



**SNOWPLOWING REQUEST  
2023-2024**

I, the undersigned, request private driveway snowplowing service offered by the Town of Bayfield. I certify that my driveway conforms to the standards outlined on the following page titled "TOWN OF BAYFIELD: 2023-2024 Snowplowing Services" and the Town of Bayfield, its officials and Town Employees will not be held liable for any personal injury or property damage when the Town of Bayfield is engaged in plowing.

NAME: \_\_\_\_\_ FIRST RESPONDER:

MAILING ADDRESS: \_\_\_\_\_

CITY AND STATE: \_\_\_\_\_

EMERGENCY SIGN NUMBER: \_\_\_\_\_

ROAD NAME: \_\_\_\_\_

**I have read and agree with the policies outlined. I understand all TOWN ROADS MUST BE PLOWED AND SANDED BEFORE DRIVEWAYS ARE PLOWED and the rate is \$130.00 billed in 15-minute increments. All unpaid snowplowing fees will be added to my tax statement as a special charge.**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**TYPE OF SERVICE REQUESTED (Please mark one box):**

- Regular - \$15.00 Application Fee
- Renter - \$115.00: \$15.00 Application Fee plus \$100.00 Deposit
- Plow on Request - \$15.00 Application Fee
- Renter Plow on Request - \$115.00- \$15.00 Application Fee plus \$100.00 Deposit

Please note,

- **NEW:** If you are a returning customer, **this form must be filed with the Town Treasurer by November 1, 2023.** If you do not, you will not be eligible for snowplowing during the 2023-2024 plowing season.
- If you are a new customer, snowplowing may not begin for up to seven days after this form and the deposit is received by the Treasurer.

If you have any questions, please call Billie Hoopman at 715-779-3438 or e-mail her at [bayfieldtreasurer@gmail.com](mailto:bayfieldtreasurer@gmail.com).

## TOWN OF BAYFIELD: 2023-2024 Snowplowing Services

### PLOWING POLICIES:

- The Town of Bayfield will plow private driveways when the following conditions are met:
  - ✓ The enclosed release form is signed and placed on file with the Town Treasurer.
  - ✓ **Town Roads must be plowed and sanded before driveways are plowed.**
  - ✓ All school bus and mail routes must be plowed.
  - ✓ **Driveways must have adequate clearance, be free of stumps, rocks, boats, cars, snowmobiles, and other obstructions. And all wells and other objects that may become covered with snow must be clearly marked.**
  - ✓ Adequate turnaround space must be provided.
- The Town of Bayfield does not provide sanding services.
- Plow on Request: If this box is checked, plowing will only be done when you place a RED FLAD at the beginning of your driveway. The applicant shall furnish the red flag and ensure the flag is in place if plowing on demand is requested. If the flag is not out, the Town Crew will not plow.
- The only emergency requests for snowplowing will be for Ambulance and Fire Dept. Vehicles. If you must get out or get services in after a snowfall, please make arrangements with a private snowplow business. Phone calls and e-mails for quicker service may not be returned.
- The Town of Bayfield, its Officials and Employees will not be held responsible for damage to any property encountered in the area to be plowed.
- The Board of Supervisors reserves the right to withhold service at any time if any or all the conditions are not met.
- Exclusions: The Town of Bayfield will not plow commercial/business accounts; only private driveways. The Town will not plow non-gas tax roads to get to private driveways. If you live on a non-gas tax road, the Town will only plow your driveway, not the road.

### RATES:

- **Application/Renter Deposit Fee:** There is a \$15.00 application fee. If you are a renter an additional deposit of \$100.00 is due (this will be applied to your bill for the 2023-2024 season).
- **Snowplowing:** The rate will be \$130.00/hr. Plowing will be computed on actual plowing time with a fifteen (15) minute minimum charge per time plowed.

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**THE APPLICATION MUST BE RECEIVED BY THE TOWN TREASURER  
ON OR BEFORE NOVEMBER 01, 2023.**

If you do not, you will not be eligible for snowplowing during the 2023-2024 plowing season.

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**IF SNOWPLOWING IS DESIRED, PLEASE COMPLETE THE ENCLOSED APPLICATION IN FULL  
AND MAIL WITH THE REQUIRED APPLICATION FEE/DEPOSIT TO:**

Billie Hoopman, Treasurer ~ PO Box 742 ~ Bayfield, WI 54814