## Introduction.

This Handbook has been prepared for informational purposes only. None of the statements, policies, procedures, rules, or regulations contained in this Handbook constitutes a guarantee of employment, a guarantee of any other right or benefit, or a contract of employment expressed or implied. All of the Town's employees are employed "at-will" (unless covered by labor agreement), and employment is not for any definite period. Termination of employment may occur at any time, with or without notice, and with or without cause at the option of the Town or the employee. No supervisor, manager, or representative of the Town other than the Town Board has the authority to enter into any agreement with you regarding the terms of your employment, that changes our at-will relationship or deviates from the provisions of this Handbook. Further, any such agreement must be in writing. The provisions set forth in this Handbook may be altered, modified, changed, or eliminated at any time by the Town with or without notice. This Handbook is effective immediately and supersedes any and all prior handbooks.