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www.summitvillage.org

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

October 13, 2023

REQUEST FOR LETTERS OF INTEREST AND
STATEMENTS OF QUALIFICATIONS FOR
VILLAGE OF SUMMIT, WAUKESHA COUNTY
N DOUSMAN ROAD MULTI-USE TRAIL PROJECT

The Village of Summit is soliciting interest for engineering services to design and provide construction delivery of a new multi-use recreational trail segment in the Village of Summit along the N Dousman Road corridor. The proposed improvements include an asphalt trail extension beginning at the end of the existing path at N Dousman Road located north of Parcel SUMT0622986004 and approximately one-third mile south of CTH DR, running south on N Dousman Road to Genesee Lake Road, turning west on Genesee Lake Road to connect to Genesee Lake Road Park. Construction of a 10-foot wide asphalt trail, with aggregate shoulders, signage, ADA compliant crosswalk ramps, crosswalk pavement markings, stormwater facilities, restoration and landscaping, and erosion control are included in the project. This project is in the approved WisDOT Transportation Alternatives Program (Project ID 3853-05-00/70).

Your firm is invited to submit a statement of qualifications for this project. Your statement should include the following components:

1. Explain your firm's expertise and experience in similar projects, including that of staff your firm proposes to use.
2. Explain your firm's expertise and experience with WisDOT procedures and with completing projects utilizing the WisDOT Sponsor's Guide to Non-Traditional Project Implementation.
3. Provide your firm's workload and availability.
4. Identify the staff your firm proposes to use, including any sub-consultants.

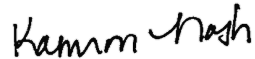
Work is to include, but is not limited to: design, project management, preparation of environmental documentation in accordance with the NEPA process, acquiring environmental permits and approvals, necessary reports and descriptions, construction plans, specifications, drawings, field work, inspections, coordination, PS&E submittals, contract administration, and meetings necessary to complete the project. All firms must be registered with WisDOT to be able to perform the work and must be knowledgeable in the policies associated with the Local Program's Federal/State Aid Project Delivery Program and WisDOT Facilities Development process.

The Village will select a firm based on responses received. Statements and qualifications should not exceed four pages, excluding resumes.

Your response is due to the Village of Summit no later than 4:00 p.m. on Monday, November 20, 2023. Please submit your letter of interest and statement of qualifications by email to pwdirector@summitvillage.org.

If you have any questions, please do not hesitate to contact me by phone at (262) 567-2757 or by email. We appreciate your interest in providing engineering services for the Village of Summit.

Sincerely,

A handwritten signature in black ink that reads "Kamron Nash". The signature is written in a cursive, flowing style.

Kamron E. Nash, P.E.
Director of Public Works
Village of Summit

Encl: Project Location Exhibit

