



# BOULDER JUNCTION BEAUTIFICATION GRANT

*The mission of the Boulder Junction Economic Development Committee, (BJEDC) in conjunction with the Town of Boulder Junction is to explore, develop and promote economic opportunities and investment options supporting our economic development objectives and activities to enhance community prosperity.*

The intent of the grant program is to foster community development and beautification within the Town of Boulder Junction for our citizens and our visitors. The goal of the program is to improve local businesses by visually enhancing the business, creating a more welcoming environment, and providing for public enjoyment. Local businesses can apply to the BJEDC for a grant of any amount up to \$750.00 which the business would be required to match. For example, a local business can apply for a \$750.00 grant then match the grant for a total of \$1,500 to improve the public facing side of their respective business.

## **Who is Eligible?**

- Building owners, business owners and 501(c)(3) non-profit organizations.
- Business must be within the Town of Boulder Junction.
- The business owner must have a written authorization from the property owner if different.
- A business owner who owns multiple properties may apply for a grant for each eligible business/ property.
- Businesses who have not received a grant will receive priority.

## **What is Eligible?**

- Improvement or enhancement to the public facing side, on the street or roadway on which the business is located.

## **Projects can include but not limited to:**

- New Signage
- Hardscape – landscaping architectural (i.e. paths, retaining walls, patio)
- Softscape – flowers, trees, shrubs, ground covers
- Tree planting/removal
- Exterior painting
- Ornate/decorative fencing
- Parking lot repair
- Trash enclosure
- Seating area
- Outdoor dining
- Enhanced bicycle parking
- Artistic opportunities for local artist

**Funds are for future work not for work started or completed prior to grant approval.**

**Prohibited uses include but are not limited to**

- Equipment
- Product inventory
- Employee salary
- Other items that could easily be moved or relocated to another property
- General maintenance other than painting
- Any type of interior work
- Routine maintenance is not eligible

**Program Details**

- Grants are based upon reimbursement of actual costs following project completion.
- Applicants may receive funding through the grant program up to 50% (matching) of approved project costs to an amount awarded not to exceed \$750.00.
- Grants are limited to 1 per business or 1 per property.
- All business applicants must submit a letter of permission from the property owner, if applicable.
- Improvements shall meet all local and county zoning ordinances.
- Work may not start until the grant is approved.
- Projects must be completed by June 1, 2024, unless a time extension is approved.
- Beautification grants are intended for commercial businesses/properties or organizations within the Town of Boulder Junction.
- All applications must be submitted between June 1, 2023, and July 1, 2023.
- **Applications must be submitted or postmarked on or before July 1, 2023.**
- Any changes in the project plan without written approval from the BJEDC renders the award void. In such a case, the applicant forfeits any right to reimbursement for project expenses and bears the full cost of the project.
- Funding of the program is limited to \$5,000 in total grants.

**Application and Project Process**

- Prospective applicants may talk to the BJEDC work group prior to applying for their grant regarding their project, if necessary.
- The application process begins with submission of an application form. Applications should be submitted to the Town of Boulder Junction ATTN EDC Grant Work Group.
- After the application period closes, applications will be evaluated and approved by the BJEDC grant review work group based upon criteria established by the BJEDC grant work group. The BJEDC will make a final decision on the number of grants and amount of funding awarded to selected projects. Applicants will be notified of the outcome of their application no later than 30 days from the submission deadline.
- If not already in hand, the applicant is required to obtain all approvals, permits and/or letters of exemption from the town/ county prior to the beginning of work. Failure to obtain approvals, permits, or letters of exemption prior to beginning work will likely jeopardize some or all the grant reimbursements for project costs.
- Applicant completes approved work.
- Applicant provides BJEDC grant work group receipts of eligible expenses for review.
- The grant work group will review the receipts and make a recommendation for payment of the approved amount of funding to the BJEDC.
- Upon approval by the BJEDC, the Town of Boulder Junction will provide a reimbursement check for the approved grant amount. The reimbursement check will be addressed to the applicant(s) named on the grant application form and presented in person.

**Determination of funding eligibility shall be at the sole discretion of the BJEDC.**