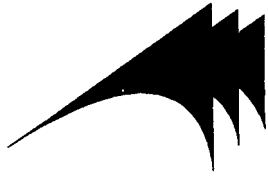
DECEMBER 31, 2020

TOWN OF COPAKE, NEW YORK

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Sickler, Torchia
Allen & Churchill, CPA's, PC
Your Partner When It Counts

Robert J. Allen, CPA
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INDEPENDENT ACCOUNTANT'S DISCLAIMER

To Town Board of the
Town of Copake
Copake, New York

The accompanying financial statements of the Town of Copake (the Town) as of and for the year ended December 31, 2020, which collectively comprise the Town's annual financial report update document included in the accompanying prescribed form, were not subjected to an audit, review, or compilation engagement by us. Accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Sickler, Torchia, Allen & Churchill, CPA's, P.C.

Hudson, New York
February 25, 2021

All Numbers in This Report
Have Been Rounded To
The Nearest Dollar

ANNUAL FINANCIAL REPORT

UPDATE DOCUMENT

For The

TOWN of Copake

County of Columbia

For the Fiscal Year Ended 12/31/2020

AUTHORIZATION

ARTICLE 3, SECTION 30 of the GENERAL MUNICIPAL LAW:

1. ***Every Municipal Corporation *** shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation ***

5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller *** It shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report ***

State of NEW YORK
Office of The State Comptroller
Division of Local Government and School Accountability
Albany, New York 12236

TOWN OF Copake

***** FINANCIAL SECTION *****

Financial Information for the following funds and account groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2019 and has been used by the OSC as the basis for preparing this update document for the fiscal year ended 2020:

(A) GENERAL
(CM) MISCELLANEOUS SPECIAL REV
(DA) HIGHWAY-TOWN-WIDE
(K) GENERAL FIXED ASSETS
(SL) LIGHTING
(TA) AGENCY
(TC) CUSTODIAL
(W) GENERAL LONG-TERM DEBT

All amounts included in this update document for 2019 represent data filed by your government with OSC as reviewed and adjusted where necessary.

***** SUPPLEMENTAL SECTION *****

The Supplemental Section includes the following sections:

- 1) Statement of Indebtedness
- 2) Schedule of Time Deposits and Investments
- 3) Bank Reconciliation
- 4) Local Government Questionnaire
- 5) Schedule of Employee and Retiree Benefits
- 6) Schedule of Energy Costs and Consumption

All numbers in this report will be rounded to the nearest dollar.

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Balance Sheet

Code Description	2019	Edp Code	2020
Assets			
Cash	3,062,207	A200	2,659,485
Petty Cash	420	A210	420
TOTAL Cash	3,062,627		2,659,905
Accounts Receivable	13,186	A380	7,924
TOTAL Other Receivables (net)	13,186		7,924
Due From Other Funds		A391	
TOTAL Due From Other Funds	0		0
Due From Other Governments	188,550	A440	214,582
TOTAL Due From Other Governments	188,550		214,582
Prepaid Expenses	7,564	A480	14,130
TOTAL Prepaid Expenses	7,564		14,130
Cash Special Reserve	1,130,856	A230	2,037,668
TOTAL Restricted Assets	1,130,856		2,037,668
TOTAL Assets and Deferred Outflows of Resources	4,402,783		4,934,209

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Balance Sheet

Code Description	2019	Edp Code	2020
Accounts Payable	16,893	A600	13,802
TOTAL Accounts Payable	16,893		13,802
Accrued Liabilities	6,206	A601	9,299
TOTAL Accrued Liabilities	6,206		9,299
Overpayments & Clearing Account	3,461	A690	
TOTAL Other Liabilities	3,461		0
Due To Other Funds	3,261	A630	25,278
TOTAL Due To Other Funds	3,261		25,278
Consolidated Payroll		A710	45,879
TOTAL Payroll Liabilities	0		45,879
TOTAL Liabilities	29,821		94,258
Fund Balance			
Not in Spendable Form	7,564	A806	14,130
TOTAL Nonspendable Fund Balance	7,564		14,130
Capital Reserve	1,027,813	A878	1,032,897
Reserve For Repairs	103,043	A882	1,004,771
TOTAL Restricted Fund Balance	1,130,856		2,037,668
Unassigned Fund Balance	3,234,542	A917	2,788,153
TOTAL Unassigned Fund Balance	3,234,542		2,788,153
TOTAL Fund Balance	4,372,962		4,839,951
TOTAL Liabilities, Deferred Inflows And Fund Balance	4,402,783		4,934,209

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Real Property Taxes	283,581	A1001	283,581
TOTAL Real Property Taxes	283,581		283,581
Interest & Penalties On Real Prop Taxes	15,061	A1090	12,564
TOTAL Real Property Tax Items	15,061		12,564
Non Prop Tax Dist By County	606,876	A1120	630,179
Franchises	29,768	A1170	
TOTAL Non Property Tax Items	636,644		630,179
Clerk Fees	2,299	A1255	2,920
Public Pound Charges, Dog Control Fees		A1550	155
Zoning Fees	2,050	A2110	2,461
Planning Board Fees	2,403	A2115	4,325
Sale of Cemetery Lots		A2190	300
TOTAL Departmental Income	6,752		10,161
Misc Revenue, Other Govts	28,660	A2389	22,483
Share of Joint Activity, Other Govts	9,650	A2390	
TOTAL Intergovernmental Charges	38,310		22,483
Interest And Earnings	79,170	A2401	22,185
Rental of Real Property	4,165	A2410	800
TOTAL Use of Money And Property	83,335		22,985
Dog Licenses	752	A2544	502
Building And Alteration Permits	62,775	A2555	70,909
Permits, Other	125	A2590	
TOTAL Licenses And Permits	63,652		71,411
Fines And Forfeited Bail	29,288	A2610	15,222
TOTAL Fines And Forfeitures	29,288		15,222
Insurance Recoveries	13,414	A2680	1,072
TOTAL Sale of Property And Compensation For Loss	13,414		1,072
Refunds of Prior Year's Expenditures	683	A2701	36,847
Gifts And Donations	24,000	A2705	31,110
Employees Contributions	999	A2709	2,793
AIM Related Payments		A2750	11,239
Unclassified (specify)	403	A2770	284
TOTAL Miscellaneous Local Sources	26,085		82,273
St Aid, Revenue Sharing	11,239	A3001	279
St Aid, Mortgage Tax	187,246	A3005	183,295
St Aid - Other (specify)	2,521	A3089	
St Aid, Youth Programs	1,429	A3820	
TOTAL State Aid	202,435		183,574
TOTAL Revenues	1,398,557		1,335,505
TOTAL Detail Revenues And Other Sources	1,398,557		1,335,505

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Legislative Board, Pers Serv	14,420	A10101	10,815
Legislative Board, Contr Expend	1,195	A10104	1,353
TOTAL Legislative Board	15,615		12,168
Municipal Court, Pers Serv	33,226	A11101	33,899
Municipal Court, Equip & Cap Outlay	2,521	A11102	
Municipal Court, Contr Expend	4,712	A11104	2,147
TOTAL Municipal Court	40,459		36,046
Supervisor, pers Serv	12,875	A12201	12,875
Supervisor, contr Expend	26,961	A12204	32,341
TOTAL Supervisor	39,836		45,216
Assessment, Pers Serv	34,596	A13551	34,631
Assessment, Contr Expend	860	A13554	985
TOTAL Assessment	35,456		35,616
Clerk, pers Serv	38,780	A14101	37,567
Clerk, contr Expend	5,735	A14104	1,039
TOTAL Clerk	44,515		38,606
Law, Contr Expend	14,495	A14204	42,480
TOTAL Law	14,495		42,480
Operation of Plant Pers Serv	15,500	A16201	15,750
Operation of Plant Contr Expend	27,534	A16204	31,904
TOTAL Operation of Plant Contr Expend	43,034		47,654
Central Print & Mail Contr Expend	8,146	A16704	12,202
TOTAL Central Print & Mail Contr Expend	8,146		12,202
Central Data Process & Cap Outlay	7,896	A16802	629
Central Data Process, Contr Expend	8,467	A16804	10,586
TOTAL Central Data Process	16,363		11,215
Unallocated Insurance, Contr Expend	37,518	A19104	43,405
TOTAL Unallocated Insurance	37,518		43,405
Municipal Assn Dues, Contr Expend	2,000	A19204	
TOTAL Municipal Assn Dues	2,000		0
TOTAL General Government Support	297,437		324,608
Control of Animals, Pers Serv	3,850	A35101	4,070
Control of Animals, Contr Expend		A35104	35
TOTAL Control of Animals	3,850		4,105
Safety Inspection, Pers Serv	23,241	A36201	23,498
Safety Inspection, Contr Expend	4,615	A36204	816
TOTAL Safety Inspection	27,856		24,314
TOTAL Public Safety	31,706		28,419
Registrar of Vital Stat Contr Expend	370	A40204	1,260
TOTAL Registrar of Vital Stat Contr Expend	370		1,260
TOTAL Health	370		1,260
Street Admin, Pers Serv	78,206	A50101	69,314
Street Admin, Contr Expend	250	A50104	300
TOTAL Street Admin	78,456		69,614

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Garage, Contr Expend	19,173	A51324	20,133
TOTAL Garage	19,173		20,133
Street Lighting, Contr Expend		A51824	19,133
TOTAL Street Lighting	0		19,133
Sidewalks, Contr Expend	400	A54104	356
TOTAL Sidewalks	400		356
TOTAL Transportation	98,029		109,236
Publicity, Contr Expend	1,272	A64104	
TOTAL Publicity	1,272		0
Veterans Service, Contr Expend		A65104	190
TOTAL Veterans Service	0		190
Programs For Aging, Contr Expend	258	A67724	
TOTAL Programs For Aging	258		0
TOTAL Economic Assistance And Opportunity	1,530		190
Parks, Contr Expend	1,183	A71104	
TOTAL Parks	1,183		0
Playgr & Rec Centers, Pers Serv	10,578	A71401	9,650
Playgr & Rec Centers, Equip & Cap Outlay	60	A71402	82
Playgr & Rec Centers, Contr Expend	17,726	A71404	9,367
TOTAL Playgr & Rec Centers	28,364		19,099
Youth Prog, Pers Serv	22,946	A73101	
Youth Prog, Contr Expend	7,500	A73104	264
TOTAL Youth Prog	30,446		264
Historian, Contr Expend	425	A75104	425
TOTAL Historian	425		425
Historical Property, Equip & Cap Outlay		A75202	24
Historical Property, Contr Expend	5,600	A75204	9,577
TOTAL Historical Property	5,600		9,601
Celebrations, Contr Expend	1,745	A75504	1,906
TOTAL Celebrations	1,745		1,906
TOTAL Culture And Recreation	67,763		31,295
Zoning, Pers Serv	3,645	A80101	3,160
Zoning, Contr Expend	2,380	A80104	2,100
TOTAL Zoning	6,025		5,260
Planning, Pers Serv	6,799	A80201	6,278
Planning, Contr Expend	16,785	A80204	10,600
TOTAL Planning	23,584		16,878
Cemetery, Pers Serv	120	A88101	192
Cemetery, Contr Expend		A88104	500
TOTAL Cemetery	120		692
TOTAL Home And Community Services	29,729		22,830
State Retirement System	20,950	A90108	23,287
Social Security, Employer Cont	23,503	A90308	21,517
Disability Insurance, Empl Bnfts	550	A90558	544

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Results of Operation

Code Description	2019	Exp Code	2020
Expenditures			
Hospital & Medical (dental) Ins, Empl Bnft	54,864	A90608	58,675
TOTAL Employee Benefits	99,867		104,023
TOTAL Expenditures	626,431		621,861
Transfers, Other Funds		A99019	246,655
TOTAL Operating Transfers	0		246,655
TOTAL Other Uses	0		246,655
TOTAL Detail Expenditures And Other Uses	626,431		868,516

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	3,600,836	A8021	4,372,962
Restated Fund Balance - Beg of Year	3,600,836	A8022	4,372,962
ADD - REVENUES AND OTHER SOURCES	1,398,557		1,335,505
DEDUCT - EXPENDITURES AND OTHER USES	626,431		868,516
Fund Balance - End of Year	4,372,962	A8029	4,839,951

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Budget Summary

Code Description	2020	EdpCode	2021
Estimated Revenues			
Est Rev - Real Property Taxes	283,581	A1049N	283,581
Est Rev - Real Property Tax Items	10,000	A1099N	10,000
Est Rev - Non Property Tax Items	310,000	A1199N	288,412
Est Rev - Departmental Income	1,250	A1299N	1,250
Est Rev - Intergovernmental Charges	36,300	A2399N	36,300
Est Rev - Use of Money And Property	6,750	A2499N	6,750
Est Rev - Licenses And Permits	29,833	A2599N	29,833
Est Rev - Fines And Forfeitures	25,000	A2649N	25,000
Est Rev - Miscellaneous Local Sources	4,564	A2799N	25,564
Est Rev - State Aid	142,429	A3099N	142,429
TOTAL Estimated Revenues	849,707		849,119
TOTAL Estimated Revenues And Other Sources	849,707		849,119

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Budget Summary

Code Description	2020	Emp Code	2021
Appropriations			
App - General Government Support	422,474	A1999N	442,430
App - Public Safety	33,750	A3999N	52,340
App - Health	1,000	A4999N	1,000
App - Transportation	104,198	A5999N	90,848
App - Economic Assistance And Opportunity	8,750	A6999N	3,250
App - Culture And Recreation	71,575	A7999N	64,950
App - Home And Community Services	59,075	A8999N	45,825
App - Employee Benefits	148,885	A9199N	148,476
TOTAL Appropriations	849,707		849,119
TOTAL Appropriations And Other Uses	849,707		849,119

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(CM) MISCELLANEOUS SPECIAL REV

Balance Sheet

Code Description	2019	Edp Code	2020
Assets			
Cash	21,727	CM200	21,749
TOTAL Cash	21,727		21,749
TOTAL Assets and Deferred Outflows of Resources	21,727		21,749

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(CM) MISCELLANEOUS SPECIAL REV

Balance Sheet

Code Description	2019	Edp Code	2020
Fund Balance			
Assigned Unappropriated Fund Balance	21,727	CM915	21,749
TOTAL Assigned Fund Balance	21,727		21,749
TOTAL Fund Balance	21,727		21,749
TOTAL Liabilities, Deferred Inflows And Fund Balance	21,727		21,749

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(CM) MISCELLANEOUS SPECIAL REV

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Interest And Earnings	63	CM2401	22
TOTAL: Use of Money And Property	63		22
Unclassified (specify)	2,560	CM2770	
TOTAL Miscellaneous Local Sources	2,560		0
TOTAL Revenues	2,623		22
TOTAL Detail Revenues And Other Sources	2,623		22

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(CM) MISCELLANEOUS SPECIAL REV

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Other Culture And Recreation-Contr Expend	1,183	CM79894	
TOTAL Other Culture And Recreation-Contr Expend	1,183		0
TOTAL Culture And Recreation	1,183		0
TOTAL Expenditures	1,183		0
TOTAL Detail Expenditures And Other Uses	1,183		0

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(CM) MISCELLANEOUS SPECIAL REV

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	20,287	CM8021	21,727
Restated Fund Balance - Beg of Year	20,287	CM8022	21,727
ADD - REVENUES AND OTHER SOURCES	2,623		22
DEDUCT - EXPENDITURES AND OTHER USES	1,183		
Fund Balance - End of Year	21,727	CM8029	21,749

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(DA) HIGHWAY-TOWN-WIDE

Balance Sheet

Code Description	2019	Edp Code	2020
Assets			
Cash	101,895	DA200	26,119
TOTAL Cash	101,895		26,119
Accounts Receivable		DA380	2,492
TOTAL Other Receivables (net)	0		2,492
Due From Other Funds		DA391	17,357
TOTAL Due From Other Funds	0		17,357
Due From Other Governments		DA440	148,792
TOTAL Due From Other Governments	0		148,792
Prepaid Expenses	30,867	DA480	28,812
TOTAL Prepaid Expenses	30,867		28,812
TOTAL Assets and Deferred Outflows of Resources	132,762		223,572

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(DA) HIGHWAY-TOWN-WIDE

Balance Sheet

Code Description	2019	EdpCode	2020
Accounts Payable	16,366	DA600	12,442
TOTAL Accounts Payable	16,366		12,442
Accrued Liabilities	14,463	DA601	5,276
TOTAL Accrued Liabilities	14,463		5,276
State Retirement		DA718	80
TOTAL Due To Other Governments	0		80
Consolidated Payroll		DA710	1,457
TOTAL Payroll Liabilities	0		1,457
TOTAL Liabilities	30,829		19,255
Fund Balance			
Not in Spendable Form	30,867	DA806	28,812
TOTAL Nonspendable Fund Balance	30,867		28,812
Assigned Appropriated Fund Balance	25,000	DA914	25,000
Assigned Unappropriated Fund Balance	46,066	DA915	150,505
TOTAL Assigned Fund Balance	71,066		175,505
TOTAL Fund Balance	101,933		204,317
TOTAL Liabilities, Deferred Inflows And Fund Balance	132,762		223,572

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(DA) HIGHWAY-TOWN-WIDE

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Real Property Taxes	846,275	DA1001	846,275
TOTAL Real Property Taxes	846,275		846,275
Sales Tax (from County)	157,000	DA1120	157,000
TOTAL Non Property Tax Items	157,000		157,000
Transportation Services, Other Govts	13,387	DA2300	9,931
TOTAL Intergovernmental Charges	13,387		9,931
Sales, Other	918	DA2655	510
Sales of Equipment	19,900	DA2665	
Insurance Recoveries		DA2680	1,896
TOTAL Sale of Property And Compensation For Loss	20,818		2,406
Refunds of Prior Year's Expenditures		DA2701	126
Employees Contributions	6,609	DA2709	
Unclassified (specify)	3,811	DA2770	
TOTAL Miscellaneous Local Sources	10,420		126
St Aid, Consolidated Highway Aid	185,999	DA3501	148,792
TOTAL State Aid	185,999		148,792
TOTAL Revenues	1,233,899		1,164,530
Interfund Transfers		DA5031	246,655
TOTAL Interfund Transfers	0		246,655
TOTAL Other Sources	0		246,655
TOTAL Detail Revenues And Other Sources	1,233,899		1,411,185

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(DA) HIGHWAY-TOWN-WIDE

Results of Operation

Code Description	2019	Edp Code	2020
Expenditures			
Maint of Streets, Pers Serv	158,754	DA51101	150,292
Maint of Streets, Contr Expend	207,842	DA51104	298,164
TOTAL Maint of Streets	366,596		448,456
Perm Improve Highway, Equip & Cap Outlay	185,999	DA51122	185,990
TOTAL Perm Improve Highway	185,999		185,990
Machinery, Equip & Cap Outlay	246,681	DA51302	168,484
Machinery, Contr Expend	93,739	DA51304	101,571
TOTAL Machinery	340,420		270,055
Brush And Weeds, Pers Serv	3,200	DA51401	3,600
TOTAL Brush And Weeds	3,200		3,600
Snow Removal, Pers Serv	200,856	DA51421	167,978
Snow Removal, Contr Expend	128,565	DA51424	47,444
TOTAL Snow Removal	329,421		215,422
TOTAL Transportation	1,225,636		1,123,523
State Retirement, Empl Bnfts	48,882	DA90108	40,082
Social Security , Empl Bnfts	27,221	DA90308	25,228
Disability Insurance, Empl Bnfts	183	DA90558	314
Hospital & Medical (dental) Ins, Empl Bnft	110,008	DA90608	109,756
Union Welfare Benefits		DA90708	3,089
Other Employee Benefits (spec)	6,825	DA90898	6,809
TOTAL Employee Benefits	193,119		185,278
TOTAL Expenditures	1,418,755		1,308,801
TOTAL Detail Expenditures And Other Uses	1,418,755		1,308,801

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(DA) HIGHWAY-TOWN-WIDE

Analysis of Changes In Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes In Fund Balance			
Fund Balance - Beginning of Year	286,789	DA8021	101,933
Restated Fund Balance - Beg of Year	286,789	DA8022	101,933
ADD - REVENUES AND OTHER SOURCES	1,233,899		1,411,185
DEDUCT - EXPENDITURES AND OTHER USES	1,418,755		1,308,801
Fund Balance - End of Year	101,933	DA8029	204,317

TOWN OF Copake
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For the Fiscal Year Ending 2020

(DA) HIGHWAY-TOWN-WIDE

Budget Summary

Code/Description	2020	Edp Code	2021
Estimated Revenues			
Est Rev - Real Property Taxes	846,275	DA1049N	846,275
Est Rev - Non Property Tax Items	157,000	DA1199N	160,847
Est Rev - Intergovernmental Charges	15,550	DA2399N	15,550
Est Rev - Use of Money And Property	300	DA2499N	300
Est Rev - Sale of Prop And Comp For Loss	15,642	DA2699N	15,000
Est Rev - Miscellaneous Local Sources	7,327	DA2799N	7,327
Est Rev - State Aid	131,185	DA3099N	131,185
TOTAL Estimated Revenues	1,173,279		1,176,484
Appropriated Fund Balance	25,000	DA599N	25,000
TOTAL Estimated Other Sources	25,000		25,000
TOTAL Estimated Revenues And Other Sources	1,198,279		1,201,484

TOWN OF Copake
Annual Update Document
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(DA) HIGHWAY-TOWN-WIDE

Budget Summary

Code Description	2020	Edp Code	2021
Appropriations			
App - Transportation	980,002	DA5999N	982,583
App - Employee Benefits	218,277	DA9199N	218,901
TOTAL Appropriations	1,198,279		1,201,484
TOTAL Appropriations And Other Uses	1,198,279		1,201,484

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(K) GENERAL FIXED ASSETS

Balance Sheet

Code Description	2019	Edp Code	2020
Assets			
Land	189,415	K101	189,415
Buildings	1,289,881	K102	1,289,881
Machinery And Equipment	2,702,472	K104	2,672,472
TOTAL Fixed Assets (net)	4,181,768		4,151,768
TOTAL Assets and Deferred Outflows of Resources	4,181,768		4,151,768

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(K) GENERAL FIXED ASSETS

Balance Sheet

Code Description	2019	EdpCode	2020
Liabilities, Deferred Inflows And Fund Balance			
Total Non-Current Govt Assets	4,181,768	K159	4,151,768
TOTAL Investments in Non-Current Government Assets	4,181,768		4,151,768
TOTAL Fund Balance	4,181,768		4,151,768
TOTAL	4,181,768		4,151,768

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(SL) LIGHTING

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	17,268	SL200	14,396
TOTAL Cash	17,268		14,396
TOTAL Assets and Deferred Outflows of Resources	17,268		14,396

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(SL) LIGHTING

Balance Sheet

Code-Description	2019	Fdp Code	2020
Accounts Payable	1,294	SL600	1,289
TOTAL Accounts Payable	1,294		1,289
TOTAL Liabilities	1,294		1,289
Fund Balance			
Assigned Appropriated Fund Balance	3,000	SL914	3,000
Assigned Unappropriated Fund Balance	12,974	SL915	10,107
TOTAL Assigned Fund Balance	15,974		13,107
TOTAL Fund Balance	15,974		13,107
TOTAL Liabilities, Deferred Inflows And Fund Balance	17,268		14,396

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(SL) LIGHTING

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Real Property Taxes	12,540	SL1001	12,540
TOTAL Real Property Taxes	12,540		12,540
TOTAL Revenues	12,540		12,540
TOTAL Detail Revenues And Other Sources	12,540		12,540

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(SL) LIGHTING

Results of Operation

Code Description	2019	Exp Code	2020
Expenditures			
Street Lighting, Contr Expend	13,408	SL51824	15,407
TOTAL Street Lighting	13,408		15,407
TOTAL Transportation	13,408		15,407
TOTAL Expenditures	13,408		15,407
TOTAL Detail Expenditures And Other Uses	13,408		15,407

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(SL) LIGHTING

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	16,842	SL8021	15,974
Restated Fund Balance - Beg of Year	16,842	SL8022	15,974
ADD - REVENUES AND OTHER SOURCES	12,540		12,540
DEDUCT - EXPENDITURES AND OTHER USES	13,408		15,407
Fund Balance - End of Year	15,974	SL8029	13,107

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(TA) AGENCY

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	35,063	TA200	
TOTAL Cash	35,063		0
Due From Other Funds	3,261	TA391	
TOTAL Due From Other Funds	3,261		0
TOTAL Assets and Deferred Outflows of Resources	38,324		0

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(TA) AGENCY

Balance Sheet

Code Description	2019	Edp Code	2020
Guaranty & Bid Deposits	30,403	TA30	
Other Funds (specify)	7,921	TA85	
TOTAL Agency Liabilities	38,324		0
TOTAL Liabilities	38,324		0
TOTAL Liabilities, Deferred Inflows And Fund Balance	38,324		0

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(TC) CUSTODIAL

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Due from Other Funds		TC391	7,921
TOTAL Due From Other Funds	0		7,921
TOTAL Assets and Deferred Outflows of Resources	0		7,921

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(TC) CUSTODIAL

Balance Sheet

Code/Description	2019	EdpCode	2020
Fund Balance			
Net Assets-Restricted For Other Purposes		TC923	7,921
TOTAL Net Position	0		7,921
TOTAL Fund Balance	0		7,921
TOTAL Liabilities, Deferred Inflows And Fund Balance	0		7,921

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

Results of Operation

Code	Description	2019	EppCode	2020
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TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

Results of Operation

Code Description	2019	Edp Code	2020
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TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(TC) CUSTODIAL

Analysis of Changes in Net Position

Code Description	2019	EdpCode	2020
Analysis of Changes in Net Position			
Fund Balance - Beginning of Year		TC8021	
Prior Period Adjustments,inc Fund Eqty		TC8012	7,921
Restated Fund Balance - Beg of Year		TC8022	7,921
Fund Balance - End of Year		TC8029	7,921

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Code Description	2019	Edp Code	2020
Assets			
Total Non-Current Govt Liabilities	129,378	W129	472,550
TOTAL Provision To Be Made In Future Budgets	129,378		472,550
TOTAL Assets and Deferred Outflows of Resources	129,378		472,550

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2020

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Code Description	2019	Fdp Code	2020
Net Pension Liability -Proportionate Share	91,290	W638	426,211
Compensated Absences	38,088	W687	46,339
TOTAL Other Liabilities	129,378		472,550
TOTAL Liabilities	129,378		472,550
TOTAL Liabilities	129,378		472,550

TOWN OF Copake
Statement of Indebtedness
For the Fiscal Year Ending 2020

2/26/2021

First Year	Debt Code	Description	Cops Flag	Comp Flag	Date of Issue	Date of Maturity	Int. Rate	Var?	Amt. Orig. Issued	O/S Beg. of Year	Paid Dur. Year	Redeemed Bond Proc.	Prior Yr. Adjust.	Accreted Interest	O/S End of Year
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TOWN OF Copake
Schedule of Time Deposits and Investments
For the Fiscal Year Ending 2020

	<u>EDP Code</u>	<u>Amount</u>
CASH:		
On Hand	9Z2001	<u>\$420.00</u>
Demand Deposits	9Z2011	<u>\$2,735,575.00</u>
Time Deposits	9Z2021	<u>\$2,037,668.00</u>
Total		<u>\$4,773,663.00</u>
 COLLATERAL:		
- FDIC Insurance	9Z2014	<u>\$500,000.00</u>
Collateralized with securities held in possession of municipality or its agent	9Z2014A	<u>\$4,773,243.00</u>
Total		<u>\$5,273,243.00</u>
 INVESTMENTS:		
- Securities (450)		
Book Value (cost)	9Z4501	<u> </u>
Market Value at Balance Sheet Date	9Z4502	<u> </u>
Collateralized with securities held in possession of municipality or its agent	9Z4504A	<u> </u>
 - Repurchase Agreements (451)		
Book Value (cost)	9Z4511	<u> </u>
Market Value at Balance Sheet Date	9Z4512	<u> </u>
Collateralized with securities held in possession of municipality or its agent	9Z4514A	<u> </u>

TOWN OF Copake
Bank Reconciliation
For the Fiscal Year Ending 2020

Include All Checking, Savings and C.D. Accounts

Bank Account Number	Bank Balance	Add: Deposit In Transit	Less: Outstanding Checks	Adjusted Bank Balance
*****-2936	\$796,987	\$0	\$0	\$796,987
*****-5399	\$62,457	\$0	\$13,826	\$48,631
*****-5406	\$5,344	\$0	\$0	\$5,344
*****-5414	\$21,749	\$0	\$0	\$21,749
*****-5422	\$2,734	\$0	\$0	\$2,734
*****-5430	\$0	\$0	\$0	\$0
*****-6793	\$1,339,885	\$0	\$0	\$1,339,885
*****-6800	\$206,027	\$0	\$0	\$206,027
*****-6818	\$1,032,896	\$0	\$0	\$1,032,896
*****-6826	\$1,004,771	\$0	\$0	\$1,004,771
*****-7907	\$300,393	\$0	\$0	\$300,393
Total Adjusted Bank Balance				\$4,759,417
Petty Cash				\$420.00
Adjustments				\$.00
Total Cash			9ZCASH *	\$4,759,837
Total Cash Balance All Funds			9ZCASHB *	\$4,759,837
* Must be equal				

TOWN OF Copake
Local Government Questionnaire
For the Fiscal Year Ending 2020

	<u>Response</u>
1) Does your municipality have a written procurement policy?	<u>Yes</u>
2) Have the financial statements for your municipality been independently audited?	<u>No</u>
If not, are you planning on having an audit conducted?	<u>No</u>
3) Does your local government participate in an insurance pool with other local governments?	<u>Yes</u>
4) Does your local government participate in an investment pool with other local governments?	<u>No</u>
5) Does your municipality have a Length of Service Award Program (LOSAP) for volunteer firefighters?	<u>No</u>
6) Does your municipality have a Capital Plan?	<u>Yes</u>
7) Has your municipality prepared and documented a risk assessment plan?	<u>No</u>
If yes, has your municipality used the results to design the system of internal controls?	<u></u>
8) Have you had a change in chief executive or chief fiscal officer during the last year?	<u>Yes</u>
9) Has your Local Government adopted an investment policy as required by General Municipal Law, Section 39?	<u>Yes</u>

TOWN OF Copake
Employee and Retiree Benefits
For the Fiscal Year Ending 2020

Total Full Time Employees:					
Total Part Time Employees:					
Account Code	Description	Total Expenditures (All Funds)	# of Full Time Employees	# of Part Time Employees	# of Retirees
90108	State Retirement System	\$63,369.00	8	5	4
90158	Police and Fire Retirement				
90258	Local Pension Fund				
90308	Social Security	\$46,745.00	9	17	
90408	Worker's Compensation Insurance				
90458	Life Insurance				
90508	Unemployment Insurance				
90558	Disability Insurance	\$859.00	9	17	
90608	Hospital and Medical (Dental) Insurance	\$168,430.00	8	2	
90708	Union Welfare Benefits	\$3,089.00			
90858	Supplemental Benefit Payment to Disabled Fire Fighters				
91890	Other Employee Benefits	\$6,809.00	8		
Total		\$289,301.00			
Computed Total From Financial Section (comparative purposes only)		\$289,301.00			

TOWN OF Copake
Energy Costs and Consumption
For the Fiscal Year Ending 2020

Energy Type	Total Expenditures	Total Volume	Units Of Measure	Alternative Units Of Measure
Gasoline	\$1,339	898	gallons	
Diesel Fuel	\$17,014	11,537	gallons	
Fuel Oil	\$301	254	gallons	
Natural Gas			cubic feet	
Electricity	\$3,809	32,641	kilowatt-hours	
Coal			tons	
Propane	\$3,218	2,981	gallons	

CERTIFICATION OF CHIEF FISCAL OFFICER

I, Jane Matttler, hereby certify that I am the Chief Fiscal Officer of the Town of Copake, and that the information provided in the annual financial report of the Town of Copake, for the fiscal year ended 12/31/2020, is TRUE and correct to the best of my knowledge and belief.

By entering the personal identification number assigned by the Office of the State Comptroller to me as the Chief Fiscal Officer of the Town of Copake, and adopted by me as my signature for use in conjunction with the filing of the Town of Copake's annual financial report, I am evidencing my express intent to authenticate my certification of the Town of Copake's annual financial report for the fiscal year ended 12/31/2020 and filed by means of electronic data transmission.

Michaelk A Torchia
Name of Report Preparer if
different than Chief Fiscal Officer

(518) 828-4616
Telephone Number

02/26/2021
Date of Certification

Michael A. Torchia
Name

Shareholder, CPA, CVA
Title

4071 US Route 9 Hudson, NY 12534
Official Address

(518) 828-4616
Official Telephone Number

TOWN OF Copake
Financial Comments
For the Fiscal Year Ending 2020

(TC) CUSTODIAL

Adjustment Reason

Account Code TC8012 To Account for GASB 84

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The fund financial statements of the Town of Copake, New York (Town) have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to government units, to the extent appropriate for the prescribed form. The prescribed form is intended to comply with the requirements of the State of New York Office of State Comptroller, Division of Local Government and School Accountability, Albany, New York, and are not intended to be presented in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Financial Reporting Entity:

The Town, which was established in 1824, is governed by its charter, municipal law and other general laws of the State of New York, and various local laws and ordinances. The Town Board, which is the legislative body responsible for the overall operation of the Town, consists of five members (with each member having an equal vote). The Town Supervisor serves as Chief Executive and Fiscal Officer of the Town.

The following basic services are provided: public safety, transportation, highways and streets, sanitation, economic assistance and opportunity, culture and recreation, home and community services, public improvements, planning, and general administrative services.

All governmental activities and functions performed for the Town are its direct responsibility. No other governmental organizations have been included or excluded from the reporting entity.

The financial reporting entity consists of (a) the primary government which is the Town of Copake, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in GASB Statements 14, 39, 61 and 80.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria set forth in GASB 14, 39, 61 and 80 including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria the following is a brief review of certain entities considered in determining the Town of Copake's reporting entity.

- I. There are no other entities included in the reporting entity, nor are there any joint ventures excluded from the reporting entities.

TOWN OF COPENACK, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

II. Excluded From Reporting Entity:

Although the following organizations, functions or activities are related to the Town they are not included in the Town's reporting entity because of the reasons noted:

The Town exercises no oversight over the operations of the Copake Fire District, the Hillsdale-Copake Fire District, the Craryville Fire District, the Roeliff Jansen Community Library, or the Hillsdale-Copake Light District. The Town levies and collects real property taxes and turns them over to these entities. For the year ended December 31, 2020, these amounts were as follows:

	2020
Copake Fire District	\$ 437,948
Hillsdale-Copake Fire District	262,592
Craryville Fire District	168,200
Roeliff Jansen Community Library	55,000
Copake Light District	15,540
Community Rescue Squad	238,245
	<u>\$ 1,177,525</u>

B. Fund Accounting:

The Town uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The Town records its transactions in the fund types and account groups described below.

I. Fund Categories:

a. Governmental Funds:

Governmental funds are those through which most governmental functions are financed. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is based upon determination of financial position and changes in financial position (the sources, uses, and balances of current financial resources). The following are the Town's governmental fund types.

TOWN OF COPENAK, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

1. General Fund:

The General Fund is the principal fund of the Town and includes all operations not required to be recorded in other funds.

2. Special Revenue Funds:

Special Revenue Funds are used to account for and report the proceeds of special revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The following Special Revenue Funds are utilized:

- (a) Highway Funds are used to account for revenues and expenditures for maintenance of Town highways.
- (b) Special District Funds are used to account for the resources of special districts. The Town has a lighting district that is used to account for tax revenues and expenditures for electric and maintenance of lights within the lighting districts.
- (c) Miscellaneous Special Revenue Fund accounts for trust arrangements under which principal and income will be used to benefit the Town's regular programs.

b. Fiduciary Funds:

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

I. Custodial Funds:

Custodial funds are used to account for fiduciary activities that are not required to be reported in a private purpose trust fund.

II. Private-Purpose Trust Funds:

Private-Purpose Trust Funds are used to accounts for all other trust arrangements under which principals and interest benefit individuals, private organizations or other governments.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

III. Account Groups:

Account groups are used to establish accounting control and accountability for the Town's non-current government assets and non-current government liabilities. The two account groups are not "funds". They are concerned only with the measurement of financial position, and not with the results of operations.

a. Non-Current Government Assets Account Group:

This group of accounts is used to account for land, buildings, improvements other than buildings, and equipment utilized for general government purposes.

b. Non-Current Government Liability Account Group:

This group of accounts is established to account for all long-term debts.

C. Basis of Accounting/Measurement Focus:

Basis of accounting refers to when revenues and expenditures/expenses and the related assets, liabilities and deferred revenues are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus. Measurement focus is the determination of what is measured (i.e. expenditures or expenses).

I. Modified Accrual Basis:

All Governmental Funds and Fiduciary Funds are accounted for using the modified accrual basis of accounting.

Under this basis of accounting, revenues are recorded when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues are considered to be available if collected within 60 days of the end of the current fiscal year.

Material revenues that are accrued include real property taxes, state and federal aid, sales tax, and certain user charges. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made, all other grant requirements have been met, and the resources are available.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Expenditures are recorded when the fund liability is incurred except that:

- a. Expenditures for prepaid and inventory-type items are recognized at the time of purchase.
- b. Principal and interest on indebtedness are not recognized as expenditures until due.
- c. Compensated absences, such as vacation and sick leave, which vests or accumulates, are charged as expenditures when paid (see Note 1.H).
- d. Other Post-Employment Benefits are charged as expenditures when payment is due.

II. Account Groups:

Non-current government assets are recorded at actual or estimated cost or, in the case of gifts and contributions, at the fair market value at the time received. No provision for depreciation is made. Non-current government liabilities are recorded at the par value of the principal amount. No liability is recorded for interest payable to maturity. Long-term liabilities for retirement and compensated absences are recorded when the Town's obligation can be reasonably estimated.

D. Fund Balances:

Fund balance is now broken down into five difference classifications: non-spendable, restricted, committed, assigned, and unassigned focusing on the constraints imposed on resources in governmental funds:

I. Non-Spendable:

Consists of assets that are inherently non-spendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.

II. Restricted:

Consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation. The Town has restricted fund balance of \$2,037,668 in the General Fund as of December 31, 2020.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

III. Committed:

Consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint. The Board is the decision-making authority that can, by resolution prior to the end of the fiscal year, commit fund balance. The Town has no committed fund balance as of December 31, 2020.

IV. Assigned:

Consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level of decision-making authority, or by their designated body of official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance.

The Board, by resolution, to adopt the 2020 budget, has authorized the Town Supervisor to assign fund balance. Appropriations reported in the General, Highway and Lighting fund amounted to \$0, \$25,000 and \$3,000, respectively, as of December 31, 2020.

V. Unassigned:

Represents the residual classification for the government's general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classifications should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

When resources are available from multiple classifications, the Town spends funds in the following order: restricted, committed, assigned, unassigned.

The Town has the authority to carry over a "reasonable amount" of committed, assigned and unassigned fund balance consistent with the "reasonable amount" statutes.

E. Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded for budgetary control purposes in order to reserve that portion of the applicable appropriations, is employed by the Town. Encumbrances are reported as restrictions, commitments or assignments of fund balance since they do not constitute expenditures or liabilities. Expenditures for such commitments are recorded in the period in which the liability is incurred.

TOWN OF COPENAK, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

F. Property, Plant, and Equipment – General:

Fixed assets purchased for general governmental purposes are recorded as expenditures in the governmental funds and are capitalized at cost (or estimated historical cost) in the Schedule of Non-Current Government Assets Account Group. Contributed fixed assets are recorded at fair market value at the date received.

Fixed assets consisting of certain infrastructure type improvements other than buildings, including roads, bridges, curbs and gutters, streets, and lighting systems, have not been capitalized. Such assets normally are immovable and of value only to the Town. Therefore, the purpose of stewardship for capital expenditures can be satisfied without recording these assets. No depreciation has been provided on non-current government assets, nor has interest on non-current government assets construction-in-progress been capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

The costs associated with the acquisition or construction of capital assets are shown as capital outlay expenditures in governmental funds. Capital assets are not shown on governmental fund balance sheets.

G. Investments:

An investment is a security or other asset (a) that a government holds primarily for the purpose of income or profit and (b) with present service capacity that is based solely on its ability to generate cash or to be sold to generate cash. Capital assets held for resale are excluded from being classified as investments.

Investments are generally reported at fair value, except certificates of deposit, which are reported at cost.

H. Compensated Absences:

Employees accrue vacation based primarily on the number of years employed up to a maximum rate of 160 hours with pay. Employees who are separated from services and who have accrued vacation leave to their credit, shall be paid the salary equivalent to the accrued vacation leave.

Employees accrue sick leave at the rate of 8 days per year and may accumulate up to a maximum of 200 days.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Vested vacation and sick leave is recorded in long-term debt as a liability and expensed when used. The liability for compensated absences increased by \$8,251 during the year to \$46,339 and is reported in the Schedule of Non-Current Government Liabilities.

I. Post-Employment Benefits:

In addition to providing pension benefits, the Town provides health insurance coverage and survivor benefits for retired employees and their survivors. Substantially all of the Town's employees may become eligible for these benefits if they reach normal retirement age while working for the Town. Health care benefits and survivors' benefits are provided through an insurance company whose premiums are based on the benefits paid during the year. The Town recognizes the cost of providing benefits by recording its share of insurance premiums as an expenditure in the year paid. During the year ended December 31, 2020, \$21,517 was paid on behalf of the three retirees and recorded as an expenditure in the General fund.

J. Insurance:

The Town of Copake assumes the liability for most risk including, but not limited to, property damage and personal injury liability. Judgments and claims are recorded when it is probable that an asset has been impaired, or a liability has been incurred and the amount of loss can be reasonably estimated.

K. Departures from General Accepted Accounting Principles (GAAP):

The Town has prepared these statements in the accompanying prescribed form to comply with the requirements of the State of New York, Office of State Comptroller, Division of Local Government and School Accountability, Albany, New York, which differs from accounting principles generally accepted in the United States. Notable departures from GAAP include:

- I. No provision for capitalizing infrastructure has been recorded.
- II. No provision for depreciation of Non-Current Government Assets has been recorded.
- III. The absence of an entity-wide Statement of Net Assets and Statement of Activities.
- IV. The absence of a Management, Discussion and Analysis.
- V. A statement comparing budget vs. actual is required under generally accepted accounting principles. While the Annual Update Document includes both actual and budget schedules, there is no direct comparison of the two.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

- VI. Actuarial methods and assumptions used to report valuations of the ARC, the annual OPEB cost, and the funding status and funding progress of the OPEB Plan have not been established.
- VII. A Schedule of the Local Government's Proportionate Share of the Net Pension Liability for the New York State Employees' Retirement System is required under GAAP.
- VIII. A Schedule of the Local Government's Contribution for the New York State Employees' Retirement System is required under GAAP.
- IX. The absence of references to the "accompanying notes and accountant's disclaimer report" on each page of the financial statements and to the "accountant's disclaimer report" on each page of any supplementary information.

The effect of these departures on the financial statements has not been determined.

L. New Accounting Standards:

The Town has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At December 31, 2020, the Town implemented the following new standards issued by GASB:

-- The GASB has issued Statement No. 84, *Fiduciary Activities*, which improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

The GASB has issued Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which enhances the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Earlier application is encouraged.

-- The GASB has issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

M. Future Changes in Accounting Standards:

-- The GASB has issued Statement No. 87, *Leases*, which will better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. The requirements of this Statement are effective for reporting periods beginning after June 15, 2021. Earlier application is encouraged.

-- The GASB has issued Statement No. 91, *Conduit Debt Obligations*, which provides a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2021. Earlier application is encouraged.

-- The GASB has issued Statement No. 92, *Omnibus 2020*, which enhances comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance. The requirements related to intra-entity transfers of assets and those related to the applicability of Statements 73 and 74 are effective for fiscal years beginning after June 15, 2021. The requirements related to application of Statement 84 to postemployment benefit arrangements and those related to nonrecurring fair value measurements of assets or liabilities are effective for reporting periods beginning after June 15, 2021. The requirements related to the measurement of liabilities (and assets, if any) associated with AROs in a government acquisition are effective for government acquisitions occurring in reporting periods beginning after June 15, 2021. Earlier application is encouraged and is permitted by topic.

-- The GASB has issued Statement No. 93, *Replacement of Interbank Offered Rates*, which provides exceptions to the lease modifications guidance in Statement 87, as amended, for certain lease contracts that are amended solely to replace an IBOR as the rate upon which variable payments depend. The removal of LIBOR as an appropriate benchmark interest rate is effective for reporting periods ending after December 31, 2021. All other requirements of this Statement are effective for reporting periods beginning after June 15, 2020. Earlier application is encouraged.

-- The GASB has issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, which will improve financial reporting by addressing issues related to public-private and public-public partnerships arrangements (PPPs). Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for

TOWN OF COPENNY, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement. This Statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). The requirements of this statement are effective for reporting periods beginning after June 15, 2022. Earlier application encouraged.

-- The GASB has issued Statement No. 96, *Subscription-Based Information Technology Arrangements*, which provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. Earlier application encouraged.

-- The GASB has issued Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*, which provides increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform. Costs will be mitigated associated with the reporting of certain defined contribution pension plans. The relevance, consistency and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans that meet the definition of a pension plan and for benefits provided through those plans. The requirements of this Statement that are related to the accounting and financial reporting for Section 457 plans are effective for fiscal years beginning after June 15, 2021. For purposes of determining whether a primary government is financially accountable for a potential component unit, the requirements of this Statement that provide that for all other arrangements, the absence of a governing board be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform, are effective for reporting periods beginning after June 15, 2021. Earlier application of those requirements is encouraged and permitted by requirement as specified within this Statement.

The Town will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

N. Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 – STEWARDSHIP, COMPLIANCE, ACCOUNTABILITY:

A. Budgetary Data:

The budget policies are as follows:

- I. No later than September 30, the Budget Officer submits a tentative budget to the Town Clerk, who then has until October 5 to submit the budget to the Town Board for the fiscal year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing for all funds.
- II. After public hearings are conducted to obtain taxpayer comments, no later than November 20, the governing board adopts the budget.
- III. All modifications of the budget must be approved by the governing board.
- IV. Budgets are adopted annually on a basis consistent with GAAP. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

B. Property Taxes:

Real property taxes are levied annually no later than December 31 and become a lien on January 1. Taxes are collected during the period January 1 to May 31. Taxes for the Town and special district purposes are levied together with taxes for the county purposes as a single bill. The Town and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bill. The county assumes enforcement responsibility for all taxes levied in the Town.

In June of 2011, New York State passed Chapter 97 of the Laws of 2011 (Tax Cap Law). This law applies to all local governments in New York State. The Tax Cap Law restricts the amount of real property taxes that may be levied by the Town of Copake in a particular year, beginning with the 2012 fiscal year. The growth in annual levy is limited to the lesser of two percent or annual change in the national unadjusted Consumer Price Index for All Urban Consumers – All Items (CPI-U), subject to certain limited exceptions and adjustments.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 3 - CHANGES IN ACCOUNTING PRINCIPLE:

For the fiscal year ended December 31, 2020, the Town implemented GASB Statement No. 84, *Fiduciary Activities*. The New York State Office of the State Comptroller implementation bulletin of the statement provided guidance to Town's regarding the identification of fiduciary activities, financial reporting and updating related account codes for governmental, fiduciary and proprietary funds.

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS:

A. Assets:

I. Cash and Investment Policies:

The Town's investment policies are governed by State statutes. In addition, the Town has its own written investment policy. Town monies must be deposited in FDIC insured commercial banks located within the state. The Supervisor is authorized to use demand accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury and U.S. agencies, and obligations of New York State and its localities.

Collateral is required for demand deposits and certificates of deposit at 105 percent of all deposits not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies, and obligations of the State and its municipalities and school districts.

The written investment policy requires repurchase agreements to be purchased from banks located within the State and that underlying securities must be obligations of the federal government. Underlying securities must have a market value of at least 105 percent of the cost of the repurchase agreement.

For purposes of reporting cash flow, cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash and near their maturity.

II. Cash and Cash Equivalents – Custodial Credit, Concentration of Credit, Interest Rate, and Foreign Currency Risks:

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these notes.

As of December 31, 2020, \$-0- of the Town's bank balance of \$4,773,243 was exposed to custodial credit risk as follows:

TOWN OF COPENNY, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

	Balance	FDIC		Total
	12/31/20	Insurance	Collateral	Coverage
	12/31/20			12/31/20
TD Bank	\$ 3,883,973	\$ 250,000	\$ 3,633,973	\$ 3,883,973
Bank of Greene County	889,270	250,000	639,270	889,270
	<u>\$ 4,773,243</u>	<u>\$ 500,000</u>	<u>\$ 4,273,243</u>	<u>\$ 4,773,243</u>

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute or contributor guidance to be reserved for various purposes. Restricted cash as of year-end includes \$2,037,668 within the governmental funds and \$-0- in the fiduciary funds.

III. Changes in Non-Current Government Assets:

A summary of changes in non-current government assets is as follows:

	Balance			Balance
	12/31/19	Additions	Deletions	12/31/20
Land	\$ 189,415	\$ -	\$ -	\$ 189,415
Buildings	1,289,881	-	-	1,289,881
Machinery and Equipment	<u>2,702,472</u>	<u>425,000</u>	<u>455,000</u>	<u>2,672,472</u>
	<u>\$ 4,181,768</u>	<u>\$ 425,000</u>	<u>\$ 455,000</u>	<u>\$ 4,151,768</u>

B. Liabilities:

I. Pension Plans:

a. General Information:

The Town participates in the New York State Employees' Retirement System (NYSERS). These are cost-sharing, multiple-employer public employee retirement systems. The Systems offer a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death, and disability.

b. Plan Description

The Town participates in the New York State and Local Employees' Retirement System (ERS) which is collectively referred to as New York State and Local Retirement System (the System). This is a cost-sharing multiple-employer defined benefit retirement system. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

hold all net assets and record changes in fiduciary net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Town also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

c. Benefits Provided:

The System provides retirement benefits as well as death and disability benefits.

i. Tiers 1 and 2:

Eligibility: Tier 1 members, must be at least age 55 to be eligible to collect a retirement benefit. There is no minimum service requirement for Tier 1 members. Tier 2 members, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. The age at which full benefits may be collected for Tier 1 is 55, and the full benefit age for Tier 2 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If the member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. Tier 2 members with five or more years of service can retire as early as age 55 with reduced benefits. Tier 2 members age 55 or older with 30 or more years of service can retire with no reduction in benefits. As a result of Article 19 of the RSSL, Tier 1 and Tier 2 members who worked continuously from April 1, 1999 through October 1, 2000 received an additional month of service credit for each year of credited service they have at retirement, up to a maximum of 24 additional months.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 1 members who joined on or after June 17, 1971, each year of final average salary is limited to no more than 20 percent of the previous year. For Tier 2 members, each year of final average salary is limited to no more than 20 percent of the average of the previous two years.

ii. Tiers 3, 4, and 5:

Eligibility: Tier 3 and 4 members, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. Tier 5 members, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tiers 3, 4 and 5 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Tier 3 and 4 members with five or more years of service and Tier 5 members with ten or more years of service can retire as early as age 55 with reduced benefits. Tier 3 and 4 members age 55 or older with 30 or more years of service can retire with no reduction in benefits.

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 3, 4 and 5 members, each year of final average salary is limited to no more than 10 percent of the average of the previous two years.

iii. Tier 6:

Eligibility: Tier 6 members, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tier 6 is 63 for ERS members and 62 for PFRS members.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with 20 years of service, the benefit is 1.75 percent of final average salary for each year of service. If a member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied for each year of service over 20 years. Tier 6 members with ten or more years of service can retire as early as age 55 with reduced benefits.

Final average salary is the average of the wages earned in the five highest consecutive years. For Tier 6 members, each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

iv. Ordinary Disability Benefits:

Generally, ordinary disability benefits, usually one-third of salary, are provided to eligible members after ten years of service; in some cases, they are provided after five years of service.

v. Accidental Disability Benefits:

For all eligible Tier 1 and Tier 2 ERS members, the accidental disability benefit is a pension of 75 percent of final average salary, with an offset for any Workers' Compensation benefits received. The benefit for eligible Tier 3, 4, 5 and 6 members is the ordinary disability benefit with the years-of-service eligibility requirement dropped.

vi. Ordinary Death Benefits:

Death benefits are payable upon the death, before retirement, of a member who meets eligibility requirements as set forth by law. The first \$50,000 of an ordinary death benefit is paid in the form of group term life insurance. The benefit is generally three times the member's annual salary. For most members, there is also a reduced post-retirement ordinary death benefit available.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

vii. Post-Retirement Benefit Increases

A cost-of-living adjustment is provided annually to: (i) all pensioners who have attained age 62 and have been retired for five years; (ii) all pensioners who have attained age 55 and have been retired for ten years; (iii) all disability pensioners, regardless of age, who have been retired for five years; (iv) ERS recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years and (v) the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor, but cannot be less than 1 percent or exceed 3 percent.

d. Contributions:

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 (ERS) who generally contribute 3 percent of their salary for their entire length of service. For Tier 6 members, the contribution rate varies from 3 percent to 6 percent depending on salary. Generally, Tier 5 and 6 members are required to contribute for all years of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

	ERS
2020	63,369
2019	69,832
2018	64,870

e. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

At December 31, 2020, the Town reported a liability for its proportionate share of the net pension liability for the System. The net pension liability was measured as of March 31, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net position liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

This information was provided by the ERS System in reports provided to the Town.

	<u>ERS</u>
Actuarial Valuation Date	4/1/2019
Net Pension (Asset)/Liability	\$ 426,211
Town's Portion of the Plan's Total	
Net Pension (Asset)/Liability	0.0016095%

For the year ended December 31, 2020, the Town recognized pension expense of \$63,369 for ERS, within the fund financial statements. At December 31, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
	<u>ERS</u>	<u>ERS</u>
Differences Between Expected and Actual Experience	\$ 25,084	\$ -
Changes of Assumptions	8,582	7,410
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	218,497	-
Changes in Proportion and Differences Between the Town's Contributions and Proportionate Share of Contributions	38,027	1,419
Town's Contributions Subsequent to the Measurement Date	<u>63,369</u>	<u>-</u>
Total	<u>\$ 353,559</u>	<u>\$ 8,829</u>

\$63,369 reported as deferred outflows of resource related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ended December 31, 2020.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

	ERS
Year Ended:	
2021	53,736
2022	71,555
2023	87,193
2024	68,876
2025	-
Thereafter	-
	<u>281,360</u>

i. Actuarial Assumptions:

The total pension liability at March 31, 2020 was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following assumptions:

	ERS
Measurement Date	March 31, 2020
Actuarial Valuation Date	April 1, 2019
Interest Rate	6.80%
Salary Scale	4.20%
Decrement Tables	April 1, 2010 - March 31, 2015
	System's Experience
Inflation Rate	2.50%

Annuitant mortality rates are based on April 1, 2010 – March 31, 2015 System's experience with adjustments for mortality improvements based on Society of Actuaries' Scale MP-2018.

The actuarial assumptions used in the April 1, 2019 valuation are based on the results of an actuarial experience study for the period April 1, 2010 – March 31, 2015.

The long term expected rate of return on pension plan investments was determined in accordance with Actuarial Standard of Practice (ASOP) No. 27, Selection of Economic Assumptions for Measuring Pension Obligations. ASOP No. 27 provides guidance on the selection of an appropriate assumed investment rate of return. Consideration was given to expected future real rates of return (expected returns, net of pension plan investment expense and inflation) for equities and fixed income as well as historical investment data and plan performance.

TOWN OF COPENAK, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2020 are summarized below:

Asset Class	Target Allocation	Expected Real Rate of Return
Domestic Equity	36%	4.05%
International Equity	14%	6.15%
Private Equity	10%	6.75%
Real Estate	10%	4.95%
Alternative Investments	5%	3.25-4.65%
Total Equities	75%	
Domestic Fixed Income Securities	0%	0.00%
Global Fixed Income Securities	0%	0.00%
Real Assets	3%	5.95%
Bonds and Mortgages	17%	0.75%
Short-Term	1%	0.00%
Inflation-Indexed Bonds	4%	0.50%
Total Fixed Income	25%	
Total	100%	

ii. Discount Rate:

The discount rate used to calculate the total pension liability was 6.80 % for ERS. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

iii. Sensitivity of the Proportionate Share of the Net Pension to the Discount Rate Assumption:

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 6.80% for ERS, as well as what the Town's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is 1-percentage point lower (5.80% for ERS) or 1-percentage point higher (7.80% for ERS) than the current rate:

TOWN OF COPENNY, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

ERS	Current		
	1% Decrease (5.8%)	Assumption (6.8%)	1% Increase (7.8%)
Employer's Proportionate Share of the Net Pension (Asset) Liability	<u>\$ 782,218</u>	<u>\$ 426,211</u>	<u>\$ 98,328</u>

iv. Pension Plan Fiduciary Net Position:

The components of the current-year net pension (asset)/liability of the employers as of March 31, 2020, were as follows:

	(Dollars in the Thousands)
	ERS
Valuation Date	4/1/2019
Employers' Total Pension Liability	\$ 194,596,261
Plan Net Position	<u>168,115,682</u>
Employers' Net Pension Liability/(Asset)	<u>\$ 26,480,579</u>
Plan Net Position as a percentage to the Systems' Total Pension Liability/(Asset)	86.39%

v. Payables to the Pension Plan:

For ERS, employer contributions are paid annually based on the System's fiscal year which ends on March 31st. Accrued retirement contributions as of December 31, 2020 represent the projected employer contribution for the period of April 1, 2020 through December 31, 2020 based on paid ERS wages multiplied by the employer's contribution rate, by tier. Accrued retirement contributions as of December 31, 2020, amounted to \$0 payable, as the Town paid the March 2021 obligation in full prior to year-end.

II. Indebtedness:

a. Short-Term Debt:

The Town may issue Tax Anticipation Notes (TANs), in anticipation of receipt of revenues. These notes are recorded as a liability of the fund that will actually receive the proceeds from the issuance of the notes. TAN's represent a liability that will be extinguished by the use of expendable, available resources of the fund.

TOWN OF COPENNY, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

The Town issued no short-term debt in 2020.

b. Long-Term Debt:

The local government had the following non-current liabilities:

1. Outstanding indebtedness aggregated \$-0-.
2. Serial Bonds (and Capital Notes):

The Town borrows money in order to acquire land or equipment or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities, which are full faith and credit debt of the local government, are recorded in the Schedule of Non-Current Governmental Liabilities. The provision to be made in future budgets for capital indebtedness represents the amount exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

3. Other Long-Term Liabilities:

- (a) Compensated Absences – Represents the value of earned and unused portion of the liability for compensated absences.
- (b) At December 31, 2020 the unused portion of compensated absences in for the highway fund totaled \$46,339.

4. Summary of changes in long-term liabilities:

Long-Term Debt	Balance 12/31/19	Additions	Deletions	Balance 12/31/20
Compensated Absences	\$ 38,088	\$ 8,251	\$ -	\$ 46,339
Net Pension Liability - Proportionate Share	91,290	334,921	-	426,211
	<u>\$ 129,378</u>	<u>\$ 343,172</u>	<u>\$ -</u>	<u>\$ 472,550</u>

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 4 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

C. Interfund Receivables and Payables at December 31, 2020:

	Interfund		Interfund	
	Receivable	Payables	Revenues	Expenditures
General Fund	\$ -	\$ 25,278	\$ -	\$ 246,655
Special Revenue:				
Special Grant	-	-	-	-
Highway	17,357	-	246,655	-
Sewer	-	-	-	-
Capital Projects	-	-	-	-
Highway	-	-	-	-
Custodial	7,921	-	-	-
Totals	<u>\$ 25,278</u>	<u>\$ 25,278</u>	<u>\$ 246,655</u>	<u>\$ 246,655</u>

D. Fund Equity:

Appropriated Fund Balance:

The Town has appropriated the following amounts to be used to reduce taxes for the year ending December 31, 2020:

Fund	Appropriated to Fund
General	\$ -
Highway	25,000
Lighting	3,000
	<u>\$ 28,000</u>

E. Restricted Reserves:

The operating fund equity includes reserve funds established pursuant to State Law for the following purposes:

Fund	Purpose	Balance at Dec. 31, 2020
General	Capital Reserve	\$ 1,032,897
General	Repair Reserve	1,004,771
		<u>\$ 2,037,668</u>

TOWN OF COPENNY, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 5 – COMMITMENTS AND CONTINGENCIES:

- A. The Town has received grants in varying amounts, which are subject to audit by agencies of the State and Federal governments. Such audits may result in disallowances and a request for a return of funds to the State and Federal governments. Based on past audits, the local government administration believes disallowances, if any, will be immaterial.
- B. The Coronavirus (COVID-19), first detected in China, has since spread worldwide and has been declared a pandemic by the World Health Organization (WHO). The health risks are not to be underestimated, but the economic affect to business, other organizations, and the general population may be in the billions of dollars (or more)

Some of the possible economic effects and business disruptions are as follows

- 1. Supply chain disruption
 - a. Some business entities have been forced to close for an indefinite period.
 - b. Providers may be unable to obtain materials used in their process.
 - c. Inability to obtain supplies and equipment could drive up costs.
- 2. Workers
 - a. Contracting the virus; working remote; and maintaining social distancing will impact current routine procedures and require adapting to new established protocol.
 - b. Concern about future reductions in workers.
- 3. Revenue Loss
 - a. Most operations will experience a decrease in revenue.
 - b. How much and for how long are not known at this time.

Compliance with Government Restrictions may include additional training and learning proper use of personal protective equipment.

The duration of the effects of the virus and its economic impact are not known at this time, however, the longer this health issue affects the Town the more costly it may become.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2020

NOTE 6 – RESTATEMENT OF FUND BALANCE:

For fiscal year December 31, 2020, the Town reclassified funds from the Trust and Agency Fund and moved them to the Custodial Fund as part of the adaptation of GASB Statement 84. The December 31, 2020 opening fund balance for the Custodial Fund was restated by \$7,921.

For the fiscal year ended December 31, 2020, the District retired the Trust and Agency Fund. The transfer of funds requires a transfer of Fund Balance into the Custodial Fund for funds meeting that criteria. The Town's fund balance has been restated as follows:

	Governmental Fund Statements
Fund Balance Beginning of Year, as Previously Stated	\$ -
Removal of Trust and Agency Fund	-
Replacement with Custodial Fund under GASB 84	7,921
Fund Balance Beginning of Year, as Restated	<u>\$ 7,921</u>