

Town of Breed Regular Board Meeting Minutes

Tuesday July 8th, 2025 7:00PM

Breed Community Center

11155 State Hwy 32 Suring, WI 54174

Board meeting was called to order by Chairman Phillip Christenson at 7:00PM; reminder to silence phones. 16 electors in attendance. 1 visitor.

Pledge of allegiance.

Chairman Christenson, Supervisors Mark Quandt and Ahren Telford, Treasurer Ethel Firgens, and Clerk Kristen Telford present.

Open meeting notice satisfaction presented. The agenda was reviewed. Motion to accept the agenda made by A. Telford, seconded by Christenson. 3 ayes. Carried.

Review was made of the June 10th, 2025 board meeting minutes and the July 1st, 2025 special meeting minutes. Clerk Telford noted a spelling error that would be corrected in the special meeting minutes. Motion to approve board meeting minutes and the special meeting minutes with the spelling corrected made by Quandt, seconded by A. Telford. 3 ayes. Carried.

Clerk Telford presented the 2nd quarter budget report showing the amounts budgeted, funds spent to date, and funds remaining for 2025.

Treasurer Firgens presented the expenditure and receipts report for the month of June 2025 showing a balance of \$14,725.33 in checking and \$161,422.91 in the money market account.

Rezoning request of Sandra and David Rich at 10408 River Rd to change from agricultural to rural residential. Motion to accept the Plan Commission's recommendation to rezone 10408 River Rd from Ag to rural residential made by A. Telford, seconded by Quandt. 3 ayes. Carried.

Presentation of employee handbook and discussion. Motion to approve the handbook made by Quandt, seconded by A. Telford. 3 ayes. Carried.

Presentation of safety manual and discussion on responsibilities and job performance. Motion to approve the safety manual made by A. Telford, seconded by Quandt. 3 ayes. Carried.

Hall Rental Agreement- Discussion on the rewording of the hall rental agreement and changes to the rental fee. Motion to add language and policy changes to the hall agreement in the following: (1)"Reservations cannot be held until payment is received." (2)"Tables need to be cleaned and dried before stacking." (3)No Nescos will be provided." (4)"No open flames, grills, fryers, candles, etc on town hall property." (5)A flat rental fee of \$125; \$25 for funerals." (6)Deposit remains \$100." (7)"Currently recorded reservations are "grandfathered in" at the previous fee." Made by Christenson, seconded by Quandt. 3 ayes. Carried.

Road Report- Surveyor has finished surveying the 9 parcels on Lynn Ct. Owners must agree on an easement to allow access to interior parcels. Board must present resolution to discontinue the road and letter must be sent to land owners.

Logan Rd Bridge- embankment on east side under bridge is washing away because the stone isn't there to prevent erosion. Further erosion could expose girders. Cost of materials estimate for repair presented by Robert E Lee & Associates LLC in the amount of \$26,400 and their cost to create a topographic survey and plan for county in the amount of \$6750.

Paser Training- Supervisor Telford willing to take online training July 15-17. Motion to register A. Telford to do online Paser training made by Christenson, seconded by Quandt. 3 ayes. Carried.

Discussion on roadwork projects for 2025 and estimated costs. Pave/Patch section of Heise Rd(\$17,200), Pave/Patch N Spreeman Rd(\$15,200), Pave/Patch Wendt Rd from Spreeman Rd to 350ft west uphill(\$9,127), Pave/Patch E. Anderson Lake Rd(\$4,000). Crack fill Logan Rd ¼ mile from Hwy 32 1.25 miles east. Need cost estimate for crack filling. If within budget and time, will look at South Branch and Hill roads for repair to damaged sections.

No recycling report.

PSC Grant- Christenson is finalizing the reimbursement for the HVAC and lighting fixtures.

Review made of the bills. Motion to approve paying the monthly bills made by Christenson, seconded by A. Telford. 3 ayes. Carried.

Adjournment.

Meeting adjourned at 8:32PM to August 12, 2025 at 7:00PM.

Draft Minutes

Kristen Telford, Town of Breed Clerk