



Town of Brooklyn

N5988 County Road A | Green Lake, WI 54941
(920) 294-6600 | clerk@tn.brooklyn.wi.gov | www.townofbrooklyn.com

Hotel/Motel Room Tax Ordinance Reporting Form

Select Reporting Quarter

Name of Business_____

Street Address_____City_____

Mailing Address_____City_____

Complete All Sections:

1. Gross Receipts	
2. State Sales Tax (5.5%) Included in Line 1	
3. Room Tax (5%) Included in Line 1	
4. Non-taxable Room Receipts Included in Line 1	
5. Totals of Lines 2, 3, and 4	
6. TAXABLE ROOM RECEIPTS (Line 1 minus line 5)	
7. Gross Tax: 5% of Line 6 (.05)	
8. Delinquent Filing Fee	
9. Subtract your fee – (1% of line 7) (.01)	
10. Room Tax Due (Line 7 + Line 8 – Line 9)	

Non-Taxable Room Receipts

Name of Group	Exempt No.	Amount of Bill
Total exempt (Enter on line 4 above)		

Send this form and payment to:

Town of Brooklyn
N5988 County Road A
Green Lake, WI 54941

Payment Due

1st Quarter – April 30, 2024

2nd Quarter – July 31, 2024

3rd Quarter – October 31, 2024

4th Quarter – January 31, 2025