

Village of Roberts
Village Board Meeting
May 11, 2026

The Village Board Meeting was called to order at 6:00 pm by President Kapaun.
The meeting was properly noticed.

Present: Janell Beal, Jeff Vogt, Scott Gerhardt, Katy Kapaun, Mary Shemon, Brian Tremblay, Tim Johnson
Guest: Chuck Pizzi, Jerry Strohbusch, Chris Holmes, Josue Gonzales – Ayres, Peter Tharp, Tori Schoess,
Rob Stafsholt – Hometown

The Pledge of Allegiance was said.

Consent Agenda

1. Approval of Village Board Meeting Minutes of April 13, 2026.
2. Approval of Special Village Board Meeting of April 17, 2026, and May 4, 2026.
3. Approval of bills/checks written.
4. Acknowledgement of Treasurer's Report.
5. Acknowledgement of the Police Departments Report.
6. Acknowledgement of Library Director's report.
7. Acknowledgement of the Clerks Report.
8. Acknowledgement of Library Board Minutes.
9. Acknowledgement of CDA Meeting Minutes.
10. Acknowledgement of Park Board Meeting Minutes.
11. Acknowledgement of Public Safety Meeting Minutes.
12. Acknowledgement of Fire Association Meeting Minutes.
13. Acknowledgement of Roberts-Warren Fire Department 2026 Elected Officers.
14. Acknowledgement of the Building Inspectors Report.

Agenda:

Discussion/approval of Consent Agenda.

Motion to approve the Consent Agenda by Johnson, seconded by Tremblay. Motion carried.

Discussion/possible action of any items pulled from the Consent Agenda needing further discussion.

None

Communications:

- Legal Updates: there are three matters pending. Final pretrial for May 22nd and Trial for June 1st – 4th for the Twin Lakes Litigation. Thap vs VOR – scheduling conference for June 15th and new action for Tharp vs Village.
- Board of Review meeting is Wednesday, May 13th at 11:00 am.
- Meeting with St. Croix Central School on May 4th. – had meeting with Brian, Tim and Shelly regarding traffic complaint regarding Graham Street as well as concerns in front of the school. This went before the Public Safety Committee
- Special meeting with Ehler and Water/sewer Committee is Tuesday, May 26 @ 6:00 pm followed by Special Meeting for Liquor, Cigarette, and Operator Renewals.
- Misc. – Kapaun wanted to point out that it is Law Enforcement Officer Appreciation Week this week. Later this month is Public Works Staff Appreciation Week. THANK YOU TOO ALL!!

Public Concerns (limited to 3 minutes) - none

Old Business

Discussion/action on proposed Special Assessment Ordinance 54-6 & 54-4 for clarification.

This is in the packet this time for the proposed language from the Plan Commission. Looked at neighboring communities for these services and many of them included it in the project. There is new wording in the ordinance to replace update this language. New development and land use would have to bear the cost of the sidewalks still but other additions for sidewalks would be included in the projects. Johnson asked who must coordinate this repair and, in the past, it has been done by the homeowner. Motion to approve the updated ordinance 54-4 as amended to include the language installation or repair by Tremblay, seconded by Beal. Motion carried.

Rolling Meadows fiber update/Albrightson Update.

Gonzales reported that the fiber has been done now we are just waiting on Albrightson to finish the restoration around the new parking lots and tower which should be later this month.

New Business:

Discussion with Rob Stafsholt – Hometown Disposal regarding garbage and recycling bid.

Kapaun said in January we listened to proposals and awarded it to Olson Sanitation. Stafsholt was invited to sit down and discuss the numbers. His concern is that he did in fact submit the lowest prices and Kapaun thinks there is some merit in this discussion. Kapaun thinks it has to do with the recycling proposal and thinking it was monthly instead of bi-weekly. Kapaun looked at the bill from Olson Sanitation and plugged in Hometowns proposed numbers. Did talk to Rob about what we can do about it. Rob's concern was that we ended up with four different combinations and he was the lower bidder in three of the four. This is more difficult bid compared to other contracts compared to other municipalities. Took the numbers and looked at \$200,000 in gross revenue for the year. The other item was when Olson came to the table and then a motion was made and passed before everyone knew what was going on. There was no malicious intent from anyone. Thinks it had to do with the recycling piece. Tremblay apologized to Rob for it being an oversight. Discussion is to have this come back in two years for a new RFP.

Acknowledgement of the Public Works Report.

Discussed chip sealing and line painting and once chip sealing is done, painting should be done before GND. The sidewalk at Tower will be added at this time along with other locations that are needed. Motion to acknowledge the report by Johnson, seconded by Beal. Discussion continued regarding sweeping the street before they paint. Motion carried.

Discussion/action regarding Well #2 repair or replacement from Ridgeland Utility.

There were three bids total. One to replace the meter, one to replace a backflow preventor and one to replace the whole six-foot span to replace and set up like other well house. With travel time this would be more feasible to do it all at one time. Motion to approve the Ridgeline Utility Company Quote for Well #2 repair for a total overhaul by Tremblay, seconded by Beal. Motion carried.

Discussion/action regarding Daily Use Radio Grant.

Chief Strohbusch stated that this grant was given to any local law enforcement, fire, etc. and we applied for five portable radios. This will outfit the rest of the building for emergency management. The State only offers \$8,000 radio and we were awarded \$32,000 or an 80/20 split. Do we want to move forward and take the grant and spend the difference in cost or do we want to forgo the grant and in the future pay the whole amount. Gerhardt asked how long these will be good for and it appears to be 10 - 15 years. Johnson clarified that we could approve this now but put the difference in cost in our budget for 2027. Vogt agrees that we should move forward. Motion we go forward with the grant acceptance from the State for the radios by Vogt, seconded by Gerhardt. Motion carried.

Discussion/action approving the fireworks shoot for Good Neighbor Days.

Motion to approve contingent on the proper application being completed by Tremblay, seconded by

Shemon. Motion carried.

Discussion/action regarding the recommendation to add four crossing lights at Division & Graham St., Cherry Ln & Graham St, and two near the school on Division St.

This was brought forward from the Public Safety Committee after discussing area before complaint. We have had extra patrols in the area. There would be for flashing crosswalk lights and not the mobile versions are offered or tested. These can be either solar or hardwire. Can we reuse them when the sidewalks happen and can we add them to our expenses yet. These would be the push to cross. Motion to send back to the Safety Committee to see what the pricing is on the lights by Johnson, seconded by Vogt. Discussion continued with Vogt wanting to know if this will affect this grant or not for getting the credit and whether we can finance this fall or budget time and maybe cost sharing. Motion failed with all, but Scott opposed. Motion to postpone until we have more information on pricing, availability and plans from Cedar Corp and with the money will go toward grant amount by Tremblay, seconded by Shemon. Motion carried.

Discussion/action regarding the recommendation to add stop signs at Division St & Warren St on both the north and south sides and a 4-way stop at Division St & Graham St.

This was decided to us ten years ago. This is being discussed more so for pedestrian crossing instead of speed control. Hammond has done the same thing at the corner by Cheap Andy's. Tremblay asked about burst of traffic that would back up in the roundabout and this was discussed at Public Safety. Warren/Division is backing up at the railroad tracks – Vogt is in favor of Division and Graham but not Warren and Division. Motion to make Division and Graham a four-way stop by Vogt, seconded by Gerhardt. Discussion continued with reviewing this in a year and this can happen at any time. Question was asked if this should be lighted for the east/west signs. Motion was amended to add that the signs will be lit, high visibility lights on Graham by Vogt, seconded by Gerhardt. Motion carried.

Discussion/action regarding the recommendation for installation of four total no parking signs around Wilkens Way and Hilpert St to include the fine amount.

This would be for larger signs that will have the fine amount included. Motion to recommend the installation of four no parking signs around Wilkens Way and Hilpert St by Beal, seconded by Shemon. Motion carried.

Discussion/action for West Blvd Street Project Amendment No 1 regarding Downstream Hydraulic Analysis Scope.

The map shows the area that is being discussed. Looking to make sure that our proposal to alleviate the storm water issues that we are trying to solve will not become a bigger issue when the water flows downstream. What could this do to the farmer across 65 at the field road. What will plan B be when we find this will create issues. Which means either finding a way to store more water and/or increasing the culvert under 80th Avenue. Thinks it will dispose well by the plant because it has better disbursement instead of channeling. Is there a way to channel this to the pond by Barnboard instead? What would this capacity be for this. The village owned storm sewers do not flow to this. Tremblay said we know there are issues but where would be put a new holding pond? Would we get some sound recommendation to solve the problem. Ayres started looking downstream and felt confident in the alternative while sending it downstream. Tremblay is fine if there are options to help with this. Motion to move forward with the analysis by Vogt, seconded by Shemon. Motion carried.

Update on Well #3 and Well House Project.

Working on contracting and in for review with Attorney Mahler.

Update on 70th/130th Watermain Loop Project Update.

Gonzales ha a conversation with the Town of Warren engineer. They don't usually have to redo a full street,

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so a new cost was calculated and is on their agenda for next week. Projected time is in July with Packer to TT first, followed by TT to 70th.

Discussion/action awarding the bid for removing the building at the corner of N. Division and W. Maple Street.

Haas Excavating is considerably less than Total Excavating but there is question if they understand that the tree is included. Vogt thinks that this should be awarded and if it doesn't include the tree bring back to special meeting. Motion to approve the bid from Haas Excavating unless this does not include tree removal then would ask for a price update and bring back to the special meeting by Vogt, seconded by Tremblay. Motion carried.

Discussion/action on repairing the ball field fence at Roberts Village Park.

Cyclone Fence originally installed the fence needing replacement and submitted a quote to replace the backstop and two pieces of first base line. Holmes looked around for another quote, but Northland is only residential, also sent to Stoney Oak and heard nothing back after sending pictures to them. Motion to approve the bid for Cyclone Fence by Johnson, seconded by Shemon. Motion carried.

Discussion/action regarding the 2026 Committee List updates.

There is an updated list in the packet, and the changes are highlighted in red. Add Janelle Beal to the Negotiation Committee. Motion to approve the 2026 Committee List by Tremblay, seconded by Beal. Motion carried.

Discussion/action regarding Group Home Ordinances.

There were questions relating to state statutes. Kapaun asked if the wording refers to the language of town and this language is for townships only. We can use this language to template replacing towns with the Village of Roberts so that we can make it our own. We can make the distance between greater or less because it is our ordinance. Graham St to Field St is 900 feet and we currently have two in this area. You can cap the number that is allowed or distance between them. This should also be sent to Planning Commission because of the Business Plan of Operation approval before allowing them to come in. Most of the residents that are living here come from another county. Beal would like to see a maximum number allowed. Vogt thinks five or less and even with the cap they can come ask for an exemption. We should also ask for compliance with the existing facilities here. Motion to recommend this for legal review to include two facilities no closer than 2,500 feet together with the Business Plan of Operation for review by Johnson, seconded by Vogt. Motion carried.

Motion to Convene into closed session per Wisconsin State Statutes 19.85(1)(c), considering employment, promotions, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility regarding staffing in the Clerk's Office by Beal, seconded by Tremblay. Roll call: Beal – yes, Vogt – yes, Gerhardt – yes, Kapaun – yes, Shemon – yes, Tremblay – yes, Johnson – yes. Motion carried.

Adjourn from closed session to reconvene into open session.

Motion to adjourn by Johnson, seconded by Shemon. Roll call: Beal – yes, Vogt – yes, Gerhardt – yes, Kapaun – yes, Shemon – yes, Tremblay – yes, Johnson – yes. Motion carried.

Any action needed from closed session

Motion to hire Alexis Swanepoel as Water/ Sewer Clerk and Jessica Wildner as Office and Police Admin for hourly rates and benefits as discussed with a 90-day review by Tremblay, seconded by Shemon. Motion carried.

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Items for future agendas.

- Library tax exemption
- Flags for cross walks

Motion to adjourn the meeting at 8:35 pm by Johnson, seconded by Shemon. Motion carried.

Megan Dull,
Village Clerk