

BOULDER JUNCTION ROAD IMPROVEMENT PROJECT SCHEDULE

PUBLIC INFORMATION MEETING OUTLINE

Meeting Deliverables:

1. Provide an overview of the Town Road Improvement Plan
2. Obtain input from the public regarding plan contents and direction

Meeting Agenda:

1. Complete an overview of the 2015 Town Road Survey:
 - a. The how: the key, the cost matrix, and prioritization criteria
 - b. The output: the top three worksheets
 - i. Priority Ranking
 - ii. Category Pavement Types
 - iii. Priority Groupings
2. The Project Strategy
3. The Cost & Investment Estimate Creation Process
4. Review The Eight Project Scenarios
 - a. Investment Cost Estimates
 - b. Pros / Cons
5. Project Timeline Major Milestones:
 - a. April Meeting of the Electors
 - b. June / July addition information gathering sessions
 - c. July August Scenario Selection & Recommendation to the Town Board
 - d. August / September: Special Meeting of the Electors
 - e. November grant applications due
 - f. Targeted execution date: Spring 2018
6. Information Session Questions:
 - a. What do you like about this project?
 - b. What concerns do you have about this project?
 - c. How can we make it better?

THE STRATEGY i.e. "The Plan"

Two public information meetings will be conducted in April to obtain input from year round residents for inclusion in the April 18th Meeting Of Electors

Conduct the Meeting Of Electors on 18 April 2017. The Town Road Improvement Project segment will be an information sharing and feedback gathering session.

Conduct additional public information meetings (at least two) in June and/or July to get additional input from the electorate.

Make presentations to lake associations, civic and community organizations in June and July to gain additional input from these key support organizations.

Assess all the potential scenarios and then select one for recommendation to the Town Board (July).

The Town Board reviews the recommendation and takes possible action on the recommendation in either the July or August meeting

A Special Meeting Of Electors is conducted in August or September to vote on the recommendation approved by the board.

Must: Meet Budgeting process and Nov application requirement for grants.

COST AND INVESTMENT ESTIMATE CREATION PROCESS

The **Road Survey** (completed in 2015) and **Cost Matrix** (updated in 2017) have been combined to create the estimated costs associated with upgrading 64 of the 93 total miles of Boulder Junction's town roads. These costs were sorted and analyzed by the project committee to create eight potential town road improvement project scenarios.

The **pros and cons** and **estimated investment level and tax implications** for each scenario will be reviewed, presented to public for comment, and analyzed in order to refine the list of eight possible scenarios down to the one scenario the committee will recommend to the Town Board for review and possible action.

The **Town Board** will make the final decision as to what action, if any, it would like to take regarding the committee's recommendation.

Final project investment costs and tax implications, engineering specifications, road prioritization, and subsequent bid packages will be completed if and when the project is approved, first by the town board and then by the electorate.

KEY DATES

13 – 17 March: Spring Break

23 March: CandidateForum

Weeks of 30 March and 03 April: Create and finalize the Public Information Meeting agenda and presentation materials

12 April: First Public Information Meeting

13 April: Second Public Information Meeting

18 April: Meeting of Electors

WEEK BY WEEK PLANNING SCHEDULE

W/O 6 MARCH 2017

- Get additional engineering input (Jim Bolmann from MSA)
- Continue development of public information meeting material
- Continue to work on project cost and financing estimates
- Continue to work on developing engineering specs for the project
- Finalize dates for public information meetings

W/O 13 and 20 MARCH

- Continue to work on finalizing the engineering specifications
- Continue to work on project cost and financing estimates
- Create draft materials for the Public Information Meetings

W/O 27 MARCH and 3 April

- Finalize material for Public Information
- Create draft of deliverables and agenda for the Meeting Of Electors
- Create draft material for Meeting Of Electors

W/O 10 April

- Conduct Public information meetings
- Finalize deliverable and agenda for the Meeting of the Electors
- Finalize material for Meeting Of Electors

18 APRIL 2017 – MEETING OF THE ELECTORS

Historical Information

Discussion Outcomes from 03_07_17 Meeting:

Change options and costs to scenarios and investments.

Story needed for why to upgrade to asphalt.

We will look to neighboring towns for cost sharing and grants from the DNR and State

Add milestones to bring the schedule out to execution in the spring of 2018

QUESTIONS from Meeting on 02_23_17

WHAT IS OUR PLANNED APPROACH TO THE APRIL MEETING OF THE ELECTORS?

- Will it be an informational meeting outlining our work to date?
- It will be an information sharing and feedback gathering session.

ARE WE IN AGREEMENT IN GETTING ADDITIONAL PUBLIC INPUT FROM THE SUMMER RESIDENTS DURING JUNE OR JULY?

- Yes

ARE WE AS A COMMITTEE GOING TO ASSESS ALL THE POTENTIAL OPTIONS AND THEN SELECT ONE FOR VOTER CONSIDERATION?

- Yes

WHEN WOULD WE PRESENT OUR RECOMMENDATION TO THE ELECTORS FOR THEIR APPROVAL? A SEPARATE MEETING IN AUGUST OR SEPTEMBER? THE REGULARLY SCHEDULED MEETING OF THE ELECTORS IN OCTOBER?

- [August or September](#)