



ROME TOWN CENTER / GAZEBO RENTAL CONTRACT

RENTER: _____

EMAIL: _____ PHONE #: _____

RENTAL DATE/TIME: _____

TYPE OF EVENT: _____

ROME PROPERTY ADDRESS: _____

MAILING ADDRESS: _____

RATES: 50% DOWN TO HOLD DATE – BALANCE DUE 10 DAYS PRIOR TO EVENT

Property Owner:

Security Deposit: \$100 \$ _____

\$150.00 for first 4 hours \$ _____

\$20.00 per hour after 4 hours \$ _____

Rome Civic/Not-for-profit Group

Security Deposit: \$50.00 \$ _____

\$75.00 for first 4 hours \$ _____

\$10.00 per hour after 4 hours \$ _____

Non-Property Owner:

Security Deposit: \$200.00 \$ _____

\$300.00 for first 4 hours \$ _____

\$40.00 per hour after 4 hours \$ _____

TOTAL OWED: \$ _____

AMOUNT PAID: \$ _____

- Cancellations must be in writing 10 days prior to the event
- Any damaged or broken items will be deducted from the security deposit. Any balance due the town will be paid by the renter.
- No:
 - Use of thumbtacks, nails or staples
 - Alcohol served or band playing after midnight
 - People or personal belongings on premises after 1:00 a.m.
 - Underage alcoholic beverage drinking patrons – if they are non-compliant they will be asked to leave
 - Pets
- If alcohol is served a responsible adult must be tending the bar.
- Park area must be cleaned after use (paper, cigarette butts, etc)

When beer is going to be SOLD, a beer license must be applied for at the same time application is made for the venue. There must be a licensed bartender on the premises at all times.

I have read this contract and understand it.

Renter

Date

Questions? Call 325-8023 during business hours 8:00 a.m. – 4:00 p.m. Monday - Friday

01/23/2023