

Position Announcement

Town Administrator

Town of Rome, WI (Population 3,025)

The Town of Rome is seeking a Town Administrator who is a dedicated, innovative and community-focused individual to lead this vibrant and growing community. Located in central Wisconsin's Adams County, Town of Rome is known as an outdoor recreation haven with four beautiful lakes, five championship golf courses (including the world-class Sand Valley Golf Resort), ATV & snowmobiling trails, hiking & biking and more! The Town of Rome is both a recreation destination and growing municipality in this part of the state.

Rome is a full-service municipality and prides itself in being a great community to live, work, and play. Salary \$100,000-\$130,000 plus excellent benefits, DOQ. The Town Chair and four Town Supervisors elected on a non-partisan basis, serving 2-year terms. \$14.6M total budget including Water Utility, debt service and TIF, 26 FT and approx. 60+/- PT employees (includes fire, EMS, park & recreation, etc.). Future emphasis on economic development/redevelopment, housing, budgeting and coordinating projects in TID No. 1 (Tourism TIF).

Require Bachelor's degree in public administration or related field; prefer Master's Degree with at least 3 years progressive municipal management experience. Residency is encouraged but not required. The Town desires a candidate with a strong background in budget development, personnel management and community planning and engagement experience; and a leader with organizational change and development experience. The successful candidate shall possess a high degree of integrity, have open & positive communication skills, be a team leader with a strong work ethic and dynamic leadership skills. Candidates with private sector or military experience will be considered if they can demonstrate accomplishments that directly relate to necessary skills identified.

Visit the community website at <https://romewi.gov/> or the detailed community/position Profile on the Public Administration Website <https://public-administration.com/employment-opportunities/> for more information.

Send cover letter, resume, salary history and references to Public Administration Associates, LLC, Attn: Shawn Murphy, Associate; 24505 250th Avenue Holcombe, WI 54745 or e-mail SLQ9469@live.com; phone 608-370-1663, by **August 18, 2025**. Confidentiality must be requested by the applicant and cannot be guaranteed for finalists.