

Town of Rome Online Camping Permit Application Instructions

This year, the Town is implementing an online application for camping permits. With this new process, there will be an additional \$1.50 fee because the permits will be mailed to you.

Please post your permit at your property.



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rent and valuable information. Please be patient with us while we are still in the process of making some improvements!

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[Submit and pay online](#)

To begin, click on the orange "Submit and Pay Online" button or the green "Forms & Permits" box on the side bar.

Forms & Permits


Click to submit and pay online

A purple rectangular button with rounded corners. It contains the text "Vacant Lot Camping Permit Application" at the top and "\$26.50" at the bottom. The button is outlined with a red border.

Vacant Lot Camping Permit Application

\$26.50

CLICK BOX

A red arrow pointing from the "CLICK BOX" label to the purple button.

Both of the options will bring you to this page. Click on the purple box that says "Vacant Lot Camping Permit Application".



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Town of Rome

Log in

Licenses & Permits / Vacant Lot Camping Permit Application

Start permit application

First, what's your email address?

EMAIL

PASSWORD

Show password

Login with password

Login with link instead

To begin the application please sign in, create a login, or click the link below to login with a link instead.



🏠 Home

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☰ Licenses and permits

\$ Payments

📅 Book a venue

Town of Rome

Licenses & Permits / [Vacant Lot Camping Permit Application](#)

🕒 Time to complete

4 minutes

💳 Payment

\$26.50

☰ Sections to fill:

- 1 Applicant info
- 2 Restrictions and Ordinance
- 3 Signature and payment

Start application

In case you want to submit it manually, [download the PDF](#) and print it out.

Click on the “Start application” button.

01 Applicant info

● In Progress

02 Restrictions and Ordinance

● Not Started

03 Signature and payment

● Not Started

04 Review & Send



Town of Rome
2023 Vacant Lot Camping Permit Application

Valid: April 14th through November 30th, 2023

Permit Fee: \$25.00

Administrative processing fee: \$1.50

PROPERTY OWNER *

First name *

Last name *

PHONE *

Country code



+1



Phone number

HOME ADDRESS *

CAMPSITE ADDRESS *

CAMPING UNIT LICENSE NUMBER *

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* Fill out all boxes with a red star *

HeyLicense / Vacant Lot Camping Permit Application / [Application LOT-DRAFT-2/15/2023](#)

01 Applicant info

● Completed

02 Restrictions and Ordinance

● In Progress

03 Signature and payment

● Not Started

04 Review & Send

Excerpt from current Town of Rome Ordinance:**Zoning General Regulations § 360-9 Use regulations**

C. Camping. In any district which allows camping, the following standards shall apply:

- (1) Camping units shall, as applicable, remain mobile (e.g., wheels left on and no skirting), have a current license and self-containment facilities. A permissible camping unit is limited to a camping trailer, conversion van, motor home, park model, pickup truck with camper or a tent.
- (2) An annual permit issued by the Zoning Administrator is required for seasonal camping on any lot on which a single-family residence does not exist. The camping season shall be April 14 through November 30.
- (3) Off-season camping permit. Camping is permitted from December 1 through April 14 only upon issuance of an off-season camping permit by the Zoning Administrator. Such camping is limited to no more than two occurrences for a cumulative total of no more than 21 days during any off-season period. A separate permit is required for each occurrence and will only be issued upon proof that the camping unit will be connected to either a municipal sanitary sewer system or has direct access to a private on-site waste treatment system approved by the State of Wisconsin and Adams County.
- (4) Guest camping permit. Additional camping units, to be occupied by guests of a lot owner, shall be subject to the following limits: One guest camping unit for parcels five acres in size or less, and one additional guest camping unit for each additional one acre of lot size, not to exceed ten guest camping units, shall be permitted on a lot in any district which allows camping between April 15 and October 15 of each calendar year for no more than three nonsequential periods of a maximum of ten days each in duration. At least fifteen days must elapse between each such period. A guest camping permit issued by the Town of Rome is required for each additional camping unit. Additional camping units in the LD Lake District shall be subject to § 360-60B.
- (5) All permits required herein must be displayed in a weather-resistant receptacle that is securely attached, below the address sign, to the Town-issued address identification post.
- (6) Water/septic requirements. Commencing on January 1, 2012, camping may not occur on a lot on which a single-family residence does not exist unless said lot satisfies both of the following requirements:
 - (a) Is either connected to water service offered by the Rome Water Utility or is served by a private, code-compliant well providing potable water; and
 - (b) Is connected to a municipal sanitary sewer system or is directly served by a private on-site waste treatment system as defined in § 145.01(12), Wis. Stats., or is attached to a transfer container that is installed pursuant to the regulations set forth in Section 3-2.08 of the Adams County Private On-site Waste Treatment Systems Ordinance.
 - (c) Notwithstanding Subsection C(6)(b) herein, portable toilets and vault privies are prohibited in these districts. Composting, chemical and incinerating toilets are permitted only if completely within the camping unit.

****LAKE DISTRICT CAMPERS MUST BE REMOVED DURING THE OFF-SEASON******Lake District § 360-62 Heights, Setbacks, Area and Other Requirements**

F. Outside storage. Except for the following items, there shall be no outside storage of personal property during the period of December 1 through April 14 on any lot in a recorded residential subdivision unless the lot contains a single-family dwelling:

- (1) Two watercraft (must be owned by property owner).
- (2) One picnic table.

I HAVE READ THE RESTRICTIONS *☐ Yes ☐ No[Back](#)[Skip](#)[Continue](#)

After reading Ordinance § 360-9 and § 360-62 for the camping rules and regulations, check the box to proceed with the application.

Licenses & Permits / Vacant Lot Camping Permit Application / [Application LOT-DRAFT-1/23/2023](#)

01 Applicant info

02 Restrictions and Ordinance

03 Signature and payment

04 Review & Send

Completed

Completed

In Progress

By signing this form I agree to abide by the restrictions I read previously

SIGNATURE *

HeyGov generated a few signatures based on your name, but you can draw yours too.

✓ Draw signature

PAYMENT

Subtotal: \$26.50

Credit card payment is required on Review page.

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Continue

Please sign the application and click continue for the payment page.

03 — Signature and payment

Signature *



Payment: \$26.50

Online payment fee: \$0.27 ⓘ

Total: \$26.77

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Pay with PayGOV.US

Here you will see the fee breakdown. The camping permit is \$25.00; there is an additional \$1.50 fee because the Town will be mailing you the permit this year; and the online payment fee that is charged by PayGOV.



WISCONSIN-TOWN OF ROME - BUILDING AND ZONING

715-325-8022

1156 Alpine Dr Nekoosa WI 54457

Pay Location Code 37793

CUSTOMER ACCOUNT INFORMATION:

Name

Rome Building and Planning

CHOOSE

PAYMENT INFORMATION:

Payment Type:

Credit Card

Cardholder Phone:

Email:

Payment Amount:

26.50

Fee Amount (Non Refundable): \$1.00 Total Amount: \$27.50

First Name:

Last Name:

Billing Address (REQUIRED) :

City:

State:

AK

Zip/Postal Code:

Card Number:

Security Code:



Expiration:

2023

[Terms and conditions](#)

Make A Payment

☐ Customer Accepts



You will be directed to this PayGov page where you will enter you payment information. Choose "Camping Permits" in the drop down menu.



2023

VACANT LOT CAMPING PERMIT

HAS BEEN ISSUED TO:

NAME: _____

CAMPSITE ADDRESS: _____

PERMIT#: 01

(Valid: April 15th through November 30th, 2023)

CAMPING UNIT LICENSE#: _____

TOWN OF ROME ZONING

POST PERMIT ACCORDING TO REQUIREMENTS PRINTED ON BACK

Revised 2/2023

You will receive an email notification of a completed application. Your permit will be mailed within 3 business days.

The permit MUST be posted at your property. If the permit is not posted you may be subject to citation.