VILLAGE OF ROBERTS, WI

PARK BOARD MEETING – VILLAGE HALL

Date:	November 4, 2026
Time:	6:30PM
Meeting called to order by:	Chuck Pizzi, Chairperson

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IN ATTENDANCE

BOARD MEMBERS: Chuck Pizzi (Chair), Rand Waughtal, Mary Shemon, Linda Olsen, Becca Soltis, Brian Tremblay, Collin Dworak
EXCUSED: None
GUEST(S): Paige Bernhardt and Josue Gonzalez from Ayres
PUBLIC ATTENDANCE: Peter Tharp

1. CALL TO ORDER

The meeting was called to order by Chairperson Chuck Pizzi at 6:30p.m.

2. PROPER NOTIFICATION

The meeting was properly posted in the designated locations for the Village of Roberts.

3. PRESENTATION OF UPDATED DOCUMENTS AND DRAWINGS FOR ROLLING MEADOWS PARK AND FINALIZING PLANS FOR THE PRESENTATION TO THE GENERAL PUBLIC MEETING TO BE HELD ON WEDNESDAY, NOVEMBER 18, 2026, FROM 6:00-8:00PM

Presentation with updated documents and drawings presented by Ayres.

Project overview:

- Completed: Parking Lot, Rough Grading, Survey, Geotech, Utilities

- Phase 2: Program Priorities
    - (2) pickleball courts
    - (1) Family pavilion
    - Lawn activity area
    - Seasonal restroom (lower)
    - Basketball
    - Walking path
    - Splash Pad?
- Expected/estimated pricing was discussed. Expected budget for the project is $1.8 million.
    - Playground structure for 5-12 year old - 200k-400k
    - Playground structure for 2-5 year old - 150k-250k
    - Playground surfacing – 175k
    - Pickleball courts – 60k-100k
    - Family pavilion – 50k-60k
    - Lawn activity area - 150-300k
    - Seasonal restroom – 50k-300k
    - Size? plumbing? pit? flush? How many stalls?
    - Basketball court - 80k
    - Splash pad - 200-300k (includes plumbing and electrical)
    - Annual maintenance
        - Clean drains
        - Leaf-plant debris
        - Winterize
        - Flow through system (doesn't require much maintenance)
        - Drain to the sanitary sewer. Estimated cost of 50k.
            - Ayres will conduct a study to determine average volume and related cost and report at next meeting.
- Project Timeframe
    - Schematic Design (Oct-Nov 2026)
    - Public Engagement Meeting (Nov 18, 2026, 6pm-8pm at Park Building)
    - Design Development (Dec 2026 -Jan 2027)
    - Construction Documentation (Feb-Apr 2027)
    - Bidding (first half of May 2027)
    - Bid Opening (second half of May 2027)
    - Construction (Jun-Aug 2027)
    - Project Completion (Sept 2027)

- Request by Ayres for Park Board recommendations of topics for the engagement session later this month. The Park Board recommended the following topic and asked that Ayres use their expertise to select vision focused items for the

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engagement session. The Park Board does not have any specific theme or colors regarding the design of the park at this time. The Park Board would like two concepts and a cost estimate reported by Ayres at the December Park Board meeting.

- Park experiences/desires: What three things would you like to see and what not? Rank importance of what people think is most important to have from 1-10.

4. OTHER BUSINESS

- J Haas Excavating will repair the tennis courts soon
- Chuck will adjust the times for the pavilion lights to turn on and off
- Park building sensor fobs to get into kitchen seized up and get very hot. Potentially there is a short in the system. Discussed with Megan and she will contact the company to repair
- Public Works to cut down the dead trees (3) and trim the trees hanging over the tennis courts. Discussed with Megan and added to project list for Public Works
- No report from Boy Scouts
- Chuck to have discussion with Public Works to put a blocking mechanism to where new park is being built to stop people from driving through. In addition, Chuck will discuss fixing the curb and removing the piled-up cement on the lot of the new park with Public Works.

5. ADJOURN

There being no further business, a motion to adjourn the meeting was made by Shemon, seconded by Dworak. Meeting adjourned at 7:29PM and the motion to adjourn passed unanimously.

NEXT MEETING – TBD

Respectfully submitted:
Jessica Wildner, Village of Roberts Clerk

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