

Town of Stockbridge Cemetery Commission
Meeting Minutes – July 19, 2025

Meeting brought to order at 5:40 pm

- **Attendees:** Joanne Mills, Nancy McCullough, Sharon Pavlik
- **Secretary's report & Financial Information** – There were no new updates discussed.

SCC Policy Review

- Members discussed a revised draft version 4 of the SCC Policy and made a few minor edits. It was agreed to remove the bullet point that calls out statute 18 V.S.A. § 5531 b since it was deemed unnecessary to repeat it due to the overall statement in the introduction that the SCC will align with Vermont State Statutes.
- The additional edits of the SCC policy will be made. Sharon will reach out to the Day Funeral Home for final review on Natural Burials part of the SCC Policy.
- The committee agreed to share the final draft with the Town Clerk and Sexton for alignment before finalizing. The plan is to invite the Town Clerk and Sexton to the next SCC meeting to review the SCC Policy and additional forms to aid the overall process.

Developing Clear Process

- The SCC is continuing to work on developing a clear process for the purchase of cemetery lots. Updated drafts of an Outline of Procedures, and Internment Form and a Quit Claim Deed were reviewed and discussed. Additional edits will be made and a form for the pre-purchase of new lots will be developed. The SCC will further discuss the process with the Town Clerk and Sexton to align everyone to a clear process that works for everyone.

Stone Placement, size, and location

- There was a focused discussion about the location of lot locations in Mount Pleasant (AKA Ranney). The members of the SCC visited the site individually in the weeks prior to the August 19th meeting. The area around a large family lot (#19) was discussed to determine the size of placement of headstones in relation buried remains.

- Guidance is needed by the SCC to families that have multiple cremation burials in one lot regarding the placement of primary headstone at the head of the lot versus additional markers for sequential cremated remains.
- It was agreed that another visit and further exploration of documents was needed to make a final recommendation to the family. Joanne and Sharon agreed to review documents in the Town records and revisit the site again.

Cemetery Repair Discussion

- The SCC had a very brief discussion regarding the removal of very large perennial bushes/trees. The SCC was required to hire a contractor to remove a very large bush at Mount Pleasant last week because the bush had grown so large that it was completely covering one headstone and overflowing into and covering other family lots.
- The SCC will work on a priority list of additional maintenance and repairs needed.

Meeting adjourned – 7:40 pm

Next Meeting - Scheduled for September 16, 2025, at 3:30 pm at the town office. An invitation to the meeting will be sent to Town Clerk and Sexton.

Zoom Link recording:

<https://us02web.zoom.us/rec/share/l4zzeNY4EUcfazoBnogupnxXGdTbuyt43NnwpAScQOUq9XkyeQ64CUgHgVG56-R1.Ffu8WefNaXcHtAtc?startTime=1755639642000>

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